



INSTITUTIONAL EFFECTIVENESS COORDINATING COUNCIL

February 27, 2025

Meeting Minutes

Voting Members Present: Daniel Berumen, Cherry Li-Bugg, Jaclyn Magginetti, Bridget Kominek, Jennifer Carey, Gary Jimenez, Gabrielle Stanco

Absentees: Bryan Ventura, Dulce Delgadillo, Ziza Delgado, Jose Ramon Nunez, Jill Bauer, Jose Ramon Nunez

Recording Secretary: Gabrielle Stanco

I. Call to Order: The meeting was called to order at 9:03 a.m.

II. Comments from the Public: None

III. Approval of Minutes

Bridget Kominek motioned to approve the minutes from the November 18, 2024 meeting. Jaclyn Magginetti seconded the motion. The minutes were approved unanimously.

IV. NOCCCD Employee Climate Survey

IECC members reviewed and discussed the draft of a proposed districtwide employee climate survey. The draft was developed by the Institutional Research and Planning directors, using Cypress College's locally developed instrument as a starting point. Members provided feedback on areas to streamline and clarify the survey:

- Several members expressed concern about the large number of questions related to "Respectfulness" and suggested reducing or removing this section.
- Questions tied to program review and planning were also discussed in relation to better intended focus of the climate survey. Because NOCE has a different program review process, it was recommended that this set of questions be removed for NOCE respondents.
- Members discussed the need to communicate clearly how the survey results would be used to support change efforts.

Gabrielle noted that a revised version of the survey would be prepared for review by faculty and classified senate groups in early March. The goal is to secure DCC approval at the March 24th meeting for districtwide administration in April 2025.

V. Pilot of Higher Digital's Strategic Initiative Management Platform

Higher Digital provided a demonstration of a strategic initiative platform. The platform is designed to support strategic portfolio management, providing tools to track, prioritize, and evaluate initiatives across the district. Dr. Cherry Li-Bugg shared how this platform could support transparency, alignment to strategic goals, and improved decision-making regarding technology and planning projects. Key features include customizable scoring, batch or individual project submissions, anonymous team evaluations, and portfolio visualizations aligned with NOCCCD Strategic Compass goals. Members discussed use cases beyond technology, such as enrollment management and districtwide planning processes, and asked questions about integration with existing systems like Jira. The proposed pilot would take place over a one-year period and begin with an inventory of existing projects. IECC members were supportive of moving forward with the pilot, with input from governance groups to follow as part of the evaluation.

VI. Adjournment: The meeting adjourned at 10:27 a.m.