



NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
CYPRESS COLLEGE | FULLERTON COLLEGE
NORTH ORANGE CONTINUING EDUCATION

District Consultation Council Meeting

August 24, 2026

2:00 p.m.

Anaheim Campus – Room 105 (1st Floor)

**Videoconferencing participation available from the Cypress College President's Conference Room
and the Fullerton College President's Conference Room B**

AGENDA

CALL TO ORDER

1. Opportunity for Public Comment

MEETING SUMMARY

- | | |
|-------------------------|---------------|
| 1. May 18, 2026 Summary | Action |
|-------------------------|---------------|

STRATEGIC GOALS & PLANNING

- | | |
|--|--------------------|
| 1. District Consultation Council 2026-27 <ul style="list-style-type: none">• Meeting Schedule• Membership Listing | Discussion |
| 2. 2026-27 Proposed Budget | Information |
| 3. Anaheim College Exploration Discussion | Information |

OPERATIONAL REVIEW

- | | |
|--|--------------------|
| 1. Implementation of Updated Application System for CCC – CCCStart | Information |
| 2. NOCCCD Accessibility Compliance Update – ACMM Site Assessment Visit Scheduled | Information |
| 3. Districtwide Parking System | Discussion |

POLICY

- | | |
|--|-------------------|
| 1. Revised BP 2725, Board Member Compensation
Revised AP 6150, Designation of Authorized Signatures | Action |
| 2. Consider BP/AP for Elder/Dependent Abuse and Review of BP/AP 3518 Child Abuse Reporting | Discussion |
| 3. BP/AP Intellectual Property 3710 (Under Construction) | Discussion |
| 4. Tenure-Track Faculty Hiring Review Committee | Discussion |

OTHER ITEMS

- 1.

DISTRICT CONSULTATION COUNCIL
May 18, 2026

SUMMARY

MEMBERS PRESENT: Byron D. Clift Breland, Brandon Floerke, Karla Frizler, Henry Hua (for Cynthia Olivo), Bridget Kominek, Elaine Loayza, Candace Lynch, Flavio Medina-Martin, Khaoi Mady, Jaclyn Magginietti, Kathleen McAlister, John Parker, Aaron Pilkey, Valentina Purtell, Irma Ramos, Joel Salcedo, Marlo Smith, Kai Stearns, Scott Thayer, Jennifer Vega La Serna, and Annalisa Webber.

VISITORS: Erika Almaraz, Karen Bautista, Jennifer Carey, Terry Cox, Dulce Delgadillo, Ariel Gentalen, Adam Gottdank, Beverly Heasley, Naveen Kanal, Rosana Islas, Janeth Manjarrez, Lisa Mednich Takami, Khanh Ninh, Jennifer Perez, Deb Perkins, Jeremy Peters, Julie Schoepf, Casey Sousa, Ivan Stanovich, and Leslie Tsubaki.

ABSENT: Steven Estrada and Michelle Patrick Norng.

CALL TO ORDER: Chancellor Byron Clift Breland called the meeting to order at 2:08 p.m. and there were no public comments.

MEETING SUMMARY

Summary: The summary of the April 27, 2026 meeting was approved as submitted. **There was consensus to approve the summary.**

STRATEGIC GOALS & PLANNING

Budget Update: John Parker, Vice Chancellor, Administrative Services, and Erika Almaraz, District Director, Fiscal Affairs, provided DCC members with a budget update based on the 2026-27 Governor's May Revision including the fiscal impact and strategic implications. Presentation highlights included the following:

Statewide Fiscal Picture

- \$16.5 billion increase in revenue above the January projection (primarily due to capital gains).
- \$9.7 billion in the Surplus Holding Account created to manage future risk.
- \$29.9 billion in total state reserves (Rainy Day and Stabilization).
- Stock market concentration risk: gains tied to narrow set of high-value equities.
- This is a stability-focused budget – not a growth budget.
- The State projects a \$15-20 billion shortfall if the market declines significantly.
- Economic slowdown indicators exist for 2026-27.
- Inflation continues to pressure operating costs.

NOCCCD COLA Impact

- 4.31% total COLA is comprised of a 2.87% statutory COLA and 1.44% Discretionary COLA.
- Statutory COLA of 2.87% is the January projected 2.41% plus the 0.46% statutory increment.
- Discretionary COLA of 1.44% must absorb new state-imposed costs before any new spending.

- The District is using the 2.87% COLA for the tentative budget and holding the 1.44% until budget bill is passed in June.

Fiscal Overview

- Revenue is up, but the State is not expanding ongoing commitments due to volatility risk.
- Prop 98 increased by \$6.4 billion, but \$4.6 billion goes to the Rainy-Day Fund, not to districts.
- The 4.31% COLA is partially pre-committed. The District RAM baseline assumed 2.41% so the 1.90% increment is approximately \$5.19 million gross in additional SCFF.
- The discretionary share (\$4.11 million) is explicitly tied to absorbing new state mandates and it is not freely available.
- Structural cost pressures (PERS/STRS, health, utilities) continue to outpace state funding increases. COLA helps keep pace with inflation but does not offset it.
- The May Revision improves the outlook but requires continued fiscal discipline and long-term planning at the District level.
- \$6.1 million ongoing for select categorical programs to align with 2.87% COLA.
- \$121 million for deferred maintenance and \$101 million for student support grant (one-time).

Negotiated Off-Schedule and On-Schedule

- The status of the negotiated payments will be known in late June when the State Chancellor's Office releases P2 figures. If a deficit factor is included, that would reduce the payments.
- The off-schedule payment is expected to be paid on the June payroll. (Certificated on July 31 and Classified on August 10)
- The on-schedule payment is estimated to be 2.29% (including 0.25% per contract). Effective July 1, 2026 for PERS members and on the first fall paycheck for STRS members.

After the presentation members asked if the District was waiting for the deficit factor to determine the final negotiated payout amounts and if the deficit factor would be different at P2. Vice Chancellor John Parker also emphasized the importance of protecting jobs and student services, and noted that finance teams are contingency planning to maintain and protect them.

