DISTRICT CONSULTATION COUNCIL
September 28, 2026

SUMMARY

MEMBERS PRESENT: Belinda Allan for Elaine Loayza, Byron Clift Breland, Joy Case for Aaron Pilkey, Steven Estrada, Julieta Gonzalez, Rosanna Islas, Bridget Kominek, David Francisco Lopez, Candace Lynch, Khaoi Mady, Jaclyn Magginetti, Cynthia Olivo, John Parker, Michelle Patrick Norng, Valentina Purtell, Joel Salcedo, Marlo Smith, Kai Stearns Davis, Scott Thayer, Jennifer Vega La Serna, and Annalisa Webber.

VISITORS: Karen Bautista, David Booze, Danielle Davy, Beverly Heasley, Rena Martinez Stluka, and Gabrielle Stanco.

ABSENT: Josue Coslaya, Karen Le Cornet, Flavio Medina-Martin, and Irma Ramos.

CALL TO ORDER: Chancellor Byron Clift Breland called the meeting to order at 2:08 p.m. There were no public comments.

MEETING SUMMARY

Summary: The summary of the August 24, 2026 meeting was approved as submitted. **There was consensus to approve the summary with two abstentions** (Belinda Allan and Joy Case).

STRATEGIC GOALS & PLANNING

NOCE Center-to-College Exploration Workgroup: Jennifer Vega La Serna, Vice Chancellor, Educational Services and Institutional Effectiveness, and Valentina Purtell, North Orange Continuing Education President, led a review of the proposed structure and charge of the NOCE Center-to-College Exploration Workgroup, an advisory ad hoc workgroup established to support the District's exploration of transitioning NOCE from an educational center to a recognized college. The proposed workgroup will provide a focused, District-wide venue to review data and narrative supporting the Letter of Intent and Needs Assessment, identify data gaps, test assumptions, coordinate institutional input, and advise on materials for broader participatory governance review. The proposed NOCE Center-to-College Exploration Workgroup will be co-chaired by Valentina Purtell and Jennifer Vega La Serna and will include representatives from the District and campus leadership, research, faculty, bargaining units, facilities, fiscal services, students, and other subject-matter experts as needed. The workgroup will generally meet monthly and provide its analysis and recommendations to inform subsequent DCC discussion and the broader college exploration process. Planned meeting dates for the current academic year include October 26, November 30, December 14 (if needed), February 22, March 22, April 26, and May 24.

Names for representatives from constituencies should be sent to Valentina Purtell and Jennifer Vega La Serna soon, in order to be in place in advance of the first meeting on October 26 from 12:30-2:00 p.m. with lunch provided by the Chancellor's Office.

During the discussion, it was noted that Valentina Purtell and Jennifer Vega La Serna will present information related to the exploration at the academic/faculty senates and NOCE President's Cabinet, and are open to attending other meetings.

In response to a request from DMA to add one middle management representative from each campus to the workgroup, the Chancellor stated that there is already an open invitation to subject matter experts to attend meetings as needed and that the composition can be reevaluated in the future if needed. The Chancellor also requested the addition of a Confidentials representative.

Chancellor Byron Clift Breland concluded the discussion by reiterating that DCC will continue to be the primary group to discuss information related to the center-to-college initiative.

OPERATIONAL REVIEW

Decision Making Resource Manual: Vice Chancellor Jennifer Vega La Serna and Gabrielle Stanco, District Director, Research, Planning, and Data Strategy, presented a second reading of the Decision Making Resource Manual in order to review planning and decision-making processes which are required to be reviewed at least every three years. The Manual was presented to DCC for a first read on April 27, 2026 and since then DCC members and district governance groups and Committee members have reviewed and proposed updates to the Manual to align with the current practices and committee compositions.

Major updates to the Manual included updated position titles to align with recent changes; edits to language to ensure consistency throughout; updated committee membership and purpose to fully reflect current committee make-up and practices; removal of committees that no longer meet (District Technology Roundtable and Technology Implementation Committee) and addition of the 320 workgroup; updates to the AP/BP references as appropriate; and removal of language describing the Information Technology governance framework as those changes are now incorporated in daily practice.

