



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in April 2026

DATE: Tuesday, April 14, 2026, at 5:30 p.m.

**PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801**

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/@theDestinationDistrict>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submitting it to the Recording Secretary. These cards are available at the entrance to the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Consider Block-Vote Items indicated by [] in Sections 3, 4, & 5**
 Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

 Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
- d. **Chancellor’s Report**
 * **Cypress College “State of the College” Presentation**
2. a. **Approval of Minutes of the Regular Meeting of March 24, 2026.**

b. **FIRST CLOSED SESSION** (only if needed)

3. **ADMINISTRATIVE SERVICES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to accept new revenue and to adjust the General Fund, Child Development Fund and Capital Outlay Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2025-2026 allocations totaling \$779,369. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Child Development Fund and Capital Outlay Fund.
- [c] It is recommended the Board approve by written resolution the budget transfers as presented.
- [d] It is recommended that the Board authorize and delegate authority to John Parker, Vice Chancellor, Administrative Services to execute the Certification of Acceptance Form to certify the District's acquisition of real property.
- [e] Authorization is requested to enter into a three-year agreement with Ellucian from July 1, 2026 to June 30, 2029 for NOCCCD to use Ellucian Intelligent Processes.
- [f] Authorization is requested to enter into an agreement with the Orange County Transit Authority to continue the student bus pass program at Cypress College for a two-year initial term from Fall 2026 through Summer 2028.
- [g] It is recommended that the Board approve Change Order #1 for Bid #2324-10, Health & Wellness Center Renovation Project at Cypress College with Hamel Concrete, Inc., decreasing the contract amount and extending the contract time from July 19, 2025 to April 15, 2026.
- [h] Authorization is requested to file the Notice of Completion for Bid #2324-10, Health & Wellness Center Renovation Project at Cypress College with Hamel Concrete, Inc. and pay the final retention payment when due.
- [i] Authorization is requested to award Bid #2526-11, Parking Lot 8 Replacement at Cypress College to ACC & Engineering LLC.
- [j] It is recommended that the Board adopt Resolution No. 25/26-43 to approve Change Order #14 with Inland Building Companies, Inc. for Bid 2324-04, for the public works project, to increase the contract amount for the Cypress College Fine Arts Renovation Project.
- [k] It is recommended that the Board adopt Resolution No. 25/26-44 to approve Change Order #3 with Pecoraro, Inc. for Bid 2324-04, for the public works project, to increase the contract amount for the Cypress College Fine Arts Renovation Project.

- [l] It is recommended that the Board ratify the current change orders for the public works project listed per the Change Order Request for the Fine Arts Renovation at Cypress College.
- [m] Authorization is requested to amend the architectural consulting services agreement with Gensler for the new STEM/Horticulture project at Fullerton College.
- [n] Authorization is requested to amend the agreement with Vital Inspection Services, Inc. and increase the contract for Inspector of Record services for the Fullerton College Wilshire Chiller Relocation Project.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2026.
- [b] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2026 and Fall 2027.
- [c] It is recommended that the Board approve the summary of curriculum changes for North Orange Continuing Education, effective Summer 2026 and Fall 2026.

5. **HUMAN RESOURCES**

- [a] Request approval and ratification, where applicable, of the following items concerning academic personnel:
 - Retirements
 - Change in Salary Classification
 - Additional Duty Days @ Per Diem
 - Leaves of Absence
 - Faculty Sabbatical Leaves
 - Temporary Academic Hourly
- [b] Request approval and ratification, where applicable, of the following items concerning classified personnel:
 - New Personnel
 - Promotion
 - Voluntary Changes in Assignment
 - Leaves of Absence
- [c] Request approval and ratification, where applicable, of Professional Experts.
- [d] Request approval and ratification, where applicable, of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

6. GENERAL

- a. It is recommended that the Board mark its ballot for the California Community College Board of Trustees Board of Directors election at this time.
- b. It is recommended that the Board receive as information the revised Administrative Procedures in Chapter 3.
- c. It is recommended that the Board adopt Resolution No. 25/26-45, Trustee Absence verifying that Trustee Evangelina Rosales was absent on March 24, 2026 due to illness.
- d. It is recommended that the Board discuss any potential future agenda items.

7. STUDY SESSION

- a. It is recommended that the Board conduct a study session on student support services to highlight the connection between enrollment restoration and student success, and to align with the CCCCO Vision 2030 goals.

8. COMMENTS

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

9. ADJOURN TO CLOSED SESSION: Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54956.9(a)(d)(1): CONFERENCE WITH LEGAL COUNSEL: PENDING LITIGATION.

Claimant: Raymond Village, LLC
 Agency Claimed Against: NOCCCD

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

Board Room Seating Arrangement

Dr. Barbara Dunsheath
President

Ed Lopez
Vice President

Mark Lopez
Secretary

Jeffrey P. Brown
Board Member

Stephen T. Blount
Board Member

Evangelina Rosales
Board Member

Dr. Ryan Bent
Board Member

Zachary Colinco
CC Student Member

Dr. Byron D. Clift Breland
Chancellor

Samiy Castillo Bolivar
FC Student Member

Kristine Nacu
NOCE Student Member

Alba Recinos
Recording Secretary

Chancellors Staff

Valentina Purtell
NOCE
President

Dr. Cynthia Olivo
Fullerton College
President

Dr. Scott Thayer
Cypress College
President

Kai Stearns
District Director
Public & Gov Affairs

**Dr. Jennifer
Vega La Serna**
Vice Chancellor Ed
Services & Inst. Eff.

Dr. John Parker
Vice Chancellor
Administrative Services

Irma Ramos
Vice Chancellor
Human Resources

Constituent Group Representatives

Karla Frizler
District Management
Association

**Michelle Patrick
Nornig**
NOCE
Academic Senate

Jaclyn Magginetti
Cypress College
Academic Senate

Bridget Kominek
Fullerton College
Academic Senate

Steven Estrada
United Faculty

Elaine Loayza
CSEA

Marlo Smith
Adjunct Faculty
United

AUDIENCE SEATING

ENTRANCE

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	April 14, 2026	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0177426 - P0180362, check numbers C0057922 – C0058065; F0310004 – F0311034; Q0007499 – Q0007500; 88570897 – 88572254; 70133419 – 70134206; disbursements E9297794 – E9304092; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0177426 - P0180362 through March 23, 2026, totaling \$2,117,044.40, and check numbers C0057922 – C0058065, totaling \$3,462,498.63; check numbers F0310004 – F0311034, totaling \$281,967.51; check numbers Q0007499 – Q0007500, totaling \$5,853.00; check numbers 88570897 – 88572254, totaling \$9,083,003.39; check numbers 70133419 – 70134206, totaling \$182,467.52; and disbursements E9297794 – E9304092, totaling \$8,676,828.67, through March 31, 2026.

John Parker

Recommended by


Approved for Submittal

3.a.1

Item No.

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0177426	Trane U S Inc	\$20,406.00		CC	Maintenance Agreement for Equipment
P0179555	Julie Shields	\$780.00		NOCE	Reimbursement for Individual Memberships B/A: 6/24/2025
P0179726	Journeyworks Publishing	\$2,666.92		CC	Medical Educational Materials
P0179736	Paws in the Sand Cat Rescue Inc	\$260.00		CC	Cat Veterinarian Services
P0179737	The Little Lion Foundation	\$1,950.00		CC	Cat Veterinarian Services
P0179738	Pearson Education Inc	\$4,374.27		NOCE	Software Subscription and Instructional Supplies
P0179739	Astraglass Innovations Inc	\$1,893.02		CC	Instructional Materials
P0179740	Carolina Biological Supply Co	\$969.03		CC	Instructional Supplies
P0179741	Smart & Final	\$400.00		FC	Blanket Order for Non-Instructional Supplies
P0179742	Computerland of Silicon Valley	\$778.00		CC	Software License
P0179743	GST	\$340.37		CC	Computer Supplies
P0179744	Grainger Inc	\$1,922.97		FC	Maintenance Equipment
P0179745	Sidepath Inc	\$9,890.25		CC	Computers
P0179746	Office Solutions	\$500.00		FC	Blanket Order for Office Supplies
P0179748	Sodexo Inc and Affiliates	\$784.08		FC	Catering for Veterans Resource Center
P0179750	Leilan Melo	\$22.49		CC	Student Fees Reimbursement
P0179751	Uline Inc	\$56.58		FC	Reclosable Bags
P0179752	Sodexo Inc and Affiliates	\$589.52		FC	Catering for Counseling Event
P0179754	ACCE	\$1,000.00		NOCE	Exhibitor Fee
P0179755	Amazon Business	\$3,353.74		FC	Instructional Equipment
P0179756	Environmental Management Technologies	\$5,646.50		FC	Print Shop Waste Removal
P0179757	BSN Sports LLC	\$3,042.00		FC	Athletic Supplies
P0179758	H2I Group Inc	\$4,800.00		FC	Software License
P0179759	hBARSCI LLC	\$1,256.07		CC	Instructional Supplies
P0179760	Blue Ribbon Trophy	\$21.49		CC	Engraved Name Plate
P0179761	VARI Sales Corporation	\$1,075.35		CC	Varidesks
P0179762	Transportation Charter Services Inc	\$7,977.20		FC	Transportation for Music Department
P0179763	Cision US Inc	\$3,040.00		FC	Software Subscription
P0179764	Sidepath Inc	\$666.95		CC	Computer Monitor
P0179765	Mike's Custom Flooring Inc	\$1,991.09		NOCE	Window Shades
P0179766	Acquire to Thrive LLC	\$15,000.00		CC	Laundry Gift Cards
P0179768	Vincent Chan	\$2,400.00		CC	Independent Contractor for Dance Performance
P0179769	OCLEB Consortium	\$1,425.00		CC	Membership Fee B/A: 6/24/2025
P0179770	Federal Express	\$72.82		NOCE	Shipping Fee for Non-Instructional Supplies
P0179771	Barefoot Sound LLC	\$2,193.38		FC	Speaker Repairs
P0179772	Tiffany Gliosci	\$150.00		NOCE	Speaker for Restorative Final Session
P0179774	Erin Salcido	\$150.00		NOCE	Speaker for Restorative Final Session
P0179775	Amazon Business	\$1,226.20		CC	Computers
P0179777	G&C Artesia Corporation	\$1,906.13		CC	Food For Lunar New Year Event
P0179778	Home Depot	\$204.71		FC	Instructional Supplies
P0179779	Home Depot	\$550.00		FC	Blanket Order for Hardware Supplies
P0179780	Coast Aluminum and Architectural Inc	\$2,345.53		FC	Instructional Supplies
P0179781	Wilbert Funeral Services Inc	\$3,784.09		CC	Instructional Supplies
P0179782	Sodexo Inc and Affiliates	\$206.75		FC	Catering for Convocation Lunch Event
P0179783	Chemglass Life Sciences LLC	\$1,042.25		CC	Instructional Supplies
P0179784	Pablo Duran	\$1,500.00		FC	Honorarium for Musical Performance

Item No. 3.a.2

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0179786	Sodexo Inc and Affiliates	\$7,994.51		FC	Catering for Calworks Event
P0179787	Liaison International LLC	\$1,000.00		FC	Blanket Order for Post Cards
P0179788	CAST, Inc.	\$7,750.00		FC	Drone Training Fee
P0179789	Fratellino's by Cesar Lomeli	\$466.35		FC	Catering for Division Meeting
P0179790	Transtar Industries Inc	\$500.00		FC	Blanket Order for Instructional Supplies
P0179791	Amazon Business	\$1,500.00		CC	Blanket Order for Supplies & Materials
P0179792	Amazon Business	\$1,000.00		FC	Blanket Order for Supplies
P0179793	The Myers-Briggs Company	\$7,242.75		CC	Instructional Supplies
P0179794	LKQ Lakenor Auto Salvage	\$1,000.00		FC	Blanket Order for Instructional Supplies
P0179796	Statewide California Electronic Library Consortium Inc	\$23.05		FC	Subscription Fee
P0179797	Amazon Business	\$30.73		CC	Supplies
P0179798	Design Science Inc	\$2,054.05		FC	Software Subscription
P0179799	Sodexo Inc and Affiliates	\$7,758.00		FC	Catering for Communications Department Event
P0179800	Mitchell 1	\$1,664.00		CC	Software Subscription Renewal
P0179801	Doing Good Works	\$528.57		FC	Promotional Supplies
P0179802	Grainger Inc	\$1,000.00		CC	Blanket Order for Instructional Supplies
P0179803	Sodexo Inc and Affiliates	\$407.00		FC	Catering for Hourly Meeting
P0179804	Kustom Imprints	\$5,244.88		FC	Promotional Supplies
P0179805	Doing Good Works	\$1,666.65		FC	Promotional Supplies
P0179806	Deepti Sachdeva	\$223.24		NOCE	Reimbursement for Student Leader Field Trip
P0179809	Goodwill Industries of Orange County	\$1,200.00		FC	Interpretation Services
P0179810	Substance Media Inc	\$12,983.00		FC	Live Streaming Services
P0179811	Allysa De Jesus	\$65.08		CC	Reimbursement for Student Textbook
P0179812	Aranza Chavez	\$121.99		CC	Reimbursement for Student Textbook
P0179813	Vanessa Estrella	\$39.99		CC	Reimbursement for Student Textbook
P0179814	Uline Inc	\$554.38		FC	Dry Erase Board
P0179815	PayByPhone US Inc	\$1,152.15		CC	Campus Safety Phone Fees
P0179816	Spectrum Reach LLC	\$5,000.00		FC	Blanket Order for Fiber Optic Services
P0179817	YCC Products Inc	\$1,120.60		FC	Custom Salon Chairs
P0179818	Sodexo Inc and Affiliates	\$147.27		FC	Catering for Spring Planning Meeting
P0179819	Pocket Nurse Enterprises Inc	\$6,209.99		CC	Instructional Supplies
P0179820	Consortium of Higher Education LGBT Resource Professionals	\$50.00		FC	Membership Fee B/A: 11/4/2025
P0179821	Diversified Business Services	\$9,998.62		NOCE	Promotional Materials
P0179825	ASCIP	\$10,000.00		AC	Deductible for Cyber Claims
P0179826	Allsteel Inc	\$1,727.52		FC	Furniture
P0179850	Extron Electronics	\$1,200.00		FC	Off-site Equipment Repair
P0179851	McGraw-Hill Global Education LLC	\$3,200.00		FC	Textbooks
P0179868	Enthusiast Inc	\$626.78		CC	Software License
P0179869	Kherut	\$621.03		AC	Catering for Board Members Meeting
P0179870	Sodexo Inc and Affiliates	\$3,167.14		FC	Catering for Puente Center Welcome Week
P0179871	DMARK Corporation	\$4,027.07		FC	Automotive Cabinet
P0179872	Larry Jimenez	\$94.82		CC	Student Book Fee Reimbursement
P0179873	Environmental Systems Research Institute Inc	\$17,835.62		AC	Software License
P0179874	Top Notch Screen Printing	\$87.82		FC	Athletic Supplies
P0179875	Amazon Business	\$3,500.00		FC	Blanket Order for Instructional Materials
P0179876	Amazon Business	\$560.00		CC	Blanket Order for Instructional Media Supplies

Item No. 3.a.3

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0179877	Gap Science LLC	\$1,350.00		FC	Instructional Supplies
P0179878	Royal Plywood Co LLC	\$5,190.77		FC	Instructional Supplies
P0179879	AES	\$6,050.00		FC	Software License
P0179880	Medical Shipment LLC	\$9,642.67		CC	Instructional Supplies
P0179881	VES LLC	\$18,525.00		CC	Patients Platforms for Nursing Program
P0179882	Jennifer Miller	\$161.99		CC	Reimbursement for Student Books
P0179883	VWR Funding Inc	\$262.11		CC	Instructional Materials
P0179884	Richard Sabala	\$101.08		CC	Reimbursement for Textbook
P0179889	Randa Jarrar	\$5,000.00		FC	Guest Speaker for Student Event
P0179890	Diversified Business Services	\$2,996.15		CC	Medical Educational Materials
P0179891	Senor Taco	\$245.67		CC	Food for Rising Scholars Program
P0179892	Angel Elaine Gabriel	\$97.95		CC	Textbook Reimbursement
P0179894	Amazon Business	\$66.50		CC	Graduation Supplies
P0179895	Trajecsys Corporation	\$1,100.00		CC	Software License
P0179896	Biopac Systems Inc	\$242.14		CC	Instructional Supplies
P0179897	Pacific Coast Entertainment	\$3,760.39		FC	Instructional Supplies
P0179909	Sidney Alcocer Lopez	\$88.11		CC	Student Book Reimbursement
P0179910	Nguyen Phuc Anh Huynh	\$100.01		CC	Book Fee Reimbursement
P0179911	Joseph Yates	\$2,500.00		FC	Guest Speaker for Student Event
P0179913	Bella Event Services	\$400.00		CC	Tablecloth Rentals
P0179915	Doing Good Works	\$557.98		CC	Promotional Supplies
P0179916	Ingardia Bros Produce Inc	\$800.00		CC	Blanket Order for Produce
P0179917	Sodexo Inc and Affiliates	\$374.71		FC	Catering for Campus Communications Event
P0179918	US Bank	\$1,210.00		AC	Administration Fees for General Obligation Bond Fee
P0179919	VWR Funding Inc	\$6,190.35		CC	Instructional Equipment
P0179920	Sodexo Inc and Affiliates	\$2,037.42		FC	Catering for Edward Bush Event
P0179921	Richard the Thread and Empire Tape Co	\$660.10		FC	Instructional Supplies
P0179922	Amazon Business	\$527.96		CC	Fitness Equipment
P0179924	Allsteel Inc	\$19,642.17		CC	Furniture
P0179925	SiteOne Landscape Supply LLC	\$781.63		AC	Ladder
P0179926	Vector Resources Inc	\$583.81		AC	CISCO Support Service
P0179927	Home Depot	\$559.23		FC	Window Air Conditioning Unit
P0179928	State of California	\$225.00		FC	Elevator Fees
P0179929	Verizon Wireless LA	\$1,511.34		AC	Cell Phone Equipment
P0179930	Allsteel Inc	\$6,783.01		AC	Furniture
P0179931	Dentsply Professional	\$3,771.25		CC	Instructional Equipment Repair
P0179932	Community College Facility Coalition	\$1,652.00		AC	Membership Fee B/A: 6/24/2025
P0179935	Julie Vorathavorn	\$426.57		CC	Food Reimbursement for Training Event
P0179937	Amazon Business	\$430.98		CC	Office Supplies
P0179938	Amazon Business	\$4,200.00		CC	Blanket Order for Puente & KinderCaminata Snacks
P0179942	CI Solutions	\$1,745.85		AC	Annual Service for Card System
P0179949	Cidi Labs LLC	\$36,825.00		NOCE	Software Subscription
P0179950	Sodexo Inc and Affiliates	\$926.18		FC	Catering for Orientation Event
P0179951	VR Expert Inc	\$6,464.30		CC	Virtual Reality Headset and Software
P0179953	Transportation Charter Services Inc	\$5,188.00		CC	Field Trip Transportation Service
P0179955	Nina Ghiselli	\$4,000.00		FC	Guest Speaker for Student Event

Item No. 3.a.4

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0179956	Sarah Garcia	\$1,069.75		FC	Textbooks
P0179957	CDW Government Inc	\$1,164.01		AC	Computer Supplies
P0179959	Avalon Tent & Party Corporation	\$3,693.73		CC	Chair Rentals
P0179960	BSN Sports LLC	\$1,117.92		FC	Athletic Supplies
P0179961	Amazon Business	\$205.00		CC	Blanket Order for Student Supplies
P0179962	Talitha Arthurs	\$50.00		FC	Honorarium for Speaking Services
P0179963	Sincere Brown	\$50.00		FC	Honorarium for Speaking Services
P0179965	Valerie Burgess	\$50.00		FC	Guest Speaker for Student Event
P0179966	VMI Inc	\$1,945.78		FC	Camera Repair
P0179967	Buddy's All Stars Inc.	\$3,416.70		FC	Athletic Supplies
P0179968	Access Ingenuity	\$18,443.00		CC	Software Subscription
P0179969	Spring Field Banquet & Conference Center	\$6,102.96		FC	Banquet Room Rental and Catering
P0179970	Sodexo Inc and Affiliates	\$1,120.17		FC	Catering for Back to School Event
P0179971	Jaden Langston	\$50.00		FC	Honorarium for Speaking Services
P0179972	National Scholastic Press Association	\$1,590.00		CC	Event Registration Fee
P0179974	Stuppy Inc	\$8,217.13		FC	Greenhouse Irrigation System
P0179975	Sodexo Inc and Affiliates	\$990.90		FC	Catering for Student Event
P0179977	Jimmy Johns	\$1,341.47		CC	Lunches for Training Event
P0179978	OCLC Inc	\$4,807.52		CC	Library Subscription
P0179979	Amazon Business	\$8.60		AC	Computer Supplies
P0179981	Redrock Software	\$9,318.00		CC	Software Subscription
P0179982	Sun Jeong Park	\$67.71		CC	Reimbursement for Textbook
P0179983	Isabella Cervantes	\$39.99		CC	Reimbursement for Textbook
P0179984	Higher Digital Inc.	\$25,000.00		AC	Strategic Enrollment Plan Service
P0179987	Sweet Boba Co	\$1,179.87		FC	Catering for Event
P0179988	Office Solutions	\$150.00		NOCE	Blanket Order for Non-Instructional Supplies
P0179989	King Van & Storage Inc	\$570.00		NOCE	Furniture Moving Services
P0179990	Nth Generation Computing Inc	\$4,937.00		AC	License Agreement
P0179991	Butler Acquisitions LTD	\$28.40		FC	Instructional Supplies
P0179992	Sodexo Inc and Affiliates	\$2,907.74		FC	Catering for Science of Sweets Event
P0179994	Nhi Phan	\$94.99		CC	Reimbursement for Textbook
P0179995	Neil Syal	\$770.42		AC	Catering for Leadership Academy
P0179996	Cal Pro Specialties	\$4,154.60		NOCE	Promotional Supplies
P0179997	Travon Hickman	\$400.00		FC	Guest Performer for Student Event
P0179998	Sodexo Inc and Affiliates	\$273.04		FC	Catering for Staff Event
P0179999	Sirchie Fingerprint Laboratories Inc	\$1,314.07		FC	Instructional Supplies
P0180001	Sodexo Inc and Affiliates	\$1,832.88		FC	Catering for Faculty Events
P0180002	Snap-on-Industrial	\$2,682.44		FC	Automotive Tools
P0180003	Caliber Motors Inc	\$644.29		FC	Automotive Parts
P0180004	Erwin Manuel Dizon	\$250.17		CC	Textbook Fee Reimbursement
P0180005	Atlas Levy USA Machine, Inc	\$161.46		FC	Ironing Board Covers
P0180006	Inglewood Unified School District	\$1,000.00		FC	Music Performance Service
P0180007	Comdata Inc	\$25,000.00		FC	Rising Scholars Gifts
P0180009	Cantwell Productions	\$210.12		FC	Textbook
P0180010	Snap-on-Industrial	\$7,212.52		FC	Automotive Software
P0180016	Nick Arman	\$637.50		FC	Reimbursement for Veteran Event Food

Item No. 3.a.5

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0180017	Dowhatchalik	\$1,200.00		CC	Catering for Student Event
P0180018	Kristine Hakobyan Nacu	\$198.83		NOCE	Reimbursement for Student Leader Field Trip
P0180019	Sidepath Inc	\$12,092.25		CC	Laptops
P0180020	In-Bin T-Shirt LLC	\$695.87		FC	Promotional Supplies
P0180021	Sodexo Inc and Affiliates	\$61.39		FC	Catering for Student Event
P0180022	Sarah's Flowers	\$231.68		FC	Flowers for Student Event
P0180023	Jeffrey Samano	\$702.81		FC	Reimbursement for Field Trip Fees
P0180024	Craig Welding Supply Co.	\$20,241.60		FC	Welding Supplies
P0180025	CDW Government Inc	\$26,205.80		CC	Subscription Renewal
P0180026	Computerland of Silicon Valley	\$11,152.00		CC	Microsoft License
P0180027	WConline Inc	\$1,999.00		FC	Subscription Fee
P0180028	City of Fullerton	\$2,120.00		FC	False Alarm Response Fees
P0180031	Marla McBride	\$378.00		CC	Reimbursement for Student Health and Wellness Event
P0180032	VWR Funding Inc	\$10,048.26		CC	Instructional Supplies
P0180033	Transtar Industries Inc	\$3,286.38		FC	Instructional Supplies
P0180035	Board Besties LLC	\$3,232.50		CC	Food Service for Puente Event
P0180036	Doing Good Works	\$13,792.20		FC	Promotional Supplies
P0180037	Amazon Business	\$317.42		CC	Instructional Supplies
P0180038	Robert Sanchez	\$62.75		FC	Student Fees Reimbursement
P0180039	Soledad Lopez	\$61.00		FC	Student Fees Reimbursement
P0180040	Ian Tun	\$465.42		FC	Reimbursement for Student Fees
P0180041	Sodexo Inc and Affiliates	\$611.60		FC	Catering for Counseling Department
P0180042	Computerland of Silicon Valley	\$270.00		CC	Microsoft License Renewal
P0180043	Sodexo Inc and Affiliates	\$549.16		FC	Catering for Student Orientation
P0180044	Sodexo Inc and Affiliates	\$768.88		FC	Catering for Senate Event
P0180045	Computerland of Silicon Valley	\$675.00		CC	Software Licenses
P0180046	GST	\$8,401.44		CC	Computers
P0180047	Sodexo Inc and Affiliates	\$406.31		FC	Catering for Student Event
P0180048	Sodexo Inc and Affiliates	\$1,233.74		FC	Catering for Division Meeting
P0180051	Mangia Bene LLC	\$800.00		CC	Catering for Clothesline Project Event
P0180053	Fisher Scientific Co LLC	\$1,822.68		CC	Instructional Supplies
P0180055	Amazon Business	\$132.05		CC	Student Engagement Supplies
P0180082	Q Document Solutions, Inc	\$5,829.29		CC	Maintenance Agreement for Copier
P0180084	Pantheon Systems Inc	\$51,643.20		CC	Software Subscription
P0180085	Hilton Hotel	\$3,123.46		FC	Student Hotel Field Trip Fees
P0180086	Hilton Hotel	\$6,667.52		FC	Student Hotel Field Trip Fees
P0180087	Buddy's All Stars Inc.	\$2,990.52		FC	Athletic Supplies
P0180088	Pearson Education Inc	\$1,880.11		CC	Testing Materials
P0180089	Avid Technology Inc	\$15,750.00		CC	Software Subscription
P0180090	Indoff Inc	\$21,234.33		CC	Furniture
P0180091	Orange County Water District	\$924.30		CC	Water Utilities
P0180092	Sasco Electric	\$2,398.32		CC	Electrical Cabling for Dental Room 302
P0180093	Fast Signs of Brea	\$4,370.04		FC	Signage
P0180094	Nick Arman	\$667.13		FC	Reimbursement for Office Decorations
P0180095	Chief Information Systems Officers Association	\$2,500.00		CC	Staff Development Certification Training
P0180096	Southern California News Group	\$1,367.43	Capital Outlay	CC	Notice for Bid #2526-11, Parking Lot 8 Replacement

Item No. 3.a.6

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0180097	Office Solutions	\$759.64		CC	Copy Paper
P0180098	Accrediting Commission for Community and Junior Colleges	\$1,500.00		CC	Subscription Fee
P0180099	Celebrations!	\$993.87		CC	Balloons for Celebration Event
P0180102	CCC EOPS Region VIII	\$2,625.00		FC	Student Registration Fees
P0180103	Transportation Charter Services Inc	\$2,150.50		CC	Field Trip Transportation Fees
P0180104	Vector Media Holding Corp	\$20,693.75		FC	Advertising Fee
P0180117	LKQ Lakenor Auto Salvage	\$2,082.82		FC	Automotive Supplies
P0180118	Lights for Nights Inc	\$1,260.00		FC	Sign Rental
P0180120	Away We Go Travel Inc	\$1,827.16		CC	Student Airfare for Field Trip
P0180121	Away We Go Travel Inc	\$1,647.60		CC	Student Field Trip Hotel Fees
P0180122	Link-Systems International Inc	\$11,500.00		CC	Software Licenses
P0180123	Mission Aire Corporation	\$7,000.00		FC	Blanket Order for Repairs
P0180124	Cision US Inc	\$4,977.50		FC	Subscription Fee
P0180125	State of California	\$4,050.00		CC	Elevator Permit Fees
P0180126	Kendyl Covey	\$284.09		CC	Reimbursement for Food Purchases
P0180127	Sodexo Inc and Affiliates	\$54.92		FC	Catering for Classified Senate Event
P0180128	The Executive Corporation	\$389.21		CC	Weighted Racing Duck
P0180129	Diversified Business Services	\$3,070.28		CC	Promotional Supplies
P0180139	Promotional Concepts Enterprises	\$9,866.40		CC	Promotional Supplies
P0180140	Jon's Flags & Poles	\$678.83		FC	Flags
P0180141	Community College Association of MESA Directors	\$1,600.00		CC	Student Registration Fees
P0180142	Derick Mayoral	\$7,522.50		CC	Blanket Order for Child Care
P0180143	Romontae Baylor	\$2,014.50		CC	Blanket Order for Child Care
P0180146	Bakersfield College Foundation Inc.	\$290.00		CC	Student Conference Registration Fee
P0180147	Elycia Young	\$500.00		FC	Honorarium for Editor Services
P0180148	Chance Byrd	\$299.00		FC	Reimbursement for Student Fees
P0180149	Anatomage Inc.	\$83,632.44		CC	Cadaver Table
P0180150	Haas Factory Outlet	\$107,806.28		FC	Computer Numerical Control (CNC) Machine
P0180151	Truth Recovery Advocate Project	\$235.95		CC	Graduation Sashes
P0180152	iT1 Source LLC	\$6,506.54		NOCE	Computer Supplies
P0180164	Kenneth Starks II	\$1,000.00		CC	Guest Speaker for Student Event
P0180165	BSN Sports LLC	\$3,025.76		FC	Athletic Clothing
P0180166	EchoBlue Ltd	\$8,014.50		FC	Banner Ads
P0180167	Amazon Business	\$146.11		FC	Instructional Supplies
P0180168	Follett Higher Education Group LLC	\$314,126.40		FC	Spring 2025 Textbook Bookstore Voucher
P0180169	Diversified Communications	\$8,200.00		FC	Trade Show Booth Fees
P0180170	Crime Scene	\$172.06		FC	Instructional Supplies
P0180171	US Bank	\$441.22		NOCE	Airline Tickets for Student Leader Seminar
P0180172	WMFY We Mail For You Inc	\$3,650.00		NOCE	Printing for Class Schedule
P0180173	US Bank	\$1,225.00		NOCE	Student Leader Conference Registration Fees
P0180174	Sarah Garcia	\$1,373.82		FC	Books
P0180175	Elyan Hill	\$250.00		FC	Guest Speaker for Student Event
P0180176	Jocelyn Perez Cruz	\$124.95		CC	Reimbursement for Student Textbook
P0180177	Amna Ali	\$39.99		CC	Reimbursement for Student Textbook
P0180178	Betsy Galdamez	\$167.94		CC	Student Book Reimbursement
P0180179	Johannes Cao	\$59.94		CC	Student Book Fee Reimbursement

