



INSTITUTIONAL EFFECTIVENESS COORDINATING COUNCIL

April 20, 2026

Meeting Minutes

Voting Members Present: Jennifer Vega La Serna, Bryan Ventura, Daniel Berumen, Dulce Delgadillo, Bridget Kominek, Gabrielle Stanco, Deborah Bundy, Michelle Patrick-Norng, Candace Lynch, Gary Jimenez, Jaclyn Magginetti

Absentees: Khaoi Mady, Brandon Floerke

Recording Secretary: Gabrielle Stanco

- I. **Call to Order:** The meeting was called to order at approximately 3:00 p.m. A quorum was confirmed.
- II. **Introductions:** Members introduced themselves. New and returning members were welcomed.
- III. **Approval of Minutes**
A motion to approve the November 17, 2025, meeting minutes was made by Michelle Patrick-Norng and seconded by Deborah Bundy. The motion was approved.
- IV. **Comments from the Public:** None.
- V. **Integrated Planning Manual Update:** Gabrielle Stanco and Jennifer Vega La Serna presented proposed updates to the *NOCCCD Integrated Planning Manual* as part of the District's regular review cycle required under the Manual. The updates are intended to ensure alignment with current District planning practices and the *2026–2030 District-wide Strategic Plan*.

IECC members reviewed the proposed revisions in preparation for the item being brought forward to the District Consultation Council (DCC) for a first reading. Discussion focused on several key update areas, including revisions to the District mission statement and Strategic Directions to reflect the most recent Board-approved language and the *2021–2030 Educational and Facilities Master Plan Refresh*.

Members also discussed updates related to accreditation references and processes, and proposed removing embedded accreditation standards language in favor of coordinated crosswalks maintained with campus accreditation teams.

Additional discussion addressed revisions to the District-wide Strategic Plan framework and assessment process, including clarifying the District-level focus on systems, services, and leadership functions rather than aggregation of campus operational activities. Members also reviewed updates to the Budget Allocation section intended to reflect current practices and reduce redundancies with the *Budget Allocation Handbook*.

Following discussion, IECC members expressed support for moving the proposed updates forward to DCC for first reading and continued participatory governance review.

- VI. **District-wide Student Survey:** Gabrielle Stanco provided an overview of the draft 2026 District-wide Student Climate Survey, which is planned for distribution to students across the District from April 28 through May 15, 2026. The survey is administered on a biennial basis and is intended to support District-wide planning, student support, and campus climate assessment efforts.

It was noted that the survey instrument was originally developed collaboratively by District research teams with input during the previous survey cycle from faculty senates, campus participatory governance groups, the EEO Advisory Committee, and IECC members. For the current cycle, the survey was brought to Chancellor's Staff and IECC for final review and discussion prior to distribution. Members discussed the importance of maintaining consistency in survey content where possible to support longitudinal trend analysis, while also making targeted revisions to address emerging District priorities and current information needs.

Members reviewed the proposed survey draft and provided feedback and minor recommendations regarding survey wording and structure. IECC expressed support for moving forward with survey administration following incorporation of final revisions.

VII. Accreditation and Technology Plan to Meet Accreditation Requirements: Daniel Berumen led a discussion regarding the need to establish a more formalized process for District technology planning in support of accreditation requirements. The conversation centered on accreditation standards related to institutional technology and the need to clarify roles, responsibilities, and governance processes related to technology planning, including collaboration with District Information Services.

VIII. Discussion: None.

IX. Next Meeting: Members discussed the scheduling conflict between the next IECC meeting and a rescheduled District Consultation Council (DCC) meeting. Following discussion, members agreed to reschedule the next IECC meeting to Monday, May 18, 2026, from 4:00 p.m. to 5:00 p.m., immediately following the DCC meeting.

X. Adjournment: The meeting adjourned at 4:35 p.m.

NOTE: This meeting summary was drafted with assistance from an AI-supported summarization tool (OpenAI ChatGPT). Content was reviewed, edited, and approved by the meeting recording secretary.