Exploration of a Status Change for North Orange Continuing Education: Valentina Purtell, NOCE President, shared information regarding a recommendation for North Orange Continuing Education to enter an exploratory phase to determine the requirements, feasibility, and next steps associated with a potential transition from an Education Center to a community college. The recommendation recognizes NOCE's more than 50-year history of offering accessible higher education and acknowledges its growing role as a statewide leader in noncredit education aligned with Vision 2030 priorities. The rationale for exploring college status includes the opportunity to strengthen seamless student pathways into occupational degree programs, enhance student identity and belonging, expand Credit for Prior Learning opportunities, support strategic enrollment growth, reinforce NOCE's statewide leadership role, and promote long-term fiscal sustainability through expanded programming and a different funding model. The exploration phase would involve dialogue with stakeholders and review of accreditation, programmatic, fiscal, and governance considerations before any formal action is taken.

Chancellor Byron D. Clift Breland introduced discussion on what the change in designation would look like for the District and how it would position NOCE to better serve the community while simultaneously providing them with additional funding. He cautioned that the process is extensive—likely 3-5 years—and the District is merely exploring the possibility. In the ensuing discussion, the following points were noted:

- The NOCE Academic Senate voted in favor of exploring the concept and voiced overwhelming support to explore the status change and highlight noncredit and its students.
- The concept will be shared with classified members to provide support if needed.
- Is the move precedented or would the District be the first?
- NOCE is left out of state funding due to noncredit center designation so the change would alleviate that equity issue.
- What does the timeline look like?
- Consider developing a presentation to share what it entails to become a college in order to share it in different venues.
- As part of this discussion, has there already been thought to look at different a site?
- There are 25 community colleges that are smaller in FTES production than NOCE, and currently NOCE is fifth in terms of noncredit.
- The importance of leveraging the equity conversation for noncredit students.
- NOCE students are nontraditional in that they typically have not been successful in high school or college. If they had access to supports within the institution they are in, that would amplify their success and wouldn't pull anything from sister colleges, but would be more of a collaborative bridge.
- ACCJC and the Education Code outline the necessary requirements to follow.
- College senate leadership voiced support for the concept and noted plans to share with their senates. They asked what any potential downsides could be aside from competition, but noted that the District serves the entire community.
- The NOCE Academic Senate discussion included a lot of practical questions like how would they teach general education? It might require reaching across the District to form partnerships and solidify pathways.
- The process would be transparent with data at the core to highlight opportunities to connect with the Anaheim population that isn't being served.
- When would an official launch occur? Or is that still up in the air?
- NOCE is heavily involved in Vision 2030 and is already known for their CC-TAP involvement, and is known by the State Chancellor and across the State.
- NOCE can serve as a safety net where students can learn how to be a college student and gain confidence.
- Use the Future Instructor Training Program to assist in some capacity.

The Chancellor thanked everyone for the discussion and shared that more intensive conversations are needed so that the District can move forward with the process and noted that there will be a role for everyone to play. The item will return to DCC in the fall with a timeline and additional information.

OPERATIONAL REVIEW

Job Family Study Update: Chancellor Byron D. Clift Breland provided an update on the Job Family Study as outlined in a memo that was shared districtwide. Key points included:

- McKnight, an independent firm, reviewed 272 positions and sent each employee their proposed job description and salary range placement.
- A high level summary of the methodology McKnight used to analyze and classify positions.
- The analysis emphasized internal alignment as the primary driver of recommendations while a comprehensive internal classification alignment analysis was also conducted.

- Final placement recommendations reflect a holistic evaluation to ensure each classification is appropriately positioned within the District's overall framework.
- The positions are competitively positioned and strategically aligned with the District's mission, operational and organizational needs, and long-term sustainability.
- The job descriptions and salary range placements that McKnight shared with individual employees are recommendations and not final actions. The job descriptions and placement recommendations are subject to negotiations and must be reviewed and approved by the Board before they take effect.
- Recommended increases by employee group: Classified Bargaining Unit – 260 out of 697; Confidential Employees – 12 out of 14; and Management – 100 out of 127.
- The study showed a majority of classified bargaining unit positions are already at or above market range. Approximately 37% of classified positions are recommended for a range increase.
- Approximately 86% of confidential employees are recommended for a range increase. Approximately 79% of management positions are recommended for a range increase. The high percentage of range increase recommendations reflect the study findings that most management and confidential positions are currently below market range.
- For Management: The goal is to place the revised job descriptions with recommended salary ranges on the June 23, 2026, Board agenda for approval, with an effective date of July 1, 2026. Managers who submitted reclassification requests in 2023 and are recommended for a higher range will receive appropriate retroactive pay.
- For Confidential Employees: The goal is to place the revised job descriptions with recommended salary ranges on the June 23, 2026, Board agenda for approval, with an effective date of July 1, 2026.
- For Classified Bargaining Unit Members (CSEA): Implementation for Classified employees is contingent upon successful negotiations with CSEA and subsequent Board of Trustees approval. While the District is targeting a July 1, 2026, implementation, this timeline is subject to the outcome of negotiations. The District remains committed to approaching these negotiations in a spirit of collaboration and mutual respect.
- The Job Family Study did not include any faculty positions or any executive officers (Presidents/Vice Chancellors/Chancellor).
- Employees whose classifications are recommended for placement into a higher salary range will be placed at a step that provides an increase of no less than 4% above their current base salary.
- The study does not include an appeal process.
- Additional documents related to the Study can be found on MyGateway.

Chancellor Cliff Breland emphasized that the Job Family Study was a long and complex process to update and align job descriptions throughout the District and thanked the employee groups for working collaboratively to move towards implementation.

Members asked if those impacted by the Study have been notified; how employees will be notified about column placement; clarified that “subject to negotiations” only applies to CSEA; and inquired what the overall cost of the job study is. The Chancellor stated that if all of the Job Family Study recommendations were implemented, the cost would be \$2.5 million across the District and employee groups. He concluded the discussion by thanking everyone for their patience as the District does their best to get it right.

POLICY

New Administrative Procedures: AP 6605, Inclusive Restrooms and AP 6606, All-Inclusive Locker Room, Changing, and Shower Facilities: DCC received a fourth reading of the proposals for administrative procedures regarding inclusive restrooms and inclusive locker room facilities to codify existing campus and District commitments.