After clarification on how additional changes to committee compositions should be made (for subcommittees they should be requested via the subcommittee with a recommendation to DCC) and how the composition of organizational groups is assigned based on job duties and descriptions, **there was unanimous consent to approve the Decision Making Resource Manual.**

Integrated Planning Manual: Jennifer Vega La Serna and Gabrielle Stanco also presented a second reading of the Integrated Planning Manual in order to review and approve updates to the Manual to ensure it reflects current practices and supports continuous improvement which are required to be reviewed at least every three years. Proposed revisions to the Manual were presented to DCC for a first read on April 27, 2026 after being developed by the Institutional Effectiveness Coordinating Council (IECC) to align with the 2026–2030 District-wide Strategic Plan and current District planning practices.

Major updates to the Manual included an updated mission statement and Strategic Directions to reflect the most recent Board-approved mission and the 2021–2030 Educational and Facilities Master Plan refresh; updated accreditation references and approach, including removing embedded standards language in favor of coordinated crosswalks; revised district-wide Strategic Plan framework and assessment process to focus on district-wide systems, services, and leadership functions, rather than aggregating campus-level activities; and an updated budget allocation section to reflect current practices and remove redundancies with the Budget Allocation Handbook.

There was unanimous consent to approve the Integrated Planning Manual.

Implementation of Updated Application System for CCC: CCCStart: Khaoi Mady, Executive Director Information Technology, introduced an update on the statewide initiative to move CCCApply, the current student applications, to CCCStart, the new statewide adopted application platform. CCCStart is designed to modernize a critical entry point into the statewide college ecosystem. It is designed to deliver a simpler, more student-centered application experience reducing barriers between a student's initial interest and successful enrollment while strengthening colleges' ability to serve students effectively. Khaoi Mady, Rena Martinez Stluka, David Booze, and Beverly Heasley led a CCCStart presentation which outlined the following:

Implementation
- CCCStart for NOCCCD is scheduled to go live on September 30, 2026.
- ID verification through CCCStart scheduled to go live on October 1, 2026.

Notable Changes
- Mobile-first and multi-language capabilities
- Four straightforward student journeys: Credit, Noncredit, International, Dual Enrollment
- Reduced questions to answer, based on identified journey
- Intentional simple functions for students to move from a non-credit journey to a credit journey
- Protection against fraud: N2N LightLeapAI, ID.me, DMV Wallet, Socure

Residency Changes
- Credit students are only required to answer 3 questions for residency determination.
- Students can answer "unsure" to residency questions, and receive additional information and support from Admissions & Records.
- No longer required to submit documentation for most residency cases.
- Undocumented and/or out-of-status students will receive information on their multiple waiver options along the way.

Required Identity Verification
- Students could choose to "verify later" and receive an email with information and resources to complete their ID verification later in the admission process.
- If students are unable to use ID.me or the DMV Wallet to verify identity, they can verify in-person at the campus Admissions and Records Office and/or an alternative option.
- CCCCO and CCCTech Center are working on a "Trusted Pathways" proposal as an alternative way to verify student identity through a local process. The process needs to be an acceptable form defined for financial aid.

During the discussion, members noted the following:

- Concerns with ID.me and DMV Wallet and the impact on the NOCE student population.
- Currently testing Socure which is easier and very quick but doesn't address students who don't have a valid ID.
- NOCE has submitted proposals to allow for the use of trusted processes used at assisted living sites and employee-based sites where identification has already been validated in order to eliminate the duplication of efforts which are under consideration by the State Chancellor's Office.
- Praise for Beverly Heasley for immediately pivoting after the edict and developing training materials, advising the State Chancellor's Office, and sharing training materials with other noncredit providers across the State.

- Appreciation for the quick turnaround.
- Confirmation that the changes only apply to new students, however, if an existing student makes a change to their account they will need to apply again.
- Has there been consideration for a homegrown option or having a third-party help?
- We have asked Element451, the District's CRM, if they can assist with the process and embed it into their system.
- Kudos to Rena Martinez Stluka who serves on the Statewide committee for her leadership and commitment.

Chancellor Byron Clift Breland thanked everyone involved and highlighted the need to have marketing and outreach efforts to share all of the assistance available for students, especially during the enrollment periods.

