



District Curriculum Coordinating Committee

February 12, 2026

9:30 a.m.

Minutes

LOCATIONS:

Anaheim Campus
Room 1014, 10th Floor
1830 W. Romneya Drive, Anaheim, CA 92801

Cypress College
Room 404, CCCPLX
9200 Valley View Street, Cypress, CA 90630

Fullerton College
PCR-B, 100 Building
311 E. Chapman Avenue, Fullerton, CA 92832

Voting Members Present:

- FC (3) John Ison, Jose Ramon-Nuñez, Scott Lee
- CC (3) Joyce Peacock, Colin Preston (proxy VPI), Jacquelyn Rangel
- NOCE (3) Jennifer Oo, Erin Sherard, Karen Bautista

Non-Voting Members Present: Jennifer Vega La Serna (Chair)

Recording Secretary: David Soto

Resource: Carolina Hernandez, Joselyn Knight

I. **Call to Order:** The meeting was called to order at 9:34 a.m.

II. **Introductions:**

III. **Announcements:**

A. State Chancellor's Office

1. Academic Senate for California Community Colleges (ASCCC)
ASCCC 2026 Curriculum Institute
July 15-18 2026 - Sacramento
2. Courshedog
2026 Academic Operations (AcOps) Conference
July 29-31 2026
San Diego
3. Ellucian Live
E-Live 2026 Conference
April 19-22

IV. Approval of Minutes

A. Novemeber 13, 2025

Motion to approve by Joyce Peacock; seconded by John Ison. Jacquelyn Rangel and Karen Bautista Absatain. Motion carried by majority vote

B. December 12, 2025

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote

V. Fullerton College Curriculum: John Ison presented the following items for acceptance/approval.

A. Revised Courses

BIOL	C1000
BUS	100F
CDES	122F
NUTR	210F, 210HF

The revised Courses were Accepted by DCCC. No motion.

B. Deactivation of Courses

BUS	228F, 298F
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Motion to approve by John Ison; seconded by Joyce Peacock. Motion carried by unanimous vote

C. New Degrees/Certificates

Food Science Associate in Science Degree
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Motion to approve by John Ison; seconded by Jose Ramon-nuñez. Motion carried by unanimous vote

VI. **North Orange Continuing Education (NOCE) Curriculum: Jennifer Oo** presented the following items for acceptance/approval.

A. New Courses

ESLA	1104
OTEC	219

Motion to approve by Jennifer Oo; seconded by Joyce Peacock. Motion carried by unanimous vote

B. Revised Courses

ABED	106
ELET	195
EMER	115
ESLA	1035
WFPR	225

The revised Courses were Accepted by DCCC. No motion.

C. New Programs

Applied Artificial Intelligence
Cloud Computing
ESL for Computers and Technology

Motion to approve by Jennifer Oo; seconded by Joyce Peacock. Motion carried by unanimous vote

VII. Cypress College Curriculum: Joyce Peacock presented the following items for acceptance/approval.

A. Programs that are being updated due to AB1111

PROGRAM TITLE	AWARD TYPE TITLE	UPDATE TO CCN
Accounting Associate in Science Degree	A.S. DEGREE (CTE)	ECON C2001, ECON C2001H,
Art Associate in Arts Degree	A.A./A.S. DEGREE	ARTH C1100, ARTH C1200, ARTH C1200H
Art History Associate in Arts Degree for Transfer (AA-T)	A.A.T./A.S.T. TRANSFER DEGREE	ARTH C1100, ARTH C1200, ARTH C1200H
Business Administration 2.0 Associate in Science Degree for Transfer (AS-T)	A.A.T./A.S.T. TRANSFER DEGREE	ECON C2002, ECON C2002H, ECON C2001, ECON C2001H
Business Economics Certificate	Certificate (CTE)	ECON C2001, ECON C2001H
Business Management Associate in Science Degree	A.S. DEGREE (CTE)	ECON C2001, ECON C2001H
Business Management Certificate	Certificate (CTE)	ECON C2001, ECON C2001H
Creative Writing Certificate	Certificate (GE not CTE)	ENGL C1002, ENGL C1002H
Economics Associate in Arts Degree for Transfer Degree (AA-T)	A.A.T./A.S.T. TRANSFER DEGREE	ECON C2002, ECON C2002H, ECON C2001, ECON C2001H
Elementary Teacher Education Associate in Arts Degree for Transfer (AA-T)	A.A.T./A.S.T. TRANSFER DEGREE	ENGL C1002, ENGL C1002H, ENGL C1003, ENGL C1003H, HIST C1001, HIST C1001H
English Associate in Arts Degree for Transfer (AA-T)	A.A.T./A.S.T. TRANSFER DEGREE	ENGL C1002, ENGL C1002H, ENGL C1003, ENGL C1003H
Environmental Science Associate in Science Degree for Transfer (AS-T)	A.A.T./A.S.T. TRANSFER DEGREE	ECON C2001, ECON C2001H
ESL Milestone Certificate- Pathway to Transfer: Social Sciences & Humanities	Certificate (GE not CTE)	HIST C1002, HIST C1002H, HIST C1001, HIST C1001H
Global Studies Associate in Arts Degree for Transfer (AA-T)	A.A.T./A.S.T. TRANSFER DEGREE	ECON C2002, ECON C2002H, ECON C2001, ECON C2001H
Graphic Design Associate in Arts Degree	A.A./A.S. Degree	ARTH C1100, ARTH C1200
Honors Program Certificate	Certificate (GE not CTE)	ENGL C1002H, ENGL C1003H, ECON C2001H, ECON C2002H, ARTH C1200H, HIST C1002H, HIST C1001H
Hospitality Management Associate in Science Degree	A.S. Degree (CTE)	ECON C2001, ECON C2001H
Hospitality Management Associate in Science Degree for Transfer (AS-T)	A.A.T./A.S.T. TRANSFER DEGREE	ECON C2001, ECON C2001H
Hospitality Management Certificate	Certificate (CTE)	ECON C2001, ECON C2001H
Journalism Associate in Arts Degree for Transfer (AA-T)	A.A.T./A.S.T. TRANSFER DEGREE	ECON C2002, ECON C2002H, ECON C2001, ECON C2001H
Law, Public Policy and Society Associate	A.A.T./A.S.T. TRANSFER DEGREE	ECON C2002, ECON C2002H, ECON

