



INSTITUTIONAL EFFECTIVENESS COORDINATING COUNCIL

October 20, 2025

Meeting Minutes

Voting Members Present: Jennifer Vega La Serna, Bryan Ventura, Daniel Berumen, Dulce Delgadillo, Bridget Kominek, Jennifer Carey, Gabrielle Stanco, Khaoi Mady, Debra Bundy, Michelle Patrick-Nornig, Brandon Floerke

Absentees: Jaclyn Magginetti, Gary Jimenez

Recording Secretary: Gabrielle Stanco

- I. **Call to Order:** The meeting was called to order at 3:00 p.m.
- II. **Introductions:** Vice Chancellor Jennifer Vega La Serna welcomed members and initiated introductions.
- III. **Approval of Minutes**
Bryan Ventura motioned to approve the minutes from the February 27, 2025 meeting. Bridget Kominek seconded the motion. The minutes were approved unanimously.
- IV. **Comments from the Public:** None
- V. **IECC Meeting Schedule 2025-26:** The Council reviewed the proposed meeting schedule for 2025–26, including upcoming meeting dates of November 17th, April 20th, and May 18th. Discussion occurred regarding potential conflicts with holidays and the District Consultation Council (DCC) schedule. Motion to approve the schedule was made by Bryan Ventura and seconded by Gabrielle Stanco. The motion carried unanimously, with a note to revisit the May 18th meeting date if it conflicts with DCC.
- VI. **Review Committee Charge:** The committee reviewed its charge from the *NOCCCD Decision-making Resource Manual*, which includes responsibilities related to accreditation, institutional research, MIS reporting, data analysis, and districtwide strategic planning. Members noted that the committee historically focused on surveys and planning rather than MIS data or accreditation. Members agreed the IECC should better define its “value add” within existing institutional research and planning efforts. The group discussed strengthening its role in accreditation coordination, ensuring that campuses and District Services collaborate on evidence gathering and standards alignment, particularly for district evidence (e.g., Standard IV for ACCJC). Members also suggested the committee serve as a recommending body for action planning and follow-up on districtwide survey and planning results with regular report outs to DCC. To provide further guidance, members suggested reviewing the functional map developed for the Cypress and Fullerton accreditation self-study reports and bringing forward recommendations to clarify committee responsibilities and membership representation.
- VII. **Employee Campus Climate Survey Data:** Gabrielle Stanco presented high-level results of the 2025 NOCCCD Employee Climate Survey, a locally developed districtwide survey administered to employees across Cypress College, Fullerton College, NOCE, and District Services. Results included feedback on sense of belonging and communication and decision-making. As a follow-up, members recommended deeper analysis of “Employee Voice and Inclusion” and “Decision-Making and Communication” results, disaggregated by institution and employee type. Gabrielle agreed to provide a follow-up report with more detailed survey results in these two areas for the November IECC meeting. The Council also recommended that IECC prepare an initial summary for presentation to DCC and campus groups for further discussion. Members emphasized connecting survey results to the Districtwide Strategic Direction on Employee Experience and identifying potential follow-up actions for review and discussion at DCC.

- VIII. Accreditation Updates:** Vice Chancellor Vega La Serna provided an overview of current ACCJC updates and resources, including new dashboards and workshops available on the ACCJC website. She noted her ongoing service as an ACCJC Commissioner and encouraged members to subscribe to ACCJC Connect for news and training opportunities. Each college provided updates on accreditation timelines: NOCE is preparing for a 2027 visit, while Cypress and Fullerton remain in the midterm reporting phase. Future IECC meetings will include standing updates on accreditation activities to ensure alignment across sites.
- IX. Strategic Planning Updates:**
- A. District-wide Strategic Plan 2022–2026 Progress Report:** The Council discussed the forthcoming progress report, due to be presented to the Board of Trustees in Fall 2026. IECC will assist in reviewing data, defining metrics, and developing recommendations.
 - B. District-wide Strategic Plan 2026–2030 Development Process:** The Strategic Planning Design Team will begin meeting in October 2025 to develop the next plan. Although the Design Team reports directly to DCC, members agreed that regular updates should be brought to IECC for review and feedback. The Council also recommended revisiting metric consistency across all institutional and district plans to ensure clear definitions (e.g., for certificates, first-time students, etc.).
- X. Discussion**
- A. Student Advocates (CC/FC); Student Navigators (NOCE):** Dulce Delgadillo raised questions about tracking outcomes related to the Student Advocate/Navigator programs at the colleges and NOCE. The programs were funded with one-time allocations, and members discussed the importance of identifying appropriate metrics (e.g., retention, completion, or contact tracking). The group suggested flagging student interactions within the new CRM system (Element 451) for evaluation and reporting.
- XI. Next Meeting:** The next IECC meeting is scheduled for Monday, November 17, 2025, at 3:00 p.m.
- XII. Adjournment:** The meeting adjourned at 4:33 p.m.