NOCCCD Accessibility Compliance Update – ACMM Site Assessment Visit Scheduled: Khaoi Mady also provided an update on the ongoing district-wide collaboration to develop a strategic roadmap for sustainable, districtwide accessibility compliance and improvement. The District is working with the CCC Accessibility Center to adopt the Accessibility Capability Maturity Model (ACMM) and a site visit has been confirmed for October 8–9, 2026. Planning is underway for the visit, which will provide an important opportunity to evaluate current capabilities, identify priorities, and inform the District's accessibility roadmap. He emphasized that the visit will not be an audit and the ACMM team will not request access to any individual course or instructional materials, but instead it is focused on processes, procedures, training, and support that the District has for staff and students.

The Districtwide ACMM introduction and general training will take place on October 8 at the Anaheim Campus with site-specific assessments on October 8 for District Services and NOCE and on October 9 at Cypress College and Fullerton College. Invitations to all the events will be shared via email.

POLICY

Consider BP/AP for Elder/Dependent Abuse and Review of BP/AP 3518 Child Abuse Reporting: At the August 24, 2026 DCC meeting it was recommended that BP/AP 3518, Child Abuse Reporting be updated to include language surrounding both elder and dependent abuse. Students are of all ages, so there may be instances when suspected elder abuse should be reported to Adult Protective Services (APS). Additionally, some students may be considered dependent adults due to a disability, in which case suspected abuse or neglect should also be reported to APS.

Subsequent to the August 24 DCC meeting it was determined that a separate policy would be more prudent due to the different legal statutes governing mandated reporting and the requirements pertaining to each; to maintain the integrity of the widely used CCLC template for child abuse reporting; and to make it easier to find information needed when reporting child abuse and vice versa. In response, the development of draft AP 3519, Elder and Dependent Abuse Reporting was led by Martha Gutierrez, NOCE Vice President, and presented to DCC for a first reading. Members were asked to review the draft AP and provide feedback directly to Martha Gutierrez.

During the discussion, it was highlighted that a corresponding Board Policy would also be developed and presented to the Board first before taking action on proposed AP 3519.

BP/AP Intellectual Property 3710 (Under Construction): At the August 24, 2026 DCC meeting, members discussed the need to develop BP/AP addressing intellectual property and copyright ownership as they relate to Open Educational Resources (OER)/Zero Textbook Cost (ZTC) initiatives. Following further discussion with Chancellor Byron Clift Breland, the need to develop policies addressing burden-free access to instructional materials was also confirmed with the April 2027 deadline for districts to have a policy in place.

A review of the District's existing policies and procedures found that AP 3750, Use of Copyrighted Material, is currently the only procedure addressing this area with no separate policies identified to address intellectual property, copyright ownership, or faculty-created works. NOCE faculty learned that it is generally assumed across the California Community College system that districts have policies addressing copyright ownership and intellectual property, often reflected in BP/AP 3710, Securing of Copyright and BP/AP 3715, Intellectual Property. A review of NOCCCD's publicly available policies did not identify corresponding policies or administrative procedures.

DCC was asked to determine next steps for developing the appropriate policies and the following points were noted during the discussion:

- It is a compensation aspect for faculty developing these types of materials and in the past they have been paid via professional expert contracts or OER funding.
- The issue crosses between the three institutions and should include representation and feedback from all three campuses.
- Is the intent to form another workgroup? Who would lead it? Possibly Vice Chancellor Jennifer Vega La Serna?
- Is it possible to incorporate language into other existing policies?
- The focus should be on a policy to address burden-free access to materials which will be implemented in April 2027.
- Include language related to burden-free access to AP 5031, Instructional Material Fees.
- Ownership of the materials will also need to be addressed and we might need to establish a workgroup to address that aspect.
- Faculty will feel uncomfortable sharing the materials they developed with everyone. What does it mean that the District owns it?
- There needs to be clarification on the differences between OER which are free for everyone, ZTC which can be OER materials and instructor-developed materials), and burden-free materials.

Chancellor Byron Clift Breland stated that additional guidance was needed to determine where the District currently stands.

Next DCC Meeting: The next DCC meeting will take place on Monday, October 26, 2026 in Room 105 at the Anaheim Campus.

ADJOURNMENT: The meeting was adjourned at 3:49 p.m.