

DISTRICT CONSULTATION COUNCIL
February 23, 2025

SUMMARY

MEMBERS PRESENT: Erika Almaraz, Byron D. Clift Breland, Steven Estrada, Brandon Floerke, Karla Frizler, Bridget Kominek, Elaine Loayza, Candace Lynch, Kathleen McAlister, Flavio Medina-Martin, Khaoi Mady, Jaclyn Magginetti, Michelle Patrick Norng, Aaron Pilkey, Valentina Purtell, Irma Ramos, Joel Salcedo, Kai Stearns, Scott Thayer, Jennifer Vega La Serna, and Annalisa Webber. Cynthia Olivo joined the meeting at 2:21 p.m. as a non-voting participant.

VISITORS: Miranda Bates, Elli Constantin, Danielle Davy, Ariel Gentalen, Craig Goralski, Jenelle Herman, Maria Hernandez, Rosanna Islas, Jennier Leggin, Connie Moreno Yamashiro, Jennifer Perez, Deb Perkins, Jeremy Peters, Marc Posner, Jay Seidel, Amita Suhrid, and Quyen Vuong.

ABSENT: Marlo Smith.

CALL TO ORDER: Chancellor Byron Clift Breland called the meeting to order at 2:09 p.m.

MEETING SUMMARY

Summary: The summary of the January 26, 2026 meeting was approved. **There was consensus to approve the summary with one abstention** (Kathleen McAlister).

STRATEGIC GOALS & PLANNING

2026-27 Budget Assumptions for the Tentative Budget: Erika Almaraz, Acting Vice Chancellor of Administrative Services, presented the initial budget assumptions for the 2026-27 Tentative Budget.

2026-27 Resource Allocation Model Budget Assumptions – Revenue Highlights

- Student Centered Funding Formula Revenue – \$282,594,302
- Lottery Fund Projections – \$8,690,936
- Mandated Costs – \$1,176,315
- Interest & Investment Income – \$3,000,000
- Nonresident Tuition – \$6,605,355
- OPEB Trust Contribution – \$6,000,000
- Total Revenue (excluding OPEB Trust Contribution) – \$306,173,725

2026-27 Resource Allocation Model Budget Assumptions – Expense Highlights

- Position Control for Permanent Positions – \$198,724,668
- Health & Dependent Care Coverage Costs – \$25,159,547
- Extended Day (Adjunct, Overload, Hourlies) – \$44,583,757
- Budget Center Expenses – \$25,022,433
- Districtwide Expenses – \$6,990,806
- Total Expenses (net of OPEB Trust Contribution) – \$300,481,211

Items Not Included in the Budgeted Expenses

- Job Family Study Costs – TBD
- Required Increase to the Board Policy Reserve – \$851,066
- Estimated One-time 2026-27 Contingency Payment – \$7,306,317
- Augmentation to the Extended Day Budgets – \$13,600,000

Districtwide Expenses in Fund 11200

- \$650,000 for the 10000's (Sabbatical replacement costs, additional duty days for faculty)
- \$748,000 for the 2000's (Grant accounting staff)
- \$1,280,00 for the 30000's (Retiree medical costs, part-time faculty insurance premiums, fringe benefits clearing, STRS/PERS fees)
- \$4,685,806 for the 50000's (Multiple expenses including audit expenses, attorney fees, waste disposal, student insurance, life insurance, and districtwide IT expenses)
- \$250,000 for the 70000's (Fullerton College Child Care Center contribution)
- \$125,000 for the 79000's (EEO Plan implementation, student success)

During the discussion, members clarified that the attorney fees exceeded the budgeted amount, that the one-time contingency payment is the negotiated payment for achieving enrollment targets to move out of hold harmless status, and confirmation that the one-time payment for United Faculty includes an on-schedule aspect.

Chancellor Byron Cliff Breland stated that the Tentative Budget is based on information that is known at this time and cautioned that information can change by the Governor's May Revise. He thanked the finance team for their work and noted that as the District moves out of hold harmless, ongoing conversations will take place to address efficiencies.

The 2026-27 Budget Assumptions for the Tentative Budget will be presented to the Board on March 10, 2026.

OPERATIONAL REVIEW

Digital Accessibility Compliance: The U.S. Department of Justice has issued a final ADA Title II rule requiring all public entities to ensure that websites, mobile apps, instructional materials, and digital services meet WCAG 2.1 Level AA standards by April 24, 2026. The rule states that colleges must proactively create an accessible digital environment regardless of disability disclosure. This requirement applies to district and college websites, Canvas content, PDFs, online forms, student portals, employee-facing systems, and required third-party tools. The rule ensures accessibility for all students, staff, and community members, regardless of ability so they can fully engage in programs and services.