Subsequent to Ariel Gentalen expressing gratitude to DCC for the conversation and work to date regarding the proposed policies, and minor corrections to the wording in both policies, **there was unanimous consensus to approve the new Administrative Procedures and post them on the District website.**

Revised AP 4250, Scholastic Notice, Pause, and Readmission Restart: DCC received revisions to AP 4250 which was previously revised by DCC on November 24, 2025 to update the scholastic terminology at the request of members and also to align with amendments by the Board of Governors to Title 5, California Code of Regulations to update the naming references to “probation” and “dismissal” and revise and standardize academic renewal standards within the California community college system. At its May 12, 2026 meeting, the Board of Trustees adopted the same revisions to BP 4250 along with further changes to the title and content of the policy. Revisions to AP 4250 were presented to ensure alignment between the corresponding policies. **There was unanimous consensus to approve revised AP 4250 and post it on the District website.**

Revised AP 7400, Employee Travel and Conference Attendance: DCC received a third reading of AP 7400 which had not been updated in several years. In response to recent concerns regarding reimbursement procedures and alternative solutions to handling travel reimbursements, a workgroup was formed to review the revisions to AP 7400 and make recommendations. Erika Almaraz led a review of the proposed changes and also thanked the members of the workgroup that volunteered their time to develop a better AP that is more equitable and efficient, while also maintaining compliance.

During the discussion, members received clarification on mileage procedures, standards for airfare, meal per diem allowances, reimbursement windows, and travel that includes students. Subsequent to the discussion, **there was unanimous consensus to approve revised AP 7400 and post it on the District website.**

OTHER

Tentative June 22, 2026 DCC Meeting: Members decided that a June DCC meeting was not needed and the meeting was canceled.

Administrative Guide: Members shared that the full-time faculty hiring guidelines have not been addressed in quite some time and are outdated. Vice Chancellor Irma Ramos stated that she would request that Mylene Daniels take the lead and request that DCC form a workgroup in the fall to develop new procedures.

Next DCC Meeting: Chancellor Byron D. Clift Breland thanked members for another lively year of debate and action all in support of students and staff. The next DCC meeting will take place on Monday, August 24, 2026 in Room 105 at the Anaheim Campus.

ADJOURNMENT: The meeting was adjourned at 4:04 p.m.

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 19, 2026

From: Byron D. Clift Breland, Chancellor

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

District Consultation Council 2026-27: Meeting Schedule & Membership

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion	X	Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

Enclosed for review and discussion are the proposed 2026-27 DCC meeting schedule and membership listing. Members are asked to identify any conflicts and to determine if a December 2026 meeting is needed, and provide updates to the membership listing.

5. RECOMMENDATION:

It is recommended that DCC review the 2026-27 meeting schedule and membership.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:



NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
CYPRESS COLLEGE | FULLERTON COLLEGE
NORTH ORANGE CONTINUING EDUCATION

District Consultation Council 2026-27 Meeting Schedule

Fourth Mondays of the month @ 2:00 p.m.
Anaheim Campus Room 105

*Videoconferencing available from the Cypress College President's Conference Room
and the Fullerton College President's Conference Room B*

Fall Semester

August 24

September 28

October 26

November 23

December – TBD

Spring Semester

January 25

February 22

March 22

April 26

May 24

June 28 – Only if needed



District Consultation Council 2026-27 Membership

Member	Affiliation
Byron Clift Breland	Chancellor – Chair
Scott Thayer	President, Cypress College
Cynthia Olivo	President, Fullerton College
Valentina Purtell	President, North Orange Continuing Education
John Parker	Vice Chancellor, Administrative Services
Irma Ramos	Vice Chancellor, Human Resources
Jennifer Vega La Serna	Vice Chancellor, Educational Services & Institutional Effectiveness
Kai Stearns Davis	Chief District Communications Officer
Khaoi Mady	Executive Director, Information Technology
Flavio Medina-Martin	District Director, Culture, Inclusion, & Engagement
Jaclyn Magginetti	President, Cypress College Academic Senate
	Representative, Cypress College Academic Senate
Bridget Kominek	President, Fullerton College Faculty Senate
David Francisco Lopez	Representative, Fullerton College Faculty Senate
Michelle Patrick Norng	President, North Orange Continuing Education Academic Senate
Candace Lynch	Representative, North Orange Continuing Education Academic Senate
Steven Estrada	President, United Faculty
Joel Salcedo	Representative, United Faculty
Marlo Smith	President, Adjunct Faculty United
Elaine Loayza	President, California School Employees Association
Aaron Pilkey	Representative, California School Employees Association
Annalisa Webber	Representative, Confidentials Group
Rosanna Islas	President, District Management Association
	Associated Students Representative, Cypress College
	Associated Students Representative, Fullerton College
	Student Representative, NOCE

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 19, 2026

From: John Parker, Vice Chancellor, Administrative Services

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

2026-27 Proposed Budget

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only	X	Second Reading	
Review/Discussion		Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

Provide DCC members with an update on the 2025-26 ending fund balance and the 2026-27 budget assumptions for the resource allocation model.

5. RECOMMENDATION:

It is recommended that the Council review the information presented by staff.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

