

DISTRICT CONSULTATION COUNCIL
August 25, 2025

SUMMARY

MEMBERS PRESENT: Byron D. Clift Breland, Christie Diep, Karla Frizler, Bridget Kominek, Elaine Loayza, Candace Lynch, Jaclyn Magginetti, Flavio Medina-Martin, Cynthia Olivo, Michelle Patrick Norng, Jeremy Peters, Valentina Purtell, Irma Ramos, Gabrielle Stanco (for Jennifer Vega La Serna), Scott Thayer, Annalisa Webber, and Fred Williams.

VISITORS: Danielle Davy.

ABSENT: Khaoi Mady, Kathleen McAlister, Marlo Smith, Pamela Spence, and Kai Stearns.

Chancellor Byron D. Clift Breland called the meeting to order at 2:09 p.m.

MEETING SUMMARY

Summary: The summary of the April 28, 2025 meeting was approved as submitted. **There was consensus to approve the summary with three abstentions** (Christie Diep, Candace Lynch, and Gabrielle Stanco).

STRATEGIC GOALS & PLANNING

District Consultation Council 2025-26: Chancellor Byron D. Clift Breland led discussion related to the following:

Meeting Schedule: The 2025-26 DCC meeting dates are scheduled through June 2026 with the December 2025 and June 2026 meetings taking place only if needed. The need for a December meeting will be revisited in October to make a final determination. Chancellor Clift Breland asked members to hold May 18, 2025 as an alternate meeting date, due to the Memorial Day holiday, to ensure that the DCC meeting takes place when faculty are on contract.

Membership Listing: The 2025-26 DCC membership list was reviewed. It was noted that all three student representative positions from the campuses were vacant and that the campuses should solicit representatives.

Budget Update: Fred Williams, Vice Chancellor of Administrative Services, provided information to assist with the review of the budget proposal, including the 2025-26 Joint Analysis of the Governor's May Revise Budget, put together by the California Community Colleges Chancellor's Office with the Association of California Community College Administrators (ACCCA), the Association of Chief Business Officials (ACBO), and the Community College League of California. He also shared the 2024-25 settle-up, the ending fund balance, the allocation of one-time funds, FTES, and the 2025-26 budget summary. He noted that staff are in the final stages of preparing the 2025-26 Proposed Budget and Financial Report, which is scheduled to be presented for Board approval at the September 9, 2025 meeting and that campus-specific budget forums will also take place to discuss the 2025-26 budget.

Vice Chancellor Williams highlighted that the District is above last year's FTES target and praised campus efforts to restore FTES lost during the pandemic. However, he expressed

concern with the spending rate of the campuses which was much faster than expected, and noted a decline in campus carryovers with an increase in District Services which was only due to a transfer authorized by DCC. He was also concerned with the State budget which treated community colleges favorably and includes COLA and growth funding, but has a \$12 billion deficit. He noted that the District will likely come out of hold harmless status, anticipates the budget will trigger the salary contingency language for faculty (and other groups if Board-approved), and that if the District continues to meet FTES targets or even maintains current FTES levels it will receive COLA in 2026-27.

During the discussion, members asked if there was guidance on how to approach budget discussions related to program impact and the evaluation process. In response, Vice Chancellor Williams noted that enrollment numbers are a critical factor, Chancellor Clift Breland emphasized the need to spend within parameters due to the end of one-time funding, and Bridged Kominek suggested looking at district and campus strategic plans to inform decision-making.

Members also pointed out that use of contingency language was a creative way to address inflation for employees and expressed a desire to see campus budget committees adhere to Brown Act meeting requirements to ensure transparency.

The Chancellor pointed out a need to review the resource allocation model to determine what is working and what isn't. Vice Chancellor Williams stated that the campus forums would be a good place to raise the question and have dialogue, and noted that evaluation of the resource allocation model occurs annually in October with the Council on Budget and Facilities.

2026-2030 Districtwide Strategic Plan Development: Gabrielle Stanco, District Director, Research, Planning and Data Management, provided background on the District Integrated Planning Manual which outlines the development of two short-term strategic plans that describe how the District Strategic Directions will be achieved. The first plan is the Districtwide Strategic Plan 2022–2026 which concludes in summer 2026. To ensure continuity and alignment, the next plan, the District-wide Strategic Plan 2026–2030, should be developed during the 2025–2026 academic year and ready for implementation in fall 2026. Consistent with past practice and the collaborative planning process described in the Integrated Planning Manual, the new plan will be co-developed by stakeholders from across the District and will include measurable objectives and strategies that advance progress toward the strategic directions over the next three years. A proposed timeline and process for the development of the 2026-2030 District-wide Strategic Plan including membership for a workgroup (“design team”) and expected responsibilities were presented to DCC for approval.