Amita Suhrid, Elli Constantin, and Jennifer Perez led a presentation to provide an overview of the rule, compliance timeline, district impact, and recommended next steps for coordinated planning. To ensure compliance with the ADA Title II web accessibility rule and reduce legal risk, support equitable student access, and position the District for sustainable compliance the recommendations included:

- Require mandatory accessibility training for faculty, staff, and administrators responsible for digital content.

- Provide clear district-wide guidance aligned with WCAG 2.1 Level AA standards for Canvas, websites, documents, forms, and third-party tools.
- Allocate dedicated resources for remediation support, captioning, document accessibility, technology review, and ongoing compliance monitoring.

The presentation also highlighted the need for a districtwide expectation that digital content is “accessible by default” regardless of disability disclosure, a required baseline accessibility training for all employees, including onboarding (track), resources for role-based follow-up training (Microsoft, PDFs, Canvas, social media, etc.), and standardized and coordinated implementation processes across the District. The District was also encouraged to join the Accessibility Capability Maturity Model (ACMM), developed by the California Community Colleges Chancellor’s Office, which helps evaluate needs and provides training.

During the discussion, members inquired about the following:

- The compliance timeline.
- A clear definition of what the legal standard is for accessibility as it pertains to faculty.
- How compliance in Canvas can be ensured.
- Clarification that all existing documents online need to be converted to a compliant format.
- Whether training will be provided for managers.
- Costs associated with joining ACMFM.
- Additional resources to assist with ensuring compliance.
- The lack of a mechanism to assess faculty evaluations for full or part time faculty.
- Faculty concerns that compliance training is increasing and the quality is low.
- Consideration for a classified flex day to learn about digital accessibility.
- Faculty already have Distance Education and Professional Learning Committees, along with an online teaching certificate, so accessibility is not new to them, but they will need to be made aware of new requirements and updates. Encourage reaching out to those committees to message the information to faculty.
- Consider using the Fall Flex Days to provide information.

Acting Vice Chancellor Erika Almaraz shared that a workgroup will meet on March 3 to discuss compliance implementation which includes participants from various departments including Communications, Distance Education, Information Technology, Risk Management, and the Vice Presidents of Instruction. It was recommended that instructional design and professional development staff also be included.

Elli Constantin shared that an ADA bot was created for the State Chancellor’s Office that can answer questions and a link to it is available on the District and Cypress College websites.

Chancellor Byron Clift Breland thanked everyone for working to make progress within the District. He stated that he would like DCC to be the check-in group for progress and noted that compliance isn’t expected to be completed in a few weeks, but the expectation is that significant progress needs to be made.

This item will return to the next DCC meeting for follow-up discussion.

Communications Protocols for Immigration Enforcement: Kai Stearns Davis, District Director, Public & Governmental Affairs and Quyen Vuong, District Director, Public Safety,

introduced discussion on campus communication protocols regarding immigration enforcement activities in response to the discussion at the January 26, 2026 DCC meeting where members requested additional clarification and training.

Chancellor Byron Cliff Breland emphasized that the discussion was about the operational process, and not a policy change. In the ensuing discussion, members voiced the following:

- The Fullerton College Associated Students produced a video that includes good, clear information that can be shared, but how do we get that information out there?
- The campuses are only required to send notifications if there is an Immigration and Customs Enforcement (ICE) presence on campus, and not in the surrounding area.
- So far, in California ICE has not been on college and university campuses with the exception of two situations when they were across the street from a college and when they came on campus to use restroom facilities.
- A training manual for Campus Safety Officers has been created along with handouts for officers that details protocol and the District's Board approved resolution.
- All staff are to report any ICE activity to Campus Safety and they will take it from there.
- Concern that there isn't information available at Cypress College to share with staff and students, and concern for groups that share open spaces where students would be exposed. What is being done to help in those instances? Or in situations where students are on field trips and they are being racially profiled?
- Confusion related to the misalignment of information and lack of clarity regarding whether the campus will be notified or not about the presence of ICE.
- Fullerton College has done a good job of providing resources, so training isn't necessarily required, but they can share their resources and practices with Cypress College.
- We can reasonably expect that there will be immigration enforcement activity in the District community. What do we do then?
- A campus notification is necessary if ICE is on campus regardless of the reason because their presence needs to be shared.
- Any college communications need to keep in mind the NOCE Centers on their campus.
- There is a lack of clarity on what qualifies as private spaces and color-coded maps identifying the spaces would be helpful.
- Are there district requirements that preclude the internal locking of doors?
- The need to have further discussion on "what if" scenarios in order to think proactively.

District Director Quyen Vuong stated his appreciation for the voiced concerns, noted that he was hearing it loud and clear, and that the District would need to balance making policy decisions with the safety of students in mind without causing more anxiety.

Cypress College President Scott Thayer noted that he also appreciate the feedback, acknowledged the concerns raised, and stated that the College would work towards doing a better job of communicating out information while focusing on providing a safe environment.