Executive Director, Fiscal Services

**North Orange County CCD
Analysis of Ending Fund Balances
June 30, 2026**

Updated 08-16-2026

	<u>Districtwide</u>	<u>DS</u>	<u>CC</u>	<u>FC</u>	<u>NOCE</u>	<u>Total</u>
Nonspendable Fund Balance						
Reserved Fund Balance						
Revolving Cash	145,237					145,237
Inventory	78,106					78,106
Total	\$ 223,343	\$ -	\$ -	\$ -	\$ -	\$ 223,343
Restricted Fund Balance						
Restricted Programs						
Health Services			0	561,966		561,967
Instructional Equipment			155,550	333,423	-	488,973
Parking			-	-	213,406	213,406
Lottery			470,056	3,390,685	2,198,511	6,059,252
Veterans Services			34,111	14,632		48,743
Admin Allowance			277,753	30,325		308,078
Total	\$ -	\$ -	\$ 937,471	\$ 4,331,032	\$ 2,411,917	\$ 7,680,420
Committed Fund Balance						
STRS & PERS Cost - Released	-					-
Total	\$ -	-	-	-	-	\$ -
Assigned Fund Balance						
One-Time Funds Allocated *	-	4,865,217	582,677	1,477,163	317,794	7,242,851
One-Time Funds to be Allocated *	-	-	-	-	-	-
Activities Assigned by Center **	-	10,707,787	11,732,988	2,819,527	15,353,192	40,613,494
Total	\$ -	\$ 15,573,004	\$ 12,315,665	\$ 4,296,690	\$ 15,670,986	\$ 47,856,345
Uncommitted Fund Balance						
Board Policy	52,108,926					52,108,926
Unallocated Resources	-					-
11100 Fund		7,510,716	9,140,608	3,517,773	13,943,477	34,112,574
Items from 25-26 RAM						
Settle-up of RAM	-	3,197,072	2,592,379	(698,246)	1,409,714	6,500,919
Temporary Loan	-					-
Assigned by Center		(10,707,787)	(11,732,988)	(2,819,527)	(15,353,192)	(40,613,494)
Total	\$ 52,108,926	\$ 0	\$ (1)	\$ 0	\$ (1)	\$ 52,108,924
Total Ending Fund Balance	\$ 52,332,269	\$ 15,573,005	\$ 13,253,135	\$ 8,627,722	\$ 18,082,902	\$ 107,869,032
Prior Year Ending Balance	\$ 52,270,309	\$ 17,802,669	\$ 17,345,126	\$ 18,116,065	\$ 21,688,664	\$ 127,222,832
Change from Prior Year	\$ 61,960	\$ (2,229,664)	\$ (4,091,992)	\$ (9,488,343)	\$ (3,605,761)	\$ (19,353,800)

*: See following page for details of allocations of one-time funds.

** : Activities assigned by campus are listed in the discussion in this section.

North Orange County Community College District
2026-27 Proposed Budget
Resource Allocation Model - Budget Assumptions

Student-Centered Funding Formula

Estimated COLA	4.31%
FTES	2025-26 Annual
Supplemental Headcounts	2025-26
Student Success Headcounts	Three-Year Rolling Average

Apportionment Base:	<u>2026-27</u>
Basic Allocation	\$ 18,520,297
Credit FTES	152,896,897
Special Admit	8,784,476
Non-Credit FTES	8,671,842
CDCP	23,307,723
Subtotal	<u>\$ 212,181,235</u>

Supplemental Allocation	48,722,460
Student Success Incentive Allocation	29,458,526
SCFF Earned Allocation	\$ 290,362,221

2026-27 SCFF Total Revenue	\$ 290,362,221	<A>
<i>Includes Discretionary funding for AB 65 (1.44%)</i>	<i>\$ (4,181,216)</i>	

State Revenue

Enrollment Fee Waiver

2% fee waiver administration allocation estimate:	\$ 317,850	<A>
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Full-Time Faculty Hiring Funds 2018-19

Provided separately from SCFF in 2018-19 (no COLA on this since initial allocation)	\$ 1,441,228	<A>
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Part-Time Faculty Compensation Items

Est. reimbursement for PT faculty office hours	\$ 651,349	<A>
Est. reimbursement for PT faculty compensation	\$ 726,545	<A>

Lottery Funds

Unrestricted lottery projection, \$190 per FTES:	\$ 6,357,985	<A>
Restricted lottery projection, \$84 per FTES:	\$ 2,810,899	

Mandated Costs

Budget proposal includes funding for Mandated Block Grant, \$37.51 per FTES:	\$ 1,181,670	<A>
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Local Revenue/Self-Supporting Revenue

Interest & Investment Income

Interest earnings estimate	\$ 3,000,000	<A>
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Miscellaneous Districtwide Income

Other miscellaneous income estimate:	\$ 10,000	<A>
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Budget Center Revenues

Budget Centers have provided for the self-supported activities for each quarter. Included in this section, Cypress College and Fullerton College have budgeted Nonresident Tuition as part of ongoing revenues.	\$ 6,535,404	<A>
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Additional Contribution from OPEB Trust

Pay-as-you-go for FY 2024-25, 2025-26, 2026-27	\$ 8,091,714	
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Total Revenues (excluding Contrib. from OPEB Trust)	<u>\$ 310,584,252</u>	= sum of <A>
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North Orange County Community College District
2026-27 Proposed Budget
Resource Allocation Model - Budget Assumptions

Appropriations and Expenditures

Permanent Position Budgets

All Permanent Positions have been budgeted based on applicable employee step, grade, and, if applicable, longevity, premium pay, professional growth and education stipends.

The current rates for benefits have been applied as follows:

	25-26	26-27 Prelim
<u>STRS</u> : For employer share of contributions towards STRS pension costs.	19.10%	19.10%
<u>PERS</u> : For employer share of contributions toward PERS pension costs.	26.81%	26.40%
<u>OASDI</u> : For State Disability Insurance and Medicare required.	6.20% & 1.45%	6.20% & 1.45%
<u>SUI</u> : State Unemployment Insurance.	0.05%	0.05%
<u>WC</u> : Worker's Compensation Rate to contribute towards worker's comp costs.	0.50%	0.50%
<u>RB</u> : Contribution rate toward ongoing retiree health benefit costs.	0.00%	0.00%

Health & Dependent Care Coverage Costs

All groups' current agreements include a contribution by the District toward dependent care coverage as well as full family coverage. An estimate of these costs was added based on 25-26 employee participation. For vacant positions eligible for health benefits, the cost of health benefits are budgeted at the maximum cost (\$17,274 for employee health benefits and \$18,593 for dependent care coverage).

Total Estimated Permanent Position Costs

\$ 220,676,874

Other Operating Expenses

The remaining costs outside of position control have been budgeted to help meet departmental needs at each budget center. Included herein are estimated costs for Adjunct faculty.

Other Non-Permanent Personnel Costs

Includes Full-Time Faculty Overload, Adjunct, Hourlys, Professional Experts and associated benefits.

\$ 59,180,240

Also includes Personnel Contingencies related to Job Family Study and add'l cost of 2.12% salary increase.