Item No. 3.a.7

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0180180	Olivia Vega	\$94.99		CC	Book Fee Reimbursement
P0180181	Southern California Fitness Service	\$500.00		CC	Blanket Order for Fitness Machine Repairs
P0180182	Custom Comet LLC	\$314.63		CC	Graduation Supplies
P0180183	Amazon Business	\$3,500.00		FC	Blanket Order for Supplies
P0180184	UndocuScholars LLC	\$4,000.00		FC	Speaking Services
P0180185	Susanne Clapp	\$1,293.00		NOCE	Career Fair Catering
P0180186	Transportation Charter Services Inc	\$15,731.47		FC	Transportation for Athletic Events
P0180187	Bone Clones Holdings	\$1,043.03		CC	Instructional Supplies
P0180188	Professional Plastics	\$1,832.09		FC	Instructional Supplies
P0180189	Blackhawk Networks Inc	\$12,523.95		CC	Student Gas Cards
P0180190	Smart & Final	\$500.00		NOCE	Blanket Order for Food and Supplies
P0180191	Goodwill Industries of Orange County	\$200.00		FC	Interpreting Services
P0180192	Sodexo Inc and Affiliates	\$963.08		FC	Catering for High School Field Trip
P0180193	Amazon Business	\$861.79		CC	Instructional Supplies
P0180194	Xerox Corporation	\$1,292.23		FC	Copier Charges
P0180195	Anaheim Union High School District	\$1,168.75		CC	Field Trip Transportation Fee
P0180196	Aj Shenefelt	\$200.00		FC	Guest Speaker for Student Event
P0180197	Jenny Loi	\$200.00		FC	Guest Speaker for Student Event
P0180198	Turnitin Holdings LLC	\$101,424.00		CC	Online Practice Nursing Tests
P0180200	Alexandria Lehman	\$200.00		FC	Guest Speaker for Student Event
P0180201	B & H Photo Video Inc	\$2,127.64		CC	Instructional Supplies
P0180202	Lakeshore Learning Materials	\$612.13		FC	Classroom Supplies
P0180203	Carolina Biological Supply Co	\$706.23		FC	Instructional Supplies
P0180204	City of Cypress	\$1,920.96		NOCE	Traffic Officers for Graduation Event
P0180205	Lauren Dean	\$200.00		FC	Guest Speaker for Student Event
P0180206	Amazon Business	\$68.94		CC	Books
P0180207	Operation Nourish	\$2,000.00		CC	Catering for Health & Wellness Center Grand Opening
P0180208	Traci Medeiros	\$200.00		FC	Guest Speaker for Student Event
P0180209	Jose Del Real Viramontes	\$500.00		CC	Guest Speaker for Student Event
P0180211	Sodexo Inc and Affiliates	\$5,118.13		FC	Catering for Student Event
P0180212	Maribel Martinez	\$200.00		FC	Guest Speaker for Student Event
P0180213	Transportation Charter Services Inc	\$1,395.35		CC	Field Trip Transportation Service
P0180214	Jeffrey Samano	\$750.01		FC	Reimbursement for Field Trip Fees
P0180215	Sodexo Inc and Affiliates	\$647.44		FC	Catering for Student Event
P0180216	Nissha Medical Technologies	\$468.16		CC	Instructional Supplies
P0180217	Southwest Promotional Solutions LLC	\$1,208.96		FC	Promotional Supplies
P0180218	Robert Marx	\$200.00		FC	Guest Speaker for Student Event
P0180220	Pratt, Amanda	\$1,090.00		CC	Speaker for Clothesline Project Event
P0180221	Corcino Productions Inc.	\$2,500.00		NOCE	Photography Services
P0180222	Amazon Business	\$1,200.00		CC	Blanket Order for Materials and Supplies
P0180223	Hardy Diagnostics	\$915.01		CC	Instructional Materials
P0180242	VWR Funding Inc	\$1,000.00		CC	Blanket Order for Instructional Supplies
P0180243	hBARSCI LLC	\$1,000.00		CC	Blanket Order for Instructional Supplies
P0180244	Doing Good Works	\$4,587.39		FC	Promotional Supplies
P0180245	Morrow Meadows Corp	\$1,020.96		NOCE	Code Blue Phone Service
P0180246	US Bank	\$199.69		AC	Trustee Ed Lopez Effective Trusteeship Program Recertification

Item No. 3.a.8

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0180249	Amazon Business	\$571.16		NOCE	Floor Marshall Emergency Supplies
P0180250	Amazon Business	\$500.00		FC	Blanket Order for Non-Instructional Supplies
P0180251	Amazon Business	\$4,000.00		CC	Blanket Order for Commencement Supplies
P0180252	Kelcie Martin	\$500.00		FC	Honorarium for Speaking Services
P0180253	Cole-Parmer Instrument Co	\$1,000.00		CC	Blanket Order for Instructional Supplies
P0180255	Sidepath Inc	\$2,472.56		CC	Laptops
P0180256	Sidepath Inc	\$4,109.60		CC	Computer Accessories
P0180257	Temperence Dowdle	\$320.02		AC	Catering for Black Faculty Staff Association Karaoke
P0180258	RJ Electric	\$5,000.00	Capital Outlay	NOCE	Blanket Order for Electrical Repairs
P0180259	Amazon Business	\$1,292.99		FC	Earth Science Equipment
P0180260	Blue Ribbon Trophy	\$806.14		CC	Engraved Plaques
P0180261	Quality Logo Products	\$1,884.77		CC	Promotional Supplies
P0180262	Doing Good Works	\$15,103.60		FC	Promotional Supplies
P0180265	Blackhawk Networks Inc	\$12,523.95		CC	Grocery Cards for Students
P0180266	Jessica Campos	\$159.67		CC	Book Service Reimbursement
P0180267	Michael Coronado	\$5,359.16		CC	Reimbursement for Student Conference Fees
P0180268	Pocket Nurse Enterprises Inc	\$2,366.57		CC	Instructional Supplies
P0180270	Doing Good Works	\$15,520.21		FC	Promotional Supplies
P0180271	T&G Printing and Fulfillment	\$4,999.08		CC	Promotional Materials
P0180272	Design Science Inc	\$338.70		NOCE	Software Subscription
P0180273	Economic Modeling LLC	\$7,000.00		CC	Software Licenses
P0180274	Celebrations!	\$9,061.90		CC	Canopy and Supplies
P0180275	Southern California Marine Institute	\$915.50		CC	Field Trip Fees
P0180276	Follett Higher Education Group LLC	\$90,958.97		CC	Textbooks
P0180277	BSN Sports LLC	\$132.46		FC	Athletic Supplies
P0180278	Integrated Academic Solutions LLC	\$9,600.00		FC	Enrollment Consulting Services
P0180279	Ruby Galvan	\$83.00		CC	Book Service Reimbursement
P0180280	Fast Signs of Brea	\$1,443.70		FC	Promotional Signs
P0180281	Ashley De La Rosa	\$441.78		FC	Decorations
P0180287	Sodexo Inc and Affiliates	\$481.28		FC	Catering for Student Event
P0180288	PayByPhone US Inc	\$1,582.50		CC	Parking Permit Transaction Fees
P0180290	Sarah's Flowers	\$290.93		FC	Flowers
P0180291	In-Bin T-Shirt LLC	\$1,375.97		FC	Promotional Supplies
P0180292	Comdata Inc	\$39,000.00		FC	Student Gift Cards
P0180293	Amazon Business	\$111.97		FC	Instructional Supplies
P0180294	Amazon Business	\$205.14		CC	Instructional Supplies
P0180295	Transportation Charter Services Inc	\$1,305.60		FC	Transportation for Field Trip
P0180296	SNS Industries, LLC	\$228.03		FC	Automotive Tools
P0180297	Guac N Roll Tacos	\$5,292.00		CC	Catering for Student Event
P0180298	Marcella Gomez	\$500.00		FC	Honorarium for Speaking Services
P0180299	Dowhatchalik	\$1,550.00		CC	Catering for Student Event
P0180300	Photo Booth Party LA	\$400.00		CC	Photo Booth Rental
P0180301	Photo Booth Party LA	\$349.99		CC	Photo Booth Rental
P0180302	SCP Los Angeles Athletic Club LLC	\$1,875.42		FC	Field Trip Fees
P0180303	Dimensions Educational Research Foundation	\$4,490.24		FC	Instructional Supplies and Equipment
P0180304	Pioneer Production Services LLC	\$1,975.00		FC	Drone Lab Materials

Item No. 3.a.9

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0180305	Regents of the University of California	\$631.10		FC	Student Field Trip Fees
P0180306	Regents of the University of California	\$1,554.38		FC	Student Field Trip Fees
P0180307	T&G Printing and Fulfillment	\$2,666.82		CC	Custom Shirts
P0180308	Amazon Business	\$59.27		FC	Instructional Supplies
P0180309	Virginia Arvizu	\$300.00		CC	Guest Performer for Student Event
P0180310	Sodexo Inc and Affiliates	\$5,705.36		FC	Catering for Outreach Event
P0180312	Yennis Party Rentals Inc	\$905.64		CC	Table Rentals
P0180313	T&G Printing and Fulfillment	\$2,228.82		CC	Promotional Items
P0180314	Alexander Brown	\$1,253.06		FC	Reimbursement for Field Trip Fees
P0180315	Transportation Charter Services Inc	\$80,000.00		FC	Blanket Order for Transportation Services
P0180316	Adorama	\$839.38		FC	Drone Equipment
P0180317	T&G Printing and Fulfillment	\$420.49		CC	Promotional Supplies
P0180318	Dowhatchalik	\$1,260.00		CC	Catering for Movie Night Event
P0180319	CWF Inc.	\$2,467.00		FC	Chair Rentals
P0180320	Pocket Nurse Enterprises Inc	\$6,471.16		CC	Instructional Supplies
P0180321	Chefs' Toys LLC	\$1,115.22		CC	Culinary Supplies
P0180323	Achievers Inc	\$3,915.53		FC	Graduate Stoles
P0180324	Uline Inc	\$601.47		FC	Art Gallery Supplies
P0180325	Dapper Cadaver LLC	\$1,890.76		FC	Instructional Supplies
P0180326	LGBTQ Leaders in Higher Education	\$125.00		FC	Institutional Membership B/A: 3/11/2026
P0180327	Pepi Company of California LLC	\$1,327.68		NOCE	Catering for Data Accountability Workgroup
P0180328	Leapfrog Technologies Inc	\$9,185.20		NOCE	Software Subscription
P0180329	CI Solutions	\$9,099.50		FC	Instructional Supplies
P0180330	Evergreen Trade Inc.	\$3,448.00		FC	Automated External Defibrillator Unit
P0180331	Sodexo Inc and Affiliates	\$90.45		FC	Catering for Faculty Event
P0180332	Alexia Kutzner	\$600.00		CC	Guest Speaker for Art Department
P0180333	Vimeo.com	\$34,050.00		CC	Software Subscription
P0180334	Forensic Analytical Consulting Services Inc	\$2,653.34		CC	Instructional Supplies
P0180335	Pepi Company of California LLC	\$1,280.50		NOCE	Catering for Data & Accountability Workgroup
P0180336	Habit Restaurants LLC	\$4,321.81		CC	Catering for Student Event
P0180340	Product Design 7 LLC	\$3,930.00		CC	Custom Stoles
P0180341	Transportation Charter Services Inc	\$1,445.19		FC	Transportation for Cal Poly Pomona Field Trip
P0180342	Glenn Kamei & Co Inc	\$7,610.00		FC	Irrigation Installation
P0180343	4imprint Inc	\$1,326.13		CC	Promotional Supplies
P0180344	Benner Metals Corp	\$1,728.86		FC	Instructional Supplies
P0180345	SCN Worldwide LLC	\$98.43		CC	Instructional Supplies
P0180346	Ashley De La Rosa	\$635.73		FC	Balloon Columns
P0180347	Cittlali Arvizu	\$300.00		CC	Guest Performer for Cultural Dance
P0180348	Sodexo Inc and Affiliates	\$11,119.61		FC	Catering for Preschool Lab School
P0180349	Behishta Bashiri	\$3,667.00		CC	Blanket Order for Child Care
P0180350	Amazon Business	\$29.27		FC	Instructional Supplies
P0180351	Pablo Hernandez Cruz	\$118.00		CC	Book Service Reimbursement
P0180352	Delvicio Watts-Frost	\$3,232.50		FC	Catering for Men of Color Grand Opening
P0180353	Zaid Adassi	\$1,552.53		CC	Reimbursement for Student Dinner Purchase
P0180354	Snap-on-Industrial	\$9,202.13		CC	Automotive Equipment
P0180355	Pocket Nurse Enterprises Inc	\$9,279.24		CC	Instructional Supplies

Item No. 3.a.10

BOARD RECAP
FOR THE PERIOD OF FEBRUARY 23, 2026 THROUGH MARCH 23, 2026
BOARD MEETING APRIL 14, 2026

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0180356	Eliza Mitchell	\$600.00		CC	Guest Speaker for Art Gallery
P0180357	Sara DeSmet	\$600.00		CC	Guest Speaker for Art Gallery
P0180358	Maria Fuster	\$600.00		CC	Guest Speaker for Art Gallery
P0180359	Licia Wise	\$600.00		CC	Guest Speaker for Art Gallery
P0180360	MiraCosta College	\$585.00		CC	Oceanside Jazz Festival Tickets
P0180361	T S Enterprise Associates Inc	\$77.50		FC	Instructional Supplies
P0180362	Candice Bangura	\$500.00		AC	Guest Speaker for Student Event

\$ 2,117,044.40

Approved by: _____
 John Parker, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	April 14, 2026	Resolution	<u>X</u>
SUBJECT:	Budget Adjustments and New Grant	Information	<u></u>
		Enclosure(s)	<u>X</u>

BACKGROUND: The attached budget adjustments represent budget increases and decreases primarily related to new and revised grant and categorical program allocations. The following new grant is included in the budget adjustments:

New Grant

Credit for Prior Learning (CPL) is college credit awarded for validated skills and knowledge gained outside of coursework at a regionally accredited institution of higher education. Methods of assessing CPL may include but are not limited to:

- Credit By Examination (CBE)
- Joint Services Transcripts (JST) evaluation (military training)
- Portfolio review
- Industry recognized certification evaluation
- Standardized exams

This agenda item was submitted by Erika Almaraz, Executive Director, Administrative Services.

How does this relate to the five District Strategic Directions? This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2025-2026 allocations and amendments since the adoption of the District Proposed Budget on September 9, 2025, or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$779,369 accordingly for the 2025-2026 fiscal year.

RECOMMENDATION: Authorization is requested to accept new revenue and to adjust the General Fund, Child Development Fund and Capital Outlay Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2025-2026 allocations totaling \$779,369. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Child Development Fund and Capital Outlay Fund pursuant to the California Code of Regulations Title 5,

Section 58308. Authorization is further requested for the Vice Chancellor, Administrative Services, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

John Parker

Recommended by

B. V. dist Buhl
Approved for Submittal

3.b.2

Item No.

Budget Adjustments (April 14, 2026)
July 1, 2025 - June 30, 2026

Note: The budget adjustments for the existing grants are being placed in one account for each program. Separate budget transfers will then be processed by campus to align the adjustments with program plans. Detailed budget line items for new grants are being provided by campus.

General Fund (0101)

Campus	Fund	Account Title	Fund	Orgn	Account	Revenue	Appropriation	Reason for Adjustment
CC	CARE	State Revenues	17516	3430	86276	\$ 86,983.00		25/26 Allocation
CC	CARE	Other Operating Expenses	17516	3430	50000		\$ 86,983.00	25/26 Allocation
CC	Credit for Prior Learning (CPL)	State Revenues	17869	2305	86280	\$ 50,000.00		New Agreement
CC	Credit for Prior Learning (CPL)	Other Operating Expenses	17869	2305	50000		\$ 50,000.00	New Agreement
CC	EOPS	State Revenues	17416	3390	86220	\$ 118,389.00		25/26 Allocation
CC	EOPS	Other Operating Expenses	17416	3390	50000		\$ 118,389.00	25/26 Allocation
CC	Puente Program	State Revenues	18932	2605	86280	\$ 75,000.00		25/26 Allocation
CC	Puente Program	Other Operating Expenses	18932	2605	50000		\$ 75,000.00	25/26 Allocation
CC	Rising Scholars Network - Juvenile Justice Program	State Revenues	18297	2606	86543	\$ 115,433.00		Modification to Budget
CC	Rising Scholars Network - Juvenile Justice Program	Other Operating Expenses	18297	2606	50000		\$ 115,433.00	Modification to Budget
FC	Autonomous Systems Technician Training	State Revenues	18356	5750	86543	\$ (445.00)		Correction to Budget
FC	Autonomous Systems Technician Training	Other Operating Expenses	18356	5750	50000		\$ (445.00)	Correction to Budget
FC	CARE	State Revenues	17526	6115	86276	\$ 8,862.00		25/26 Allocation
FC	CARE	Other Operating Expenses	17526	6115	50000		\$ 8,862.00	25/26 Allocation
FC	Credit for Prior Learning (CPL)	State Revenues	17869	XXXX	86280	\$ 50,000.00		New Agreement
FC	Credit for Prior Learning (CPL)	Other Operating Expenses	17869	XXXX	50000		\$ 50,000.00	New Agreement
FC	EOPS	State Revenues	17426	6130	86220	\$ 59,405.00		25/26 Allocation
FC	EOPS	Other Operating Expenses	17426	6130	50000		\$ 59,405.00	25/26 Allocation
FC	HSI-STEM Project RAISER Grant	Federal Revenues	16621	5485	81900	\$ (15,000.00)		Modification to Budget
FC	HSI-STEM Project RAISER Grant	Other Operating Expenses	16621	5485	50000		\$ (15,000.00)	Modification to Budget
FC	Puente Program	State Revenues	18942	6000	86280	\$ 125,000.00		25/26 Allocation
FC	Puente Program	Hourly - Clerical/Secretarial	18942	6000	23100		\$ 18,484.00	25/26 Allocation
FC	Puente Program	Hrly – Prof: Temp. Outside Expert	18942	6000	23430		\$ 30,499.00	25/26 Allocation
FC	Puente Program	Employee Benefits	18942	6000	30000		\$ 4,017.00	25/26 Allocation
FC	Puente Program	Noninstructional Supplies, Material	18942	6000	44110		\$ 3,000.00	25/26 Allocation
FC	Puente Program	Noninst Supplies-Food/Hospitality	18942	6000	44400		\$ 3,000.00	25/26 Allocation
FC	Puente Program	Other Operating Expenses	18942	6000	51960		\$ 20,000.00	25/26 Allocation
FC	Puente Program	Other Operating Expenses	18942	6000	52450		\$ 40,000.00	25/26 Allocation
FC	Puente Program	Other Operating Expenses	18942	6000	52640		\$ 3,000.00	25/26 Allocation
FC	Puente Program	Other Operating Expenses	18942	6000	52650		\$ 3,000.00	25/26 Allocation

Item No. 3.b.3

NOCE	Credit for Prior Learning (CPL)	State Revenues	17869	XXXX	86280	\$	50,000.00		New Agreement	
NOCE	Credit for Prior Learning (CPL)	Other Operating Expenses	17869	XXXX	50000			\$ 50,000.00	New Agreement	
							<u>\$</u>	<u>723,627.00</u>	<u>\$</u>	<u>723,627.00</u>

Child Development (1212)

FC	General Child Care	State Revenues	31556	5626	86543	\$	5,742.00		25/26 Allocation	
FC	General Child Care	Other Operating Expenses	31556	5626	50000			\$ 5,742.00	25/26 Allocation	
							<u>\$</u>	<u>5,742.00</u>	<u>\$</u>	<u>5,742.00</u>

Capital Outlay (4040)

AC	AC 21-22 ADA Interior Corrections	Other Financing Sources	41216	1340	89810	\$	50,000.00		Provide funds for capital outlay project	
AC	AC 21-22 ADA Interior Corrections	Capital Outlay	41216	1340	62320			\$ 50,000.00	Provide funds for capital outlay project	
							<u>\$</u>	<u>50,000.00</u>	<u>\$</u>	<u>50,000.00</u>

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2025-2026, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ (15,000)
8622	EOPS	177,794
8629	CalWORKs, TTIP, Other	445,845
8659	Other Reimbursable Categorical	114,988
	TOTALS	\$ <u>723,627</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
2300	Noninstructional Salaries	\$ 48,983
3000	Employee Benefits	4,017
4000	Supplies & Materials	6,000
5000	Other Operating Expenses	664,627
	TOTALS	\$ <u>723,627</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Erika Almaraz, Executive Director, Administrative Services, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 14, 2026, and passed by a _____ vote of said Board.

Vice Chancellor, Administrative Services

The above transfer approved on the _____ day of _____.

Stefan Bean, Ed.D., County Superintendent of Schools

by _____, Deputy

3.b.5

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2025-2026, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ 5,742
	TOTAL	\$ <u>5,742</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
5000	Other Operating Expenses	\$ 5,742
	TOTAL	\$ <u>5,742</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Erika Almaraz, Executive Director, Fiscal Affairs, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 14, 2026, and passed by a _____ vote of said Board.

Vice Chancellor, Administrative Services

The above transfer approved on the _____ day of _____.

Stefan Bean, Ed.D., County Superintendent of Schools

by _____, Deputy

3.b.6

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Capital Outlay Fund (4040), for fiscal year 2025-2026, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8981	Interfund Transfers In	\$ <u>50,000</u>
	TOTAL	\$ <u><u>50,000</u></u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
6000	Capital Outlay	\$ <u>50,000</u>
	TOTAL	\$ <u><u>50,000</u></u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Erika Almaraz, Executive Director, Administrative Services, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 14, 2026, and passed by a _____ vote of said Board.

Vice Chancellor, Administrative Services

The above transfer approved on the _____ day of _____.

Stefan Bean, Ed.D., County Superintendent of Schools

by _____, Deputy

3.b.7

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 14, 2026

SUBJECT: Budget Transfers

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the California Code of Regulations Title 5, Section 58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

The Summary of Budget Transfers listing provides the total of budget transfers between expenditure classifications for each Fund Type. The Supplemental Budget Transfers listing provides the individual budget transfers between expenditure classifications that equal to or are greater than \$25,000, and all budget transfers affecting a contingency account. Additional information can be provided upon request.

This agenda item was submitted by Erika Almaraz, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction 3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, *Budget Management*.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to various funds and accounts, as presented.

RECOMMENDATION: It is recommended the Board of Trustees approve by written resolution the budget transfers as presented.

John Parker

Recommended by


Approved for Submittal

3.c.1

Item No.

Summary of Budget Transfers

As of March 20, 2026

Budget transfers between expenditure classifications require approval by the Board of Trustees. This listing, shown by Fund Type, provides the total of budget transfers between expenditure classifications.

	From	To
General Fund (0101)		
12000 Noninstructional Salaries		231,357
14000 Noninstructional Salaries		34,114
21000 Noninstructional Salaries		245,101
23000 Noninstructional Salaries		379,593
24000 Instructional Aides		203,549
30000 Employee Benefits		231,016
40000 Supplies & Materials		171,994
50000 Other Operating Expense & Services	(2,163,275)	
60000 Capital Outlay		551,847
73000 Interfund Transfers Out		50,000
75000 Student Financial Aid		5,000
76000 Other Student Aid	(6,146)	
79000 Reserve for Contingencies		65,850
	<u>(2,169,421)</u>	<u>2,169,421</u>
Child Development Fund (1212)		
40000 Supplies & Materials	(12,000)	
50000 Other Operating Expense & Services		12,000
	<u>(12,000)</u>	<u>12,000</u>
General Obligation Bond Fund (2124)		
40000 Supplies & Materials		1,093,625
50000 Other Operating Expense & Services	(13,542)	
60000 Capital Outlay	(1,080,083)	
	<u>(1,093,625)</u>	<u>1,093,625</u>

Supplemental Budget Transfers Listing

As of March 20, 2026

This listing provides the individual budget transfers between expenditure classifications that are equal to or greater than \$25,000, and all budget transfers affecting a contingency account.

		From	To
General Fund (0101)			
11100 Prior Year			
J0077748	Transfer to provide budget for capital outlay project		
	50000 Other Operating Expense & Services	(50,000)	
	73000 Interfund Transfers Out		50,000
11100 Prior Year			
J0077823	Transfer to cover hourly positions		
	23000 Noninstructional Salaries		24,848
	30000 Employee Benefits		2,038
	50000 Other Operating Expense & Services	(26,886)	
11100 Prior Year			
J0078089	Transfer to cover professional experts		
	23000 Noninstructional Salaries	(53,720)	
	24000 Instructional Aides		53,720
17050 Lottery - Restricted			
J0077930	Transfer unused lottery funds to selected org		
	40000 Supplies & Materials		30,000
	50000 Other Operating Expense & Services	(30,000)	
17246 SWI - Local - FY25-26			
J0077904	Transfer to align budget with approved program plans		
	21000 Noninstructional Salaries		133,231
	30000 Employee Benefits		52,982
	50000 Other Operating Expense & Services	(186,213)	
17246 SWI - Local - FY25-26			
J0077739	Transfer to align budget with approved program plans		
	14000 Noninstructional Salaries		5,000
	23000 Noninstructional Salaries		246,068
	24000 Instructional Aides		107,120
	30000 Employee Benefits		30,017
	40000 Supplies & Materials		88,389
	50000 Other Operating Expense & Services	(986,815)	
	60000 Capital Outlay		510,221
17276 FC SWP - Regional 25/26			
J0077589	Transfer to align budget with approved program plans		
	14000 Noninstructional Salaries		13,200
	23000 Noninstructional Salaries		76,830
	24000 Instructional Aides		23,023
	30000 Employee Benefits		10,973
	40000 Supplies & Materials		41,089
	50000 Other Operating Expense & Services	(184,543)	
	60000 Capital Outlay		19,428

		From	To
17946	FC Student Equity & Achievement		
	J0078109 Transfer to align budget with approved program plans		
	40000 Supplies & Materials		3,300
	50000 Other Operating Expense & Services		8,850
	79000 Reserve for Contingencies	(12,150)	

18911	FC Common Course Numbering		
	J0077836 Transfer to align budget with approved program plans		
	12000 Noninstructional Salaries		231,357
	14000 Noninstructional Salaries		10,000
	21000 Noninstructional Salaries		111,870
	23000 Noninstructional Salaries		71,700
	30000 Employee Benefits		126,636
	40000 Supplies & Materials		22,246
	50000 Other Operating Expense & Services	(701,019)	
	60000 Capital Outlay		49,210
	79000 Reserve for Contingencies		78,000

General Obligation Bond Fund (2124)

4XXXX	Capital Outlay Funds - FC		
	J0078151 Transfer to prepare for project close-out		
	60000 Capital Outlay		2,916,315
	40000 Supplies & Materials		1,093,625
	50000 Other Operating Expense & Services	(8,139)	
	60000 Capital Outlay	(4,001,801)	

RESOLUTION OF THE BOARD OF TRUSTEES
 OF
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 OF
 ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the General Fund (0101), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM		TO	
Budget Classification	Amount	Budget Classification	Amount
5000	\$ 2,163,275	1200	\$ 231,357
7600	6,146	1400	34,114
		2100	245,101
		2300	379,593
		2400	203,549
		3000	231,016
		4000	171,994
		6000	551,847
		7300	50,000
		7500	5,000
		7900	65,850
TOTAL	\$ 2,169,421	TOTAL	\$ 2,169,421

AYES:
 NOES:
 ABSENT:

STATE OF CALIFORNIA))
) SS
 COUNTY OF ORANGE)

I, Erika Almaraz, Executive Director, Fiscal Affairs, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 14, 2026, and passed by a _____ vote of said Board.

 Vice Chancellor, Administrative Services

The above transfer approved on the _____ day of _____.

Stefan Bean, Ed.D., County Superintendent of Schools

by _____, Deputy
 3.c.5

 Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 14, 2026 Resolution
Information
SUBJECT: Approval of the Purchase of Real Property Enclosure(s)

BACKGROUND: North Orange County Community College District (“District”) wishes to certify the purchase of approximately .5876 acres of real property located at 444 East Chapman Avenue and 319 North Balcon Avenue, Fullerton, CA, APN 033-072-04 and APN 033-072-11 (the “Property”) from California Community of Care Corporation formerly known as Corporation of the President of the East Los Angeles Stake of the Church of Jesus Christ of Latter-Day Saints in the amount of \$2,200,000.

California Government Code section 27281 requires governmental agencies, such as the District, to confirm its acquisition of any real property through a certificate.

This agenda item was submitted by John Parker, Vice Chancellor, Administrative Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6500, Property Management and Board Policy 6550, Disposal of District’s Property.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for the purchase will come from interest income earned on Measure J Funds.

RECOMMENDATION: It is recommended that the Board authorize and delegate authority to John Parker, Vice Chancellor, Administrative Services to execute the Certification of Acceptance form to certify the District’s acquisition of the Property.

John Parker

Recommended by


Approved for Submittal

3.d

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 14, 2026
SUBJECT: Ellucian Intelligent Processes – Banner Add-on

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: Ellucian Intelligent Processes (EIP) is a workflow automation platform that sits on top of Banner to be used to streamline and standardize business processes across NOCCCD by digitizing forms, automating approvals, and orchestrating tasks across departments such as admissions, financial aid, HR, and finance. Use cases include student onboarding, approval routing, employee lifecycle management; all of which reduce manual effort, eliminate paper-based processes, and improve data accuracy by leveraging real-time integration with Banner.

EIP will be used to accelerate process turnaround times, ensure consistent policy execution across colleges, and enhance visibility into operational performance to improve efficiency, scalability, and the overall student and staff experience within our Banner environment.

The proposed three-year contract is \$381,586 for an enterprise license.

Product	Cost
<i>Ellucian Intelligent Processes</i>	
<i>Year 1</i>	\$119,100
<i>Year 2</i>	\$127,420
<i>Year 3</i>	\$135,066
Total	\$381,586

This agenda item was submitted by Khaoi Mady, Interim Executive Director, Information Technology and Services.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse and Board Policy 3720, Computer and Electronic Communications Systems.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this licensing agreement is from Information Services technology budget.

