



District Curriculum Coordinating Committee

November 13, 2025

9:30 a.m.

Minutes

LOCATIONS:

Anaheim Campus
Room 1014, 10th Floor
1830 W. Romneya Drive, Anaheim, CA 92801

Cypress College
Room 404, CCCPLX
9200 Valley View Street, Cypress, CA 90630

Fullerton College
PCR-B, 100 Building
311 E. Chapman Avenue, Fullerton, CA 92832

Voting Members Present:

- FC (3) John Ison, Jose Ramon-Nuñez, Scott Lee
- CC (2) Joyce Peacock, Terri Long
- NOCE (2) Jennifer Oo, Erin Sherard

Non-Voting Members Present: Jennifer Vega La Serna (Chair)

Recording Secretary: David Soto

Resource: Angela Haugh, Heather Treminio, Carolina Hernandez, Joselyn Knight

I. **Call to Order:** The meeting was called to order at 9:33 a.m.

II. **Introductions:**

III. **Announcements:**

A. State Chancellor's Office Guidelines

1. Regulatory Revisions to Course Outline of Record
2. POCR-Aligned, OER-Based Plug and Play Courses in Canvas
3. ADT Submission Compliance with Assembly Bill 1111 Submission Guidance Phase II(A) and Phase II(B) Common Course Numbering
4. Common Course Numbering Phase II(A) Certification Form

IV. **Approval of Minutes**

Motion to approve by Jennifer Oo; seconded by Erin Sherard. Motion carried by unanimous vote.

V. **Cypress College Curriculum:** Joyce Peacock presented the following items for acceptance/approval.

A. **Deactivation of Courses**

BIOL	125C, 578C
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Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote

B. **New Courses**

DH	301C, 302C, 303C, 307C, 420C, 421C, 423C, 426C, 430C, 433C
HS	410C
KIN	208C

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote

C. **Revised Courses**

BIOL	122C
CHEM	060C, 100C, 211AC, 211BC
COMM	120C, 124C, 138C, 238C, 299C
ENGL	208C, 223C, 224C, 249C, 250C, 255C, 256C, C1003
ETHS	129C, 150C, 152C, 202C, 235C
GEOG	233C
GEOL	190C, 192C
HIST	C1001, C1001H, C1002H, C1002H
LING	101C
MATH	009C, 100C, 126C, 141C
MORT	402C, 430C, 450C, 482C, 492C, 497C, 498C
PHS	280C, 280HC
PHYS	221C
RADT	252C, 253C
SPAN	202C, 299C

The revised Courses were Accepted by DCCC. No motion.

D. **New Degrees/Certificates**

Mathematics 2.0 Associate in Science Degree for Transfer (AS-T)
Physics 2.0 Associate in Science Degree for Transfer (AS-T)

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote

E. Modify Degrees/Certificates

Biology Associate in Science Degree for Transfer (AS-T)
Graphic Information Systems Certificate
Geology Associate in Science Degree for Transfer (AS-T)

The revised degrees/certificates were Accepted by DCCC. No motion.

F. Deactivate Degrees/Certificates

Mathematics Associate in Science Degree for Transfer (AS-T)
Physics Associate in Science Degree for Transfer (AS-T)
Physics Associate in Science Degree for UC Transfer

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote

VI. North Orange Continuing Education (NOCE) Curriculum: Jennifer Oo presented the following items for acceptance/approval.

A. New Courses

BUSN	103, 104
CIST	201, 205, 210, 301, 305, 310
ESLA	1100, 1101, 1102, 252, 270, 272, 273
WFPR	246, 247, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261

Motion to approve by Jennifer Oo; seconded by Joyce Peacock. Motion carried by unanimous vote

B. Revised Courses

BMGR	415
BUSA	100, 101, 102
MEDO	107
WFPR	225

The revised courses were accepted by DCCC. No motion.

C. New Programs

ESL Core Workplace Communication
ESL Workplace Communication for Career Advancement
ESL Workplace Interpersonal Communication
ESL Workplace Reading and Writing Skills
ESL Workplace Self-Empowerment
ESL for Entrepreneurs
ESL for Office Assistants
ESL for Personal Care Aides
Career Exploration: Essential Employment Skills

Motion to approve by Jennifer Oo; seconded by Joyce Peacock. Motion carried by unanimous vote

VII. Discussion

A. Courshedog Timeline

The vendor will conduct the inaugural Courshedog Kick-Off meeting in early December 2025. Campuses are asked to begin identifying key personnel in preparation for role assignments during implementation. A question was raised regarding the official transition from Curricunet to Courshedog for curriculum development. The committee was informed that the vendor will determine the timing of this transition as specific implementation milestones are reached. The Courshedog Implementation Timeline will remain a standing agenda item for the duration of the transition.

B. Credit for Prior Learning

Cypress College is working with the State Chancellor's Office to develop compliant catalog language. Fullerton College has approved its statement for the 2025–26 catalog. Vice Chancellor Vega La Serna will review both statements in consultation with the League and verify alignment with applicable District Administrative Procedures (AP) and Board Policies (BP).

C. Extra Lab Hour

Cypress College is collaborating with the district to develop a master list of all courses that include the extra hour. The campus issuing reports to discipline deans to communicate the shift from hours to units and ensure faculty are informed. Fullerton College is engaging faculty through curriculum representatives and its curriculum committee and has already begun removing the extra hour where appropriate. The Curriculum Specialist is supporting the project by providing a comprehensive report to guide decision-making. The committee chair noted the potential for revenue loss if these adjustments are not implemented.

D. Class Size

Fullerton College Curriculum Chair, John Ison, offered to draft proposal language for a new document. The Committee Chair raised concerns regarding class sizes below 25. During discussion, several categories were identified as potentially needing special consideration, including Upper Division/Baccalaureate, Honors, Physical Education, Art, and a new Noncredit category. John Ison and Cypress College Curriculum Committee Chair, Joyce Peacock, will engage their respective campus curriculum committees to begin faculty discussions on the proposed language. The Committee Chair also requested a comparative analysis with other colleges to inform development of the new document.

E. TOP to CIP Code Transition

Will need to be re-agendized for next meeting

VIII. Next Meeting: Thursday December 11, 2025 @ 9:30 a.m.

IX. Adjournment: The meeting adjourned at 11:42 a.m.