Other Budget Center Expenses:

Supplies & Materials	\$ 2,495,317
Services & Other Operating Expenses	\$ 18,985,898
Capital Outlay	\$ 1,066,243
Other Non-Personnel Contingencies	\$ 945,597

Districtwide Expenses

Districtwide expenses include budget for costs that have been approved through CBF and DCC and that will be shared across all budget centers.

\$ 7,277,404

Total Expenses (net of Contrib. from OPEB Trust)

\$ 310,627,573

Intrafund Transfers In

\$ (78,346)

Intrafund Transfers Out

\$ 35,025

Total Expenses (net of Contrib. from OPEB Trust and Intrafund Transfer In)

\$ 310,584,252

North Orange County Community College District
2026-27 Proposed Budget
Districtwide (DW) Expenses in Fund 11200 (Ongoing Budget only)
August 13, 2026

	Actuals 2024-25	Budget 2025-26	Actuals 2025-26	Budget 2026-27
Sabbatical Replacement Costs	\$ -	\$ 300,000	\$ 53,057	\$ 60,000
Related Activity (Additional Duty Days for Faculty)	439,540	350,000	350,274	360,000
Subtotal 10000's	439,540	650,000	403,331	420,000
Grants Accounting Staff	-	-	-	748,000
Indirect Cost	-	-	-	(748,000)
Subtotal 20000's	\$ -	-	-	-
Retiree Medical Benefits	6,089,831	6,090,000	6,868,242	8,091,714
Contribution from Retiree OPEB Trust	(6,000,000)	(6,000,000)	(6,868,242)	(8,091,714) ***
Net Retiree Medical Benefits Cost	89,831	90,000	0	-
Part-time Faculty Insurance reimbursement program	126,785	133,124	-	-
Part-time Faculty Insurance premiums	3,795,314	3,985,079	4,414,436	4,414,436
Expected Reimbursement	(3,792,807)	(3,985,079)	(4,407,532)	(4,414,436) ◆
Net Part Time Health Insurance Program Expense	\$ 129,291	\$ 133,124	\$ 6,904	\$ -
Fringe Benefits Clearing	1,084,714	1,100,000	1,206,212	1,210,000
Adjustments/Fees from STRS	51,912	40,000	115,482	116,000
Fees from PERS	1,950	10,000	9,380	10,000
Load Banking Benefits Accrual Adjustment*	30,525	40,000	(13,067)	35,000
Subtotal 30000's	\$ 1,388,223	1,413,124	1,324,912	1,371,000
Other (Memberships per Contracts for Employees)	1,500	6,000	-	6,000
Recruiting Budget	50,350	55,000	53,773	55,000
Fingerprinting	22,909	25,000	17,442	20,000
Sabbatical Bond Reimbursements	8,784	4,500	9,166	10,000
Disability Compliance Consulting Services - NEW	-	-	-	120,000
Districtwide Memberships	146,395	150,000	163,423	165,000
Audit Expenses*	180,100	140,000	178,000	140,000
Sewer Expenses*	111,416	115,000	131,834	135,000
Additional Attorney Expenses	350,000	610,000	1,240,435	1,250,000
Waste Disposal	191,816	200,000	199,565	215,000
Election Expense*	459,102	150,000	-	150,000
Ride Share (AQMD)	100,964	120,000	106,133	120,000
Student Insurance*	274,632	301,902	301,902	305,000
Employee Assistance Program	49,966	65,000	49,250	72,000
Interest	49,821	65,000	37,100	65,000
Life insurance	183,226	185,000	196,709	200,000
Mandated Fees from PERS (for reports)	1,020	1,500	1,350	1,500
County Payroll Postage Charges	6,293	6,400	6,990	6,400
DW IT Expenses	1,858,200	2,111,733	1,999,257	2,075,504
Subtotal 50000's	4,046,492	4,312,035	4,692,329	5,111,404
FC Child Care Center Contribution (B/A 4/14/09)	\$ 250,000.00	250,000	250,000	250,000
Subtotal 70000's	\$ 250,000.00	250,000	250,000	250,000
EEO Plan Implementation	\$ -	25,000	-	25,000
Student Success	\$ -	100,000	-	100,000
Subtotal 79000's (Contingencies)	\$ -	125,000	-	125,000
Total Districtwide Expenses	\$ 6,124,254.57	\$ 6,750,159	\$ 6,670,572	\$ 7,277,404
		% Change from Prior Year:		8%
Total	6,124,254.57			

***: The Retiree Trust Board approved the use of trust fund assets for the pay-as-you-go annual costs for the health retiree benefits.

◆: We will be using the reimbursement from the state to cover the cost of the part-time faculty health insurance program.

North Orange County Community College District
2026-27 Proposed Budget with 25-26 Annual FTES
Resource Allocation Model Budget Summary
August 13, 2026

	DW	DS	CC	FC	NOCE	Total
SCFF Revenues β	\$ -	\$ 26,858,505	\$ 106,353,291	\$ 126,611,364	\$ 30,539,061	\$ 290,362,221
Other Revenues	-	2,195,850	8,009,870	7,911,710	2,104,601	20,222,031
Funding for Districtwide Expenses	7,277,404	(681,166)	(2,679,540)	(3,151,844)	(764,854)	-
Net Chargebacks	-	885,111	330,565	396,437	(1,612,113)	-
Total RAM Revenue	7,277,404	29,258,300	112,014,186	131,767,667	30,266,695	310,584,252
Expenses α	7,152,404	29,258,300	111,146,935	131,732,642	30,266,695	309,556,976
Contingencies	125,000	-	945,597	-	-	1,070,597
	7,277,404	29,258,300	112,092,532	131,732,642	30,266,695	310,627,573
Net Available Revenue	-	-	(78,346)	35,025	-	(43,321)
Net Transfers In/(Out) to Supplement Operations	-	-	78,346	(35,025)	-	43,321
Balance before Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Target FTES (annual)			12,767.77	15,624.22	4,542.11	
Target Efficiency FTES/FTEF Ratio (annual State Standard)			17.50	17.50	17.50	
Target FTEF (annual)			729.59	892.81	259.55	

β Based on 2025-26 Annual FTES (no growth) and 4.31% Proposed COLA.