RECOMMENDATION: Authorization is requested to enter into a three-year agreement with Ellucian from July 1, 2026 to June 30, 2029 for NOCCCD to use Ellucian Intelligent Processes for a total contract amount of \$381,586. Authorization is further requested for the Vice Chancellor, Administrative Services, or the District Director, Purchasing, to execute any agreement and related documents on behalf of the District.

John Parker

Recommended by

B. V. dist Brad M

Approved for Submittal

3.e.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: April 14, 2026 Information _____
Enclosure(s) _____
SUBJECT: Agreement with Orange County Transit
Authority (OCTA) to Continue Cypress
College's Student Bus Pass Program

BACKGROUND: The agreement covering Cypress College's five-year partnership with Orange County Transit Authority (OCTA) will expire at the end of the 2026 spring semester. In the spring semester of 2020, Cypress College Associated Students included an OCTA Bus Pass Fee Referendum on their Special Election ballot that was passed by a vote of 127 to 1. For a required fee of \$2.50 per full-time student each semester and \$1.50 per part-time student each semester, with possible nominal increases expected, the approved referendum allowed all students to have unlimited fixed-route bus rides through the OCTA bus networks at no additional cost to students beyond the student bus fee (Transportation Fee).

An OCTA student bus pass (outside of their College Program) costs \$69 per month. Through the College Program partnership with Cypress College, fall semester students receive five months of unlimited ridership (September through January; approximately saving students up to \$340) and spring semester students receive seven months of access (February through August; approximately saving students up to \$480). Students may access their bus pass at any point during the semester as long as they maintain enrollment through the end of the semester. Based on last fiscal year's student ridership report, nearly 8% of Cypress College's student population utilizes the student bus pass and the number of total boardings has increased by 29.9% since the previous fiscal year of 2024, demonstrating significant program growth.

Staff is requesting approval to enter into an agreement with the OCTA for an initial two-year term, from Fall 2026 through Summer 2028, to continue the student bus pass program. The proposed rates are \$3.76 per term for full-time students and \$2.76 per term for part-time students. The agreement would also include an option to extend the contract for an additional 36 months, from Fall 2028 through Summer 2031, at rates determined in accordance with OCTA's revenue methodology using average student enrollment counts.

This Board agenda item is being submitted by Dr. Paul de Dios, Vice President, Student Services and Celeste Phelps, Dean of Student Support Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #1 and #4. District Strategic Direction #1: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. District Strategic Direction #4: NOCCCD will develop and sustain collaborative projects and partnerships with educational

institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse and Board Policy 6340, Bids and Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: The fixed student fees, \$3.76 per term for full-time students and \$2.76 per term for part-time students, will be collected from the students and OCTA will bill Cypress College directly. Payments are estimated at \$97,678 annually. Any remaining outstanding balances are to be covered by Cypress College's basic needs funding.

RECOMMENDATION: Authorization is requested to enter into an agreement with the Orange County Transit Authority to continue the student bus pass program at Cypress College for a two-year initial term from Fall 2026 through Summer 2028. Authorization is also requested for the Vice Chancellor, Administrative Services, or the District Director, Purchasing to execute the agreement or related documents on behalf of the District.

John Parker

Recommended by

B. V. dist Bredm
Approved for Submittal

3.f.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 14, 2026 Resolution
Information
Enclosure(s)
SUBJECT: Change Order #1 with Hamel Concrete, Inc.
for Bid #2324-10, Health & Wellness Center
Renovation Project at Cypress College

BACKGROUND: On July 23, 2024, the Board of Trustees approved a contract with Hamel Concrete, Inc. for Bid #2324-10, Health & Wellness Center Renovation Project at Cypress College. In accordance with Public Contract Code §20659 and Board Policy 6340, the College is seeking approval of Change Order #1. This change order decreases the contract amount by \$45,985.66 for a finalized contract amount of \$3,672,022.34. In addition, the change order extends the contract time to April 15, 2026, an increase of 270 calendar days. This change order amount represents -1.24% of the total contract value and therefore does not exceed 10% of the original contract amount, in conformance with PCC §20659.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager and Dr. Tony Jake, Vice President of Administrative Services, Cypress College; and Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Capital Outlay Fund. No additional financial impact.

RECOMMENDATION: It is recommended that the Board approve Change Order #1 for Bid #2324-10, Health & Wellness Center Renovation Project at Cypress College with Hamel Concrete, Inc., decreasing the contract from \$3,718,008 to \$3,672,022.34 and extending the contract time from July 19, 2025 to April 15, 2026. Authorization is further requested for the Vice Chancellor, Administrative Services or District Director of Purchasing to execute the change order on behalf of the District.

John Parker

Recommended by


Approved for Submittal

3.g

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 14, 2026 Resolution
Information
SUBJECT: Notice of Completion Enclosure(s)
Bid #2324-10, Health & Wellness Center
Renovation Project at Cypress College

BACKGROUND: On July 23, 2024, the Board awarded a contract to Hamel Concrete, Inc. for the Health & Wellness Center Renovation Project at Cypress College. The project is complete as of April 15, 2026 and filing of the Notice of Completion of Work is now required. The total cost of the contractor services was \$3,672,022.34.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager and Dr. Tony Jake, Vice President of Administrative Services, Cypress College; and Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Capital Outlay Funds.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2324-10, Health & Wellness Center Renovation Project at Cypress College with Hamel Concrete, Inc. and pay the final retention payment when due.

John Parker

Recommended by


Approved for Submittal

3.h

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 14, 2026

SUBJECT: Award Bid #2526-11, Parking Lot 8
Replacement at Cypress College

Action X

Resolution

Information

Enclosure(s)

BACKGROUND: Due to years of regular use and recent construction staging, parking Lot 8 at Cypress College is due for replacement. Through this project, the asphalt pavement and underlying base will be replaced; however, the existing parking lot entry and exit will remain unchanged, and the total number of parking stalls will be maintained.

On March 23, 2026, the Purchasing Department received eleven bids for the Parking Lot 8 Replacement at Cypress College. The bids received were evaluated by the Purchasing and Capital Projects staff to ensure adherence to contract documents and responsiveness according to Public Contract Code. The lowest responsive and responsible bidder was ACC & Engineering LLC with a bid of \$512,084.65 including \$46,553.15 in allowance. The base bid and allowance are within budget estimates. Below is the bid summary.

COMPANY	BASE BID	ALLOWANCE	TOTAL
ACC & Engineering LLC	\$465,531.50	\$46,553.15	\$512,084.65
All American Building Services	\$480,000.00	\$48,000.00	\$528,000.00
Shiraz Construction	\$487,500.00	\$48,750.00	\$536,250.00
Van Engineering Inc	\$575,415.00	\$57,541.50	\$632,956.50
PaveWest, LLC	\$606,411.00	\$60,641.10	\$667,052.10
Universal Asphalt Company	\$809,000.00	\$80,900.00	\$889,900.00
All American Asphalt Company	\$844,940.00	\$84,494.00	\$929,434.00
MDB General Engineering, Inc	\$881,000.00	\$88,100.00	\$969,100.00
Coast United Construction Inc	\$925,000.00	\$92,500.00	\$1,017,500.00
Asphalt, Fabric, & Engineering Inc	\$986,327.00	\$98,633.00	\$1,084,960.00
Elegant Construction Inc	\$997,000.00	\$99,700.00	\$1,096,700.00

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager and Dr. Tony Jake, Vice President of Administrative Services, Cypress College; and Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction 5) – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This project is funded by Capital Outlay Funds.

RECOMMENDATION: Authorization is requested to award Bid #2526-11, Parking Lot 8 Replacement at Cypress College to ACC & Engineering LLC in the amount of \$512,084.65 including \$46,553.15 in allowance. Authorization is further requested for the Vice Chancellor, Administrative Services, or District Director, Purchasing to execute the contract on behalf of the District.

John Parker

Recommended by

B. V. dist Brad M
Approved for Submittal

3.i.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	X
DATE:	April 14, 2026	Information	
		Enclosure(s)	X
SUBJECT:	Ratification of Change Order #14 Resolution No. 25/26-43 with Inland Building Companies, Inc. for Bid 2324-04, Cypress College Fine Arts Renovation Project		

BACKGROUND: On January 23, 2024 the Board adopted Resolution No. 23/24-15 to approve 28 bid packages totaling \$57,209,914, to the 22 trade contractors who were deemed to be the lowest responsive and responsible bidders for the Cypress College Fine Arts Building Renovation.

Per Public Contract Code §20659 and Board Policy 6340, the College seeks approval for Change Order #14 for Inland Building Companies, Inc. Normally, change orders should not exceed 10% of the original contract amount authorized by the Board; however, certain conditions require additional changes that may exceed this limit. Change Order #14 increases the contract amount by \$27,822 raising the new total to \$4,133,067. With this change order, the cumulative increase is 22.24% of the original contract, surpassing the 10% limit. The total change order percentage for all prime contractors to date on the project is 0.77%.

Change Order #01 (BOT Mtg. 07/23/24)	\$6,479
Change Order #02 (BOT Mtg. 09/10/24)	\$78,545
Change Order #03 (BOT Mtg. 02/25/25)	\$232,660
Change Order #04 (BOT Mtg. 03/25/25)	\$21,223
Change Order #05 (BOT Mtg. 04/22/25)	\$224,467
Change Order #06 (BOT Mtg. 05/27/25)	\$35,465
Change Order #07 (BOT Mtg. 06/24/25)	\$46,113
Change Order #08 (BOT Mtg. 08/26/25)	\$19,944
Change Order #09 (BOT Mtg. 09/23/25)	\$20,089
Change Order #10 (BOT Mtg. 11/18/25)	(\$27,919)
Change Order #11 (BOT Mtg. 12/16/25)	\$54,316
Change Order #12 (BOT Mtg. 02/10/26)	\$9,320
Change Order #13 (BOT Mtg. 03/10/26)	\$3,443
Change Order #14	\$27,822
Subtotal	\$751,967
10% Change Order Limit	(\$338,110)
Amount Over Change Order Limit	\$413,857

The Construction Manager, College, and District have reviewed this change order. Bidding on additional work in this change order was avoided due to higher anticipated costs, extended timelines, and potential delays affecting other contractors. The added scope

addresses contractor back charges and revisions required due to existing field conditions. For details on each item, please refer to the enclosed breakdown.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager and Dr. Tony Jake, Vice President of Administrative Services, Cypress College; and Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This change order will be funded by Measure J.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 25/26-43 to approve Change Order #14 with Inland Building Companies, Inc. for Bid 2324-04, for the public works project, to increase the contract amount by \$27,822, for a new total of \$4,133,067 for the Cypress College Fine Arts Renovation Project. Authorization is further requested for the Vice Chancellor, Administrative Services or Interim District Director, Purchasing to execute trade contractor change order on behalf of the District.

John Parker

Recommended by


Approved for Submittal

3.j.2

Item No.

**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
APPROVAL OF CHANGE ORDER 14 AS AN AMENDMENT TO THE EXISTING
CONTRACT WITH INLAND BUILDING COMPANIES, INC., FOR BID 2324-04,
CYPRESS COLLEGE FINE ARTS RENOVATION PROJECT**



RESOLUTION NO. 25/26-43

WHEREAS, the Governing Board of the North Orange County Community College District (District) previously awarded a contract for Bid Packages 03A, 14A, 14B, and 32B work for the Cypress College Fine Arts Renovation Project (Project) to Inland Building Companies, Inc. (Prime Contractor);

WHEREAS, subsequent to the award of the contract to Prime Contractor, it was determined that additional work, related to the scope of the Project, was necessary on the Project as set forth on the Change Order;

WHEREAS, the Prime Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change order;

WHEREAS, the total cost for the Change Order exceeds the limitations set forth in Public Contracts Code §20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the current Prime Contractor as well as the other Prime Contractors on the Project;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project and impact use of the facilities;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform the same work that could be more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding to not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the North Orange County Community College District does hereby find, resolve, determine, and order as follows:

3.j.3

Item No.

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the award of the additional work stated in the Change Orders without competitively bidding such work and approves the District's payment to the Prime Contractor in accordance with the terms and conditions set forth in the Change Order and the original contract.

Section 4. That the Governing Board delegates to its Vice Chancellor, Administrative Services, or District Director, Purchasing, authority to execute all agreements and complete all necessary documents for the additional work set forth in the Change Order.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 14th day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Barbara Dunsheath, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

3.j.4

Item No.

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 14th day of April 2026, by the above-described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 14th day of April 2026.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	X
DATE:	April 14, 2026	Information	
		Enclosure(s)	X
SUBJECT:	Ratification of Change Order #3 Resolution No. 25/26-44 with Pecoraro, Inc. for Bid 2324-04, Cypress College Fine Arts Renovation Project		

BACKGROUND: On January 23, 2024 the Board adopted Resolution No. 23/24-15 to approve 28 bid packages totaling \$57,209,914, to the 22 trade contractors who were deemed to be the lowest responsive and responsible bidders for the Cypress College Fine Arts Building Renovation.

Per Public Contract Code §20659 and Board Policy 6340, the College seeks approval for Change Order #3 for Pecoraro, Inc. Normally, change orders should not exceed 10% of the original contract amount authorized by the Board; however, certain conditions require additional changes that may exceed this limit. Change Order #3 increases the contract amount by \$1,595 raising the new total to \$587,208. With this change order, the cumulative increase is 11.85% of the original contract, surpassing the 10% limit. The total change order percentage for all prime contractors to date on the project is 0.77%.

Change Order #01 (BOT Mtg. 10/28/25)	\$31,227
Change Order #02 (BOT Mtg. 02/10/26)	\$29,386
Change Order #03	\$1,595
Subtotal	\$62,208
10% Change Order Limit	(\$52,500)
Amount Over Change Order Limit	\$9,708

The Construction Manager, College, and District have reviewed this change order. Bidding on additional work in this change order was avoided due to higher anticipated costs, extended timelines, and potential delays affecting other contractors. The added scope addresses document coordination issues. For details on each item, please refer to the enclosed breakdown.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager and Dr. Tony Jake, Vice President of Administrative Services, Cypress College; and Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will

be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This change order will be funded by Measure J.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 25/26-44 to approve Change Order #3 with Pecoraro, Inc. for Bid 2324-04, for the public works project, to increase the contract amount by \$1,595, for a new total of \$587,208 for the Cypress College Fine Arts Renovation Project. Authorization is further requested for the Vice Chancellor, Administrative Services or Interim District Director, Purchasing to execute trade contractor change order on behalf of the District.

John Parker

Recommended by

B. V. dist Brad M

Approved for Submittal

3.k.2

Item No.

**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
APPROVAL OF CHANGE ORDER 3 AS AN AMENDMENT TO THE EXISTING
CONTRACT WITH PECORARO, INC., FOR BID 2324-04, CYPRESS COLLEGE
FINE ARTS RENOVATION PROJECT**



RESOLUTION NO. 25/26-44

WHEREAS, the Governing Board of the North Orange County Community College District (District) previously awarded a contract for Bid Packages 03A, 14A, 14B, and 32B work for the Cypress College Fine Arts Renovation Project (Project) to Inland Building Companies, Inc. (Prime Contractor);

WHEREAS, subsequent to the award of the contract to Prime Contractor, it was determined that additional work, related to the scope of the Project, was necessary on the Project as set forth on the Change Order;

WHEREAS, the Prime Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change order;

WHEREAS, the total cost for the Change Order exceeds the limitations set forth in Public Contracts Code §20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the current Prime Contractor as well as the other Prime Contractors on the Project;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project and impact use of the facilities;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform the same work that could be more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding to not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the North Orange County Community College District does hereby find, resolve, determine, and order as follows:

3.k.3

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the award of the additional work stated in the Change Orders without competitively bidding such work and approves the District's payment to the Prime Contractor in accordance with the terms and conditions set forth in the Change Order and the original contract.

Section 4. That the Governing Board delegates to its Vice Chancellor, Administrative Services, or District Director, Purchasing, authority to execute all agreements and complete all necessary documents for the additional work set forth in the Change Order.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 14th day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Barbara Dunsheath, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

3.k.4

Item No.

Resolution No. 25/26-44

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 14th day of April 2026, by the above-described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 14th day of April 2026.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 14, 2026

SUBJECT: Ratification of Change Order(s) for Multi-Prime Contracts for Bid #2324-04, Cypress College Fine Arts Renovation Project

Action	X
Resolution	
Information	
Enclosure(s)	X

BACKGROUND: On January 23, 2024 the Board adopted Resolution No. 23/24-15 to approve 28 bid packages totaling \$57,209,914, to the 22 trade contractors who were deemed to be the lowest responsive and responsible bidders for the Cypress College Fine Arts Building Renovation. In accordance with Public Contract Code §20659 and Board Policy 6340, the College is seeking ratification of the following change order(s) as further defined in the enclosure:

Change Order #	Trade Contractor	Total
Change Order 03	Bogh	\$22,984
Change Order 07	Bapko	\$5,473
Change Order 07	Caston	\$25,404
Change Order 09	PPC	(\$2,386)
Change Order 13	AJK	(\$5,349)
TOTAL		\$46,126

The Construction Manager, College, and District have reviewed these change orders. The changes will not require additional funds beyond the project budget approved by the Board on January 23, 2024. These changes include various document coordination conflicts; contractor back charges; and value engineering.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager and Dr. Tony Jake, Vice President of Administrative Services, Cypress College; and Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the District-wide Strategic Plan? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The change orders will be funded by Measure J.

RECOMMENDATION: It is recommended that the Board ratify the current change orders for the public works project listed per the Change Order Request, with a total increase of \$46,126 for the Fine Arts Renovation at Cypress College. Authorization is further requested for the Vice Chancellor, Administrative Services, or Interim Purchasing Director to execute each trade contractor change order on behalf of the District.

John Parker

Recommended by

B. V. Cliff Brubaker

Approved for Submittal

3.1.2

Item No.

CYPRESS COLLEGE, FINE ARTS RENOVATION PROJECT
MULTI-PRIME CONTRACTOR CHANGE ORDERS

BOARD DATE: April 14, 2026

	NO.	PREVIOUS	CURRENT	CUMULATIVE	DESCRIPTION OF CHANGE ORDER	BOARD	TIME	CO REQ.	CONTRACT AMOUNT		
						APPROVAL	IMPACT	REASON	ORIGINAL	TOTAL REVISED	TOTAL % OF CHANGE
BP #01A, 10A BOGH ENGINEERING									\$2,941,000.00		
Change Order #01	1.0	\$4,061.00	\$0.00	\$4,061.00		4/22/2025				\$2,945,061.00	0.14%
Change Order #02	2.0	\$20,564.00	\$0.00	\$20,564.00		3/10/2026				\$2,965,625.00	0.70%
Change Order #03	3.1	\$0.00	\$20,365.00	\$20,365.00	CFI-201-10A - REV-12_V2 Toilet Accessories - Construction Field Instruction 201 authorizes Bogh to proceed with furnish and install of additional toilet accessories per REV-012. This CFI finalizes costs for all equipment, labor and material necessary to complete this scope of work.	4/14/2026	0	DC		\$2,988,609.00	0.78%
	3.2	\$0.00	\$2,619.00	\$2,619.00	CFI 266-10A - CCD-119B Additional Markerboards - Construction Field Instruction authorized Bogh to provide (4) additional Markerboards per CCD-119B. This CFI finalizes all costs for labor, material and equipment required to complete this scope of work.	4/14/2026	0	DC			
TOTALS		\$24,625.00	\$22,984.00	\$47,609.00							1.62%

BP#03A, 14A, 14B, 32B INLAND BUILDING CONSTRUCTION COMPANIES									\$3,381,100.00		
Change Order #01	1.0	\$6,479.00	\$0.00	\$6,479.00		7/23/2024				\$3,387,579.00	0.19%
Change Order #02	2.0	\$78,545.00	\$0.00	\$78,545.00		9/10/2024				\$3,466,124.00	2.32%
Change Order #03	3.0	\$232,660.00	\$0.00	\$232,660.00		2/25/2025				\$3,698,784.00	6.88%
Change Order #04	4.0	\$21,223.00	\$0.00	\$21,223.00		3/25/2025				\$3,720,007.00	0.63%
Change Order #05	5.0	\$224,467.00	\$0.00	\$224,467.00		4/22/2025				\$3,944,474.00	6.64%
Change Order #06	6.0	\$35,465.00	\$0.00	\$35,465.00		5/27/2025				\$3,979,939.00	1.05%
Change Order #07	7.0	\$46,113.00	\$0.00	\$46,113.00		6/24/2025				\$4,026,052.00	1.36%
Change Order #08	8.0	\$19,944.00	\$0.00	\$19,944.00		8/26/2025				\$4,045,996.00	0.59%
Change Order #09	9.0	\$20,089.00	\$0.00	\$20,089.00		9/23/2025				\$4,066,085.00	0.59%
Change Order #10	10.0	(\$27,919.00)	\$0.00	(\$27,919.00)		11/18/2025				\$4,038,166.00	-0.83%
Change Order #11	11.0	\$54,316.00	\$0.00	\$54,316.00		12/16/2025				\$4,092,482.00	1.61%
Change Order #12	12.0	\$9,320.00	\$0.00	\$9,320.00		2/10/2026				\$4,101,802.00	0.28%
Change Order #013	13.0	\$3,443.00	\$0.00	\$3,443.00		3/10/2026				\$4,105,245.00	0.10%
Change Order #014	14.1	\$0.00	\$31,776.00	\$31,776.00	CFI 231R5-03A - Relocation of Sectional Door HSS Frames - Backcharge BP05A - Construction Field Instruction 231 authorized Inland to demo and replace the SOG around (3) Sectional Door Frames to allow for the frames to be shifted to the proper position. This results in a backcharge to Bapko. This CFI finalizes all costs for labor, material and equipment required to complete this scope of work.	4/14/2026	0	O		\$4,133,067.00	0.82%
	14.2	\$0.00	(\$3,954.00)	(\$3,954.00)	CFI 396R2-14A - Hydraulic Oil Leak (Back Charge IBCC) - Construction Field Instruction 396R2-03A has been finalized to include all costs necessary for Caston to re-install and re-tape drywall, Pecoraro to repaint drywall, and Converse to investigate and observe the damage due to the leaking Elevator Hydraulic Line. Caston and Pecoraro's portion of the work was tracked on T&M as a backcharged to IBCC to include the costs from Converse Consultants. This CFI supersedes CFIs 396-03A and 396R1-03A, and finalizes all costs for labor, material and equipment required to complete this scope of work.	4/14/2026	0	O			
TOTALS		\$724,145.00	\$27,822.00	\$751,967.00							22.24%

BP #05A BAPKO METALS, INC									\$1,766,968.00		
Change Order #01	1.0	(\$104,011.00)	\$0.00	(\$104,011.00)		4/22/25				\$1,662,957.00	-5.89%
Change Order #02	2.0	\$27,286.00	\$0.00	\$27,286.00		5/27/2025				\$1,690,243.00	1.54%
Change Order #03	3.0	\$17,214.00	\$0.00	\$17,214.00		6/24/2025				\$1,707,457.00	0.97%

CYPRESS COLLEGE, FINE ARTS RENOVATION PROJECT
MULTI-PRIME CONTRACTOR CHANGE ORDERS

BOARD DATE: April 14, 2026

	NO.	PREVIOUS	CURRENT	CUMULATIVE	DESCRIPTION OF CHANGE ORDER	BOARD	TIME	CO REQ.	CONTRACT AMOUNT		TOTAL % OF CHANGE
						APPROVAL	IMPACT	REASON	ORIGINAL	TOTAL REVISED	
Change Order #04	4.0	\$4,493.00	\$0.00	\$4,493.00		9/23/2025				\$1,711,950.00	0.25%
Change Order #05	5.0	\$10,457.00	\$0.00	\$10,457.00		10/28/2025				\$1,722,407.00	0.59%
Change Order #06	6.0	(\$26,722.00)	\$0.00	(\$26,722.00)		12/16/2025				\$1,695,685.00	-1.51%
Change Order #07	7.1	\$0.00	(\$31,776.00)	(\$31,776.00)	CFI 231R2-05A - Relocation of Sectional Door HSS Frames - Backcharge - Construction Field Instruction 231 authorized Inland to demo and replace the SOG around (3) Sectional Door Frames to allow for the frames to be shifted to the proper position. This results in a backcharge to Bapko. This CFI finalizes all costs for labor, material and equipment required to complete this scope of work.	4/14/2026	0	O		\$1,701,158.00	0.31%
	7.2	\$0.00	\$37,085.00	\$37,085.00	CFI 389R2-05A A112 - Piazza, North Rail at EJ - Construction Field Instruction 389 authorized Bapko to perform the following scope: - Demo existing stucco and framing to expose base of existing rails - Remove rails and existing embed and fasteners - Produce SD's - Fabricate and install railings This CFI finalizes all costs for labor, material and equipment required to complete this scope of work.	4/14/2026	0	DC			
	7.3	\$0.00	(\$5,720.00)	(\$5,720.00)	CFI 477-05A - Patch Walls - Relocated Countertop Supports (Backcharge) - This CFI authorizes Caston to patch drywall after Bapko adjusts their in wall countertop brackets that were installed incorrectly. This will be backcharge to Bapko. This work shall be tracked on T&M. This CFI finalizes costs for all material, labor and equipment required to complete this scope of work.	4/14/2026	0	O			
	7.4	\$0.00	\$5,884.00	\$5,884.00	CFI 482R1-05A - RFI 1003 - Sink Support Modification - This CFI authorized Bapko to proceed with field modification of sink supports @ (4) dark rooms to enlarge the opening in order to accommodate the sinks. This work was tracked on T&M. This CFI shall finalize costs for all material, labor and equipment required to complete this scope of work.	4/14/2026	0	DC			
TOTALS		(\$71,283.00)	\$5,473.00	(\$65,810.00)							-3.72%

BP #09A CASTON, INC.										\$4,785,585.00	
Change Order #01	1.0	(\$2,506.00)	\$0.00	(\$2,506.00)		5/27/2025				\$4,783,079.00	-0.05%
Change Order #02	2.0	\$22,063.00	\$0.00	\$22,063.00		8/26/2025				\$4,805,142.00	0.46%
Change Order #03	3.0	\$27,980.00	\$0.00	\$27,980.00		9/23/2025				\$4,833,122.00	0.58%
Change Order #04	4.0	\$70,051.00	\$0.00	\$70,051.00		10/28/2025				\$4,903,173.00	1.46%
Change Order #05	5.0	\$19,340.00	\$0.00	\$19,340.00		11/18/2025				\$4,922,513.00	0.40%
Change Order #06	6.0	\$70,358.00	\$0.00	\$70,358.00		12/16/2025				\$4,992,871.00	1.47%
	7.1	\$0.00	\$3,217.00	\$3,217.00	CFI 396R1-09A - Hydraulic Oil Leak (Back Charge IBCC) - Construction Field Instruction 396 authorized Caston to re-install/re-tape drywall and re-install Dura-Rock to replace what was damaged by a leaking Elevator Hydraulic Line. This work was tracked on T&M and will ultimately be backcharged to IBCC. This CFI finalizes all costs for labor, material and equipment required to complete this scope of work.	4/14/2026	0	O			
	7.2	\$0.00	\$4,193.00	\$4,193.00	CFI 436R1-09A - RFI 920.01 - 2-105 Ceramics Lab Access Panels - This CFI authorized Caston to proceed with patching of existing access panel openings and framing in of new ones per RFI 920.01. This was tracked on T&M. Due to lack of BIM coordination this will be a backcharge to AJK and PPC. This CFI shall cover all costs for labor, material and equipment necessary to complete this scope of work.	4/14/2026	0	O			

Item No. 3.1.4

*Change Order Requested By and/or Reasons: C- Code Compliance; CR-Campus Request; D - District Request; DC - Document Coordination; O - Other Reasons; U - Unforeseen Condition; V - Value Engineering

CYPRESS COLLEGE, FINE ARTS RENOVATION PROJECT
MULTI-PRIME CONTRACTOR CHANGE ORDERS

BOARD DATE: April 14, 2026

	NO.	PREVIOUS	CURRENT	CUMULATIVE	DESCRIPTION OF CHANGE ORDER	BOARD	TIME	CO REQ.	CONTRACT AMOUNT		TOTAL % OF CHANGE
						APPROVAL	IMPACT	REASON	ORIGINAL	TOTAL REVISED	
Change Order #07	7.3	\$0.00	\$2,274.00	\$2,274.00	CFI 440R1-09A - RFI 955 - Projector Mounting in T-Bar and Hardlid - CFI 440 authorized Caston to open up and patch drywall as need to allow for electrical installation per RFI 955. This will be a backcharge to AJK and was tracked on T&M. This CFI finalizes costs for all material, equipment and labor to complete this scope of work.	4/14/2026	0	O		\$5,018,275.00	0.53%
	7.4	\$0.00	\$10,000.00	\$10,000.00	CFI 458R2-09A CCD-151 Upper Cabinets - This CFI authorizes Caston to install additional backing for cabinets per CCD 151A and 189B. This work was tracked on a T&M basis, not to exceed \$10K. This CFI finalizes costs for all material, labor and equipment required to complete this scope of work.	4/14/2026	0	DC			
	7.5	\$0.00	\$5,720.00	\$5,720.00	CFI 477R2-09A - Patch Walls - Relocated Countertop Supports - This CFI authorizes Caston to patch drywall after Bapko adjusts their in wall countertop brackets that were installed incorrectly. This will be backcharge to Bapko. This work shall be tracked on T&M. This CFI finalizes costs for all material, labor and equipment required to complete this scope of work.	4/14/2026	0	O			
TOTALS		\$207,286.00	\$25,404.00	\$232,690.00							4.86%

BP #09D PECORARO, INC.										\$525,000.00	
Change Order #01	1.0	\$31,227.00	\$0.00	\$31,227.00		10/28/2025				\$556,227.00	5.95%
Change Order #02	2.0	\$29,386.00	\$0.00	\$29,386.00		2/10/2026				\$585,613.00	5.60%
Change Order #03	3.1	\$0.00	\$328.00	\$328.00	CFI 396R1-09D - Pecoraro - Hydraulic Oil Leak (BC IBCC) - Construction Field Instruction 396R1-09D has been finalized to include all costs to repaint the re-installed drywall which was replaced by a leaking Elevator Hydraulic Line. This work was tracked on T&M and is a back charge to IBCC. This CFI includes all costs for labor, material and equipment required to complete this scope of work.	4/14/2026	0	O			
	3.2	\$0.00	\$578.00	\$578.00	CFI 436R1-09D - RFI 920.01 - 2-105 Ceramics Lab Access Panels - This CFI has been finalized to include all labor, equipment, and materials necessary to repaint the reworked soffit in room 2-105, as noted in RFI 920.01. Costs associated with this CFI are a backcharge to PPC & AJK.	4/14/2026	0	O		\$587,208.00	0.30%
	3.3	\$0.00	\$689.00	\$689.00	CFI 440R1-09D - RFI 955 - Projector Mounting in T-Bar and Hardlid - This CFI has been finalized to include all costs to repaint the hardlid ceiling in rooms 233 and 235 where projector supports where modified and the hardlid ceiling was reframed, as noted in RFI 955.01. Costs associated with this CFI will be a backcharge against the BP 26A prime contractor.	4/14/2026	0	O			
TOTALS		\$60,613.00	\$1,595.00	\$62,208.00							11.85%