in Arts for Transfer Degree (AA-T)		C2001, ECON C2001H, HIST C1001, HIST C1001H
Law, Public Policy and Society Certificate	Certificate (GE not CTE)	ECON C2002, ECON C2002H, ECON C2001, ECON C2001H, HIST C1001, HIST C1001H
Liberal Arts Associate in Arts Degree with an Area of Emphasis in Arts and Humanities	A.A./A.S. Degree	ENGL C1002, ENGL C1002H, ENGL C1003, ENGL C1003H, ARTH C1100, ARTH C1200, ARTH C1200H, HIST C1002, HIST C1002H, HIST C1001, HIST C1001H
Liberal Arts Associate in Arts Degree with an Area of Emphasis in Social and Behavioral Sciences	A.A./A.S. Degree	ECON C2002, ECON C2002H, ECON C2001, ECON C2001H, HIST C1002, HIST C1002H, HIST C1001, HIST C1001H
Political Science Associate in Arts Degree for Transfer (AA-T)	A.A.T./A.S.T. TRANSFER DEGREE	ECON C2002, ECON C2002H, ECON C2001, ECON C2001H, HIST C1002, HIST C1002H, HIST C1001, HIST C1001H
Social Work/Human Services Associate in Arts Degree for Transfer (AA-T)	A.A.T./A.S.T. TRANSFER DEGREE	ECON C2002, ECON C2002H, ECON C2001, ECON C2001H, HIST C1002, HIST C1002H, HIST C1001, HIST C1001H
Sport Management Certificate	Certificate (CTE)	ECON C2002, ECON C2002H
Studio Arts Associate in Arts Degree for Transfer(AA-T)	A.A.T./A.S.T. TRANSFER DEGREE	ARTH C1100, ARTH C1200, ARTH C1200H, HIST C1002, HIST C1002H, HIST C1001, HIST C1001H

The revised Programs were Accepted by DCCC. No motion

B. Courses that are being updated due to AB1111

COURSE	NOTES	CCN
ART 114 C	Advisories and catalog description update.	ARTH C1200
ECON 120 C	Prerequisites and catalog description update.	ECON C2002
ENGL 105 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H
ENGL 126 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H
ENGL 127 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H
ENGL 128 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H
ENGL 129 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H
ENGL 130 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H
ENGL 211 C	Advisories and catalog description update.	ENGL C1002
ENGL 212 C	Advisories and catalog description update.	ENGL C1002
ENGL 221 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H
ENGL 225 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H
ENGL 248 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H
ENGL 249 C	Advisories and catalog description update.	ENGL C1002, ENGL C1002H

The revised Courses were Accepted by DCCC. No motion

C. New Courses

DH	316C, 317C, 425C
JAPN	220C [AMENDED CLASS SIZE TO 30 FROM 25]

CORRECTION: AMENDED JAPN CLASS SIZE FROM 25 – 30

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote

D. Revised Courses

ACR	170C
ART	183C, 184C
ENGL	234C
THEA	108C, 110C, 111C, 130C, 134C, 137C, 138C, 142C, 156C, 160C, 220C, 236C, 237C

The revised Courses were Accepted by DCCC. No motion.