During the discussion, members agreed to the following workgroup membership listing:

- Vice Chancellor, Educational Services and Institutional Effectiveness (Chair)
- District Director, Research, Planning, & Data Management
- Director, Institutional Research & Planning – CC, FC, and NOCE
- One faculty from each site appointed by the Academic/Faculty Senate – CC, FC, and NOCE
- One faculty appointed by United Faculty
- One faculty appointed by Adjunct Faculty United
- One Manager/Administrator from each site appointed by DMA - CC, DS, FC, and NOCE
- One Classified representative from each site appointed by CSEA - CC, DS, FC, and NOCE
- One Confidential employee representative

- One student (compensated) from each site (as available) – CC, FC, and NOCE

There was consensus to approve the Workgroup (“Design Team”) to develop the 2026-2030 Districtwide Strategic Plan, including district objectives and measures for achieving the District Strategic Directions.

The 2026-2030 Districtwide Strategic Plan Development process will be presented to the Board on September 23, 2025.

POLICY

Revised AP 3415, Immigration Enforcement Activities: This procedure was reviewed in light of recent activities in order to better provide guidance to staff and students regarding immigration-related inquiries. The first reading included proposed revisions to the reporting delegation which were recommended by the Vice Chancellor of Administrative Services, the District Director of Public & Governmental Affairs, the NOCE Vice President of Student Services, and the NOCE Campus Safety Officer Coordinator, but the language in sections 12.0, 14.0, and 17.0 prompted further questions and required additional clarification from DCC.

During the discussion, the following points were made:

- The revisions coincide with the current practice of having Campus Safety be the first point of contact.
- Recommend separating the language in sections 12.0 through 17.0 to differentiate between the practices that pertain to faculty/staff and those that pertain to students. A vice president would be the appropriate point of contact for employees, but a lower authority would be acceptable for students.
- The need to allow sufficient time for members to gather feedback from their constituencies with a goal of voting on the revisions no later than October 27.

Chancellor Byron D. Clift Breland stated that the District is looking to protect students and inform staff on how to proceed on campus and in the community, and praised NOCE for their efforts to support students by moving to pilot hyflex environments to support students during the fall semester.

Revised Chapter 3 Board Policies and Administrative Procedures – Annual Review Cycle: The following board policies and administrative procedures were reviewed and revised as part of the District’s annual review cycle. Proposed revisions included reference section updates pursuant to the 2024 ACCJC Standards changes and the updating of titles referenced.

- **BP 3050, Institutional Code of Ethics**
- **BP 3100, Organizational Structure**
- **AP 3100, Organizational Structure**
- **BP 3200, Accreditation**
- **BP 3280, Grants**
- **AP 3280, Grants**

During the discussion, members recommended adding “as outlined in AP 2710” to end of section 2.2 in BP 3050 and citing AP 2710 and BP 2710 to the listing of corresponding policies. There

was also agreement to update AP 3280 to replace the mentions of “Vice Chancellor” in sections 2.0 and 3.0 with “District Director, Grants.”

Subsequent to the discussion, **there was consensus to approve the revised Administrative Procedures and post them on the District website and forward the revised Board Policies to the Board for their consideration.**

OTHER

Emeritus Faculty Email Addresses: Bridget Kominek shared a request from the Fullerton College Faculty Senate to allow emeritus faculty to retain use of their campus email address in retirement. It was noted that the issue was previously discussed by the District Technology Committee and will be revisited to determine how to allow the practice. Members stated that if the practice is allowed for one constituent group it should be approved for all groups.

Hiring Process for Interim Positions: Jaclyn Magginetti shared that the Cypress College Academic Senate requested a review of the process used to hire interim positions including the committee composition. The Chancellor emphasized the difference between “acting” and “interim” roles, and agreed to clarify what the process looks like while also recognizing the autonomy of the campuses.

Next DCC Meeting: The next DCC meeting will take place on Monday, September 22, 2025 in the Chancellors Conference Room at the Anaheim Campus.

ADJOURNMENT: The meeting was adjourned at 3:31 p.m.