BP#23A PPC AIR CONDITIONING, INC.										\$5,296,614.00	
Change Order #01	1.0	\$61,649.00	\$0.00	\$61,649.00		6/25/2024				\$5,358,263.00	1.16%
Change Order #02	2.0	\$49,860.00	\$0.00	\$49,860.00		11/12/2024				\$5,408,123.00	0.94%
Change Order #03	3.0	\$4,402.00	\$0.00	\$4,402.00		5/27/2025				\$5,412,525.00	0.08%
Change Order #04	4.0	\$10,570.00	\$0.00	\$10,570.00		7/22/2025				\$5,423,095.00	0.20%
Change Order #05	5.0	\$4,575.00	\$0.00	\$4,575.00		8/26/2025				\$5,427,670.00	0.09%
Change Order #06	6.0	\$4,994.00	\$0.00	\$4,994.00		9/23/2025				\$5,432,664.00	0.09%
Change Order #07	7.0	\$15,003.00	\$0.00	\$15,003.00		11/18/2025				\$5,447,667.00	0.28%
Change Order #08	8.0	\$6,089.00	\$0.00	\$6,089.00		2/10/2026				\$5,453,756.00	0.11%

Item No.3.1.5

*Change Order Requested By and/or Reasons: C- Code Compliance; CR-Campus Request; D - District Request; DC - Document Coordination; O - Other Reasons; U - Unforeseen Condition; V - Value Engineering

CYPRESS COLLEGE, FINE ARTS RENOVATION PROJECT
MULTI-PRIME CONTRACTOR CHANGE ORDERS

BOARD DATE: April 14, 2026

	NO.	PREVIOUS	CURRENT	CUMULATIVE	DESCRIPTION OF CHANGE ORDER	BOARD	TIME	CO REQ.	CONTRACT AMOUNT		TOTAL % OF CHANGE
						APPROVAL	IMPACT	REASON	ORIGINAL	TOTAL REVISED	
Change Order #09	9.1	\$0.00	(\$2,386.00)	(\$2,386.00)	CFI 436-23A - RFI 920.01 - 2-105 Ceramics Lab Access Panels - This CFI is Finalized for Caston and Pecoraros cost to patch existing access panel openings and the framing of a new one per RFI 920.01. This was work was tracked on T&M, and due to lack of BIM coordination this will be a backcharge to AJK and PPC (50/50 split). This CFI shall cover all costs for labor, material, and equipment necessary to complete this scope of work.	4/14/2026	0	O		\$5,451,370.00	-0.05%
TOTALS		\$157,142.00	(\$2,386.00)	\$154,756.00							2.92%

BP #26A AJ KIRKWOOD											\$13,492,000.00
Change Order #01	1.0	\$27,250.00	\$0.00	\$27,250.00		7/23/2024				\$13,519,250.00	0.20%
Change Order #02	2.0	(\$92,729.00)	\$0.00	(\$92,729.00)		11/12/2024				\$13,426,521.00	-0.69%
Change Order #03	3.0	(\$10,054.00)	\$0.00	(\$10,054.00)		12/17/2024				\$13,416,467.00	-0.07%
Change Order #04	4.0	(\$586,742.00)	\$0.00	(\$586,742.00)		4/22/2025				\$12,829,725.00	-4.35%
Change Order #05	5.0	\$40,779.00	\$0.00	\$40,779.00		5/27/2025				\$12,870,504.00	0.30%
Change Order #06	6.0	\$11,382.00	\$0.00	\$11,382.00		7/22/2025				\$12,881,886.00	0.08%
Change Order #07	7.0	\$42,555.00	\$0.00	\$42,555.00		8/26/2025				\$12,924,441.00	0.32%
Change Order #08	8.0	\$7,364.00	\$0.00	\$7,364.00		9/23/2025				\$12,931,805.00	0.05%
Change Order #09	9.0	\$65,966.00	\$0.00	\$65,966.00		10/28/2025				\$12,997,771.00	0.49%
Change Order #10	10.0	\$3,731.00	\$0.00	\$3,731.00		11/18/2025				\$13,001,502.00	0.03%
Change Order #11	11.0	(\$32,653.00)	\$0.00	(\$32,653.00)		12/16/2025				\$12,968,849.00	-0.24%
Change Order #12	12.0	\$5,006.00	\$0.00	\$5,006.00		2/10/2026				\$12,973,855.00	0.04%
Change Order #13	13.1	\$0.00	(\$2,386.00)	(\$2,386.00)	CFI 436-26A - RFI 920.01 - 2-105 Ceramics Lab Access Panels - This CFI is Finalized for Caston and Pecoraros cost to patch existing access panel openings and the framing of a new one per RFI 920.01. This was work was tracked on T&M, and due to lack of BIM coordination this will be a backcharge to AJK and PPC (50/50 split). This CFI shall cover all costs for labor, material, and equipment necessary to complete this scope of work.	4/14/2026	0	O		\$12,968,506.00	-0.04%
	13.2	\$0.00	(\$2,963.00)	(\$2,963.00)	CFI 440R1-26A - RFI 955 - Projector Mounting in T-Bar and Hardlid - CFI 440R1-26A is Finalized for Caston and Pecoraro costs to patch drywall as needed to allow for the installation of seismic bracing at the projectors in hardlid ceilings per RFI 955. This CFI supersedes previously sent CFI 440-26A to include Pecoraro's cost, and is a back charge to AJK tracked on T&M to include all material, equipment, and labor required to complete the scope.	4/14/2026	0	O			
TOTALS		(\$518,145.00)	(\$5,349.00)	(\$523,494.00)							-3.88%

ALL PRIME GRAND TOTAL	\$363,335.00	\$75,543.00	\$438,878.00						\$57,209,914.00	0.77%
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OVERALL CONTRACT SCHEDULE SUMMARY	
Notice to Proceed Date	4/1/24
Original Contract Duration (Calendar Days)	819
Original Contract Completion (Date)	6/29/26
Previous Extension Days Approved	0
Proposed CO Days Requested	0

Item No. 3.1.6

*Change Order Requested By and/or Reasons: C- Code Compliance; CR-Campus Request; D - District Request; DC - Document Coordination; O - Other Reasons; U - Unforeseen Condition; V - Value Engineering

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 14, 2026 Resolution
Information
Enclosure(s)
SUBJECT: Enter into Amendment No. 1 with Gensler
for Architect of Record and Engineering
Services for Fullerton College STEM &
Horticulture Project

BACKGROUND: On November 18, 2025, the Board of Trustees approved an agreement to Gensler for the Architect & Engineering Services of the new STEM/Horticulture project at Fullerton College. The total contract amount is not to exceed \$2,561,842.

The original approved cost of the agreement was calculated using JCAF32 dated April 22nd, 2022. Upon a thorough review, an updated JCAF32 was provided by the District to the Design team at Gensler. In accordance with the original agreement, the Architectural & Engineering fee of 8% applies to the latest construction hard cost, JCAF32 dated February 21st, 2025.

Based on this update, the College is requesting an amendment to increase the contract amount by \$1,066,158, from \$2,561,842 to \$3,628,000.

This agenda item was submitted by Joel Gonzalez, Project Manager of Campus Capital Projects at Fullerton College, and Mireille Hernandez, Interim District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The additional architectural service fee will be charged to Measure J bond fund.

RECOMMENDATION: Authorization is requested to amend the architectural consulting services agreement with Gensler for the new STEM/Horticulture project at Fullerton College by \$1,066,158, for a new total contract amount from \$2,561,842 to \$3,628,000. Authorization is further requested for the Vice Chancellor, Administrative Services or District Director, Purchasing, to execute agreement on behalf of the District.

John Parker

Recommended by


Approved for Submittal

3.m

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	April 14, 2026	Information	_____
		Enclosure(s)	_____
SUBJECT:	Enter into Amendment No. 2 with Vital Inspection Services, Inc. for Inspector of Record Services for the Fullerton College Wilshire Chiller Relocation Project		

BACKGROUND: On April 20, 2024, the District issued P0164386 based on a proposal from Vital Inspection Services, Inc. (VIS) to provide Inspector of Record services (IOR) for the Wilshire Chiller Relocation Project in the amount of \$88,200. The original scope assumed a project duration of 210 working days, with IOR oversight at 4 hours per day, totaling 840 hours.

On April 15, 2025, the District received the finalized Time Impact Analysis #2 (TIA #2), which assessed delays from unforeseen conditions. Reviewed by the District’s third-party scheduling consultant, O’Connor Construction Management, Inc. (OCMI), the analysis confirmed a revised project completion of January 2026.

On June 10, 2025, the District approved an amendment to the VIS contract for \$73,542, increasing the total contract value to \$161,742 to continue IOR services through the revised January 2026 completion date.

On January 13, 2026, finalized Time Impact Analysis #3 (TIA #3) identified delays attributable to Southern California Edison, totaling 98 calendar days, and established a new substantial completion date of March 2, 2026.

With the full delay period now confirmed, the College requests an additional amendment to the VIS contract in the amount of \$4,326, increasing the total contract from \$161,742 to \$166,068. This amendment will cover continued IOR services through project closeout, final completion date anticipated on April 14, 2026, and DSA certification of the project.

The table below outlines the contract summary including Amendment #02:

Description	Amount
Original Contract Amount	\$88,200
Amendment #01 (06/10/25)	\$73,542
Amendment #02	\$4,326
Final Contract Amount	\$166,068

This agenda item is submitted by Henry Hua, Vice President of Administrative Services at Fullerton College, John Erickson, Project Manager of Campus Capital Projects at Fullerton College, and Mireille Hernandez, Interim District Director Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction # 3 Stewardship of Resources: The District will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehousing; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The services performed in this agreement are funded by Measure J Bond.

RECOMMENDATION: Authorization is requested to amend the agreement with Vital Inspection Services, Inc. and increase the contract by \$4,326, from \$161,742 to \$166,068, for Inspector of Record services for the Fullerton College Wilshire Chiller Relocation Project. Authorization is further requested for the Vice Chancellor, Administrative Services, or District Director, Purchasing, to execute the agreement on behalf of the District.

John Parker

Recommended by

B. V. Dist BndM
Approved for Submittal

3.n.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	April 14, 2026	Information	_____
		Enclosure(s)	X
SUBJECT:	Cypress College Curriculum Matters		

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Joyce Peacock, Chair of the Cypress College Curriculum Committee and Dr. Luis Gonzalez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2026. The curricula have been signed by the Campus Curriculum Chairperson and the College President and have been approved by the District Curriculum Coordinating Committee.

Jennifer Vega La Serna

Recommended by



Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

April 14, 2026

(DCCC approved March 12, 2026)

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
DH 311 C Clinical Dental Hygiene Practice Units: 4.5 Lecture: 0 Laboratory: 13.5	*Unit change from 5 to 4.5 *Update Catalog/Schedule Description *Update Student Contact hours to Min: 243 and Max: 243 *Update total student learning hours to Min: 243 and Max: 243 *Update WSCH reporting Min: 13.5 and Max: 13.5 * Update Instructor Pay to Lab Min: 13.5 and Max: 13.5 *Update lab hours to Min: 13.5 and Max: 13.5.	20	The primary mode of instruction is laboratory instruction in which the instructor provides extensive individualized feedback/evaluation on a regular basis of vocational skills. Class size is based on approval from the Commission of Dental Accreditation and The Dental Hygiene Board of California.	2026 Fall	The philosophy of the BSDH degree is to reflect the mission of Cypress College in transforming students' lives through lifelong learning with the educational opportunities to attain a BSDH degree. Informational item, back-end change. All changes will be submitted to State after board approval. Previously approved by board 01/27/2026.
DH 319 C Local Anesthesia and Sedation Techniques Practice Units: 1.5 Lecture: 4.5 Laboratory: 0	*Unit change from 1 to 1.5 *Update Catalog/Schedule Description *Update Student Contact hours to Min: 81 and Max: 81 *Update total student learning hours to Min: 81 and Max: 81 *Update WSCH reporting Min: 4.5 and Max: 4.5 * Update Instructor Pay to Lab Min: 4.5 and Max: 4.5 *Update lab hours to Min: 4.5 and Max: 4.5.	20	The primary mode of instruction is laboratory instruction in which the instructor provides extensive individualized feedback/evaluation on a regular basis of vocational skills. Class size is based on approval from the Commission of Dental Accreditation and The Dental Hygiene Board of California.	2026 Fall	The philosophy of the BSDH degree is to reflect the mission of Cypress College in transforming students' lives through lifelong learning with the educational opportunities to attain a BSDH degree. Informational item, back-end change. All changes will be submitted to State after board approval. Previously approved by board 01/27/2026.
DH 421 C	*Unit change from 6	20	The primary mode of	2026	Informational item, back-end

NEW COURSES

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Advanced Clinical Dental Hygiene Practice I Units: 5 Lecture: 0 Laboratory: 15	to 5 *Update Catalog/Schedule Description *Update Student Contact hours to Min: 270 and Max: 270 *Update total student learning hours to Min: 270 and Max: 270 *Update WSCH reporting Min: 15.00 and Max: 15.00 * Update Instructor Pay to Lab Min: 15.00 and Max: 15.00 *Update lab hours to Min: 15.00 and Max: 15.00		instruction is laboratory instruction in which the instructor provides extensive individualized feedback/evaluation on a regular basis of vocational skills. Class size is based on approval from the Commission of Dental Accreditation and The Dental Hygiene Board of California.	Fall	change. All changes will be submitted to State after board approval. Previously approved by board 12/16/2025.
DH 431 C Advanced Clinical Dental Hygiene Practice II Units: 5 Lecture: 0 Laboratory: 15	*Unit change from 6 to 5 *Update Catalog/Schedule Description *Update Student Contact hours to Min: 270 and Max: 270 *Update total student learning hours to Min: 270 and Max: 270 *Update WSCH reporting Min: 15.00 and Max: 15.00 * Update Instructor Pay to Lab Min: 15.00 and Max: 15.00 *Update lab hours to Min: 15.00 and Max: 15.00	20	The primary mode of instruction is individualized instruction where most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Class size is based on approval from the Commission of Dental Accreditation and The Dental Hygiene Board of California.	2026 Fall	The philosophy of the BSDH degree is to reflect the mission of Cypress College in transforming students' lives through lifelong learning with the educational opportunities to attain a BSDH degree. Informational item, back-end change. All changes will be submitted to State after board approval. Previously approved by board 01/27/2026.
PHS 288 C Investigating Disease Outbreaks and Epidemics Units: 3 Lecture: 3 Laboratory: 0	*New Course *Advisory: Eligibility for ENGL C1000 (ENGL 100 C) or ENGL C1000H (ENGL 100HC) or ENGL C1000E (ENGL 101 C) or ESL 110 C. *FSA: B40 – Health *Distance Education: Fully Online	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for	2026 Fall	Adding C-ID (PH 108) course to the transfer PH degree to expand offerings for students enrolled in public health and integrative health pathways.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	*UC Transfer		concepts and structure.		

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HIST 296 C Research Methods, Oral History, and Podcast Production Units: 2 Lecture: 1 Laboratory: 3	*Outline Update *Textbook Update *Distance education: Partially online *Course number and title updated from HIST 295 C Research Oral History. *UC/CSU Transfer	20	Independent study class sizes vary each semester depending on the number of students needing the knowledge of special techniques for digitally recorded interviews and narratives.	2026 Fall	Outline, textbook, distance education, course number, and title updated to better reflect the course content. This course must be updated for compatibility with modern recording equipment.
STSV 100 C College Orientation Units: 1 Lecture: 1 Laboratory: 0	*Outline Update *Advisory update and revalidated: Advisory: This course includes information on disability management in college, and accommodations offered and accessed through the Disability Support Services (DSS) department. *Catalog/schedule description update *Textbook update *Distance Education: Fully online *Course number changed from COUN 100 C *UC/CSU Transfer	25	Most of the time students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2026 Fall	Outline, advisory, catalog/schedule description, textbook, distance education, and course number updated to better reflect course content. Change of prefix due to change of Division oversight. Update course to more closely match COUN 140 C.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Media Arts Design	Digital Cinema Pre-Production Certificate The Digital Cinema Pre-Production certificate provides knowledge and skills used by film professionals to prepare digital cinema production. Skills including media writing, media aesthetics, storyboarding, budgeting and scheduling. This certificate is the first certificate in a sequence of skills based certificates for Digital Cinema. To earn a certificate, complete the	2026 Fall	This certificate is first part of a stackable certificate system, covering pre-production, production and post-

NEW DEGREES/CERTIFICATES																																																															
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	<p>required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 21 units.</p> <p>Required Courses Courses below are required.</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>MAD130 C</td> <td>Introduction to Electronic Media</td> <td>3</td> </tr> <tr> <td>MAD131 C</td> <td>Introduction to Media Aesthetics</td> <td>3</td> </tr> <tr> <td>MAD200 C</td> <td>Storyboarding and Previz</td> <td>3</td> </tr> <tr> <td>MAD111 C</td> <td>Introduction to Media Writing</td> <td>3</td> </tr> <tr> <td>MAD183 C</td> <td>Preproduction for TV, Video and Film</td> <td>3</td> </tr> <tr> <td>MAD179 C</td> <td>The Film Business-Conception to Exhibition</td> <td>3</td> </tr> <tr> <td>MAD192 C</td> <td>Great Directors of Cinema</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD191 C</td> <td>Film Noir Genre</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD195 C</td> <td>Science Fiction Film Genre</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD196 C</td> <td>Silent Film Genre</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD197 C</td> <td>Western Film Genre</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD198 C</td> <td>Horror Film Genre</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>21</td> </tr> </tbody> </table>			Units	MAD130 C	Introduction to Electronic Media	3	MAD131 C	Introduction to Media Aesthetics	3	MAD200 C	Storyboarding and Previz	3	MAD111 C	Introduction to Media Writing	3	MAD183 C	Preproduction for TV, Video and Film	3	MAD179 C	The Film Business-Conception to Exhibition	3	MAD192 C	Great Directors of Cinema	3		or		MAD191 C	Film Noir Genre	3		or		MAD195 C	Science Fiction Film Genre	3		or		MAD196 C	Silent Film Genre	3		or		MAD197 C	Western Film Genre	3		or		MAD198 C	Horror Film Genre	3				Total Units		21		production.
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Media Arts Design	<p>Projection Design Certificate</p> <p>The Projection Design certificate provides production knowledge and skills used by digital artists to perform a variety of production duties in the projection design field. The certificate focuses on emerging technologies in the projection design field such as projection mapping, projection design, motion design, lighting design, and experiential design. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 18 units.</p> <p>Required</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>MAD107 C</td> <td>Motion Design I</td> <td>3</td> </tr> <tr> <td>MAD187 C</td> <td>Motion Design II</td> <td>3</td> </tr> <tr> <td>MAD210 C</td> <td>3D Storyboarding and Layout</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD104 C</td> <td>Introduction to 3D</td> <td>3</td> </tr> <tr> <td>MAD207 C</td> <td>Projection Design</td> <td>3</td> </tr> <tr> <td>MAD175 C</td> <td>Entertainment Design Studio</td> <td>3</td> </tr> <tr> <td>THEA141 C</td> <td>Video and Projection Design for Theatre</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>18</td> </tr> </tbody> </table>			Units	MAD107 C	Motion Design I	3	MAD187 C	Motion Design II	3	MAD210 C	3D Storyboarding and Layout	3		or		MAD104 C	Introduction to 3D	3	MAD207 C	Projection Design	3	MAD175 C	Entertainment Design Studio	3	THEA141 C	Video and Projection Design for Theatre	3				Total Units		18	2026 Fall	Projection design is an emerging field where concentrated study is necessary. The certificate combines courses offered in VAPA to help students to attain occupational skills.																											
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Anthropology	<p>Anthropology Associate in Arts Degree</p> <p>The Associate in Arts Degree in Anthropology is designed to provide students with a comprehensive introduction to the four major fields of anthropology in order to give them the background knowledge needed by undergraduate anthropology majors for university transfer and coursework, while emphasizing the practical applications of anthropological skills and knowledge in a diversity of careers and the utility of anthropological perspectives as a life-long learning tool for interpreting world events. To earn an Associate Degree students must complete: (1) all major course requirements with a minimum grade of “C”; (2) Cypress College Local General Education requirements or the California General Education Transfer Curriculum (Cal-GETC) requirements; (3) any elective courses to complete a minimum of 60 units; and, (4) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Students pursuing more than one specified departmental major may double count a maximum of 7 units to fulfill major requirements. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center.</p> <p>Required Courses</p> <table border="1" data-bbox="407 905 1101 1308"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH101 C</td> <td>Biological Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH101HC</td> <td>Honors Biological Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH101LC</td> <td>Biological Anthropology Lab</td> <td>1</td> </tr> <tr> <td>ANTH102 C</td> <td>Cultural Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH102HC</td> <td>Honors Cultural Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH103 C</td> <td>Introduction to Archaeology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH106 C</td> <td>Human Prehistory and Ancient Civilizations</td> <td>3</td> </tr> <tr> <td>ANTH105 C</td> <td>Introduction to Linguistic Anthropology</td> <td>3</td> </tr> </tbody> </table> <p>Six (6) units or more from the following Anthropology Elective Courses</p> <table border="1" data-bbox="407 1331 1101 1734"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH103 C</td> <td>Introduction to Archaeology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH106 C</td> <td>Human Prehistory and Ancient Civilizations</td> <td>3</td> </tr> <tr> <td>ANTH104 C</td> <td>Comparative Cultures</td> <td>3</td> </tr> <tr> <td>ANTH107 C</td> <td>Magic, Witchcraft and Religion</td> <td>3</td> </tr> <tr> <td>ANTH121 C</td> <td>Native North America</td> <td>3</td> </tr> <tr> <td>ANTH208 C</td> <td>Anthropology of Death</td> <td>3</td> </tr> <tr> <td>ANTH210 C</td> <td>Introduction to Forensic Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH212 C</td> <td>Applied and Practicing Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH225 C</td> <td>Ancient Cultures of Mexico and Central America</td> <td>3</td> </tr> <tr> <td>ANTH231 C</td> <td>Field Course in Archaeology I</td> <td>3</td> </tr> <tr> <td>ANTH232 C</td> <td>Field Course in Archaeology II</td> <td>3</td> </tr> </tbody> </table> <table border="1" data-bbox="407 1766 1101 1795"> <tr> <td>Total Units</td> <td></td> <td>19</td> </tr> </table>			Units	ANTH101 C	Biological Anthropology	3		or		ANTH101HC	Honors Biological Anthropology	3	ANTH101LC	Biological Anthropology Lab	1	ANTH102 C	Cultural Anthropology	3		or		ANTH102HC	Honors Cultural Anthropology	3	ANTH103 C	Introduction to Archaeology	3		or		ANTH106 C	Human Prehistory and Ancient Civilizations	3	ANTH105 C	Introduction to Linguistic Anthropology	3			Units	ANTH103 C	Introduction to Archaeology	3		or		ANTH106 C	Human Prehistory and Ancient Civilizations	3	ANTH104 C	Comparative Cultures	3	ANTH107 C	Magic, Witchcraft and Religion	3	ANTH121 C	Native North America	3	ANTH208 C	Anthropology of Death	3	ANTH210 C	Introduction to Forensic Anthropology	3	ANTH212 C	Applied and Practicing Anthropology	3	ANTH225 C	Ancient Cultures of Mexico and Central America	3	ANTH231 C	Field Course in Archaeology I	3	ANTH232 C	Field Course in Archaeology II	3	Total Units		19	2026 Fall	Program SLOs needed to be added to this program
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DEGREE		EFF DATE	JUSTIFICATION
Anthropology	<p>Anthropology Associate in Arts Degree for Transfer (AA-T)</p> <p>The Anthropology Associate in Arts Degree for Transfer (AA-T in Anthropology) is designed to provide students with a comprehensive introduction to the four major fields of anthropology in order to give them the background knowledge needed by undergraduate anthropology majors. The coursework emphasizes the practical applications of anthropological skills and knowledge in a diversity of careers and the utility of anthropological perspectives as a life-long learning tool for interpreting world events. Students successfully completing the AA-T in Anthropology will acquire a fundamental knowledge base of anthropology, learn basic knowledge and skills in data analysis and research methods, and possess a basic understanding of areas that have an interdisciplinary association to Anthropology. This degree will provide students with an introduction to the field including its scientific foundations and applied areas. While at least a baccalaureate degree is recommended preparation for those seeking professional careers, completion of this degree is excellent general preparation for careers in academic and applied anthropology, museums, contract archaeology, zoos, education, academic counseling, international business, corporations, research, translation, government, journalism and technical writing, non-profit organizations, and many other careers. It gives students a solid basis for many career paths and can be enhanced with multidisciplinary study in related fields. This curriculum specifically prepares the prospective transfer student for upper division coursework in Anthropology or a similar major at a California State University (CSU) campus. At the baccalaureate level students can continue an education in various areas of anthropology including biological/physical anthropology, socio-cultural anthropology, archaeology and linguistic anthropology. Graduate study is important in Anthropology. Those holding a Master's or Doctoral degree may find employment in college and university teaching and other educational institutions such as museums and tribal relations, public and private research, ethnography, archaeology, primatology, museum curation, linguistics, forensic anthropology, and related fields. Those without a graduate degree will find limited career opportunity in direct areas of Anthropology. Students should consult a counselor, the Transfer Center and the catalog of the transfer-college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. Students completing the AA-T are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. To earn an AA-T in Anthropology students must complete: (1) a minimum of 19-21 semester units or 28-31.5 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, AP(Pass)</p>	2026 Fall	Program student learning outcomes needed to be added

MODIFY DEGREES/CERTIFICATES

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	<p>grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (2) California General Education Transfer Curriculum (Cal-GETC); (3) elective courses to complete a minimum of 60 units of CSU transferable coursework; (4) have an overall GPA of 2.0.This degree requires a total of 19-21 units.</p> <p>Required Core: (9 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH101 C</td> <td>Biological Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH101HC</td> <td>Honors Biological Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH102 C</td> <td>Cultural Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH102HC</td> <td>Honors Cultural Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH103 C</td> <td>Introduction to Archaeology</td> <td>3</td> </tr> </tbody> </table> <p>List A - Select three courses: (7-8 units) (ANTH 101LC plus two more)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH101LC</td> <td>Biological Anthropology Lab</td> <td>1</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>ANTH105 C</td> <td>Introduction to Linguistic Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH106 C</td> <td>Human Prehistory and Ancient Civilizations</td> <td>3</td> </tr> <tr> <td>ANTH107 C</td> <td>Magic, Witchcraft and Religion</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH121 C</td> <td>Native North America</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>STATC1000</td> <td>Introduction to Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MATH120PC</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> </tbody> </table> <p>List B - Select one course from below or any not taken in LIST A: (3-4 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH104 C</td> <td>Comparative Cultures</td> <td>3</td> </tr> <tr> <td>ANTH210 C</td> <td>Introduction to Forensic Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH208 C</td> <td>Anthropology of Death</td> <td>3</td> </tr> <tr> <td>ANTH225 C</td> <td>Ancient Cultures of Mexico and Central America</td> <td>3</td> </tr> <tr> <td>ANTH212 C</td> <td>Applied and Practicing Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH231 C</td> <td>Field Course in Archaeology I</td> <td>3</td> </tr> <tr> <td>ANTH232 C</td> <td>Field Course in Archaeology II</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>19 - 21</td> </tr> </tbody> </table>			Units	ANTH101 C	Biological Anthropology	3		or		ANTH101HC	Honors Biological Anthropology	3	ANTH102 C	Cultural Anthropology	3		or		ANTH102HC	Honors Cultural Anthropology	3	ANTH103 C	Introduction to Archaeology	3			Units	ANTH101LC	Biological Anthropology Lab	1		and		ANTH105 C	Introduction to Linguistic Anthropology	3		or		ANTH106 C	Human Prehistory and Ancient Civilizations	3	ANTH107 C	Magic, Witchcraft and Religion	3		or		ANTH121 C	Native North America	3		or		STATC1000	Introduction to Statistics	4		or		MATH120PC	Introduction to Probability and Statistics	4		or		PSY161 C	Probability and Statistics-Social Sciences	4		or		PSY161HC	Honors Probability and Statistics-Social Sciences	4		or		SOC161 C	Probability and Statistics-Social Sciences	4		or		SOC161HC	Honors Probability and Statistics-Social Sciences	4			Units	ANTH104 C	Comparative Cultures	3	ANTH210 C	Introduction to Forensic Anthropology	3	ANTH208 C	Anthropology of Death	3	ANTH225 C	Ancient Cultures of Mexico and Central America	3	ANTH212 C	Applied and Practicing Anthropology	3	ANTH231 C	Field Course in Archaeology I	3	ANTH232 C	Field Course in Archaeology II	3				Total Units		19 - 21		
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MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																																																										
	<p>The Archaeology Technician Certificate consists of a total of 26-28 units in anthropology and related disciplines. Combined, these classes provide basic knowledge and skills useful in the field of CRM (Cultural Resource Management). Although a career in archaeology will likely require at least a bachelor's degree (BA or BS) in Anthropology, this certificate assists students in gaining entry level positions in professional archaeology. To earn this certificate, students must complete the required courses as listed with a grade of C or better. This certificate consists of three sets of classes required classes (17 units); anthropology electives (3-4 units); and non-anthropology electives (6-7 units). At least 50% of all major course work must be completed at Cypress College. This certificate requires a total of 26-28 units.</p> <p>Required Courses:</p> <p>Required Courses: 17 total Units</p> <table border="1" data-bbox="407 667 1101 1094"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH101 C</td> <td>Biological Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH101HC</td> <td>Honors Biological Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH101LC</td> <td>Biological Anthropology Lab</td> <td>1</td> </tr> <tr> <td>ANTH102 C</td> <td>Cultural Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH102HC</td> <td>Honors Cultural Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH103 C</td> <td>Introduction to Archaeology</td> <td>3</td> </tr> <tr> <td>ANTH231 C</td> <td>Field Course in Archaeology I</td> <td>3</td> </tr> <tr> <td>ENGLC1000</td> <td>Academic Reading and Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGLC1000H</td> <td>Academic Reading and Writing - Honors</td> <td>4</td> </tr> </tbody> </table> <p>Three (3) units or more from the following anthropology elective courses:</p> <p>Anthropology elective courses: Select from the following 3-4 units</p> <table border="1" data-bbox="407 1171 1101 1413"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH106 C</td> <td>Human Prehistory and Ancient Civilizations</td> <td>3</td> </tr> <tr> <td>ANTH121 C</td> <td>Native North America</td> <td>3</td> </tr> <tr> <td>ANTH232 C</td> <td>Field Course in Archaeology II</td> <td>3</td> </tr> <tr> <td>ANTH299 C</td> <td>Anthropology Independent Study</td> <td>1</td> </tr> <tr> <td colspan="2"><i>3 units total</i></td> <td></td> </tr> </tbody> </table> <p>Six (6) units or more from the following Non-Anthropology courses:</p> <p>Non-Anthropology elective courses: Select from the following 6-7 units</p> <table border="1" data-bbox="407 1486 1101 1824"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS160 C</td> <td>Native American History I</td> <td>3</td> </tr> <tr> <td>GEOG102 C</td> <td>Physical Geography</td> <td>3</td> </tr> <tr> <td>GEOG130 C</td> <td>California Geography</td> <td>3</td> </tr> <tr> <td>GEOG160 C</td> <td>Cultural Geography</td> <td>3</td> </tr> <tr> <td>GEOG202 C</td> <td>Field Geography - Physical</td> <td>1</td> </tr> <tr> <td>GEOG230 C</td> <td>Introduction to GIS</td> <td>3</td> </tr> <tr> <td>GEOL100 C</td> <td>Physical Geology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>GEOL100HC</td> <td>Honors Physical Geology</td> <td>3</td> </tr> <tr> <td>GEOL120 C</td> <td>Geology of California</td> <td>3</td> </tr> </tbody> </table>			Units	ANTH101 C	Biological Anthropology	3		or		ANTH101HC	Honors Biological Anthropology	3	ANTH101LC	Biological Anthropology Lab	1	ANTH102 C	Cultural Anthropology	3		or		ANTH102HC	Honors Cultural Anthropology	3	ANTH103 C	Introduction to Archaeology	3	ANTH231 C	Field Course in Archaeology I	3	ENGLC1000	Academic Reading and Writing	4		or		ENGLC1000H	Academic Reading and Writing - Honors	4			Units	ANTH106 C	Human Prehistory and Ancient Civilizations	3	ANTH121 C	Native North America	3	ANTH232 C	Field Course in Archaeology II	3	ANTH299 C	Anthropology Independent Study	1	<i>3 units total</i>					Units	ETHS160 C	Native American History I	3	GEOG102 C	Physical Geography	3	GEOG130 C	California Geography	3	GEOG160 C	Cultural Geography	3	GEOG202 C	Field Geography - Physical	1	GEOG230 C	Introduction to GIS	3	GEOL100 C	Physical Geology	3		or		GEOL100HC	Honors Physical Geology	3	GEOL120 C	Geology of California	3		learning outcomes
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MODIFY DEGREES/CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
	GEOL103 C	Our Evolving Earth	3	
	GEOL113 C	Our Evolving Earth Lab	1	
	<i>6 Units total</i>			
	Total Units		26 - 28	
Media Arts Design	Digital Cinema Post-Production Certificate The Digital Cinema Post-Production certificate will teach students to use computer hardware and software to add sound and music to an existing video recording or digital film. In addition, it will teach students how to edit video and combine live action and animated content with visual effects. Students will learn about different editing techniques such as short format and long format. They will also learn how to use their skills in an internship setting. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 18 units.		2026 Fall	Updating the name and curriculum to create a more aligned certificate system that includes pre-production, production and post-production. These certificates are stackable with each other as well as with the AST in Film, Television and Electronic Media.
	Required courses are listed in numeric sequence: (18 units)			
			Units	
	MAD107 C	Motion Design I	3	
	MAD180 C	Video Editing	3	
	MUS222 C	Audio Production for Film I	3	
	MAD106 C	Editing for Social Media	3	
	MAD187 C	Motion Design II	3	
	MAD295 C	Media Arts Design Internship	3	
	Total Units		18	
Media Arts Design	Digital Cinema Production Certificate The Digital Cinema Production certificate provides production knowledge and skills used by digital artists to perform a variety of production duties in the live-action areas of motion picture and time-based media creation. This certificate is the second certificate in a sequence of skills-based certificates for Digital Cinema. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 21 units.		2026 Fall	Adding PSLO Updating program block definition in order the create and stackable certificate system, covering pre-production, production and post-production.
	Required courses are listed in suggested sequence. (21 units)			
			Units	
	MAD188 C	Beginning Single Camera Prod	3	
	MAD108 C	Digital Video Production	3	
	MAD182 C	Cinematography	3	
	MAD185 C	Documentary Film Production	3	
	or			
	MAD186 C	Film and Video Field Productions	3	
	MAD189 C	Cinematography II	3	
	MAD191 C	Film Noir Genre	3	
	or			
	MAD192 C	Great Directors of Cinema	3	
	or			
	MAD198 C	Horror Film Genre	3	
	or			
	MAD195 C	Science Fiction Film Genre	3	
	or			