E. New Degrees/Certificates

Movement and Therapy Certificate

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote

F. Revised Degrees/Certificates

Technical Director Certificate

The revised Degrees/Certificates were Accepted by DCCC. No motion.

VIII. Discussion

A. Common Course Numbering (CCN) Phase II Update

1. The Committee received an update on the statewide Common Course Numbering (CCN) initiative. The State has paused Phase III courses, with implementation now anticipated for Fall 2028. In alignment with the State-approved CCN framework, Fullerton College has initiated discussions regarding adoption of the State approved prefixes associated with the initial round of CCN courses. Proposed changes include Sociology (SOC to SOSC), Mathematics (MATH to STAT), Psychology (PSY to PSYC), and Political Science (POSC to POLS). The work is being discussed with the intent of coordinated adoption at both colleges to ensure consistency and alignment of process.

B. TOP to CIP Code Transition

The Committee received an update regarding the statewide TOP-to-CIP transition affecting all California Community Colleges. State guidance directs colleges to continue utilizing and refining the TOP-to-CIP crosswalk to support local implementation. The impact extends beyond curriculum and includes implications for MIS reporting, facilities coding, faculty load and compensation alignment, and related fiscal processes. Members were advised that statewide guidance remains in development and may include additional refinements. The District will convene a TOP-to-CIP workgroup to coordinate implementation and address operational and strategic considerations in advance of required compliance deadlines.

C. Burden Free Access to Instructional Materials

The Committee received an update regarding compliance with the Burden-Free Access to Instructional Materials requirement, with a compliance deadline of January 26, 2026.

At **North Orange Continuing Education (NOCE)**, a comprehensive review of course-related costs is underway to identify any areas requiring adjustment. As a noncredit institution, NOCE does not administer financial aid; therefore, mitigation strategies have included a Book Loan program, continued use of class sets of textbooks in ESL, full adoption of Open Educational Resources (OER) within the High School program, and the availability of a book scholarship fund. NOCE is collaborating with its instructional designer to support implementation efforts. The lead for this initiative at NOCE is Jennifer Carrey, in her role as Distance Education Coordinator.

At **Fullerton College (FC)**, Jean Costello has been appointed as the lead for this initiative. The English Department continues to demonstrate strong adoption of OER resources. Additional information regarding cost analysis and resource allocation is available through the campus lead.

At **Cypress College (CC)**, Treisa Cassens is leading the Zero Textbook Cost (ZTC) efforts in alignment with this requirement. The campus OER lead is Billy Pashaie, with support from instructional designer Michael Ashton. Cypress is also evaluating the broader definition of “instructional materials” to ensure comprehensive compliance and not limited to just textbook costs.

D. Courshedog Update

1. AcOps Conference:
 - Courshedog will host its Academics Operations (AcOps) User Conference July 29–31, 2026, in San Diego. Attendance and participation were encouraged to support continued implementation progress and cross-functional alignment.
2. Demo Rocketlane:
 - David Soto provided a brief demonstration of the Rocketlane project management interface, highlighting completed milestones and outlining upcoming implementation phases.
3. Meeting Schedule with Courshedog
 - The Courshedog Kickoff meeting is scheduled for February 27, 2026, and will focus on system connectivity and data integration status.

The Committee requested that Courshedog provide an updated visual project timeline reflecting revised dates. April remains the targeted timeframe for a temporary curriculum pause to support migration and entry into the new Courshedog interface. To ensure coordinated implementation, the Committee proposed standing weekly meetings, tentatively scheduled for Fridays at 9:30 a.m.

District Information Services will continue advancing connectivity work, with follow-up support from the Vice Chancellor of Educational Services and

Institutional Effectiveness. Courserdog has requested that implementation-related meetings be hosted through their platform to allow for centralized documentation, recording, and real-time issue resolution.

E. DCCC Meeting Format

1. The Chair proposed a modification to the meeting format for Committee consideration, recommending a transition to in-person meetings with a rotating host model among Fullerton College, Cypress College, and the Anaheim Campus. Implementation would require coordinated scheduling and room reservations at each location. Members referenced Brown Act requirements, including SB 707, and requested confirmation of compliance prior to any formal change in meeting format. Each campus will assess room availability, with the goal of identifying a host site for the April meeting. Any change to the meeting structure remains subject to formal Committee approval at a subsequent meeting.

IX. Future Discussion Items

- A. Credit for Prior Learning
- B. Extra Lab Hour
- C. Class Size Document
- D. Unit Change Process

X. Next Meeting: Thursday March 12, 2026 @ 9:30 a.m.

XI. Adjournment: The meeting adjourned at 11:31 a.m.

Motion to approve by Karen Bautista; seconded by Jennifer Oo. Motion carried by unanimous vote