North Orange County Community College District
Foundation (NOCCCD Foundation)
Official Minutes
Board of Directors Meeting
February 4, 2026

Board Members in Attendance (In Person):

Dr. Byron D. Clift Breland – President
Chancellor, NOCCCD

Kai Stearns – Treasurer
District Director, Public & Governmental Affairs, NOCCCD

Dr. Cynthia Olivo
President, Fullerton College

Dr. Scott Thayer
President, Cypress College

Board Members in Attendance (Zoom):

Ed Lopez – Member
Vice President, Board of Trustees, NOCCCD

Board Member not in Attendance:

Valentina Purtell – Member
President, North Orange Continuing Education

Also Present:

Erika Almaraz
Acting Vice Chancellor, Administrative Services, NOCCCD

Howard Kummerman
Executive Director, Cypress College Foundation

Terry Cox
Director, Administrative Services, NOCE

Dr. Lisa Nashua
Executive Director, Friends of Fullerton College Foundation
and Outreach, President's Office

Marvin Monterroza
Accounting Analyst, Fiscal Affairs, NOCCCD

Amabel Arredondo
Interim Administrative Assistant III, Public and Governmental Affairs, NOCCCD

Call to Order & Minutes: The meeting was called to order at 1:35 p.m. The minutes of the November 5, 2025, meeting were approved as amended. Dr. Lisa Nashua abstained.

Treasurer's Report: Kai Stearns introduced the Treasurer's Report.

Quarterly Financial Reports: Erika Almaraz reviewed activity within the District Foundation financial statements for the periods ending September 30, 2025, and December 31, 2025. She introduced a revised reporting format, which Members supported continuing to use and requested that future reports include both cumulative and quarterly activity.

For the quarter ending September 30, 2025, Erika highlighted the following:

- Contributions of $3,825 were recorded for Women in Power.
- Contributions of $130.52 were recorded for the Cheryl Marshall Scholarship.
- Contributions of $130.52 were recorded for the Pure Ox Memorial Scholarship.
- A reclassification of $970.70 was made from NOCE Scholarships to the Planting Seeds Scholarship.
- Contribution activity was recorded in the Kindness Scholarship.
- Interest income was recorded across several funds.
- A scholarship expense of $750 was recorded from the Nilane Lee Scholarship.

For the period ending December 31, 2025, Erika highlighted the following:

- The balance sheet reflects cash, funds invested with the Foundation, no liabilities, and the ending fund balance.
- The income statement reflects activity for the first six months of the fiscal year.

Foundation NOCE Activity Update: Terry Cox provided the following updates for the NOCE Foundation:

- Scholarship applications are open from February 18, 2026, to March 26, 2026.
- Five scholarships will be offered, with nine total awards available.
- Total available funding for the campaign is $2,100.
- The Dr. Cheryl A. Marshall Endowed Scholarship is not available to NOCE students until Spring 2028.
- The District Management Association Scholarship includes two awards of $250 each.
- The NOCE Kindness Scholarship includes two awards of $200 each.
- The Planting Seeds Scholarship includes one award of $300.
- The Roots of Success Scholarship includes two awards of $300 each.

- The Student Emergency Scholarship includes two awards of $150 each.

Cypress College Foundation Update: Dr. Scott Thayer shared that the Americana Awards Gala will be held on March 21, 2026, at the Westin in Anaheim.

Howard Kummerman gave the following update for the Cypress College Foundation:

- The Americana kickoff event was held with approximately 150 attendees.
- The Board approved the audited financials in January.
- Work is underway to prepare Form 990.
- The Legacy Society website was updated using Crescendo.
- Job descriptions are being updated with the help of McKnight for the Executive Director, Advancement Services Manager, and Development Associate.
- New Legacy Society endowments include two for athletics, one for ESL, and two estate gifts, with amounts not yet known.
- The employee giving campaign was launched on opening day with matching support from the Board President.
- A jewelry sale resulted in 1,447 pieces sold and raised approximately $13,000, with $3,250 provided to Rad Tech for their assistance.
- Programmatic fundraising activities include the baseball Gold Tournament, basketball camps, and a campaign to raise a piano for the recital hall.
- Scholarship applications will open on March 2, with a ceremony scheduled for May 22, 2026.
- The aviation program has received approximately $2.3 million in contributions, with about $1 million remaining. Recent purchases include two cabin trainers.

Friends of Fullerton College Foundation Update: Dr. Cynthia Olivo gave the following update for the Friends of Fullerton College Foundation:

- A campaign to honor the legacy of former Dean Dr. Richard M. Ramirez was discussed. A $10,000 endowment target was identified, and Board Policies and Administrative Procedures outlining required fundraising levels were shared during convocation to provide guidance depending on the amount raised.
- Planned giving notification was received from a couple in New Mexico indicating their intent to include Fullerton College in their estate planning. A follow-up is in progress.
- A gift from an accounting faculty member totaling $172,000 will be distributed in three installments.
- Work to meet grant requirements associated with prior funding, including the Samueli Foundation grant, was discussed.
- Coordination related to accounting, audit preparation, and implementation of new software was discussed.

Dr. Lisa Nashua gave the following update for the Friends of Fullerton College Foundation:

- Donor follow-up was completed, and a Happy New Year letter was sent thanking donors

and confirming prior year contributions.

- The AwardSpring scholarship application system is being finalized and is in the testing phase, with student testing underway. The system will support application review and scoring and provide live, accurate data. It allows for eligibility verification, including confirmation that selected students remain active and eligible. Coordination continues with departments to incorporate their scholarships. The system can support additional uses, including academic needs such as access to textbooks and software.
- Evergreen has been contracted as the Foundation's accounting firm, and work is underway to train staff, review accounts, and organize financial tracking through QuickBooks.
- Donor activity updates were provided, including an upcoming distribution from the LaDonna Rhodes estate, the Bronwyn Dodson endowment reaching $100,000, and a planned estate gift to support disabled students.
- Samueli Undergraduate Research Grant work continues, and meetings were held with faculty regarding processes and check-ins with donors.

Other Business:

- The committee discussed and confirmed the 2026 meeting dates:
    - May 6, 2026
    - August 5, 2026
    - November 4, 2026

Adjournment: The meeting was adjourned at 2:21 p.m.

Next Regular Meeting: May 6, 2026, at 1:30 p.m. in the Anaheim Chancellor's Conference Room and via Zoom.