MODIFY DEGREES/CERTIFICATES																																		
DEGREE			EFF DATE	JUSTIFICATION																														
	MAD126 C	Crime Film Genre	3																															
		or																																
	MAD128 C	Comedy Film Genre	3																															
	MAD295 C	Media Arts Design Internship	3																															
	Total Units		18																															
Media Arts Design	Digital Illustration Certificate The Digital Illustration Certificate provides the skills necessary to create vector and raster based digital drawings, paintings and illustrations. Emphasis is placed on development of a portfolio for employment and or advancement. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 18 units. Required courses are listed in suggested sequence: (18 units) <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ART185 C</td> <td>Beginning Life Drawing</td> <td>3</td> </tr> <tr> <td>ART244 C</td> <td>Illustration</td> <td>3</td> </tr> <tr> <td>MAD100 C</td> <td>Introduction to Media Arts Design</td> <td>3</td> </tr> <tr> <td>MAD112 C</td> <td>Digital Illustration</td> <td>3</td> </tr> <tr> <td>MAD114 C</td> <td>Digital Illustration II</td> <td>3</td> </tr> <tr> <td>MAD134 C</td> <td>Digital Imaging</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD204 C</td> <td>Visual Development and Layout</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>18</td> </tr> </tbody> </table>				Units	ART185 C	Beginning Life Drawing	3	ART244 C	Illustration	3	MAD100 C	Introduction to Media Arts Design	3	MAD112 C	Digital Illustration	3	MAD114 C	Digital Illustration II	3	MAD134 C	Digital Imaging	3		or		MAD204 C	Visual Development and Layout	3	Total Units		18	2026 Fall	Adding a PSLO
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	April 14, 2026	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2026 and Fall 2027. The curricula have been signed by the Campus Curriculum Chairperson and the College President and have been approved by the District Curriculum Coordinating Committee.

Jennifer Vega La Serna
Recommended by


Approved for Submittal

4.b.2
Item No.



Board of Trustees
 Agenda Attachment
 Fullerton College Curriculum

March 10, 2026 | DCCC Approved on February 12, 2026

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
WELD 110 F Manual Arc Welding Units: 5 Lecture: 3 Laboratory: 6	Corequisite: <ul style="list-style-type: none"> WELD 100 F or WELD 101 F 	20	Welding students use tools and equipment involving flame, high heat, sharp and heavy objects. These present a danger to students if the correct methods and procedures are not used, hence proper supervision of students is essential.	2027 Fall	New course replaces WELD 91CF. Proposed for Distance Education (Hybrid).

Common Course Numbering Revision

Effective Fall 2027: Prefix Revision of Political Science, Psychology and Sociology Courses

1. FROM POSC to POLS
2. FROM PSY to PSYC
3. FROM SOC to SOCI

Courses Involved:

Common Course Numbering Revision					
FROM			TO		
POSC	110 F	Contemporary American Politics	POLS	110 F	Contemporary American Politics

Common Course Numbering Revision					
FROM			TO		
POSC	110HF	Honors Contemporary American Politics	POLS	110HF	Honors Contemporary American Politics
POSC	120 F	Introduction to Political Theory	POLS	120 F	Introduction to Political Theory
POSC	135 F	Campaigns and Elections	POLS	135 F	Campaigns and Elections
POSC	135HF	Honors Campaigns and Elections	POLS	135HF	Honors Campaigns and Elections
POSC	150 F	California Government and Politics	POLS	150 F	California Government and Politics
POSC	180 F	Capitol Field Trip: Sacramento Seminar	POLS	180 F	Capitol Field Trip: Sacramento Seminar
POSC	180HF	Honors Capitol Field Trip: Sacramento Seminar	POLS	180HF	Honors Capitol Field Trip: Sacramento Seminar
POSC	198 F	Political Campaign Internship	POLS	198 F	Political Campaign Internship
POSC	199 F	Public Policy Internship	POLS	199 F	Public Policy Internship
POSC	200 F	Introduction to the Study of Politics	POLS	200 F	Introduction to the Study of Politics
POSC	215 F	Comparative Politics	POLS	215 F	Comparative Politics
POSC	216 F	Government and Politics of the Middle East	POLS	216 F	Government and Politics of the Middle East
POSC	220 F	Introduction to Public Administration	POLS	220 F	Introduction to Public Administration
POSC	220HF	Honors Introduction to Public Administration	POLS	220HF	Honors Introduction to Public Administration
POSC	230 F	Introduction to International Relations	POLS	230 F	Introduction to International Relations
POSC	250 F	Gender and Politics	POLS	250 F	Gender and Politics
POSC	275 F	Introduction to Public Law	POLS	275 F	Introduction to Public Law
POSC	299 F	Political Science Independent Study	POLS	299 F	Political Science Independent Study

Common Course Numbering Revision					
FROM			TO		
PSY	120 F	Human Sexuality	PSYC	120 F	Human Sexuality
PSY	131 F	Cross-Cultural Psychology	PSYC	131 F	Cross-Cultural Psychology
PSY	139 F	Developmental Psychology: Life Cycle	PSYC	139 F	Developmental Psychology: Life Cycle
PSY	145 F	Child Psychology	PSYC	145 F	Child Psychology
PSY	161 F	Elementary Statistics for Behavioral Science	PSYC	161 F	Elementary Statistics for Behavioral Science

Common Course Numbering Revision					
FROM			TO		
PSY	161HF	Honors Elementary Statistics for Behavioral Science	PSYC	161HF	Honors Elementary Statistics for Behavioral Science
PSY	199 F	Psychology Independent Study	PSYC	199 F	Psychology Independent Study
PSY	202 F	Research Methods in Psychology	PSYC	202 F	Research Methods in Psychology
PSY	202HF	Honors Research Methods in Psychology	PSYC	202HF	Honors Research Methods in Psychology
PSY	219 F	The Human Services	PSYC	219 F	The Human Services
PSY	221F	The Brain and Behavior	PSYC	221 F	The Brain and Behavior
PSY	222 F	Abnormal Psychology	PSYC	222HF	Abnormal Psychology
PSY	225 F	Psychology of Prejudice and Discrimination	PSYC	225 F	Psychology of Prejudice and Discrimination
PSY	233 F	The Psychology of Adjustment	PSYC	233 F	The Psychology of Adjustment
PSY	251 F	Social Psychology	PSYC	251 F	Social Psychology
PSY	251HF	Honors Social Psychology	PSYC	251HF	Honors Social Psychology
PSY	299 F	Psychology Independent Study - Advanced	PSYC	299 F	Psychology Independent Study - Advanced

Common Course Numbering Revision					
FROM			TO		
SOC	102 F	Social Problems	SOCI	102 F	Social Problems
SOC	102HF	Honors Social Problems	SOCI	102HF	Honors Social Problems
SOC	198 F	Sociology Internship	SOCI	198 F	Sociology Internship
SOC	199 F	Sociology Independent Study	SOCI	199 F	Sociology Independent Study
SOC	201 F	Dying and Death	SOCI	201HF	Honors Dying and Death
SOC	230 F	Sociology of Gender	SOCI	230 F	Sociology of Gender
SOC	250 F	Sociology of Aging	SOCI	250 F	Sociology of Aging
SOC	250HF	Honors Sociology of Aging	SOCI	250HF	Honors Sociology of Aging
SOC	275 F and 275HF	Sociology of the Family and Honors Sociology of the Family	SOCI	275 F and 275HF	Sociology of the Family and Honors Sociology of the Family
SOC	277 F	Sociology of Religion	SOCI	277 F	Sociology of Religion
SOC	277HF	Honors Sociology of Religion	SOCI	277HF	Honors Sociology of Religion
SOC	280 F	Media, Culture and Society	SOCI	280 F	Media, Culture and Society
SOC	280HF	Honors Media, Culture and Society	SOCI	280HF	Honors Media, Culture and Society
SOC	285 F	Drugs and Society	SOCI	285 F	Drugs and Society
SOC	285HF	Honors Drugs and Society	SOCI	285HF	Honors Drugs and Society

Common Course Numbering Revision					
FROM			TO		
SOC	290 F	Sociology of Race and Ethnicity	SOCI	290 F	Sociology of Race and Ethnicity
SOC	290HF	Honors Sociology of Race and Ethnicity	SOCI	290HF	Honors Sociology of Race and Ethnicity
SOC	292 F	Introduction to Criminology	SOCI	292 F	Introduction to Criminology
SOC	292HF	Honors Introduction to Criminology	SOCI	292HF	Honors Introduction to Criminology
SOC	295 F	Social Inequality	SOCI	295 F	Social Inequality
SOC	295HF	Honors Social Inequality	SOCI	295HF	Honors Social Inequality
SOC	299 F	Sociology Independent Study - Advanced	SOCI	299 F	Sociology Independent Study - Advanced

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH C1001 Introduction to Biological Anthropology Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Common Course Numbering • Add Distance Education (online synchronous) • Course Title Revision • Textbooks • Course Content (that do not change the overall scope of the course) • Student Learning Outcomes • Method of Evaluation • Assignments Revision • Catalog Description Update • Schedule Description Update • Objectives Revision • Title Revision with Program Impacts (LIST Programs in Justification) GE: (old) Associate Degree General Education Requirements Area B1: Natural Sciences and Mathematics-Physical Sciences and Life Sciences Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 5: Natural Sciences GE:	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2027 Fall	Phase 2B Common Course Numbering revision. Course Number and Title revised FROM ANTH 101 F Biological Anthropology TO ANTH C1001 Introduction to Biological Anthropology.

REVISED COURSES

	<p>CSU General Education Requirements Area B2: Physical Universe and Life Forms - Life Science Transfer: Cal-GETC Area 5B: Biological Science GE: IGETC General Education Transfer Curriculum Area 5B: Physical and Biological Sciences - Biological Sciences Transfer: UC/CSU Transfer Course</p>				
<p>ANTH C1001H Introduction to Biological Anthropology – Honors</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<ul style="list-style-type: none"> • Common Course Numbering • Add Distance Education (online synchronous) • Course Title Revision • Textbooks • Course Content (that do not change the overall scope of the course) • Student Learning Outcomes • Method of Instruction • Method of Evaluation • Assignments Revision • Catalog Description Update • Schedule Description Update • Objectives Revision • Title Revision with Program Impacts (LIST Programs in Justification) <p>GE: (old) Associate Degree General Education Requirements Area B1: Natural Sciences and Mathematics-Physical Sciences and Life Sciences Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 5: Natural Sciences GE: CSU General Education Requirements Area B2: Physical Universe and Life Forms - Life Science Transfer:</p>	<p>25</p>	<p>The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors. Compared to the non-honors section, in this honors course section there is more emphasis on collaborative learning, individual research, and student-driven discussions.</p>	<p>2027 Fall</p>	<p>Phase 2B Common Course Numbering revision.</p> <p>Course Title and Number Revision FROM ANTH 101HF Honors Biological Anthropology TO ANTH C1001H Introduction to Biological Anthropology - Honors.</p>

REVISED COURSES					
	Cal-GETC Area 5B: Biological Science GE: IGETC General Education Transfer Curriculum Area 5B: Physical and Biological Sciences - Biological Sciences Transfer: UC/CSU Transfer Course				
ANTH C1001L Biological Anthropology Lab Units: 1 Lecture: 0 Laboratory: 3	<ul style="list-style-type: none"> • Common Course Numbering • Add Distance Education (online synchronous) • Textbooks • Course Content (that do not change the overall scope of the course) • Student Learning Outcomes • Method of Evaluation • Assignments Revision • Catalog Description Update • Corequisite Revision • Objectives Revision GE: CSU General Education Requirements Area B3: Physical Universe and Life Forms - Laboratory Activity Transfer: Cal-GETC Area 5C: Laboratory GE: IGETC General Education Transfer Curriculum Area 5C: Physical and Biological Sciences - Physical Sciences Laboratory Transfer: UC/CSU Transfer Course	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2027 Fall	Phase 2B Common Course Numbering revision. Course Number Revised FROM ANTH 101LF TO ANTH C1001L. Add Distance Education (online synchronous)
BIOL C1000H Introduction to Biology with Lab – Honors Units: 5 Lecture: 4 Laboratory: 3	<ul style="list-style-type: none"> • Textbooks • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Catalog Description Update • Schedule Description Update • Objectives Revision 	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments,	2027 Fall	Phase 2B Common Course Numbering revision. Formerly known as BIOL 101HF Honors General Biology. Title and Course

REVISED COURSES

	<ul style="list-style-type: none"> Title Revision with Program Impacts (LIST Programs in Justification) <p>GE: (old) Associate Degree General Education Requirements Area B1: Natural Sciences and Mathematics-Physical Sciences and Life Sciences Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 5: Natural Sciences GE: CSU General Education Requirements Area B2: Physical Universe and Life Forms - Life Science GE: CSU General Education Requirements Area B3: Physical Universe and Life Forms - Laboratory Activity Transfer: Cal-GETC Area 5B: Biological Science Transfer: Cal-GETC Area 5C: Laboratory GE: IGETC General Education Transfer Curriculum Area 5B: Physical and Biological Sciences - Biological Sciences GE: IGETC General Education Transfer Curriculum Area 5C: Physical and Biological Sciences - Physical Sciences Laboratory Transfer: UC/CSU Transfer Course</p>		<p>vocational skills, lab reports) Furthermore, the Fullerton College Honors Advisory Board recommends a maximum number of 25 students.</p>		<p>Number Revised FROM BIOL 101HF Honors General Biology TO BIOL C1000H Introduction to Biology with Lab – Honors.</p>
<p>CDEV C1000 Child Growth and Development Units: 3</p>	<ul style="list-style-type: none"> Common Course Numbering Add Distance Education (online synchronous) Course Title Revision Textbooks 	<p>40</p>	<p>The primary modes of instruction are lecture and small group learning. Evaluation is through objective</p>	<p>2027 Fall</p>	<p>Common Course Numbering revision. Course Number and Title Revised FROM CDES 120</p>

REVISED COURSES

<p>Lecture: 3 Laboratory: 0</p>	<ul style="list-style-type: none"> • Course Content (that do not change the overall scope of the course) • Student Learning Outcomes • Method of Instruction • Method of Evaluation • Assignments Revision • Prefix (Subject Code) • Catalog Description Update • Schedule Description Update • Objectives Revision • Title Revision with Program Impacts (LIST Programs in Justification) <p>GE: (old) Associate Degree General Education Requirements Area D2: Social and Behavioral Sciences - Theory and Research in Individual and Group Behavior Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 4: Social and Behavioral Sciences GE: CSU General Education Requirements Area D: Social Sciences Transfer: CSU Transfer Course</p> <p>Transfer: Cal-GETC Area 4: Social and Behavioral Sciences GE: IGETC General Education Transfer Curriculum Area 4I: Social and Behavioral Sciences - Psychology Transfer: UC Transfer Course</p>		<p>exams and writing assignments that are assessed for critical thinking, conceptual understanding, structure and mechanics.</p>		<p>F Child Development TO CDEV C1000 Child Growth and Development. Add Distance Education (online synchronous)</p>
<p>MATH C2210 Calculus I: Early Transcendentals</p>	<ul style="list-style-type: none"> • Common Course Numbering • Add Distance Education (online synchronous) • Course Title Revision 	<p>30</p>	<p>Class time includes lecture, discussion, group learning, guided practice and</p>	<p>2027 Fall</p>	<p>Common Course Numbering Phase 2B, replacing MATH</p>

REVISED COURSES

<p>Units: 4 Lecture: 4 Laboratory: 0</p>	<ul style="list-style-type: none"> • Textbooks • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Assignments Revision • Catalog Description Update • Schedule Description Update • Prerequisite Revision • Objectives Revision • Title Revision with Program Impacts (LIST Programs in Justification) <p>GE: (old) Associate Degree General Education Requirements Area B2: Natural Sciences and Mathematics-Mathematics Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 2: Mathematical Concepts and Quantitative Reasoning GE: CSU General Education Requirements Area B4: Physical Universe and Life Forms - Mathematics/Quantitative Reasoning Transfer: Cal-GETC Area 2: Mathematical Concepts and Quantitative Reasoning GE: IGETC General Education Transfer Curriculum Area 2A: Mathematical Concepts and Quantitative Reasoning Transfer: UC/CSU Transfer Course</p>		<p>individualized instruction, and student presentation of problems. Requires three or more written exams and multiple quizzes and homework assignments using advanced analytical and critical thinking skills. The instructor reads and evaluates homework, quizzes, and exams for mathematical correctness, problem solving, analytical and critical thinking skills, and writing style. The instructor evaluates quiz and exam problems line by line and gives individualized feedback and corrections.</p>		<p>151 F. Course Number and Title revised FROM MATH 151 F Calculus I TO MATH C2210 Calculus I: Early Transcendentals.</p>
<p>MATH C2210H Calculus I: Early Transcendentals – Honors Units: 4</p>	<ul style="list-style-type: none"> • Common Course Numbering • Add Distance Education (online synchronous) • Course Title Revision • Textbooks 	<p>25</p>	<p>The Fullerton College Honors Board recommends a maximum class size of 25 for all honors courses. Class time includes</p>	<p>2027 Fall</p>	<p>Common Course Numbering Phase 2B, replacing MATH 151HF. Title Revised FROM MATH 151HF</p>

REVISED COURSES

<p>Lecture: 4 Laboratory: 0</p>	<ul style="list-style-type: none"> • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Assignments Revision • Catalog Description Update • Schedule Description Update • Prerequisite Revision • Objectives Revision • Title Revision with Program Impacts (LIST Programs in Justification) <p>GE: (old) Associate Degree General Education Requirements Area B2: Natural Sciences and Mathematics-Mathematics Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 2: Mathematical Concepts and Quantitative Reasoning GE: CSU General Education Requirements Area B4: Physical Universe and Life Forms - Mathematics/Quantitative Reasoning Transfer: Cal-GETC Area 2: Mathematical Concepts and Quantitative Reasoning GE: IGETC General Education Transfer Curriculum Area 2A: Mathematical Concepts and Quantitative Reasoning Transfer: UC/CSU Transfer Course</p>		<p>lecture, discussion, group learning, guided practice and individualized instruction, and student presentation of problems. Requires three or more written exams and multiple homework assignments using advanced analytical and critical thinking skills. The instructor reads and evaluates homework, quizzes, and exams for mathematical correctness, problem solving, analytical and critical thinking skills, and writing style. The instructor evaluates quiz and exam problems line by line and gives individualized feedback and corrections. The emphasis on individual research, collaborative learning and student-driven discussions is much stronger in this honors section than in a non-honors class.</p>		<p>Honors TO C2210H Calculus I: Early Transcendentals - Honors.</p>
<p>MATH C2220 Calculus II: Early Transcendentals Units: 4</p>	<ul style="list-style-type: none"> • Common Course Numbering • Add Distance Education (online synchronous) • Course Title Revision • Textbooks 	<p>30</p>	<p>Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and</p>	<p>2027 Fall</p>	<p>Common Course Numbering Phase 2B, replacing MATH 152 F. Course Number and</p>

REVISED COURSES

<p>Lecture: 4 Laboratory: 0</p>	<ul style="list-style-type: none"> • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Assignments Revision • Catalog Description Update • Schedule Description Update • Prerequisite Revision • Objectives Revision • Title Revision with Program Impacts (LIST Programs in Justification) <p>GE: (old) Associate Degree General Education Requirements Area B2: Natural Sciences and Mathematics-Mathematics Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 2: Mathematical Concepts and Quantitative Reasoning GE: CSU General Education Requirements Area B4: Physical Universe and Life Forms - Mathematics/Quantitative Reasoning Transfer: Cal-GETC Area 2: Mathematical Concepts and Quantitative Reasoning GE: IGETC General Education Transfer Curriculum Area 2A: Mathematical Concepts and Quantitative Reasoning Transfer: UC/CSU Transfer Course</p>		<p>student presentation of problems. Requires three or more written exams and multiple quizzes and homework assignments using advanced analytical and critical thinking skills. The instructor reads and evaluates homework, quizzes, and exams for mathematical correctness, problem solving, analytical and critical thinking skills, and writing style. The instructor evaluates quiz and exam problems line by line and gives individualized feedback and corrections.</p>		<p>Title Revised FROM MATH 152 F Calculus II TO MATH C2220 Calculus II: Early Transcendentals.</p> <p>Add Distance Education (online synchronous).</p>
<p>MATH C2220H Calculus II: Early Transcendentals – Honors</p> <p>Units: 4 Lecture: 4 Laboratory: 0</p>	<ul style="list-style-type: none"> • Common Course Numbering • Add Distance Education (online synchronous) • Course Title Revision • Textbooks • Course Content (that do not change the overall scope of the course) 	<p>25</p>	<p>The Fullerton College Honors Board recommends a maximum class size of 25 for all honors courses. Class time includes lecture, discussion,</p>	<p>2027 Fall</p>	<p>Common Course Numbering Phase 2B, replacing MATH 152HF. Course Number and Title Revised FROM MATH</p>

REVISED COURSES

	<ul style="list-style-type: none"> • Method of Evaluation • Assignments Revision • Catalog Description Update • Schedule Description Update • Prerequisite Revision • Objectives Revision • Title Revision with Program Impacts (LIST Programs in Justification) <p>GE: (old) Associate Degree General Education Requirements Area B2: Natural Sciences and Mathematics-Mathematics</p> <p>Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 2: Mathematical Concepts and Quantitative Reasoning</p> <p>GE: CSU General Education Requirements Area B4: Physical Universe and Life Forms - Mathematics/Quantitative Reasoning</p> <p>Transfer: Cal-GETC Area 2: Mathematical Concepts and Quantitative Reasoning</p> <p>GE: IGETC General Education Transfer Curriculum Area 2A: Mathematical Concepts and Quantitative Reasoning</p> <p>Transfer: UC/CSU Transfer Course</p>		<p>group learning, guided practice and individualized instruction, and student presentation of problems. Requires three or more written exams and multiple homework assignments using advanced analytical and critical thinking skills. The instructor reads and evaluates homework, quizzes, and exams for mathematical correctness, problem solving, analytical and critical thinking skills, and writing style. The instructor evaluates quiz and exam problems line by line and gives individualized feedback and corrections. The emphasis on individual research, collaborative learning and student-driven discussions is much stronger in this honors section than in a non-honors class.</p>		<p>152HF Honors Calculus II TO MATH C2220H Calculus II: Early Transcendentals - Honors.</p> <p>Add Distance Education (online synchronous).</p>
<p>NUTR 220 F Sports Nutrition</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<ul style="list-style-type: none"> • Textbooks • Course Content (that do not change the overall scope of the course) • Student Learning Outcomes • Assignments Revision • Catalog Description Update 	<p>35</p>	<p>While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal</p>	<p>2027 Fall</p>	<p>Course Major Revision to qualify for local Associate Degree area 5.</p>

REVISED COURSES

	<ul style="list-style-type: none"> • Schedule Description Update • Advisory Validation • UC Addition • Objectives Revision • AA GE Addition <p>Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 5: Natural Sciences</p> <p>Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 7: Lifelong Learning and Self-Development</p> <p>GE: CSU General Education Requirements Area E: Lifelong Understanding and Self-Development</p> <p>Transfer: CSU Transfer Course</p> <p>Transfer: UC Transfer Course</p>		<p>student presentations. Evaluation is primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.</p>		
<p>PLEG 203 F Tort Law</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<ul style="list-style-type: none"> • Add Distance Education (hyflex) • Add Distance Education (online asynchronous) • Textbooks • Course Content (that do not change the overall scope of the course) • Student Learning Outcomes • Method of Instruction • Method of Evaluation • Assignments Revision • Catalog Description Update • Schedule Description Update • Prerequisite Validation • Six-Year Review • Objectives Revision <p>Transfer: CSU Transfer Course</p>	35	<p>While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.</p>	2027 Fall	<p>Six-Year Review.</p> <p>Add Distance Education (hyflex).</p>
<p>PLEG 227 F International Law</p>	<ul style="list-style-type: none"> • Add Distance Education (hyflex) • Textbooks 	35	<p>While the instructor does lecture, much of the class time</p>	2027 Fall	<p>Six-Year Review.</p>

REVISED COURSES					
Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Student Learning Outcomes • Method of Instruction • Method of Evaluation • Assignments Revision • Six-Year Review • Objectives Revision • Course Content (Changing the overall scope of the course) • Remove Multicultural Requirement 		focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.		Add Distance Education (hyflex).
	Transfer: CSU Transfer Course				
SOCI C1000 Introduction to Sociology Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Common Course Numbering • Course Title Revision • Multicultural Requirement • Textbooks • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Assignments Revision • Catalog Description Update • Schedule Description Update • Objectives Revision • Remove Multicultural Requirement • Title Revision with Program Impacts (LIST Programs in Justification) 	45	The primary mode of instruction is lecture and may also include discussion, group learning, and/or formal/informal student presentations. Evaluation through objective and essay exams. Writing assignments are assessed for concepts, structure and grammatical expression.	2027 Fall	Phase 2B Common Course Numbering revision. Course Number revised FROM SOC 101 F Introduction to Sociology TO SOCI C1000 Introduction to Sociology.
	GE: (old) Associate Degree General Education Requirements Area D2: Social and Behavioral Sciences - Theory and Research in Individual and Group Behavior Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 4: Social and Behavioral Sciences GE: CSU General Education Requirements Area D: Social Sciences Transfer:				

REVISED COURSES

	<p>Cal-GETC Area 4: Social and Behavioral Sciences GE: IGETC General Education Transfer Curriculum Area 4J: Social and Behavioral Sciences - Sociology Transfer: UC/CSU Transfer Course</p>				
<p>SOCI C1000H Introduction to Sociology – Honors</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<ul style="list-style-type: none"> • Common Course Numbering • Course Title Revision • Textbooks • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Assignments Revision • Catalog Description Update • Schedule Description Update • Objectives Revision • Remove Multicultural Requirement • Title Revision with Program Impacts (LIST Programs in Justification) <p>GE: (old) Associate Degree General Education Requirements Area D2: Social and Behavioral Sciences - Theory and Research in Individual and Group Behavior Transfer: Associate Degree GE Requirements (beginning Fall 2025) Area 4: Social and Behavioral Sciences GE: CSU General Education Requirements Area D: Social Sciences Transfer: Cal-GETC Area 4: Social and Behavioral Sciences GE:</p>	<p>25</p>	<p>The Fullerton College Honors Advisory Board recommends a class size of 25, to encourage a seminar environment, in which there is extensive instructor-student interaction, as well as extensive interaction between students.</p>	<p>2027 Fall</p>	<p>Phase 2B Common Course Numbering. Course Number and Title Revised FROM SOC 101HF Honors Introduction to Sociology TO SOCI C1000H Introduction to Sociology - Honors.</p>

REVISED COURSES

	<p>IGETC General Education Transfer Curriculum Area 4J: Social and Behavioral Sciences - Sociology Transfer: UC/CSU Transfer Course</p>				
<p>WELD 100 F Introduction to Welding</p> <p>Units: 3 Lecture: 2 Laboratory: 3</p>	<ul style="list-style-type: none"> • Textbooks • Course Content (that do not change the overall scope of the course) • Student Learning Outcomes • Assignments Revision • Six-Year Review <p>Transfer: CSU Transfer Course</p>	20	<p>Welding students use tools and equipment involving flame, high heat, sharp and heavy objects. These present a danger to students if the correct methods and procedures are not used, hence proper supervision of students is essential. For these reasons advisory committee endorses 20 students in welding classes.</p>	2027 Fall	Six-Year Review.
<p>WELD 120 F Gas Shielded Arc Welding</p> <p>Units: 3 Lecture: 1 Laboratory: 6</p>	<ul style="list-style-type: none"> • Textbooks • Course Content (that do not change the overall scope of the course) • Student Learning Outcomes • Assignments Revision • Catalog Description Update • Schedule Description Update • Corequisite Revision • Six-Year Review <p>Transfer: CSU Transfer Course</p>	20	<p>Welding students use tools and equipment involving flame, high heat, sharp and heavy objects. These present a danger to students if the correct methods and procedures are not used, hence proper supervision of students is essential. Maximum number of students allowed for safety concerns and per the request of the advisory committee is 20. This number is also in alignment with the National Science Teacher</p>	2027 Fall	Six-Year Review.