α Used latest permanent position budgets as of 06-19-2026 and included estimated salary increases for 2026-2027.

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 24, 2026

From: Dr. Jennifer Vega La Serna, Vice Chancellor, Education Services & Institutional Effectiveness
Valentina Purtell, President, North Orange Continuing Education

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

Anaheim College Exploration Discussion

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only	X	Second Reading	
Review/Discussion	X	Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

The District Consultation Council (DCC) will receive an update on the District's exploration of transitioning North Orange Continuing Education (NOCE) from an educational center to a recognized college, potentially Anaheim College. The presentation will provide DCC with an overview of the exploration process and anticipated timeline. NOCE's exploration reflects its continued growth and the potential for college status to strengthen student pathways, institutional recognition, workforce alignment, and long-term sustainability.

This agenda item is intended to keep DCC informed, provide an opportunity to discuss the timeline and next steps, and respond to questions from Council members. The process will include further analysis and engagement around areas such as community and workforce needs, program development, accreditation, fiscal and capital considerations, and stakeholder support.

5. RECOMMENDATION:

It is recommended that DCC review and discuss the timeline and provide feedback on exploration of college status for NOCE .

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

Chancellor's Staff

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 18, 2026

From: Khaoi Mady, Executive Director of Information Technology

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

Implementation of Updated Application System for CCC – CCCStart

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only	X	Second Reading	
Review/Discussion		Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **5 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

As part of our efforts to improve the student experience and align with statewide initiatives, we will be transitioning to CCCStart, the California Community Colleges' new student application platform.

CCCStart is designed to modernize a critical entry point into the statewide college ecosystem. Designed to deliver a simpler, more student-centered application experience reducing barriers between a student's initial interest and successful enrollment while strengthening colleges' ability to serve students effectively.

CCCStart requires collaboration from our district teams and the CCC teams because it affects the data, integrations, admissions workflows, communications, reporting, and student services that depend on application information.

Go live timeline is the week of September 28, 2026, with an estimated official go-live date of October 1, 2026.

5. RECOMMENDATION:

It is recommended that the committee receive information about the status of NOCCCD's implementation and readiness for CCCStart.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

District Services, Cypress College, Fullerton College, Vice Chancellor Jennifer Vega La Serna, Vice Chancellor John Parker, Rena Martinez Stluka (Districtwide CCCStart Lead)

NOTE: Please forward this form by required dates with all backup material to the Chancellor's Office.

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 18, 2026

From: Khaoi Mady, Executive Director Information Technology

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

NOCCCD Accessibility Compliance Update – ACMM Site Assessment Visit Scheduled

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only	X	Second Reading	
Review/Discussion		Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: 5 minutes

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

Districtwide collaboration is ongoing to assess and address NOCCCD's digital accessibility challenges and develop a strategic roadmap for sustainable, districtwide accessibility compliance and improvement.

The accessibility compliance deadline is April 26, 2027. On April 27, 2026, NOCCCD reaffirmed its commitment to the Accessibility Capability Maturity Model (ACMM) and its partnership with the CCC Accessibility Center, and now an ACMM site visit has been confirmed for October 8–9, 2026. Planning is underway for this important opportunity to evaluate current capabilities, identify priorities, and inform the District's accessibility roadmap.

Formal District communication will be shared districtwide soon.

5. RECOMMENDATION:

It is recommended that the committee receive information about the status of NOCCCD's accessibility compliance plan.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

District, Cypress College, Fullerton College, NOCE, Distance Education teams, Technology teams, Communications teams, Disabled Student Services teams, and Vice Chancellor John Parker.

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 15, 2026

From: Quyen Vuong, District Director of Campus Safety and Emergency Management

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

Districtwide Parking System

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion	X	Action	
First Reading	X	Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **20 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

Currently, all three campuses utilize different parking systems, which has been proven to be inefficient and costly. Staff is recommending the implementation of a Districtwide standardized parking system.

The new system would be contracted through a single vendor, be cost effective, increase parking revenue, enhance efficiency, allow for ADA accessibility, provide wraparound services, provide better monitoring and tracking systems, and support student success. In addition, there would be minimal initial costs to transition to the new system.

Staff would like to roll out the new parking system starting with the 2027 Spring semester and align the paperless issuance of permits with class registration.

5. RECOMMENDATION:

It is recommended that DCC review the new Districtwide parking system proposal.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

Council on Budget and Facilities

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 19, 2026

From: Byron D. Clift Breland, Chancellor

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

**Revised BP 2725, Board Member Compensation
Revised AP 6150, Designation of Authorized Signatures**

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion		Action	X
First Reading	X	Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: 10 minutes

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

BP 2725 is being revised to reflect the 5% increase in compensation for trustees and student trustees which were approved by the Board on May 12, 2026.

AP 6150 is being revised to update language in order to provide clarity regarding authorized signers for various types of agreements (child care center agreements, affiliate and partnership agreements) as well as applications for funds and grants and authorized signers for purposes of approving invoices, employee reimbursements, and check requests. Revisions also include an increase to the threshold for contracts and MOUs that is comparable to neighboring districts and to update job titles throughout.

5. RECOMMENDATION:

It is recommended that upon DCC consensus, revised AP 6150 be posted on the District website and revised BP 2725 be forwarded to the Board for their consideration.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

Chancellor's Staff and Erika Almaraz

BP 2725 Board Member Compensation

Reference:

Education Code Section 72024

- 1.0 In accordance with provisions of the Education Code stipulating compensation based on full-time equivalent students (FTES) for the prior year between 25,000 and 60,000, members of the Board of Trustees who attend all Board meetings in a given month shall receive ~~\$826.88~~ \$868.22 per month and the student member, ~~\$413.44~~ \$434.11 per month. A member or student member of the Board of Trustees who does not attend all meetings held by the Board of Trustees in any month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.
- 2.0 A member of the Board of Trustees may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting, the member is performing services outside the meeting for the District, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.
- 3.0 The Board of Trustees may, on an annual basis, increase the compensation of board members by up to five percent. However, any increase is subject to rejection in a referendum by a majority of the voters in the District.

