

North Orange County Community College District Foundation
(NOCCCD Foundation)

Official Minutes
Board of Directors Meeting
November 5, 2025

Board Members in Attendance:

Dr. Byron D. Clift Breland – President
Chancellor, NOCCCD

Kai Stearns Davis – Treasurer
District Director, Public & Governmental Affairs,
NOCCCD

Ed Lopez – Member
Secretary, Board of Trustees,
NOCCCD

Valentina Purtell – Member
President, North Orange Continuing Education

Dr. Scott Thayer – Member
President, Cypress College

Dr. Cynthia Olivo
President, Fullerton College

Also Present:

Terry Cox
Director, Administrative Services, North Orange Continuing Education

Janeth Manjarrez
Interim Executive Director, Friends of Fullerton College Foundation and Community Relations

Howard Kummerman
Executive Director, Cypress College Foundation

Debbie Shandy
Executive Assistant II, Fiscal Affairs, NOCCCD

Amabel Arredondo
Interim Administrative Assistant III, NOCCCD

Call to Order & Minutes: The meeting was called to order at 1:34 p.m. The minutes of the August 6, 2025 meeting were reviewed. Corrections were noted to reflect that **Trustee Ed Lopez** did not vote on *Fred Williams Retirement Party* motion due to technical difficulties, and to correct the spelling of **Fred Williams'** name.

The minutes were approved by unanimous vote with noted corrections.

Treasurer's Report: Kai Stearns Davis introduced the Treasurer's Report.

Quarterly Financial Reports

She reported that **Kashu Vyas** will no longer be volunteering her services with the Foundation. Appreciation was expressed for her contributions. The quarterly financial report is transitioning to the Fiscal Affairs Office, and no report was presented. A full report will be provided at the February 2026 meeting. **Ivy Hwee** will assist with the Treasurer's Report moving forward.

NOCE Activity Update: Valentina Purtell provided the following updates for the NOCE Foundation:

She reported that there was no District Foundation activity during the first quarter, as the scholarship application cycle begins in the spring. A full scholarship report will be provided at the next meeting.

She shared that the NOCE Book Award program continues to serve many students, with 494 awards distributed during the first quarter.

Cypress College Foundation Update: Howard Kummerman provided the following updates for the Cypress College Foundation:

Dr. Pat Ganer Celebration of Life: The Foundation hosted a Celebration of Life for Dr. Pat Ganer, attended by approximately 175 guests, including alumni, former trustees, and past college presidents. The event helped support the Pat Ganer Endowment Fund, which continues to receive contributions.

Pups & Pints Event: The annual Pups and Pints alumni and community event was held with approximately 220 attendees.

Golf Classic: The Foundation held its annual Golf Classic with 168 golfers, netting \$229,000, an increase of about \$30,000 from the previous year.

New Scholarship Partnership: The Foundation established a partnership with the Petersen Automotive Museum, which will provide \$6,000 annually for scholarships to automotive technology students, including toolkits for graduates.

Americana Awards: Preparations are underway for the 51st **Americana Awards** scheduled for **March 21, 2026**.

Friends of Fullerton College Foundation Update: Dr. Cynthia Olivo and Janeth Manjarrez provided the following updates for the Friends of Fullerton College Foundation:

Dr. Olivo reported that the Foundation received confirmation of a new \$4 million award from the Samueli Foundation as part of a regional collaboration with Orange Coast College, Irvine Valley College, and California State University, Fullerton. The Friends of Fullerton College Foundation will serve as the fiscal agent for the grant.

Janeth Manjarrez added that the Foundation Board recently approved updates to its bylaws and reduced the minimum endowment threshold from \$25,000 to \$10,000 to encourage new donor participation.

She also shared that the Foundation continues its “Operation Cleanup” and rebuilding efforts. Recent activities included attendance at a Northgate Market partner event, securing two sponsorship commitments for the future renovation of the Ben Franklin Foundation House; participation in local community and alumni engagement events such as Somos Titans at CSU Fullerton; and ongoing efforts to expand the Foundation Board.

The Foundation hosted a Study Abroad fundraising event on October 11 and announced its upcoming “Tacos and Margaritas” fundraiser. Additional initiatives include the Giving Tuesday campaign launching on December 2, 2025, and the Foundation’s year-end annual giving.

Women in Power Spaces (WiPS) Event Pass-Through: Kai Stearns Davis reported that the WiPS event held in September was a successful and well-attended event for women’s leadership and empowerment.

Event ticket sales and sponsorships totaling \$3,825 were processed through TicketTailor, which deposited proceeds into the District Foundation’s Stripe account. Stripe served as the payment vendor, transferring funds directly into the Foundation’s bank account.

A motion was made and approved to authorize the North Orange County Community College District Foundation to issue a check in the amount of \$3,825 payable to the District Public and Governmental Affairs Department since the proceeds from the WiPS event are not Foundation funds and must be transferred to the department for proper allocation. The motion carried unanimously.

** Following the meeting, the dollar amount was updated to \$3,704.32. The amount of \$3,825 reflects the discussion during the meeting.*

2026 Meeting Dates-The Foundation reviewed meeting dates for 2026. Meetings will continue to be held on the first Wednesday of the scheduled quarter. The proposed dates are February 4, May 6, August 5, and November 4, 2026.

The Foundation confirmed February 4, 2026, as the next regular meeting date, to be held from 1:30 to 2:30 p.m.

Other Business- Chancellor Dr. Byron D. Clift Breland informed the Foundation that the planned retirement celebration for Vice Chancellor Fred Williams will not move forward as originally planned. Alternative ways to recognize Vice Chancellor Williams for his many years of service to the District will be explored.

Adjournment: The meeting was adjourned at 2:13 p.m.

Next Regular Meeting: February 4, 2026