REVISED COURSES					
			Association Safety Advisory Board Study in 2014 which shows that injuries increase dramatically with class sizes above 20.		
WELD 250 F Welding Supervision Units: 3 Lecture: 2 Laboratory: 3	<ul style="list-style-type: none"> Textbooks Catalog Description Update Corequisite Revision Transfer: CSU Transfer Course	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Additional safety concerns associated with equipment and combustible gases warranting smaller class size. Welding lab safety.	2027 Fall	Revised course corequisite to reflect WELD 101 F since WELD 091 F is being deactivated.

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Computer Science	<ul style="list-style-type: none"> Course Title Revision Program Unit Revision Catalog Description Update Program SLOA Revision Adding Courses to "Required" 	Computer Science Associate in Science Degree The Computer Science Associate in Science Degree is designed to prepare students to transfer to colleges and universities that offer bachelor's degrees in computer science. Students with a degree in computer science may pursue careers in many areas of industry, such as aerospace, health, finance, entertainment, and more. Opportunities for specialties in the field include software engineering and development, computer networks and security, telecommunications, mobile computing, game programming,	2027 Fall	Updated PSLOs. Removed MATH 253 F and the "choose a course pair" category, simply listing these as "or" options in the required courses. Total unit range change FROM 22-24 units TO 23-24 units.

MODIFY DEGREES/CERTIFICATES

		<p>internet and web technology, embedded systems and real-time programming, systems analysis, information technology, distributed computing and artificial intelligence. In addition to other graduation requirements, this degree requires 23-24 units, of which 19-20 units are in required courses, and an additional 4 units are chosen from the restricted elective list.</p> <p>Required Courses (19-20 units):</p> <p align="center">Units</p> <p>CSCI 123 F Introduction to Programming Concepts in C++ 4</p> <p>CSCI 133 F Data Structures in C++ 4</p> <p>MATH 170 F Discrete Structures 5</p> <p>or</p> <p>MATH 171 F Discrete Mathematics 4</p> <p>MATH 172 F Introduction to Linear Algebra 3</p> <p>or</p> <p>MATH 255 F Linear Algebra 3</p> <p>MATH C2220 Calculus II: Early Transcendentals 4</p> <p>or</p> <p>MATH C2220H Calculus II: Early Transcendentals - Honors 4</p> <p>Restricted Electives (4 units):</p> <p align="center">Units</p> <p>CSCI 223 F C Language for Math and Science 4</p> <p>CSCI 241 F Computer Organization and Assembly Language Programming 4</p> <p>Total Units</p>	
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MODIFY DEGREES/CERTIFICATES

MODIFY DEGREES/CERTIFICATES				
		23 - 24		
Sociology	<ul style="list-style-type: none"> • Course Title Revision • Program Unit Revision • Catalog Description Update • Six-Year Review • Adding Courses to "Required" • Adding Courses to "Restricted Electives" 	<p>Sociology Associate in Arts Degree</p> <p>The Sociology Associate in Arts Degree includes coursework in Sociology, the systematic, scientific study of society and social behavior. Sociologists look beyond individual events and experiences to the broader social patterns and variables that influence individuals. Sociologists study individual and group behaviors and social structures such as racism, sexism, poverty, health care, family, crime and deviance, population and the environment. An associate's degree is intended to lead to transfer to colleges and universities which offer bachelor's degrees in sociology. The sociology major is designed to provide preparation leading to careers in sociology, social work, law, criminal justice, marketing research and counseling. The Sociology Associate in Arts Degree requires a total of 18-21 units, in addition to other graduation requirements. NOTE: Students planning to transfer to a CSU should consider the Sociology AA-T Degree.</p> <p>Required Course (3 units) Units</p> <p>SOCI C1000 Introduction to Sociology 3</p> <p>or</p> <p>SOCI C1000H Introduction to Sociology - Honors 3</p> <p>Required Courses Select any 2 courses (6-7 units) STAT C1000, STAT C1000H, STAT C1000E, PSY 161 F, PSY 161HF and SOSC 120 F are considered equivalent courses; however, SOSC 120 F is recommended for this degree.</p> <p>Units SOC 102 F Social Problems</p>	2027 Fall	<p>Program reactivation. Discipline faculty assert it is advantageous to our program and to our students to reactivate this degree, in consideration of students who may prefer not to complete a designated "transfer degree." Program units revised FROM 18-20 units TO 18-21 units.</p>

MODIFY DEGREES/CERTIFICATES

		<p align="center">3</p> <p>or</p> <p>SOC 102HF Honors Social Problems</p> <p align="center">3</p> <p>SOSC 120 F Introduction to Probability and Statistics</p> <p align="center">4</p> <p>SOSC 125 F Introduction to Research Methods</p> <p align="center">3</p> <p>Restricted Electives (9 - 11 units)</p> <p align="center">Units</p> <p>PSY 251 F Social Psychology</p> <p align="center">3</p> <p>or</p> <p>PSY 251HF Honors Social Psychology</p> <p align="center">3</p> <p>SOC 198 F Sociology Internship</p> <p align="center">1</p> <p>SOC 199 F Sociology Independent Study</p> <p align="center">1</p> <p>SOC 201 F Dying and Death</p> <p align="center">3</p> <p>or</p> <p>SOC 201HF Honors Dying and Death</p> <p align="center">3</p> <p>SOC 230 F Sociology of Gender</p> <p align="center">3</p> <p>or</p> <p>SOC 230HF Honors Sociology of Gender</p> <p align="center">3</p> <p>SOC 250 F Sociology of Aging</p> <p align="center">3</p> <p>or</p> <p>SOC 250HF Honors Sociology of Aging</p> <p align="center">3</p> <p>SOC 275 F Marriage and Family</p> <p align="center">3</p> <p>or</p> <p>SOC 275HF Honors Marriage and Family</p> <p align="center">3</p> <p>SOC 277 F Sociology of Religion</p> <p align="center">3</p> <p>or</p>		
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MODIFY DEGREES/CERTIFICATES

		SOC 277HF Honors Sociology of Religion 3 SOC 280 F Media, Culture and Society 3 or SOC 280HF Honors Media, Culture and Society 3 SOC 285 F Drugs and Society 3 or SOC 285HF Honors Drugs and Society 3 SOC 290 F Sociology of Race and Ethnicity 3 or SOC 290HF Honors Sociology of Race and Ethnicity 3 SOC 292 F Introduction to Criminology 3 or SOC 292HF Honors Introduction to Criminology 3 SOC 295 F Social Inequality 3 or SOC 295HF Honors Social Inequality 3 SOC 299 F Sociology Independent Study: Advanced 1 Total Units 18 - 21		
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	April 14, 2026	Resolution	<u> </u>
SUBJECT:	North Orange Continuing Education (NOCE) Curriculum Matters	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: The Office of Instruction, Curriculum Committee, and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of North Orange Continuing Education and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; and (5) to restructure programmatic curricula.

All curriculum is submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee. This agenda item is being submitted by Jennifer Oo, Chair of the North Orange Continuing Education Curriculum Committee, and Dr. Karen Bautista, Vice President of Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for the North Orange Continuing Education, to be effective Summer 2026 and Fall 2026. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President and have been approved by the District Curriculum Coordinating Committee.

Jennifer Vega La Serna

Recommended by



Approved for Submittal

4.c.1

Item No.

North Orange Continuing Education Curriculum

Pending Board approval on April 14, 2026.

Approved by the District Curriculum Coordinating Committee on February 12, 2026, and March 12, 2026

Approved by North Orange Continuing Education Curriculum Committee on December 9, 2025, and February 10, 2026

New Courses				
Course ID	Title	Hours	Eff Date	Justification
BUSN 120	Project Management - Introduction and Overview	18	2026 Summer	This course provides essential knowledge and skills for managing projects effectively in any professional field.
BUSN 122	Project Quality and Risk Management	18	2026 Fall	To equip students with essential skills to manage quality and risk which are critical factors in successful project delivery.
BUSN 124	Project Requirements, Scope and Planning Management	18	2026 Summer	Provides students with a structured understanding of project planning and scope management principles.
BUSN 126	Project Time and Cost Management	18	2026 Fall	This course provides essential skills for planning and controlling project schedules and budgets which are key competencies for effective project management.
COMP 150	Mac Daily Applications	18	2026 Fall	More students are requesting training on the Mac applications.
COMP 160	MacOS, Introduction	18	2026 Fall	More students are expressing a need for understanding the basics of Mac. Also, some industries are utilizing Macs.
DSSS 357	Self Determination: Personal Agency & Life Skills	30	2026 Fall	This course meets the need for instruction in self-advocacy, communication, and personal management skills. Better preparing students for future learning and the workforce. Students learn practical tools for organizing tasks, making informed choices, and participating more independently in school and daily life.
ELET 161	Residential Electrical Fundamentals I	54	2026 Summer	Changing the name of ELEC 205. Updating the content to meet current industry standards.
ELET 162	Residential Electrical Practices I	54	2026 Summer	Provides hands-on experience and support for the concepts learned in the Residential Electrical Fundamentals class.
ELET 164	Residential Electrical Fundamentals II	54	2026 Summer	Essential to bridge the gap between theoretical electrical knowledge and real-world application.
ELET 165	Residential Electrical Practices II	54	2026 Summer	This course is essential to bridge the gap between theoretical electrical knowledge and real-world application.
ESLA 1104	ESL for Popular Culture Studies	72	2026 Summer	Our higher level ESL learners want to continue developing their English fluency after or while finishing our ESL Advanced level. This course will allow students to continue building language fluency while reading, writing about and discussing American popular culture.
OTEC 219	Data Entry for Business	36	2026 Summer	We are developing this course to incorporate into the Office Assistant program under advisement of the CTE advisory board. It is a skill that is in demand within the industry.
OTEC 236	PowerPoint and Advanced Office Applications	36	2026 Fall	There is a growing need for effective visual communication and presentation skills in today's business environment. Employers expect professionals to convey complex information clearly and persuasively using multimedia tools. Also, real-world simulations prepare students for workplace expectations, enhance employability, and support effective communication in business settings.
SOLR 320	SMaRTech Solar Cleaning and Assessment	54	2026 Fall	New course that will be part of the Specialized Maintenance Reporting Technician program.

Revised Courses				
Course ID	Title	Hours	Eff Date	Justification
ABED 106	Literacy and Basic Skills Beginning	36-150	2026 Summer	Update the in-class hours to a range of 36-150 to align with the program updates.
DSSS 370	Educational Support and Employment Preparation	15-135	2026 Summer	This hour adjustment is required for part of a collaborative agreement. Course range reflects a summer session as well as a regular semester.
DSSS 377	Social Opportunities	30	2026 Summer	Hours are inaccurate and do not reflect our current course offering schedule. It should be 30 in class and 30 outside of class.
DSSS 380	Summer Cooking	30	2026 Summer	Hours are incorrect for our offerings. Should be 30 in class 30 outside of class.
ELET 195	Electrical Materials and Cost Estimating	54	2026 Summer	Update the course title to better represent the content.
EMER 115	Creative Writing for Seniors	18-36	2026 Fall	Updated to 18–36 hours to align with noncredit standards and allow flexibility in scheduling across 9- and 16-week formats while maintaining consistent learning outcomes.
ESLA 1035	ESL and Public Speaking, Advanced	48	2026 Summer	The SLOs and textbook are out of date and need to be revised.
FSRV 110	Communication Skills for the Funeral Assistant	45	2026 Fall	In-class hours, out-of-class hours, and total student learning hours updated. Textbooks updated. FSRV 100 was removed as a prerequisite and listed under Advisory.
MEDO 313	Personal Care Aide 3	30	2026 Fall	Revise Student Learning Outcomes
Otec 100	Office Professionalism and Workplace Skills	24	2026 Summer	Name and description change to better represent the content of the course.
PARN 147	Babies Love Music: Expectant Parents through 14 mo	36	2026 Summer	This course update supports NOCE’s mission to foster educational access, lifelong learning, and family strengthening by equipping caregivers with tools that promote early development, emotional regulation, and bonding through trauma-aware practices.
WFPR 225	Career Exploration: Retail Customer Experience Skills	90	2026 Fall	The course title has error, should be Customer not consumer

Modified Programs/Certificates																											
Program Title		Eff Date	Justification																								
Human Resource Assistant	<p>This certificate is designed for students seeking entry-level employment in a Human Resources department. The coursework will prepare students for entry-level positions with job titles such as HR Assistant, HR Clerk, HR Technician, etc.</p> <p>To earn a certificate, students must complete the required courses as listed with a grade of P (pass).</p> <table border="1"> <thead> <tr> <th colspan="3">Core Courses</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>HRMA 100</td> <td>Human Resources, Introduction</td> <td>24</td> </tr> <tr> <td>HRMA 105</td> <td>Employee Relations</td> <td>24</td> </tr> <tr> <td>HRMA 110</td> <td>Compensation</td> <td>24</td> </tr> <tr> <td>HRMA 115</td> <td>Assessing and Improving Performance</td> <td>24</td> </tr> <tr> <td>HRMA 120</td> <td>Talent Acquisition and Development</td> <td>36</td> </tr> <tr> <td colspan="2">Total Hours</td> <td>132</td> </tr> </tbody> </table>	Core Courses					Hours	HRMA 100	Human Resources, Introduction	24	HRMA 105	Employee Relations	24	HRMA 110	Compensation	24	HRMA 115	Assessing and Improving Performance	24	HRMA 120	Talent Acquisition and Development	36	Total Hours		132	2026 Fall	The goals of the Human Resource Assistant program revolve around developing the knowledge, skills, and abilities needed for effective human resource management. This program and goals provides students with rigorous preparation for a career in the Human Resources field, with skills at the technical and administrative levels for entry-level positions.
Core Courses																											
		Hours																									
HRMA 100	Human Resources, Introduction	24																									
HRMA 105	Employee Relations	24																									
HRMA 110	Compensation	24																									
HRMA 115	Assessing and Improving Performance	24																									
HRMA 120	Talent Acquisition and Development	36																									
Total Hours		132																									
Career Exploration: Digital Marketing	This course will provide students with the opportunity to explore digital marketing concepts and acquire practical skills for personal and professional growth. Students will gain knowledge and confidence in utilizing digital	2026 Fall	Removing the words "with disabilities" from the description.																								

marketing strategies to enhance their social media presence and content creation. Students will use Word Processing and Photo / Video Editing software to achieve their goals.		
The curriculum is structured to impart a well-rounded skill set. Students will learn what skills an employee would be desirable in a Digital Marketing career. The course will enhance their office skills and understanding of social media and digital ethics and strengthen their creativity and problem-solving skills by creating long-term projects. Upon successful completion, students will prepare for entry-level employment in the Digital Marketing job and for more advanced industry-specific training and certificated programs.		
Core Courses:		
		Hours
WFPR 232	Career Exploration: Digital Marketing	90
WFPR 233	Career Exploration: Digital Marketing Portfolio	90
Total Hours		180

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 14, 2026

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved and ratified, where applicable, as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.a.1

Item No.

Academic Personnel

April 14, 2026

RETIREMENTS

Moady, Alireza	CC	Instructor, CIS Last Date of Employment: 05/30/2026 PN CCF853
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CHANGE IN SALARY CLASSIFICATION

Murphey, Maxwell	FC	Philosophy Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 02/02/2026
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ADDITIONAL DUTY DAYS @ PER DIEM

Babad, Bruce	FC	Director of Jazz Ensemble Director of Jazz Band	6 days 11 days
Clasby, Candice	FC	Managing Dir. Theatre Programming Director – Resident Theater Company	4.5 days 11 days
Dedmon, Nicola	FC	Director of Chamber Singers	8 days
Harless, Zachary	FC	Managing Dir. Theatre Programming Technical Director (50%) Resident Designer Coord. High School Theater Festival	4.5 days 7.5 days 13 days 6 days
Lopez, David	FC	Director of Concert Band	8 days
Mueller, Michael	FC	Managing Dir. Theatre Programming Director of Drama/Musical Production	4.5 days 6 days
Scott, Michael	FC	Director of Jazz Ensemble Director of Jazz Band	6 days 11 days
Shew, Jamie	FC	Vocal Jazz Ensemble (2)	16 days

LEAVES OF ABSENCE

@01417928	CC	Unpaid Personal Leave Eff. 04/13/2026 – 03/13/2027
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Academic Personnel
April 14, 2026

@01605644	CC	Medical Leave of Absence Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 2/9/2026 – 2/15/2026 (Consecutive Leave)
@01605644	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 2/16/2026 – 3/9/2026 (Consecutive Leave)
@01605644	CC	Medical Leave of Absence Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/10/2026 – 5/25/2026 (Consecutive Leave)

FACULTY SABBATICAL LEAVES

Rangel, Jacquelyn	CC	Counselor Eff. 2027 Spring Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2026 SPRING SEMESTER

Han, Wei Jer	CC	Column 1, Step 1
Jarret, Willda	CC	Column 1, Step 1
Khoshnoud, Farbod	CC	Column 3, Step 2
LaFortune, Shane	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2026 SUMMER SEMESTER

Torres, Erica	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2026 FALL SEMESTER

Ahmed, Hassan	CC	Column 2, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Amirianfar, Elijah	FC	Math Literacy Project Workshops Stipend not to exceed \$600.00 Eff. 02/02/2026-05/30/2026
Bauer, Jill	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026

Academic Personnel
April 14, 2026

Chin, Michelle	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026
Cobb, Tonya	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026
Godoy, Esmeralda	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026
Herman, Jenelle	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026
Huynh, Trizzie	FC	Math Literacy Project Workshops Stipend not to exceed \$600.00 Eff. 02/02/2026-05/30/2026
Kim, Mihyung	FC	Math Literacy Project Workshops Stipend not to exceed \$600.00 Eff. 02/02/2026-05/30/2026
Kreuger, Valerie	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026
Margo, Jackie	FC	Math Literacy Project Workshops Stipend not to exceed \$600.00 Eff. 02/02/2026-05/30/2026
Mofid, Kevin	FC	Math Literacy Project Workshops Stipend not to exceed \$600.00 Eff. 02/02/2026-05/30/2026
Prano, Brijida	FC	Math Literacy Project Workshops Stipend not to exceed \$600.00 Eff. 02/02/2026-05/30/2026
Robertson, Scott	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026

Academic Personnel
April 14, 2026

Robertson, Alison	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026
Sayyadi, Leila	FC	Math Literacy Project Workshops Stipend not to exceed \$600.00 Eff. 02/02/2026-05/30/2026
Simmons, Samantha	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026
Vo, PhuongThao	FC	Math Literacy Project Workshops Stipend not to exceed \$600.00 Eff. 02/02/2026-05/30/2026
Wada, Kathy	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026
Whitsett, Catherine	CC	ESL Writing: Norming Conference Stipend not to exceed \$200.00 Eff. 03/06/2026-03/14/2026

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: April 14, 2026

Resolution

Information

SUBJECT: Classified Personnel

Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved and ratified, where applicable, as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.b.1

Item No.

Classified Personnel
April 14, 2026

NEW PERSONNEL

Cejas, Israel CC Campus Safety Officer II
12-month position (100%)
Range 36, Step E + 10% Shift
Classified Salary Schedule
Eff. 04/16/2026
PN CCC548

Cornejo, Marisa FC Executive Assistant II
12-month position (100%)
Range 44, Step A
Classified Salary Schedule
Eff. 04/27/2026
PN FCC966

Madrigal, Jeancarlo AC IT Technician II
12-month position (100%)
Range 44, Step B
Classified Salary Schedule
Eff. 04/15/2026
PN ISC996

PROMOTION

Carrillo, Alan CC HVAC Mechanic I
12-month position (100%)
PN CCC729

To: Skilled Maintenance Mechanic
12-months position (100%)
Range 41, Step D + 5% Longevity
Classified Salary Schedule
Eff. 04/15/2026
PN CCC741

VOLUNTARY CHANGES IN ASSIGNMENT

Galaviz, Graciela FC Student Services Spec., Stu. Support Svcs. (100%)

Temporary Change in Assignment
To: DS HR Coordinator, EEO and Compliance (100%)
Range 37C, Step A + 5% Longevity
Confidential Salary Schedule
Eff. 04/01/2026 – 06/30/2026
PN DEN986-TR

Classified Personnel
April 14, 2026

Mady, Khaoi	FC	Director 1 (D1) – IT Multidiscipline
		Extension of Temporary Change in Assignment To: AC Interim Director 4 (D4) – IT Multidiscipline 12-month position (100%) Range 37, Column B Management Salary Schedule Eff. 04/01/2026 – 06/30/2026 PN ISM994 – TR

LEAVES OF ABSENCE

@00902832	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/17/2026 – 4/17/2026 (Consecutive Leave)
@01825656	FC	Unpaid Personal Leave Eff. 03/02/2026 – 03/05/2026 & 3/26/2026 (5 Days)
@00006551	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 4/1/2026 – 5/3/2026 (Consecutive Leave)
@01976322	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/19/2026 – 3/19/2026 (Intermittent Leave)
@02066633	FC	Pregnancy Disability Leave (PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/30/2026 – 5/26/2026 (Consecutive Leave)
@00161289	FC	Medical Leave of Absence Paid Leave Using Regular and Supplemental Sick Until Exhausted, Unpaid Thereafter Eff. 04/25/2026 – 04/30/2026 (Consecutive Leave)
@01018789	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/30/2026 – 6/28/2026 (Consecutive Leave)

Classified Personnel
April 14, 2026

@01596716	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/30/2026 – 5/19/2026 (Intermittent Leave)
@01626792	FC	Unpaid Personal Leave Eff. 03/16/2026 – 03/31/2026 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 14, 2026

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts. The total amount for Professional Experts this board date is \$115,965.00. The total amount for Full-Time Faculty Professional Experts this board date is \$51,427.50.

RECOMMENDATION: It is recommended that the following items be approved and ratified, where applicable, as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.c.1

Item No.

Professional Experts
April 14, 2026

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max. Hours per Week	Hourly Rate	Max. Dollar Total	Begin	End	Number of Weeks	Grant / Cat. (Y/N)
Beaudion Perez, Stephanie	CC	Technical Expert II	Strong Workforce Program - Community Health Workers	26	\$55.00	\$15,525.71	04/15/26	06/30/26	10.86	N
Carter, Chivonne	NOCE	Technical Expert II	Maternal Wellness Curriculum Development	26	\$55.00	\$5,924.29	04/16/26	05/15/26	4.14	N
Castillo Mendoza, Luis	NOCE	Project Expert I	Student Success Navigator	25	\$20.00	\$5,071.43	04/20/26	06/30/26	10.14	N
Collins, Patrick	FC	Technical Expert II	Starfish Configuration Overview	26	\$55.00	\$10,010.00	04/15/26	06/03/26	7.00	N
De La Mora, Jamie	NOCE	Technical Expert II	Maternal Wellness Curriculum Development	26	\$55.00	\$5,924.29	04/16/26	05/15/26	4.14	N
D'Hulst, Michelle	CC	Technical Expert II	Nursing Enrollment and Retention Grant	12	\$55.00	\$4,148.57	04/15/26	05/29/26	6.29	Y
Garcia, Catherine	CC	Project Coordinator I	Supplemental Instruction Coordinator	26	\$40.00	\$14,411.43	03/25/26	06/30/26	13.86	N
Hendrix, Jeffrey	FC	Project Expert I	Videographer - Dance Prog.	10	\$20.00	\$828.57	04/16/26	05/15/26	4.14	N
Jackson, Shannon	FC	Project Expert I	Assistant Stage Manager	26	\$20.00	\$2,154.29	04/16/26	05/15/26	4.14	N
Juarez Valencia, Daniela	CC	Project Coordinator II	Dual Enrollment Coordinator	26	\$45.00	\$13,204.29	04/01/26	06/19/26	11.29	N
Manichi, Amy	NOCE	Project Expert I	Student Success Navigator	25	\$20.00	\$5,428.57	04/15/26	06/30/26	10.86	N
Mecinas, Lilian	CC	Project Expert III	Lead College Transitional Leader	26	\$30.00	\$8,468.57	04/15/26	06/30/26	10.86	N
Pollet, Ilse	NOCE	Technical Expert II	CC TAP - Healthcare Pathways	26	\$55.00	\$14,504.29	04/20/26	06/30/26	10.14	N
Ramirez, John	FC	Assistant Coach 1	Assistant Coach - Softball	5	\$20.00	\$657.14	04/15/26	05/31/26	6.57	N
Savala, Adrienne	CC	Technical Expert II	Nursing Enrollment and Retention Grant	12	\$55.00	\$4,054.29	04/16/26	05/29/26	6.14	N
Soriano, Paolo	AC	Technical Expert II	2026 Health and Wellness Fair Vendor	5	\$55.00	\$275.00	04/22/26	04/22/26	1.00	N
Vu, David	NOCE	Technical Expert II	QA DE Blueprint Development	12	\$55.00	\$5,374.29	03/25/26	05/21/26	8.14	N

Total: \$115,965.00

Professional Experts
 April 14, 2026

FULL TIME FACULTY PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max. Hours per Project	Max Hourly Rate	Max Project Amount	Begin	End	Grant/Cat (Y/N)
Awad, Abigail	CC	Technical Expert II	SLO Coordinator	60	\$55.00	\$3,300.00	07/01/26	08/19/26	Y
Eckenrode, Adam	CC	Technical Expert I	Faculty Training Workshop Facilitator	4.5	\$45.00	\$202.50	03/26/26	03/27/26	Y
Guardado, Cynthia	FC	Technical Expert II	CoRE Faculty Facilitator	60	\$55.00	\$3,300.00	04/15/26	05/30/26	N
Ji, Shinah	CC	Technical Expert II	English Success Center Nursing & ESL Workshops	264	\$55.00	\$14,520.00	04/15/26	06/30/26	N
Kominek, Bridget	FC	Technical Expert II	Race-Conscious Certificate Facilitator	25	\$55.00	\$1,375.00	06/01/26	06/30/26	N
Nusbaum, David	CC	Technical Expert I	Faculty Training Workshop Facilitator	9	\$45.00	\$405.00	03/26/26	03/27/26	N
O'Rourke, Margaret	FC	Technical Expert II	Race-Conscious Certificate Facilitator	40	\$55.00	\$2,200.00	04/15/26	05/30/26	N
O'Rourke, Margaret	FC	Technical Expert II	Race-Conscious Certificate Facilitator	40	\$55.00	\$2,200.00	06/01/26	06/30/26	N
Pham, Thu	CC	Technical Expert II	English Success Center Nursing & ESL Workshops	264	\$55.00	\$14,520.00	04/15/26	06/30/26	N
Ramirez, Leticia	FC	Technical Expert II	Administration of Justice Pathway Program	35	\$55.00	\$1,925.00	04/15/26	05/29/26	N
Ramirez, Leticia	FC	Technical Expert II	Administration of Justice Pathway Program	20	\$55.00	\$1,100.00	06/08/26	06/30/26	N
Smith, Martha	FC	Technical Expert II	CoRE Faculty Facilitator	60	\$55.00	\$3,300.00	04/15/26	05/30/26	N
Smith, Todd	FC	Technical Expert II	Career Education: Regional Marketing	36	\$55.00	\$1,980.00	05/16/26	06/15/26	N
Young, Calvin	FC	Technical Expert II	Distance Education Division Representative	20	\$55.00	\$1,100.00	04/15/26	05/30/26	N

Total: \$51,427.50

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 14, 2026

SUBJECT: Hourly Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved and ratified, where applicable, as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.d.1

Item No.