Date of Adoption: June 24, 2003

Date of Last Revision: April 22, 2025
June 28, 2022
June 11, 2019
June 16, 2013 Chancellor's Staff
June 26, 2007
June 13, 2006
July 22, 2003

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 6
Business and Fiscal Affairs

AP 6150 Designation of Authorized Signatures

Reference

Education Code Section 85232; 85233
Government Code Section 16.5
2 California Code of Regulations, Section 22000

1.0 The Chancellor has appointed the positions below as authorized signers for orders and other transactions.

1.1 For ~~Checks~~, Contract Agreements and Memorandums of Understanding of ~~\$5,000~~ \$15,000 or less (excluding grant agreements), and Short-term Facility Use Agreements, ~~and Tax Forms~~:

1.1.1 Chancellor

1.1.2 Vice Chancellors

1.1.3 Presidents

1.1.4 Vice President, Administrative Services

1.1.5 Executive Director, Fiscal Affairs ~~Affairs~~ Services

1.1.6 ~~Director, Budget & Finance~~ Executive Director, Information Technology

1.1.7 Associate Vice Chancellor, Human Resources

~~1.1.78~~ Director, Administrative Services

~~1.1.8 Manager, Campus Accounting~~

1.1.9 District Director, Procurement and Contracts

1.1.10 Assistant District Director, Procurement and Contracts

1.2 For Bursar's Office Checks:

1.2.1 Vice President, Administrative Services

1.2.2 Manager, Campus Accounting

1.3 For purposes of approving invoices, employee reimbursements, and other check requests for payment, only administrators with budget oversight should be authorized signers. Only the appropriate administrators with budget oversight should be noted as Authorized Signatures for Payment on the purchase requisition.

~~1.24~~ For ~~Checks and~~ Tax Forms:

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 6
Business and Fiscal Affairs

AP 6150 Designation of Authorized Signatures

1.4.1 Chancellor

1.4.2 Vice Chancellor, Administrative Services

1.4.3 Executive Director, Fiscal Services

1.4.4 Assistant Director, Fiscal Services

1.4.5 District Manager, Payroll

1.4.6 Vice President, Administrative Services

~~1.2.1~~ 1.4.7 Manager, Campus Accounting

~~1.3~~ ~~For Tax Forms, County Transactions, excluding checks:~~

~~1.3.1~~ ~~Director, Fiscal Affairs~~

~~1.3.2~~ ~~Manager, Fiscal Affairs~~

~~1.3.3~~ ~~Manager, Payroll~~

~~1.4~~ 5 For Health Services and Benefits Agreements:

~~1.4~~ 5.1 Chancellor

~~1.4~~ 5.2 Vice Chancellor, ~~Finance & Facilities~~ Administrative Services

~~1.4~~ 5.3 Presidents or their designee Vice Chancellor, Human Resources

1.5.4 Associate Vice Chancellor, Human Resources

1.6 For Child Care Center Agreements:

1.6.1 Chancellor

1.6.2 Vice Chancellor, Administrative Services

1.6.3 Presidents

1.6.4 Vice President, Administrative Services and Vice President, Instruction (If the agreement is signed at the Vice President level, signatures from both Vice Presidents are required.)

1.7 For Affiliate and Partnership agreements:

1.7.1 Chancellor

1.7.2 Vice Chancellor, Administrative Services

AP 6150 Designation of Authorized Signatures

1.7.3 Presidents

1.7.4 Vice President, Administrative Services or Director, Administrative Services, and Vice President, Instruction (If the agreement is signed at this level, both signatures are required.)

1.58 For Purchase of Supplies, Materials, Apparatus, Equipment, and Services not to exceed the amounts specified by the Public Contract Code Section 20651 (~~(\$87,800 adjusted annually)~~). Construction services not to exceed the amount specified by Contract Code 22030 (~~(\$175,000)~~ CUPCCAA (California Uniform Public Construction Cost Accounting Act) adopted by the Board of Trustees on 10/08/13).

1.58.1 Chancellor

1.58.2 Vice Chancellor, Finance & Facilities Administrative Services

1.58.3 District Director, Purchasing Procurement and Contracts

1.8.4 Assistant District Director, Procurement and Contracts

1.9 Advertising for Bids:

1.9.1 Chancellor

1.9.2 Vice Chancellor, Administrative Services

1.9.3 District Director, Procurement and Contracts

1.9.4 Assistant District Director, Procurement and Contracts

1.10 Claim Settlements:

1.10.1 Chancellor

1.10.2 Vice Chancellor, Administrative Services

1.10.3 Vice Chancellor, Human Resources

1.11 Collective Bargaining Agreements

1.11.1 Chancellor

1.11.2 Vice Chancellor, Human Resources

1.11.3 Associate Vice Chancellor, Human Resources

1.12 Application of Funds and Grants (Requires one signer from each level 1.12.1 through 1.12.6)

AP 6150 Designation of Authorized Signatures

[1.12.1 Department or Division Head](#)

[1.12.2 District Director, Grants and Resource Development](#)

[1.12.3 Vice President, Administrative Services or Director, Administrative Services](#)

[1.12.4 Presidents](#)

[1.12.5 Vice Chancellor, Educational Services and Institutional Effectiveness](#)

[1.12.6 Vice Chancellor, Administrative Services or designee](#)

- 2.0 For banking and investment accounts, other authorized signers will be submitted to the Board of Trustees for approval annually or as needed.
- 3.0 The use of an electronic or digital signature shall have the same force and effect as the use of a manual signature if the requirements for electronic or digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.
- 3.1 An electronic or digital signature may be a marking that is either computer generated or produced by electronic means, and may be used if the signature complies with state and federal standards, and is intended by the signatory to have the same effect as a handwritten signature.

Date of Adoption: February 12, 2002

Date of Last Revision: August 24, 2020 District Consultation Council
November 25, 2019 District Consultation Council
April 25, 2016 District Consultation Council
August 25, 2014 District Consultation Council
February 25, 2013 District Consultation Council
February 22, 2010 Chancellor's Cabinet
December 13, 2004

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 14, 2026

From: Michelle Patrick-Norng

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

Consider BP/AP for Elder/Dependent Abuse; Review of BP/AP 3518 Child Abuse Reporting

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion	X	Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10-15 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

The district has a BP and AP for Child Abuse Reporting (3518), and faculty and staff are mandated reporters. Our students are of all ages, so there may be instances when suspected elder abuse should be reported to Adult Protective Services (APS). Additionally, some students may be considered dependent adults due to a disability, in which case suspected abuse or neglect should also be reported to APS.