Fullerton College President Cynthia Olivo that during the upcoming Spring Convocation event information regarding public versus private spaces would be provided, that role play scenarios with staff have taken place to ensure proper training, and that employee toolkits and door signs have been provided. She expressed pride in the College's efforts to remain on top of all of the topics raised because it takes the entire campus to navigate the situation.

Chancellor Byron Cliff Breland also expressed his gratitude for the information and feedback that was shared, noted that we will start to do things differently, and emphasized that the first priority is to protect our students. He clarified that Campus Safety is the first point of contact for all immigration enforcement activity on campus and that notifications will be shared when ICE is on campus. He urged everyone to work together to find solutions for a situation that is not normal, but an unfortunate reality.

POLICY

New BP 3450, Feral and Stray Animals on District Property: The District currently does not have a Board Policy addressing the presence, treatment, and management of stray or feral animals on District property. Recent events at various campus sites have underscored the need for clear guidance to ensure a safe, clean, and humane environment for students, employees, and visitors. The proposed new Board Policy establishes standards to address issues such as the humane treatment of animals and coordination with local animal control agencies. It also directs the Chancellor to develop administrative procedures for implementing catch-neuter-release and adoption programs in partnership with qualified organizations. This policy is designed to promote compliance with state and local regulations while supporting the District's commitment to environmental stewardship, public health, and humane practices.

The Board reviewed an initial draft of proposed BP 3450 on November 18, 2025. Subsequent to the meeting, further revisions were recommended by legal counsel, the Chancellor, and community advocates. The Board reached consensus on the proposed draft on January 27, 2026 and it is now presented to DCC for review and feedback.

After noting that there was a lot of positive feedback from those heavily involved with supporting animals during the Board meeting discussion, **there was unanimous consensus to approve to BP 3450 and forward it to the Board for their consideration.**

Revised Board Policies & Administrative Procedures – Review Cycle Revisions: The following BPs and APs were reviewed as part of the District's review cycle. The proposed revisions include recommendations by the CCLC Policy and Procedure Legal Updates Service. Additional revisions include minor grammar corrections in keeping with District practices.

- BP 3515, Reporting of Crimes
- AP 3515, Reporting of Crimes
- AP 3516, Registered Sex Offender Information
- BP 3518, Child Abuse Reporting
- AP 3518, Child Abuse Reporting
- BP 3520, Local Law Enforcement
- AP 3520, Local Law Enforcement
- BP 3530, Weapons on Campus
- BP 3550, Drug Free Environment and Drug Prevention Program
- AP 3550, Drug Free Environment and Drug Prevention Program
- BP 3560, Alcoholic Beverages
- AP 3570, Smoking on Campus
- BP 3580, Sustainability Plan
- AP 3580, Environmental Sustainability

There was unanimous consensus to approve to the revised Administrative Procedures and post them on the District website and forward the revised Board Policies to the Board for their consideration.

New APs – Inclusive Restrooms and Inclusive Locker Room Facilities: A workgroup comprised of districtwide representation developed proposals for AP Inclusive Restrooms and AP Inclusive Locker Room Facilities to codify existing campus and District commitments to inclusive facilities. The District is committed to providing an inclusive, supportive, and non-discriminatory learning and working environment for all, ensuring that every student and employee has equal access to the district's educational programs, services, and activities. That environment must be reflected in the physical spaces across the District, ensuring accessibility, safety, and inclusion.

Ariel Gentalen, Fullerton College LGBTQIA2S+ Resource Program Special Projects Manager, and Jenelle Herman, Cypress College LGBTQIA2S+ Liaison, led a presentation which outlined the gaps in inclusivity, equity, accessibility, and safety across the campuses regarding inclusive restroom and locker facilities which included student and staff testimonials and the populations impacted by the lack of inclusive facilities. The presentation recommended placing the proposed APs under BP 6600, Capital Construction which address construction planning and projects in coordination with the District Educational and Facilities Master Plan. The presenters requested that members review the proposed APs with their constituencies in order to provide feedback in anticipation of discussion at the next DCC meeting.

Chancellor Byron Clift Breland thanked the presenters for all of their work to bring forward the proposed policies. After noting that language related to issues pertaining to historical buildings would need to be addressed, the Chancellor noted that action on the policies would come at some point in the future.

New Drone Policy: Jay Seidel, Fullerton College Drone Technology Professor, introduced proposed language to set policy that establishes rules governing the operation, launch, landing, and use of drones and other Uncrewed Aircraft Systems (UAS) on or above Fullerton College and at college-sponsored events.

During the brief discussion, it was noted that there has not been consultation with Cypress College, but that the intent of the policy is to ensure a safe space in anticipation of the new Fullerton College baccalaureate degree in order to run a safe and effective program.

The proposed policy language will return to a future meeting for further review and to make it applicable districtwide.

Next DCC Meeting: The next DCC meeting will take place on Monday, March 23, 2026 in Room 105 at the Anaheim Campus.

ADJOURNMENT: The meeting was adjourned at 4:22 p.m.