Hourly Personnel
April 14, 2026

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Altland, Rachel	CC	Paraprof - Assist Visual & Performing Arts Dept. with various duties	04/29/26	05/31/26	TE B 1
Goodell, Ally	CC	Technical - Assist in Bursar fee station for student registration	05/27/26	06/30/26	TE A 2
Howard, Daveon	FC	Technical - Assist in Admissions & Records	06/08/26	06/30/26	TE A 2
Mendiola, Julysa	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/15/26	06/30/26	TE E 2
Perez, Nathalie	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/15/26	06/30/26	TE E 2
Ren, Jierou	FC	Technical - Assist with College Food Bank	04/16/26	06/30/26	TE A 2
Zarate, Victoria	CC	Direct Instr Support - Assist Business & CIS Division Program	04/29/26	06/30/26	TE B 2

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bernaola, Karla	FC	Full-time Student - Assist in Student Life & Leadership	04/15/26	06/30/26	TE A 2
Chavez, Joshua	FC	Full-time Student - Assist in Student Life & Leadership	04/15/26	06/30/26	TE A 1
Gaona, Blanca	FC	Work Study Student - Assistant for CARE and CALWORKS Programs	04/15/26	06/30/26	TE A 3
Ghanizadeh, Hasiba	FC	Full-time Student - Assist in Student Life & Leadership	04/15/26	06/30/26	TE A 1
Patel, Dhruvi	CC	Full-time Student - Assist in International Student Center	04/15/26	05/30/26	TE A 1
Pineda Roa, Laura	NOCE	Full-time Student - Assist ESL Program	04/15/26	05/29/26	TE A 4
Vasquez, David	FC	Full-time Student - Assist in Admissions & Records	04/29/26	06/30/26	TE A 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Luarte de Small, Jarred	NOCE	Direct Instr Support - Tutor for Anaheim Learning Center	04/15/26	06/30/26	TE A 2
Nguyen, Khanh	NOCE	Direct Instr Support - Tutor for Anaheim Basic Skills Lab	04/15/26	06/30/26	TE A 2

Medicals

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Camarena, Ami-Ray	CC	Medical - Mental Health Therapist/Counselor for campus Health Center	03/25/26	06/30/26	ME C 4
Lim, Ezra	CC	Medical - Mental Health Therapist/Counselor for campus Health Center	03/25/26	06/30/26	ME C 4

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 14, 2026

SUBJECT: Volunteers

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
April 14, 2026

Volunteers

Name	Site	Program	Begin	End
Gonzalez, Jon	NOCE	Personal Service Attendant / DSS	03/23/26	03/25/26
Lewis, Johanna	FC	Physical Education Division / Athletic Trainer	04/15/26	05/30/26
Pazos, Isabella	FC	Physical Education Division / Athletic Trainer	04/29/26	06/30/26
Rivera, Jennifer	FC	Personal Service Attendant / DSS	03/17/26	05/31/26
Sutherland, Clinton	FC	Physical Education Division / Football	04/29/26	05/31/26
Wells, Exzandrea	NOCE	Personal Service Attendant / DSS	03/23/26	05/22/26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	April 14, 2026	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	California Community Colleges Trustees Board of Directors Election	Enclosure(s)	<u> X </u>

BACKGROUND: The Board is asked yearly to vote to fill vacancies on the Board of Directors of the California Community Colleges Trustees (CCCT). This year nine (9) members will be elected to the Board. Each community college district governing board of the Community College League of California shall have one vote for each of the nine vacancies on the CCCT Board of Directors. Only one vote may be cast for any nominee or write-in candidate. The nine candidates who receive the most votes will serve three-year terms.

The nine trustees who have been nominated for election to the CCCT Board are listed on the enclosed copy of the ballot.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board mark its ballot for the California Community College Board of Trustees Board of Directors election at this time. Electronic ballots must be submitted by April 25, 2026.

Byron D. Clift Breland

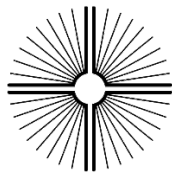
Recommended by



Approved for Submittal

6.a.1

Item No.



COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

2026 CCCT Board Election

*Candidates Listed in Secretary of State's
Random Drawing Order of January 22, 2026*

Voting will take place via eBallot where you can select no more
than **NINE (9)** candidates

1. Roberto Rodriguez, Palomar CCD*
2. Rachel Rosenthal, Sierra Joint CCD
3. Suzanne Lee Chan, Ohlone CCD*
4. Crystal Jackson, West Hills CCD
5. Barbara Dunsheath, North Orange County CCD*
6. Carlos Guerrero, Santa Clarita CCD
7. Deana Olivares-Lambert, Chaffey CCD*
8. Jonathan Abboud, Santa Barbara CCD*
9. Judy Chen Haggerty, Mt. San Antonio CCD*

**Incumbents*

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	April 14, 2026	Resolution	_____
SUBJECT:	Revised Administrative Procedures	Information	X
		Enclosure(s)	X

BACKGROUND: The Chapter 3 Administrative Procedures included in this agenda item were reviewed as part of the District's continuous review cycle and contained no revisions or were revised to update language in order to provide updated guidance. The District Consultation Council reviewed, discussed, and reached consensus on the noted Administrative Procedures on March 23, 2026.

The approved procedures are provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

Chapter 3, General Institution

AP 3600, Auxiliary Organizations: This procedure was revised to reflect changes to Title 5 pertaining to District reimbursement by an auxiliary organization in the form of tangible and intangible benefits and to update the legal citations.

AP 3750, Use of Copyrighted Material: This procedure was reviewed as part of the review cycle and contained no revisions.

AP 3810, Claims Against the District: This procedure was revised to update the legal citations and to also update the title of the Vice Chancellor.

AP 3820, Gifts and Donations: This procedure was revised to update the title of the Vice Chancellor.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy? This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information the revised Administrative Procedures in Chapter 3.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.b.1
Item No.

AP 3600 Auxiliary Organizations

Reference:

Education Code Sections 72670 et seq.;
Government Code Sections 12580 et seq.;
Title 5 Sections 59250 et seq. and 58300

1.0 Definitions

- 1.1 Board of Directors: The term board of directors as used herein means the governing board of an auxiliary organization.
- 1.2 Board of Trustees: The term Board of Trustees as used herein means the Board of Trustees of the District.
- 1.3 Board of Governors: The term Board of Governors as used herein means the Board of Governors of the California Community Colleges.
- 1.4 Chancellor: The term Chancellor as used herein means the Chancellor of the District or designee.
- 1.5 District: The term District as used herein means the North Orange County Community College District.
- 1.6 Associated Student Body: The terms Associated Student Body, Associated Student Organization, Student Association, Student Organization, or ASB as used herein means an organization formed by any group of students from a College of the District in accordance with the provisions of Education Code Section 76060. All clubs and organizations recognized by an Associated Student Body or Organization shall be included in any auxiliary organization established by the Student Body or Organization.

2.0 Recognition and Establishment of Auxiliary Organizations

- 2.1 The Chancellor shall submit a recommendation to the Board of Trustees to establish an auxiliary organization when the organization will serve the District. The recommendation includes, but is not limited to, the following:
 - 2.1.1 The purpose(s) for which the auxiliary organization is to be established.
 - 2.1.2 Whether the proposed auxiliary organization will primarily serve the District or a particular college or North Orange Continuing Education.
 - 2.1.3 The functions which the auxiliary organization is intended to perform.
 - 2.1.4 The proposed bylaws and articles of incorporation for the auxiliary organization, including the size and composition of the Board of Directors.
 - 2.1.5 The proposed written agreement between the auxiliary organization and the District, as required in Title 5, Section 59259.

AP 3600 Auxiliary Organizations

- 2.2 The process of recognition shall be as follows:
- 2.2.1 When the Chancellor receives a request to establish an auxiliary organization, the Chancellor shall submit a recommendation concerning the establishment of said organization to the Board of Trustees within three months.
 - 2.2.2 The Board of Trustees shall hold a public hearing on each recommendation concerning the establishment of an auxiliary organization.
 - 2.2.3 At a subsequent scheduled meeting after the public hearing, the Board shall announce its decision concerning the establishment of the organization, and, if approved, authorize the functions it may perform, identify the number and category or categories of the Board of Directors and approve contractual arrangements.
- 2.3 At such time as the District recognizes an auxiliary organization, it shall submit to the California Community Colleges Chancellor's Office any written agreements with the auxiliary organization, as well as the articles of incorporation, bylaws, or other governing instruments.

3.0 Recognized Services, Programs, and Functions

- 3.1 Auxiliary organizations may be recognized and established by the Board of Trustees to perform the following services, programs, and functions which are integral part of the community college educational programs. The following supportive services and specified programs have been deemed to be appropriate:
- 3.1.1 Student association or organization activities;
 - 3.1.2 Bookstores;
 - 3.1.3 Food and campus services;
 - 3.1.4 Student union programs;
 - 3.1.5 Facilities and equipment, including parking;
 - 3.1.6 Loans, scholarships, grants-in-aid;
 - 3.1.7 Workshops, conferences, institutes and federal and specially funded projects;
 - 3.1.8 Alumni activities;
 - 3.1.9 Supplementary health services;
 - 3.1.10 Gifts, bequests, devises, endowments, and trusts; and
 - 3.1.11 Community relations programs.

AP 3600 Auxiliary Organizations

- 3.2 No auxiliary organization shall be authorized by the Board of Trustees to engage in any other function unless the Board of Governors amends Title 5 Section 59259 by adding said function to the list of approved functions of auxiliary organizations; or unless said function is essential to satisfy the non-profit corporation or tax laws of the State of California or the Federal tax laws.
- 3.3 Operations of commercial services on a campus shall be self-supporting when operated by an auxiliary organization.

4.0 Authority and Responsibility of Auxiliary Organizations

- 4.1 Enrollment in courses or programs offered by auxiliary organizations shall not be included in reports to the state for the purpose of receiving apportionment funding.
- 4.2 All services, programs, and activities that may be undertaken by an auxiliary organization shall be maintained for the general benefit of the educational program of the District. Upon Board of Trustees approval, an auxiliary organization may assume any of the services, programs, and activities listed in these procedures in order:
- 4.2.1 To provide the fiscal means and the management procedures that allow the District to carry on educationally related activities not normally funded by State apportionment;
- 4.2.2 To eliminate the undue difficulty that would otherwise arise under the usual governmental budgetary, purchasing, and other fiscal controls except as expressly prohibited by the Education Code or Title 5, or the District's procedures; or
- 4.2.3 To provide fiscal procedures and management systems that allow effective coordination of the auxiliary activities with the District in accordance with sound business practices.
- 4.3 Participation in workshops, conferences, or institutes offered by auxiliary organizations shall not be included in reports to the state for the purpose of receiving apportionment funding.

5.0 Composition of Boards of Directors

- 5.1 The boards of directors of each auxiliary organization shall have the following composition:
- 5.1.1 Student Associations or Organizations Established as Auxiliary Organizations: The Board of Directors shall consist primarily of students. The Director of Student Activities may attend and participate in meetings of the Board of Directors in order to advise on policy and to provide for the control and regulation required by Education Code Section 76060.
- 5.1.2 Other Auxiliary Organizations: Any other District approved auxiliary organization that is established pursuant to Education Code Sections

AP 3600 Auxiliary Organizations

72670 et seq. shall have a Board of Directors appointed in accordance with the organization's articles of incorporation or bylaws and consisting of voting membership from one or more of the following categories: Board of Trustees, faculty, administration, staff, members of the community, students.

- 5.2 The size of the Board of Directors of an auxiliary organization shall be at least large enough to accommodate the one or more categories from which board members are selected.
- 5.3 The Board of Directors shall have the advice and counsel of at least one attorney admitted to practice in California and at least one certified public accountant. Upon being notified of the certified public accountant selected by an auxiliary organization, the District shall forward the applicable auditing and reporting procedures to the selected certified public accountant. Neither the attorney nor the public accountant need be a member of the Board of Directors.

6.0 Conduct of Boards of Directors

- 6.1 No member of the Board of Directors of an auxiliary organization shall be financially interested in any contract or other transaction entered into by the Board of which they are a member. Any contract or transaction entered into in violation of this section is void.
- 6.2 No contract or other transaction entered into by the Board of Directors of an auxiliary organization is void under the provisions of Education Code Section 72677; nor shall any member of such board be disqualified or deemed guilty of misconduct in office under such provisions, if pursuant to Education Code Section 72678 both of the following conditions are met:
 - 6.2.1 The fact of such financial interest is disclosed or known to the Board of Directors and noted in the minutes, and the Board thereafter authorizes, approves, or ratifies the contract or transaction in good faith by a vote sufficient for the purpose without counting the vote or votes of such financially interested member or members.
 - 6.2.2 The contract or transaction is just and reasonable as to the auxiliary organization at the time it is authorized or approved.
- 6.3 The provisions of Section 6.2 (Education Code Section 72678) above shall not be applicable if any of the following conditions exist:
 - 6.3.1 The contract or transaction is between an auxiliary organization and a member of the Board of Directors of that auxiliary organization.
 - 6.3.2 The contract or transaction is between an auxiliary organization and a partnership or unincorporated association of which any member of the governing board of that auxiliary organization is a partner or in which they are the owner or holder, directly or indirectly, of a proprietorship interest.

AP 3600 Auxiliary Organizations

- 6.3.3 The contract or transaction is between an auxiliary organization and a corporation in which any member of the Board of Directors of that auxiliary organization is the owner or holder, directly or indirectly, of five percent or more of the outstanding common stock.
- 6.3.4 A member of the Board of Directors of an auxiliary organization is interested in a contract or transaction within the meaning of Education Code Section 72677 and without first disclosing such interest to the governing board at a public meeting of the Board, influences or attempts to influence another member or members of the Board to enter into the contract or transaction.
- 6.4 It is unlawful for any person to utilize any information, not a matter of public record, which is received by the person by reason of their membership on the Board of Directors of an auxiliary organization, for personal pecuniary gain, regardless of whether they are or are not a member of the Board at the time such gain is realized.
- 6.5 To help ensure compliance with these provisions, the Board of Directors of any auxiliary organization should adopt a conflict of interest policy. Each director must review and acknowledge the conflict of interest policy annually. The conflict of interest policy may address, among other things, the following: appropriate board conduct, gifts, confidentiality, fiduciary responsibilities, and conflicts of interest.

7.0 Bylaws

- 7.1 The bylaws of an auxiliary organization shall include, but not be limited to, the following:
 - 7.1.1 The number of members of the Board of Directors, the categories from which members shall be selected, and the method by which they shall be selected.
 - 7.1.2 The size of the Board of Directors.
 - 7.1.3 That at least one public business meeting will be held each quarter. The Board of Directors shall conduct its business in public meetings in accordance with the provisions of the Ralph M. Brown Act, Government Code Sections 54950 et seq.
 - 7.1.4 The timetable for the preparation and adoption of its program and annual budget and the submission of both for review to the Chancellor.
 - 7.1.5 That an attorney admitted to practice in this state and a licensed certified public accountant shall be selected to provide advice and counsel to the Board of Directors. Each shall have experience appropriate to the responsibility and shall have no financial interest in any contract or other transaction entered into by the Board, which they serve. Neither the attorney nor the certified public accountant needs to be a member of the Board of Directors.

AP 3600 Auxiliary Organizations

7.1.6 The procedures for approving expenditures.

7.1.7 The procedures for accepting gifts, donations, bequests, trusts and specially funded grants and other income.

8.0 Master Agreement between District and Auxiliary Organizations

8.1 In the recognition and establishment of an auxiliary organization, there shall be a written agreement between the District and the auxiliary organization, which sets forth the purposes of the auxiliary organization as permitted under this Regulation, and Title 5 Section 59259.

8.2 Should an auxiliary organization provide more than one service, program, or function, such service, program, or function may be authorized in one or more written contracts with the District. Such services, programs, and functions thereby performed by a auxiliary organization may also be part of a joint powers agreement in accordance with Education Code Section 72671 and Government Code Sections 6500 et seq.

8.3 An auxiliary organization shall provide only those services, programs, or functions authorized by a written agreement. No other service, program, or function shall be permitted or performed unless a written agreement between the District and the auxiliary organization is amended to provide otherwise.

8.4. The agreement shall include, but is not limited to, the following provisions:

8.4.1 The services, programs, or functions the auxiliary organization is to manage, operate, or administer.

8.4.2 A statement of the reasons for administration of the functions by the auxiliary organization instead of by the District under usual District procedures.

8.4.3 The areas of authority and responsibility of the auxiliary organization and the District or College.

8.4.4 The facilities and services to be made available by the District to permit the auxiliary organization to perform the services, programs, or functions specified in the written agreement.

8.4.5 The charge or rental to be paid to the District by the auxiliary organization for the facilities used or services provided in connection with the performance of its function. The charge or rental specified shall be identified in sufficient time before it is incurred so that the organization may determine to what extent it is liable.

8.4.6 The value, form, and manner of District reimbursement by an auxiliary organization in tangible or intangible benefits for the District's provision of district employees, if any, to perform services under the direction of the auxiliary organization. Tangible benefits are financially quantifiable and

AP 3600 Auxiliary Organizations

may include: financial support to the college, student scholarships, and tuition waiver programs; contributions to student athletic, and instructional programs; unrecovered costs; use of auxiliary services, products, or facilities; marketing or promotional events; cash payments; or similar benefits. Intangible benefits are non-monetary and qualitative in nature, and may include: promotion of the college's brand; maintenance and growth of donor data and protection of donor privacy; growth of college endowments and assets; social media engagement; enrollment growth due to funding support; in-kind services of auxiliary board members and executive staff; the performance of functions assigned to the auxiliary; improved relations with college constituencies; and other forms of good will, or similar benefits. Student body auxiliary organizations may be exempt from reimbursing all or any portion of the costs for such services.

- 8.4.7 A mutually agreed upon method of determining in advance to what extent the organization shall be liable for indirect costs relating to specially funded programs (including federally sponsored programs).
- 8.4.8 The responsibility for maintenance and payment of operating expenses.
- 8.4.9 Proposed expenditures for public relations or other purposes, which would serve to augment District appropriations for operation of the District. With respect to these expenditures, the auxiliary organization may expend funds in such amount and for such purposes as are approved by the Board of Directors of the auxiliary organization. The Board of Directors shall file with the Chancellor a statement of such policy on accumulation and use of public relations funds. The statement shall include the policy and procedure on solicitation of funds, source of funds, amounts, and purpose for which the funds will be used, allowable expenditures, and procedures of control.
- 8.4.10 The disposition to be made of net earnings derived from the operation of the auxiliary organization, including earnings derived from facilities owned and leased by the auxiliary organization, and provisions for reserves.
- 8.4.11 The disposition to be made of net assets and liabilities on dissolution of the auxiliary organization or cessation of the operations under the agreement.
- 8.4.12 The covenant of the auxiliary organization to maintain its organization and to operate in accordance with Education Code Sections 72670 – 72682 and with the regulations contained in Title 5 Sections 59250 et seq., as well as District Board Policy and Administrative Procedures.
- 8.4.13 The understanding that the auxiliary organization shall obtain the services and counsel of an attorney admitted to practice in the State of California whenever the need arises.
- 8.4.14 The understanding that the auxiliary organization shall not enter into any contract or other business arrangement involving real property either by lease involving payments of more than \$25,000 per annum and duration terms of more than one year, or by purchase without prior notification and

AP 3600 Auxiliary Organizations

consultation with the Chancellor.

9.0 Personnel

- 9.1 Each auxiliary organization shall develop general regulations to govern its operations, including policies and regulations concerning the salaries, working conditions, and benefits of its employees.
- 9.2 The aforesaid regulations shall not conflict with the implementing policies adopted by the Board of Trustees or with these procedures.
- 9.3 Except as otherwise provided in any board rules, the Board of Directors of each auxiliary organization shall, pursuant to Education Code Section 72672, provide salaries, working conditions and benefits for its full-time employees that are comparable to those provided District employees performing substantially similar services. For those full-time employees who perform services that are not substantially similar to the services performed by District employees, the salaries established shall be comparable to the salaries prevailing in other educational institutions in the area or commercial operations of like nature in the area.
- 9.4 Regular District employees may be employed by the auxiliary organization. District employees must resign or request a personal leave of absence from the District in order to accept employment with the auxiliary organization. District officers and employees who are required by the District's Conflict of Interest Code (AP 2710) to file disclosure of financial information are responsible to determine whether or not they are eligible to accept employment with the auxiliary organization immediately upon resignation from the District.
- 9.4.1 Educational Administrators or other Management Employees may be granted a personal leave of absence for two semesters, which may be extended to a maximum of 10 consecutive semesters.
- 9.4.2 Classified Management Employees may be granted a personal leave of absence for up to one year. This leave may not be extended beyond one year without the employee first having returned to active duty.
- 9.4.3 Academic (Faculty) Employees may be granted personal leave of absence for two semesters. The leave may be extended for not more than six consecutive semesters.
- 9.4.4 Classified Employees may be granted a personal leave of absence for up to one year. This leave may not be extended beyond one year without the employee first having returned to active duty.
- 9.5 The Board of Directors of each auxiliary organization may provide retirement benefits different from those provided comparable District employees and may withhold retirement benefits of permanent status benefits or both from temporary employees. For the purposes of this Procedure, a temporary employee is:
- 9.5.1 An employee employed for a specific research project, workshop, institute, or other special project funded by any grant, contract, or gift; or

AP 3600 Auxiliary Organizations

- 9.5.2 An employee whose contract of employment is for a fixed term not exceeding three years.
- 9.6 The Board of Directors of each auxiliary organization may withhold permanent status benefits from executive employees. For the purposes of this procedure, an executive employee is any management employee with responsibility for the development and execution of the auxiliary organization's policies and includes, but is not limited to, general managers, managers, directors and the like, as determined by the Board of Directors of each auxiliary organization.
- 9.7 Should retirement benefits be provided, they may, but need not be provided by the Public Employees' Retirement System. Any newly created auxiliary organization is exempted from the requirement of providing retirement benefits for a period not to exceed three years from the date on which the Board of Trustees recognizes the establishment of such auxiliary organization.
- 9.8 An auxiliary organization may contract with the District for the services of a District employee and reimburse the District for that portion of the employee's full-time assignment (and corresponding benefits) that is spent in providing said services.
- 10.0 Accounting and Reporting for Auxiliary Organizations**
- 10.1 The fiscal year of the auxiliary organization shall coincide with that of the District.
- 10.2 Each auxiliary organization shall develop an accounting system that is in accordance with generally accepted accounting principles.
- 10.3 The auxiliary organization shall implement financial standards that will assure its fiscal viability. Such standards shall include proper provision for professional management, adequate working capital, adequate reserve funds for current operations, capital replacements, contingencies, and adequate provisions for new business requirements.
- 10.4 Each auxiliary organization serving the District shall submit its programs and budgets for review at a time and in a manner specified by the Chancellor. Funds derived from indirect cost payments shall only be appropriated with the specific approval of the Chancellor. All uses of such funds shall be regularly reported to the Board of Trustees.
- 10.5 Should the Chancellor determine that any program or appropriation planned by an auxiliary organization is not consistent with District policy, the program or appropriation shall not be implemented. Further, should a program or appropriation which has received approval, upon review, be determined by the Chancellor to be operating outside the acceptable policy of the Board of Governors or the District, then that program or appropriation shall be discontinued by direction of the Chancellor until further review is accomplished and an appropriate adjustment is made.
- 10.6 The Board of Directors of an auxiliary organization shall approve all expenditure authorizations.

AP 3600 Auxiliary Organizations

11.0 Records and Annual Report of Auxiliary Organizations

- 11.1 Personnel and payroll records shall be maintained as permanent records by each auxiliary organization.
- 11.2 Adequate records of all other transactions of an auxiliary organization shall be maintained for a minimum of five years. Transactions of the organization include, but are not limited to, purchases, disbursements, and investments.
- 11.3 The auxiliary organization shall publicly disclose, on an annual basis, the value of services performed by District employees under the direction of the auxiliary organization and a description of the commensurate benefits provided to the District by the auxiliary organization pursuant to subdivision (j)(6) of Title 5 Section 59257.
- 11.4 An annual report shall be submitted to the Board of Directors of the auxiliary organization and to the Chancellor by September 15. The report shall include, but is not limited to:
 - 11.4.1 All financial statements required to be filed with the California Community Colleges Chancellor's Office.
 - 11.4.2 A comparison of budgeted and actual expenditures.
 - 11.4.3 A description of major accomplishments of the organization.
 - 11.4.4 A description of improvements proposed for operation of the organization.
- 11.5 Records maintained by an auxiliary organization shall be available to the public to inspect or copy at all times during the office hours of the auxiliary organization, pursuant to and with the exceptions provided in Education Code Sections 72690 et seq.

12.0 Annual Audit

- 12.1 Each auxiliary organization shall have an annual fiscal audit of any and all funds. The audit shall be performed by a certified public accountant in accordance with procedures prescribed by the Board of Governors, as contained in the *California Community College Auxiliary Organization Accounting and Reporting System*. Copies of the annual audit report shall be submitted to the Board of Trustees and to the California Community Colleges Chancellor's Office within 30 days after it is received by the auxiliary organization. Thereafter, it shall be a public record, except as otherwise provided by law. Such audits may be conducted as part of a fiscal audit of the District itself.
- 12.2 Auxiliary organizations shall annually publish an audited statement of their financial condition, which shall be disseminated as widely as feasible and be available to any person on request. A reasonable fee may be charged to cover the costs of providing a copy. An auxiliary organization shall comply with the requirement by:

AP 3600 Auxiliary Organizations

- 12.2.1 Publishing the audited financial statement in a campus newspaper; or
- 12.2.2 Publishing a notice in a campus newspaper indicating the on-campus location where copies of the financial statement may be obtained or reviewed; or
- 12.2.3 Publishing or noticing the audited statement in a campus bulletin or other appropriate medium if a campus newspaper is unavailable.

13.0 Insurance

- 13.1 An auxiliary organization shall secure and maintain insurance adequate to protect its operations from catastrophic losses and as required by law, including but not limited to, the following:
 - 13.1.1 Comprehensive liability;
 - 13.1.2 Property and extended coverage, when applicable;
 - 13.1.3 All risks, money, and securities;
 - 13.1.4 Fidelity and performance bonds covering its chief fiscal officer;
 - 13.1.5 Automotive liability when applicable; and
 - 13.1.6 Workers' Compensation.
- 13.2 In any insurance policy secured by the auxiliary organization, the District shall be named as additional insured.
- 13.3 A copy of each policy or endorsement or insurance certificates setting forth the coverage and limits shall be provided to the District within 30 days from the receipt of the document.
- 13.4 In obtaining the insurance coverage, the auxiliary organization may secure the insurance directly through its own broker or through the District.

14.0 Auxiliary Organizations: Use of Facilities

- 14.1 Facilities may be made available by the District to an auxiliary organization to perform the functions specified in these procedures or in an agreement, under the following circumstances:
 - 14.1.1 The auxiliary organization may occupy, operate, and use such District facilities as are mutually identified as appropriate for the functions and/or activities that have been undertaken by the auxiliary organization.
 - 14.1.2 The auxiliary organization shall pay to the District a charge or rental for the District facilities to be used by it in connection with the performance of its function or functions.

AP 3600 Auxiliary Organizations

14.1.3 The charge or rental to be paid by the auxiliary organization shall not require involved methods of computation, and shall be identified by the District and the auxiliary organization in sufficient time before it is incurred so that the auxiliary organization may determine to what extent it shall be liable.

14.1.4 The charge or rental to be incurred by an auxiliary organization for use of District facilities in excess of five days shall be incorporated into the agreement between the parties.

15.0 List of Auxiliary Organizations in Good Standing

15.1 Each year, the Chancellor shall provide to the Board of Trustees a list of all auxiliary organizations in good standing. All auxiliary organizations which, after periodic review in the manner specified hereinafter in these regulations, are found to be in compliance with applicable laws, policies, and procedures shall be included in the list.

15.2 When the Chancellor has reason to believe that a particular organization should be removed from the list of auxiliary organizations in good standing, a conference shall be held to determine whether such grounds for removal do in fact exist. The Board of Directors of such organization shall be entitled to participate in this conference, and shall have a minimum of 30 days notice to prepare a response to the issues that have been raised.

15.3 Based upon such conference, the Chancellor shall recommend to the Board of Trustees whether a particular organization should be removed from the list of auxiliary organizations in good standing. The Board of Trustees may, in its sole discretion, remove such an auxiliary organization from said list, and may make such other provisions consistent with law as may be appropriate with respect to an auxiliary organization not included on said list.

15.4 An organization so removed shall not be permitted to do any of the following:

15.4.1 Use the name of the District;

15.4.2 Have as a director any official in the District acting in their official capacity;

15.4.3 Operate a commercial service for the benefit of the District or any of its colleges; and

15.4.4 Receive gifts, property, or funds to be used for the benefit of the District or any of its colleges.

15.5 If the auxiliary organization is dissolved or ceases operations upon removal from the list of organizations in good standing, its net assets and liabilities shall be distributed according to the terms of the written agreement between the organization and the District.

AP 3600 Auxiliary Organizations

16.0 Funds

- 16.1 Funds of an auxiliary organization shall be used for purposes consistent with District policy where applicable, and shall not be used:
- 16.1.1 To support or oppose any candidate for public office, whether partisan or not, or to support or oppose any issue before the voters of the state or any subdivision thereof or any city, municipality, or local governmental entity of any kind.
 - 16.1.2 To make personal loans for nonprofit-educationally related purposes, except that such loans be made when specifically authorized by a trust instrument under which the funds were received.
- 16.2 Grants, bequests, trusts, donations, and gifts accepted by an auxiliary organization shall be maintained in accordance with policies and regulations established by the District.

17.0 Limitation on Transfer of Funds to Auxiliary Organizations

- 17.1 No funds or resources, other than funds or resources derived from gifts or bequests, shall be transferred by the District to any of its auxiliary organizations for the purpose of either avoiding laws or regulations which constrain community college districts or providing the District with an unfair advantage with respect to the application of any state funding mechanism. Such state funding mechanisms include, but are not limited to, general apportionment funding, capital outlay funding, Extended Opportunity Programs and Services funding, and funding for programs and services for disabled students.

18.0 Compliance Review by the Chancellor

- 18.1 All auxiliary organization procedures and practices shall be reviewed to determine compliance with Education Code Sections 72670 et seq., and the policies, rules, and regulations of the Board of Governors of the District. The Chancellor shall designate the individual to conduct this review, which shall be conducted at the end of the first complete fiscal year after its establishment and at least once every three years thereafter.
- 18.2 When the Chancellor's designee determines, after inspection and review, that certain auxiliary organization procedures and practices are not in compliance with policies, rules, and regulations of the Board of Governors and the District, a recommendation concerning the items of noncompliance shall be communicated in writing to the Chancellor and to the Board of Directors of the auxiliary organization. The Board of Directors shall reply in writing within 30 days, either describing the actions which will be taken, including time table, to bring said procedures and practices into compliance; or describing the reasons why the Board considers the procedures already to be in compliance.
- 18.3 If the Chancellor's designee considers the proposed corrective actions to be acceptable, the auxiliary organization shall be so informed. A second compliance

AP 3600 Auxiliary Organizations

review shall be held at the end of the time agreed to and the results communicated in writing to the Chancellor and to the Board of Directors.

18.4 When the auxiliary organization fails to provide an acceptable proposal for corrective actions or fails to implement successful corrective actions within the agreed upon time, the Chancellor shall inform the Board of Directors of such further action as they consider appropriate, which may include a recommendation to the Board of Trustees for termination of the contract.

19.0 Revisions of Rules and Procedures and Reports to the California Community Colleges Chancellor's Office

19.1 Rules and procedures for the administration of auxiliary organizations may be revised as necessary by the Chancellor or designee. The Board of Directors of each auxiliary organization in good standing shall be promptly notified in writing of such revisions and be informed of the date by which any changes in the organization's procedures must be accomplished.

19.2 Any such revisions shall be submitted to the California Community Colleges Chancellor's Office for approval.

19.3 The District shall report, as may be required from time to time, on the operation of its auxiliary organizations.

See Board Policy 3600, Auxiliary Organizations.