5. RECOMMENDATION:

Discuss whether CCLC has a template for elder/dependent adult abuse reporting. If not, consider whether a new BP and/or AP should be developed to address this topic. Review AP 3518 for any additional information that should be included, including the type and frequency of mandated reporter training. Review AP 3518, Section 5.3, and consider referencing digital forms rather than requiring forms to be available at a physical campus location.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

**Valentina Purtell, NOCE President
Martha Gutierrez, NOCE Vice President of Student Services
Adam Gottdank, NOCE Dean, Disability Support Services**

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 18, 2026

From: Michelle Patrick-Norng

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

BP/AP Intellectual Property 3710 (Under Construction)*

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion	X	Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10-15 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

The district currently has no BP/AP on the topic of Intellectual Property. There isn't a link to BP 3710 or AP 3710 themselves on the district website because they were never published as adopted policies. In the [NOCCCD Website Guidelines](#), they are listed only as:

- “BP 3710 Intellectual Property and Copyright (Under Construction)”
- “AP 3710 Intellectual Property and Copyright (Under Construction)”

The current official NOCCCD Board Policies and Administrative Procedures library does not contain BP 3710 or AP 3710. Instead, the numbering jumps from BP/AP 3720 (Computer and Electronic Communication Systems) to BP/AP 3740 (Websites), indicating that 3710 was never adopted or was removed before adoption.

During recent discussions with the California Open Educational Resources Initiative (OERI), NOCE faculty became aware that there is a general assumption across the California Community College system that districts have adopted policies addressing copyright ownership and intellectual property, commonly reflected in BP/AP 3710 (Securing of Copyright) and BP/AP 3715 (Intellectual Property). In reviewing NOCCCD's publicly available policy documents, however, we have been unable to locate corresponding policies or administrative procedures.

This information was shared with Dr. Breland over the summer and additional research into the matter was conducted. Below is what has been confirmed thus far:

- The District's only current procedure in this area is AP 3750, Use of Copyrighted Material. It was adopted in 2004 and most recently reviewed by the District Consultation Council in March 2026. We found no separate policy or procedure governing intellectual property, copyright ownership, or faculty-created works

NOTE: Please forward this form by required dates with all backup material to the Chancellor's Office.

outside the published manual.

- We found no substantive drafts of BP/AP 3710 or BP/AP 3715. Alba reviewed her predecessor's files, which identify BP/AP 3710 as "under construction," but those records contain no proposed language. She also found no record of these items advancing through the policy review process during the past ten years.
- We found no Board agenda items, District Planning Council or District Consultation Council records, or correspondence indicating that the District formally considered BP/AP 3710 or BP/AP 3715.

5. RECOMMENDATION:

Given the importance of intellectual property ownership and copyright considerations for faculty-created instructional materials, including OER, NOCE faculty leaders are asking DCC to prioritize developing drafts of these policies/procedures with the goal of approving them this academic year.

Additionally, discuss how any revised or developed BP/AP for intellectual property, copyright ownership, and/or faculty-created works overlap with union scope as it relates to funding and compensation.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

Dr. Byron D. Clift Breland, Chancellor
Valentina Purtell, NOCE President
Dr. Karen Bautista, NOCE Vice President of Instruction
Martha Gutierrez, NOCE Vice President of Student Services
Dr. Mirwais Azizi, NOCE, Director of Distance Education
Jennifer Carey, NOCE Faculty and DE Committee Chair
Jennifer Oo, NOCE Faculty and Curriculum Committee Chair

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 19, 2026

From: Irma Ramos, Vice Chancellor Human Resources

Re: Agenda Item for District Consultation Council Meeting of August 24, 2026

1. AGENDA ITEM NAME

Tenure-Track Faculty Hiring Review Committee

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion	X	Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

The District's Administrative Guide contains the legacy Board Policy (3004: Tenure-Track Faculty Hiring Policy) that outlines the process and guidelines for full-time faculty hiring. This Guide warrants a comprehensive review to be consistent with existing Board Policies and Administrative Procedures, applicable state and federal requirements, Equal Employment Opportunity and current faculty hiring best practices.

The District's current policy framework identifies faculty hiring as an area in which procedures must be developed and implemented in accordance with the Academic Senate's established role in local decision-making. In addition, the District's current BP 7120, Recruitment and Hiring, was last revised in November 2024 and references faculty hiring procedures, while the District has noted that AP 7120-1, Tenure Track Faculty Hiring, has not yet been formally adopted and that the legacy Administrative Guide Policy 3004 should be referenced in the interim.

Given these overlapping and evolving policy documents, there is an opportunity to establish a representative committee to review the existing Tenure-Track Faculty Hiring Guide, identify outdated or conflicting provisions, and recommend revisions that provide greater clarity, consistency, transparency, and alignment with current law and District practice. The review will also consider the District's Equal Employment Opportunity requirements and current expectations for screening and selection committees and will result in the development of a new Administrative Procedure for Tenure-Track Faculty Hiring to support consistent implementation of the revised process.

5. RECOMMENDATION:

It is recommended that the District Consultation Committee support the creation of a Tenure-Track Faculty Hiring Review Committee with appropriate representation from Faculty, Human Resources, and administration. The committee will be charged with:

NOTE: Please forward this form by required dates with all backup material to the Chancellor's Office.

- Reviewing the existing Administrative Guide governing tenure-track faculty hiring;
- Comparing the Guide with current Board Policies, Administrative Procedures, collective bargaining agreements, and applicable state and federal requirements;
- Identifying outdated, duplicative, inconsistent, or unclear language;
- Reviewing current tenure-track faculty hiring practices and recommending appropriate updates;
- Ensuring procedures promote fairness, consistency, transparency and equitable treatment of all applicants;
- Developing proposed revisions for consultation through the appropriate shared-governance process; and
- Providing an Administrative Procedure for tenure-track faculty hiring to the District Consultation Committee for review and approval.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

Mylene Daniels