



District Technology Committee

December 16, 2025

Minutes

VOTING MEMBERS PRESENT: Jennifer Merchant, Treisa Cassens, Curtis Galvez, Morgan Beck, Andy Lin, Darell Kemp, Samantha Simmons, Michelle Patrick Norng, Naveen Kanal, Toni Nielson, Maria Aceituno, Garrett Reza, Marcie Kagawa, Sonia de la Torre (proxy for VPSS Martha Gutierrez)

NON-VOTING: Khaoi Mady, Mirwais Azizi

ABSENTEES: Gary Graves, Samanta de Frutos Garcia, Janet Williams, Terry Cox, Mylene Daniels, Jose Sanchez, Henry Hua, Tony Jake, Erika Almaraz, Olivia Barikzai, David Soto, Karen Bautista,

GUESTS: Souzan Sahakian, Michael Ashton, David Ferrandiz

APPROVAL OF MINUTES: October 21, 2025; Motion by Treisa Cassens; 2nd by Andy Lin; approved by: Jennifer Merchant, Treisa Cassens, Curtis Galvez, Jose Sanchez (proxy Treisa Cassens), Morgan Beck, Andy Lin, Darnell Kemp, Henry Hua (Proxy Curtis Galvez) Tony Jake (Proxy Treisa Cassens), Garrett Reza with abstentions from Samantha Simmons, Michelle Patrick Norng, Naveen Kanal, Toni Nielson, Maria Aceituno, Marcie Kagawa, Sonia de la Torre

PUBLIC COMMENTS: Naveen Kanal announced that he brought cake to share with the group.

AP3720 UPDATE: Khaoi Mady said that we were tasked with updating AP3720. A new workgroup needs to be created because some of the ones on the first one are no longer with us. A call will go out to reconvene the group. Andy Lin, Darnell Kemp, Morgan Beck, Toni Nielson, Jose Sanchez, Khaoi Mady and Marcie Kagawa have all volunteered to be part of this new workgroup.

PROPOSED AI POLICY AND GUIDELINES: Khaoi Mady said that we currently don't have a policy approved by the Board of Trustees. Toni Nielson gave a presentation that she has been working on. Toni said that our district is behind in AI versus other districts around us. Jennifer Merchant made a motion to postpone vote and use Toni's research to put together a policy. Using graduate school research (evidence based). All present were in favor of postponing a vote.

EMAIL ACCOUNTS FOR RETIREES: Discussion took place regarding email accounts for retirees. Darnell Kemp brought back feedback from Fullerton College Senate. She said faculty want to retain their original email, get all software/license, some asked if emeritus could be added to the email if their original email could not be retained. Khaoi Mady said other schools must pay for their software/license. He said that their email would be deactivated and another one would be activated as their retirement email account. Lots of back-and-forth discussion regarding this topic. An action item will be brought back to the March 2026 meeting for a second read before this can be taken to DCC for approval.

DTC CHARTER UPDATE: Khaoi Mady said that DCC had some concerns regarding CSEA names for IT being called IT Technology Lead they would like it changed to just CSEA. Khaoi explained that this wasn't a new change that this is what was approved by DCC when DTC was created. DCC decided to send it back to DTC for revisions. Further discussion needs to take place and will be brought for further discussion and voting at the March 2026 meeting.

FUTURE DTC MEETING LOCATIONS: No discussion

TECHNOLOGY EXPENSE CATALOG: No discussion

DISCUSSION: None

The meeting adjourned at 5:01 p.m.

NEXT MEETING: March 17, 2026, Fullerton College Room 229