Date of Adoption: March 23, 2004

Date of Last Revision: March 23, 2026 District Consultation Council
February 24, 2020 District Consultation Council
September 25, 2017 District Consultation Council

AP 3600 Auxiliary Organizations

Reference:

Education Code Sections 72670 et seq.;
[Government Code Sections 12580 et seq.;](#)
Title 5 Sections 59250 et seq. [and 58300](#)

1.0 Definitions

- 1.1 **Board of Directors:** The term board of directors as used herein means the governing board of an auxiliary organization.
- 1.2 **Board of Trustees:** The term Board of Trustees as used herein means the Board of Trustees of the District.
- 1.3 **Board of Governors:** The term Board of Governors as used herein means the Board of Governors of the California Community Colleges.
- 1.4 **Chancellor:** The term Chancellor as used herein means the Chancellor of the District or designee.
- 1.5 **District:** The term District as used herein means the North Orange County Community College District.
- 1.6 **Associated Student Body:** The terms Associated Student Body, Associated Student Organization, Student Association, Student Organization, or ASB as used herein means an organization formed by any group of students from a College of the District in accordance with the provisions of Education Code Section 76060. All clubs and organizations recognized by an Associated Student Body or Organization shall be included in any auxiliary organization established by the Student Body or Organization.

2.0 Recognition and Establishment of Auxiliary Organizations

- 2.1 The Chancellor shall submit a recommendation to the Board of Trustees to establish an auxiliary organization when the organization will serve the District. The recommendation includes, but is not limited to, the following:
 - 2.1.1 The purpose(s) for which the auxiliary organization is to be established.
 - 2.1.2 Whether the proposed auxiliary organization will primarily serve the District or a particular college or North Orange Continuing Education.
 - 2.1.3 The functions which the auxiliary organization is intended to perform.
 - 2.1.4 The proposed bylaws and articles of incorporation for the auxiliary organization, including the size and composition of the Board of Directors.
 - 2.1.5 The proposed written agreement between the auxiliary organization and the District, as required in Title 5, Section 59259.

AP 3600 Auxiliary Organizations

- 2.2 The process of recognition shall be as follows:
- 2.2.1 When the Chancellor receives a request to establish an auxiliary organization, the Chancellor shall submit a recommendation concerning the establishment of said organization to the Board of Trustees within three months.
 - 2.2.2 The Board of Trustees shall hold a public hearing on each recommendation concerning the establishment of an auxiliary organization.
 - 2.2.3 At a subsequent scheduled meeting after the public hearing, the Board shall announce its decision concerning the establishment of the organization, and, if approved, authorize the functions it may perform, identify the number and category or categories of the Board of Directors and approve contractual arrangements.
- 2.3 At such time as the District recognizes an auxiliary organization, it shall submit to the California Community Colleges Chancellor's Office any written agreements with the auxiliary organization, as well as the articles of incorporation, bylaws, or other governing instruments.

3.0 Recognized Services, Programs, and Functions

- 3.1 Auxiliary organizations may be recognized and established by the Board of Trustees to perform the following services, programs, and functions which are integral part of the community college educational programs. The following supportive services and specified programs have been deemed to be appropriate:
- 3.1.1 Student association or organization activities;
 - 3.1.2 Bookstores;
 - 3.1.3 Food and campus services;
 - 3.1.4 Student union programs;
 - 3.1.5 Facilities and equipment, including parking;
 - 3.1.6 Loans, scholarships, grants-in-aid;
 - 3.1.7 Workshops, conferences, institutes and federal and specially funded projects;
 - 3.1.8 Alumni activities;
 - 3.1.9 Supplementary health services;
 - 3.1.10 Gifts, bequests, devises, endowments, and trusts; and
 - 3.1.11 Community relations programs.

AP 3600 Auxiliary Organizations

- 3.2 No auxiliary organization shall be authorized by the Board of Trustees to engage in any other function unless the Board of Governors amends Title 5 Section 59259 by adding said function to the list of approved functions of auxiliary organizations; or unless said function is essential to satisfy the non-profit corporation or tax laws of the State of California or the Federal tax laws.
- 3.3 Operations of commercial services on a campus shall be self-supporting when operated by an auxiliary organization.

4.0 Authority and Responsibility of Auxiliary Organizations

- 4.1 Enrollment in courses or programs offered by auxiliary organizations shall not be included in reports to the state for the purpose of receiving apportionment funding.
- 4.2 All services, programs, and activities that may be undertaken by an auxiliary organization shall be maintained for the general benefit of the educational program of the District. Upon Board of Trustees approval, an auxiliary organization may assume any of the services, programs, and activities listed in these procedures in order:
- 4.2.1 To provide the fiscal means and the management procedures that allow the District to carry on educationally related activities not normally funded by State apportionment;
- 4.2.2 To eliminate the undue difficulty that would otherwise arise under the usual governmental budgetary, purchasing, and other fiscal controls except as expressly prohibited by the Education Code or Title 5, or the District's procedures; or
- 4.2.3 To provide fiscal procedures and management systems that allow effective coordination of the auxiliary activities with the District in accordance with sound business practices.
- 4.3 Participation in workshops, conferences, or institutes offered by auxiliary organizations shall not be included in reports to the state for the purpose of receiving apportionment funding.

5.0 Composition of Boards of Directors

- 5.1 The boards of directors of each auxiliary organization shall have the following composition:
- 5.1.1 Student Associations or Organizations Established as Auxiliary Organizations: The Board of Directors shall consist primarily of students. The Director of Student Activities may attend and participate in meetings of the Board of Directors in order to advise on policy and to provide for the control and regulation required by Education Code Section 76060.
- 5.1.2 Other Auxiliary Organizations: Any other District approved auxiliary organization that is established pursuant to Education Code Sections

AP 3600 Auxiliary Organizations

72670 et seq. shall have a Board of Directors appointed in accordance with the organization's articles of incorporation or bylaws and consisting of voting membership from one or more of the following categories: Board of Trustees, faculty, administration, staff, members of the community, students.

- 5.2 The size of the Board of Directors of an auxiliary organization shall be at least large enough to accommodate the one or more categories from which board members are selected.
- 5.3 The Board of Directors shall have the advice and counsel of at least one attorney admitted to practice in California and at least one certified public accountant. Upon being notified of the certified public accountant selected by an auxiliary organization, the District shall forward the applicable auditing and reporting procedures to the selected certified public accountant. Neither the attorney nor the public accountant need be a member of the Board of Directors.

6.0 Conduct of Boards of Directors

- 6.1 No member of the Board of Directors of an auxiliary organization shall be financially interested in any contract or other transaction entered into by the Board of which ~~he/she is~~ **they are** a member. Any contract or transaction entered into in violation of this section is void.
- 6.2 No contract or other transaction entered into by the Board of Directors of an auxiliary organization is void under the provisions of Education Code Section 72677; nor shall any member of such board be disqualified or deemed guilty of misconduct in office under such provisions, if pursuant to Education Code Section 72678 both of the following conditions are met:
 - 6.2.1 The fact of such financial interest is disclosed or known to the Board of Directors and noted in the minutes, and the Board thereafter authorizes, approves, or ratifies the contract or transaction in good faith by a vote sufficient for the purpose without counting the vote or votes of such financially interested member or members.
 - 6.2.2 The contract or transaction is just and reasonable as to the auxiliary organization at the time it is authorized or approved.
- 6.3 The provisions of Section 6.2 (Education Code Section 72678) above shall not be applicable if any of the following conditions exist:
 - 6.3.1 The contract or transaction is between an auxiliary organization and a member of the Board of Directors of that auxiliary organization.
 - 6.3.2 The contract or transaction is between an auxiliary organization and a partnership or unincorporated association of which any member of the governing board of that auxiliary organization is a partner or in which ~~he or she is~~ **they are** the owner or holder, directly or indirectly, of a proprietorship interest.

AP 3600 Auxiliary Organizations

6.3.3 The contract or transaction is between an auxiliary organization and a corporation in which any member of the Board of Directors of that auxiliary organization is the owner or holder, directly or indirectly, of five percent or more of the outstanding common stock.

6.3.4 A member of the Board of Directors of an auxiliary organization is interested in a contract or transaction within the meaning of Education Code Section 72677 and without first disclosing such interest to the governing board at a public meeting of the Board, influences or attempts to influence another member or members of the Board to enter into the contract or transaction.

6.4 It is unlawful for any person to utilize any information, not a matter of public record, which is received by the person by reason of their membership on the Board of Directors of an auxiliary organization, for personal pecuniary gain, regardless of whether ~~he or she is~~ they are or ~~is~~ are not a member of the Board at the time such gain is realized.

6.5 To help ensure compliance with these provisions, the Board of Directors of any auxiliary organization should adopt a conflict of interest policy. Each director must review and acknowledge the conflict of interest policy annually. The conflict of interest policy may address, among other things, the following: appropriate board conduct, gifts, confidentiality, fiduciary responsibilities, and conflicts of interest.

7.0 Bylaws

7.1 The bylaws of an auxiliary organization shall include, but not be limited to, the following:

7.1.1 The number of members of the Board of Directors, the categories from which members shall be selected, and the method by which they shall be selected.

7.1.2 The size of the Board of Directors.

7.1.3 That at least one public business meeting will be held each quarter. The Board of Directors shall conduct its business in public meetings in accordance with the provisions of the Ralph M. Brown Act, Government Code Sections 54950 et seq.

7.1.4 The timetable for the preparation and adoption of its program and annual budget and the submission of both for review to the Chancellor.

7.1.5 That an attorney admitted to practice in this state and a licensed certified public accountant shall be selected to provide advice and counsel to the Board of Directors. Each shall have experience appropriate to the responsibility and shall have no financial interest in any contract or other transaction entered into by the Board, which ~~he/she serves~~ they serve.

AP 3600 Auxiliary Organizations

Neither the attorney nor the certified public accountant needs to be a member of the Board of Directors.

7.1.6 The procedures for approving expenditures.

7.1.7 The procedures for accepting gifts, donations, bequests, trusts and specially funded grants and other income.

8.0 Master Agreement between District and Auxiliary Organizations

8.1 In the recognition and establishment of an auxiliary organization, there shall be a written agreement between the District and the auxiliary organization, which sets forth the purposes of the auxiliary organization as permitted under this Regulation, and Title 5 Section 59259.

8.2 Should an auxiliary organization provide more than one service, program, or function, such service, program, or function may be authorized in one or more written contracts with the District. Such services, programs, and functions thereby performed by a auxiliary organization may also be part of a joint powers agreement in accordance with Education Code Section 72671 and Government Code Sections 6500 et seq.

8.3 An auxiliary organization shall provide only those services, programs, or functions authorized by a written agreement. No other service, program, or function shall be permitted or performed unless a written agreement between the District and the auxiliary organization is amended to provide otherwise.

8.4. The agreement shall include, but is not limited to, the following provisions:

8.4.1 The services, programs, or functions the auxiliary organization is to manage, operate, or administer.

8.4.2 A statement of the reasons for administration of the functions by the auxiliary organization instead of by the District under usual District procedures.

8.4.3 The areas of authority and responsibility of the auxiliary organization and the District or College.

8.4.4 The facilities and services to be made available by the District to permit the auxiliary organization to perform the services, programs, or functions specified in the written agreement.

8.4.5 The charge or rental to be paid to the District by the auxiliary organization for the facilities used or services provided in connection with the performance of its function. The charge or rental specified shall be identified in sufficient time before it is incurred so that the organization may determine to what extent it is liable.

AP 3600 Auxiliary Organizations

- 8.4.6 ~~Full reimbursement to the District for services performed by the District or by District employees in support of the auxiliary organization. No more than 50% of the reimbursement may be made in the form of non-monetary benefits that the auxiliary organization provides to the District, such as increased community awareness or other such benefits that are agreed upon by authorized District officials and the auxiliary organization. The District shall assign a good faith reimbursement value to such non-monetary benefits.~~ The value, form, and manner of District reimbursement by an auxiliary organization in tangible or intangible benefits for the District's provision of district employees, if any, to perform services under the direction of the auxiliary organization. Tangible benefits are financially quantifiable and may include: financial support to the college, student scholarships, and tuition waiver programs; contributions to student athletic, and instructional programs; unrecovered costs; use of auxiliary services, products, or facilities; marketing or promotional events; cash payments; or similar benefits. Intangible benefits are non-monetary and qualitative in nature, and may include: promotion of the college's brand; maintenance and growth of donor data and protection of donor privacy; growth of college endowments and assets; social media engagement; enrollment growth due to funding support; in-kind services of auxiliary board members and executive staff; the performance of functions assigned to the auxiliary; improved relations with college constituencies; and other forms of good will, or similar benefits. Student body auxiliary organizations may be exempt from reimbursing all or any portion of the costs for such services. ~~Methods of proration where services are performed by District employees for the organization shall be as mutually determined.~~
- 8.4.7 A mutually agreed upon method of determining in advance to what extent the organization shall be liable for indirect costs relating to specially funded programs (including federally sponsored programs).
- 8.4.8 The responsibility for maintenance and payment of operating expenses.
- 8.4.9 Proposed expenditures for public relations or other purposes, which would serve to augment District appropriations for operation of the District. With respect to these expenditures, the auxiliary organization may expend funds in such amount and for such purposes as are approved by the Board of Directors of the auxiliary organization. The Board of Directors shall file with the Chancellor a statement of such policy on accumulation and use of public relations funds. The statement shall include the policy and procedure on solicitation of funds, source of funds, amounts, and purpose for which the funds will be used, allowable expenditures, and procedures of control.
- 8.4.10 The disposition to be made of net earnings derived from the operation of the auxiliary organization, including earnings derived from facilities owned and leased by the auxiliary organization, and provisions for reserves.
- 8.4.11 The disposition to be made of net assets and liabilities on dissolution of the

AP 3600 Auxiliary Organizations

auxiliary organization or cessation of the operations under the agreement.

8.4.12 The covenant of the auxiliary organization to maintain its organization and to operate in accordance with Education Code Sections 72670 – 72682 and with the regulations contained in Title 5 Sections 59250 et seq., as well as District Board Policy and Administrative Procedures.

8.4.13 The understanding that the auxiliary organization shall obtain the services and counsel of an attorney admitted to practice in the State of California whenever the need arises.

8.4.14 The understanding that the auxiliary organization shall not enter into any contract or other business arrangement involving real property either by lease involving payments of more than \$25,000 per annum and duration terms of more than one year, or by purchase without prior notification and consultation with the Chancellor.

9.0 Personnel

9.1 Each auxiliary organization shall develop general regulations to govern its operations, including policies and regulations concerning the salaries, working conditions, and benefits of its employees.

9.2 The aforesaid regulations shall not conflict with the implementing policies adopted by the Board of Trustees or with these procedures.

9.3 Except as otherwise provided in any board rules, the Board of Directors of each auxiliary organization shall, pursuant to Education Code Section 72672, provide salaries, working conditions and benefits for its full-time employees that are comparable to those provided District employees performing substantially similar services. For those full-time employees who perform services that are not substantially similar to the services performed by District employees, the salaries established shall be comparable to the salaries prevailing in other educational institutions in the area or commercial operations of like nature in the area.

9.4 Regular District employees may be employed by the auxiliary organization. District employees must resign or request a personal leave of absence from the District in order to accept employment with the auxiliary organization. District officers and employees who are required by the District's Conflict of Interest Code (AP 2710) to file disclosure of financial information are responsible to determine whether or not they are eligible to accept employment with the auxiliary organization immediately upon resignation from the District.

9.4.1 Educational Administrators or other Management Employees may be granted a personal leave of absence for two semesters, which may be extended to a maximum of 10 consecutive semesters.

9.4.2 Classified Management Employees may be granted a personal leave of absence for up to one year. This leave may not be extended beyond one year without the employee first having returned to active duty.

AP 3600 Auxiliary Organizations

9.4.3 Academic (Faculty) Employees may be granted personal leave of absence for two semesters. The leave may be extended for not more than six consecutive semesters.

9.4.4 Classified Employees may be granted a personal leave of absence for up to one year. This leave may not be extended beyond one year without the employee first having returned to active duty.

9.5 The Board of Directors of each auxiliary organization may provide retirement benefits different from those provided comparable District employees and may withhold retirement benefits of permanent status benefits or both from temporary employees. For the purposes of this Procedure, a temporary employee is:

9.5.1 An employee employed for a specific research project, workshop, institute, or other special project funded by any grant, contract, or gift; or

9.5.2 An employee whose contract of employment is for a fixed term not exceeding three years.

9.6 The Board of Directors of each auxiliary organization may withhold permanent status benefits from executive employees. For the purposes of this procedure, an executive employee is any management employee with responsibility for the development and execution of the auxiliary organization's policies and includes, but is not limited to, general managers, managers, directors and the like, as determined by the Board of Directors of each auxiliary organization.

9.7 Should retirement benefits be provided, they may, but need not be provided by the Public Employees' Retirement System. Any newly created auxiliary organization is exempted from the requirement of providing retirement benefits for a period not to exceed three years from the date on which the Board of Trustees recognizes the establishment of such auxiliary organization.

9.8 An auxiliary organization may contract with the District for the services of a District employee and reimburse the District for that portion of the employee's full-time assignment (and corresponding benefits) that is spent in providing said services.

10.0 Accounting and Reporting for Auxiliary Organizations

10.1 The fiscal year of the auxiliary organization shall coincide with that of the District.

10.2 Each auxiliary organization shall develop an accounting system that is in accordance with generally accepted accounting principles.

10.3 The auxiliary organization shall implement financial standards that will assure its fiscal viability. Such standards shall include proper provision for professional management, adequate working capital, adequate reserve funds for current operations, capital replacements, contingencies, and adequate provisions for new business requirements.

10.4 Each auxiliary organization serving the District shall submit its programs and budgets for review at a time and in a manner specified by the Chancellor.

AP 3600 Auxiliary Organizations

Funds derived from indirect cost payments shall only be appropriated with the specific approval of the Chancellor. All uses of such funds shall be regularly reported to the Board of Trustees.

- 10.5 Should the Chancellor determine that any program or appropriation planned by an auxiliary organization is not consistent with District policy, the program or appropriation shall not be implemented. Further, should a program or appropriation which has received approval, upon review, be determined by the Chancellor to be operating outside the acceptable policy of the Board of Governors or the District, then that program or appropriation shall be discontinued by direction of the Chancellor until further review is accomplished and an appropriate adjustment is made.
- 10.6 The Board of Directors of an auxiliary organization shall approve all expenditure authorizations.
- 11.0 Records and Annual Report of Auxiliary Organizations**
- 11.1 Personnel and payroll records shall be maintained as permanent records by each auxiliary organization.
- 11.2 Adequate records of all other transactions of an auxiliary organization shall be maintained for a minimum of five years. Transactions of the organization include, but are not limited to, purchases, disbursements, and investments.
- 11.3 The auxiliary organization shall publicly disclose, on an annual basis, the value of services performed by District employees under the direction of the auxiliary organization and a description of the commensurate benefits provided to the District by the auxiliary organization pursuant to subdivision (j)(6) of Title 5 Section 59257.**
- ~~11.3~~ 11.4 An annual report shall be submitted to the Board of Directors of the auxiliary organization and to the Chancellor by September 15. The report shall include, but is not limited to:
- ~~11.3~~ 11.4.1 All financial statements required to be filed with the California Community Colleges Chancellor's Office.
- ~~11.3~~ 11.4.2 A comparison of budgeted and actual expenditures.
- ~~11.3~~ 11.4.3 A description of major accomplishments of the organization.
- ~~11.3~~ 11.4.4 A description of improvements proposed for operation of the organization.
- ~~11.4~~ 11.5 Records maintained by an auxiliary organization shall be available to the public to inspect or copy at all times during the office hours of the auxiliary organization, pursuant to and with the exceptions provided in Education Code Sections 72690 et seq.

AP 3600 Auxiliary Organizations

12.0 Annual Audit

- 12.1 Each auxiliary organization shall have an annual fiscal audit of any and all funds. The audit shall be performed by a certified public accountant in accordance with procedures prescribed by the Board of Governors, as contained in the *California Community College Auxiliary Organization Accounting and Reporting System*. Copies of the annual audit report shall be submitted to the Board of Trustees and to the California Community Colleges Chancellor's Office within 30 days after it is received by the auxiliary organization. Thereafter, it shall be a public record, except as otherwise provided by law. Such audits may be conducted as part of a fiscal audit of the District itself.
- 12.2 Auxiliary organizations shall annually publish an audited statement of their financial condition, which shall be disseminated as widely as feasible and be available to any person on request. A reasonable fee may be charged to cover the costs of providing a copy. An auxiliary organization shall comply with the requirement by:
- 12.2.1 Publishing the audited financial statement in a campus newspaper; or
 - 12.2.2 Publishing a notice in a campus newspaper indicating the on-campus location where copies of the financial statement may be obtained or reviewed; or
 - 12.2.3 Publishing or noticing the audited statement in a campus bulletin or other appropriate medium if a campus newspaper is unavailable.

13.0 Insurance

- 13.1 An auxiliary organization shall secure and maintain insurance adequate to protect its operations from catastrophic losses and as required by law, including but not limited to, the following:
- 13.1.1 Comprehensive liability;
 - 13.1.2 Property and extended coverage, when applicable;
 - 13.1.3 All risks, money, and securities;
 - 13.1.4 Fidelity and performance bonds covering its chief fiscal officer;
 - 13.1.5 Automotive liability when applicable; and
 - 13.1.6 Workers' Compensation.
- 13.2 In any insurance policy secured by the auxiliary organization, the District shall be named as additional insured.
- 13.3 A copy of each policy or endorsement or insurance certificates setting forth the coverage and limits shall be provided to the District within 30 days from the receipt of the document.

AP 3600 Auxiliary Organizations

13.4 In obtaining the insurance coverage, the auxiliary organization may secure the insurance directly through its own broker or through the District.

14.0 Auxiliary Organizations: Use of Facilities

14.1 Facilities may be made available by the District to an auxiliary organization to perform the functions specified in these procedures or in an agreement, under the following circumstances:

14.1.1 The auxiliary organization may occupy, operate, and use such District facilities as are mutually identified as appropriate for the functions and/or activities that have been undertaken by the auxiliary organization.

14.1.2 The auxiliary organization shall pay to the District a charge or rental for the District facilities to be used by it in connection with the performance of its function or functions.

14.1.3 The charge or rental to be paid by the auxiliary organization shall not require involved methods of computation, and shall be identified by the District and the auxiliary organization in sufficient time before it is incurred so that the auxiliary organization may determine to what extent it shall be liable.

14.1.4 The charge or rental to be incurred by an auxiliary organization for use of District facilities in excess of five days shall be incorporated into the agreement between the parties.

~~14.1.5 An auxiliary organization shall provide full reimbursement to the District for any services performed by District employees under the direction of the auxiliary organization. Methods of proration where services are performed by District employees for the auxiliary organization shall be simple and equitable.~~

15.0 List of Auxiliary Organizations in Good Standing

15.1 Each year, the Chancellor shall provide to the Board of Trustees a list of all auxiliary organizations in good standing. All auxiliary organizations which, after periodic review in the manner specified hereinafter in these regulations, are found to be in compliance with applicable laws, policies, and procedures shall be included in the list.

15.2 When the Chancellor has reason to believe that a particular organization should be removed from the list of auxiliary organizations in good standing, a conference shall be held to determine whether such grounds for removal do in fact exist. The Board of Directors of such organization shall be entitled to participate in this conference, and shall have a minimum of 30 days notice to prepare a response to the issues that have been raised.

15.3 Based upon such conference, the Chancellor shall recommend to the Board of Trustees whether a particular organization should be removed from the list of

AP 3600 Auxiliary Organizations

auxiliary organizations in good standing. The Board of Trustees may, in its sole discretion, remove such an auxiliary organization from said list, and may make such other provisions consistent with law as may be appropriate with respect to an auxiliary organization not included on said list.

15.4 An organization so removed shall not be permitted to do any of the following:

15.4.1 Use the name of the District;

15.4.2 Have as a director any official in the District acting in ~~his/her~~ **their** official capacity;

15.4.3 Operate a commercial service for the benefit of the District or any of its colleges; and

15.4.4 Receive gifts, property, or funds to be used for the benefit of the District or any of its colleges.

15.5 If the auxiliary organization is dissolved or ceases operations upon removal from the list of organizations in good standing, its net assets and liabilities shall be distributed according to the terms of the written agreement between the organization and the District.

16.0 Funds

16.1 Funds of an auxiliary organization shall be used for purposes consistent with District policy where applicable, and shall not be used:

16.1.1 To support or oppose any candidate for public office, whether partisan or not, or to support or oppose any issue before the voters of the state or any subdivision thereof or any city, municipality, or local governmental entity of any kind.

16.1.2 To make personal loans for nonprofit-educationally related purposes, except that such loans be made when specifically authorized by a trust instrument under which the funds were received.

16.2 Grants, bequests, trusts, donations, and gifts accepted by an auxiliary organization shall be maintained in accordance with policies and regulations established by the District.

17.0 Limitation on Transfer of Funds to Auxiliary Organizations

17.1 No funds or resources, other than funds or resources derived from gifts or bequests, shall be transferred by the District to any of its auxiliary organizations for the purpose of either avoiding laws or regulations which constrain community college districts or providing the District with an unfair advantage with respect to the application of any state funding mechanism. Such state funding mechanisms include, but are not limited to, general apportionment funding, capital outlay funding, Extended Opportunity Programs and Services funding, and funding for

AP 3600 Auxiliary Organizations

programs and services for disabled students.

18.0 Compliance Review by the Chancellor

- 18.1 All auxiliary organization procedures and practices shall be reviewed to determine compliance with Education Code Sections 72670 et seq., and the policies, rules, and regulations of the Board of Governors of the District. The Chancellor shall designate the individual to conduct this review, which shall be conducted at the end of the first complete fiscal year after its establishment and at least once every three years thereafter.
- 18.2 When the Chancellor's designee determines, after inspection and review, that certain auxiliary organization procedures and practices are not in compliance with policies, rules, and regulations of the Board of Governors and the District, a recommendation concerning the items of noncompliance shall be communicated in writing to the Chancellor and to the Board of Directors of the auxiliary organization. The Board of Directors shall reply in writing within 30 days, either describing the actions which will be taken, including time table, to bring said procedures and practices into compliance; or describing the reasons why the Board considers the procedures already to be in compliance.
- 18.3 If the Chancellor's designee considers the proposed corrective actions to be acceptable, the auxiliary organization shall be so informed. A second compliance review shall be held at the end of the time agreed to and the results communicated in writing to the Chancellor and to the Board of Directors.
- 18.4 When the auxiliary organization fails to provide an acceptable proposal for corrective actions or fails to implement successful corrective actions within the agreed upon time, the Chancellor shall inform the Board of Directors of such further action as ~~he/she~~ **they** considers appropriate, which may include a recommendation to the Board of Trustees for termination of the contract.

19.0 Revisions of Rules and Procedures and Reports to the California Community Colleges Chancellor's Office

- 19.1 Rules and procedures for the administration of auxiliary organizations may be revised as necessary by the Chancellor or designee. The Board of Directors of each auxiliary organization in good standing shall be promptly notified in writing of such revisions and be informed of the date by which any changes in the organization's procedures must be accomplished.
- 19.2 Any such revisions shall be submitted to the California Community Colleges Chancellor's Office for approval.
- 19.3 The District shall report, as may be required from time to time, on the operation of its auxiliary organizations.

See Board Policy 3600, Auxiliary Organizations.

AP 3600 Auxiliary Organizations

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September 25, 2017 District Consultation Council

PROPOSED

AP 3750 Use of Copyrighted Material

Reference:

**U.S. Code Title 17, Copyright Act of 1976;
Education Code Sections 32360 and 67302**

1.0 Employees and students shall not reproduce copyrighted materials without prior permission of the copyright owner, except as allowed by the “fair use” doctrine.

2.0 Fair Use (Reference: Copyright Act, Section 107)

2.1 The “fair use” doctrine permits limited use of copyrighted materials in certain situations, including teaching and scholarship. In some instances, copyright owner permission may be required for works that fall within ‘fair use.’

2.2 Single Copying for Teachers

2.2.1 A single copy may be made of any of the following by or for a teacher at their individual request for their scholarly research or use in teaching or preparation to teach a class:

2.2.2.1 A chapter from a book.

2.2.2.2 An article from a periodical or newspaper.

2.2.2.3 A short story, short essay, or short poem, whether or not from a collective work.

2.2.2.4 A chart, graph, diagram, drawing, cartoon, or picture from a book, periodical, or newspaper.

2.3 Multiple Copies for Classroom Use

2.3.1 Multiple copies (not to exceed in any event more than one copy per pupil in a course) may be made by or for the teacher giving the course for classroom use or discussion, provided that:

2.3.1.1 The copying meets the tests of brevity and spontaneity as defined below.

2.3.1.2 Meets the cumulative-effect test as defined below.

2.3.1.3 Each copy includes a notice of copyright.

2.3.2 Definitions:

2.3.2.1 Brevity

2.3.2.1.1 Poetry: (a) A complete poem if less than 250 words and if printed on not more than two pages or (b) from a longer poem, an excerpt of not more than 250

AP 3750 Use of Copyrighted Material

words.

2.3.2.1.2 Prose: (a) Either a complete article, story or essay of less than 2,500 words, or (b) an excerpt from any prose work of not more than 1,000 words or 10% of the work, whichever is less, but in any event a minimum of 500 words. (Each of the numerical limits stated above may be expanded to permit the completion of an unfinished line of a poem or of an unfinished prose paragraph.)

2.3.2.1.3 Illustration: One chart, graph, diagram, drawing, cartoon or picture per book or per periodical issue.

2.3.2.1.4 “Special” works: Certain works in poetry, prose, or in “poetic prose,” which often combine language with illustrations and which are intended sometimes for children and at other times for a more general audience fall short of 2,500 words in their entirety. Paragraph 2.3.2.1.1 above notwithstanding such “special works” may not be reproduced in their entirety; however, an excerpt comprising not more than two of the published pages of such special work and containing not more than 10% of the words found in the text thereof may be reproduced.

2.3.2.2 Spontaneity:

2.3.2.2.1 The copying is at the instance and inspiration of the individual teacher.

2.3.2.2.2 The inspiration and decision to use the work and the moment of its use for maximum teaching effectiveness are so close in time that it would be unreasonable to expect a timely reply to a request for permission.

2.3.2.3 Cumulative Effect:

2.3.2.3.1 The copying of the material is for only one course in the school in which the copies are made.

2.3.2.3.2 Not more than one short poem, article, story, essay or two excerpts may be copied from the same author, nor more than three from the same collective work or periodical volume during one class term.

2.3.2.3.3 There shall not be more than nine instances of such multiple copying for one course during one class term. (The limitations stated in 2.3.2.3.1 and 2.3.2.3.2

AP 3750 Use of Copyrighted Material

above shall not apply to current news periodicals and newspapers and current news sections of other periodicals.

2.4 Prohibitions

2.4.1 Notwithstanding any of the above, the following shall be prohibited:

2.4.1.1 Copying shall not be used to create or to replace or substitute for anthologies, compilations, or collective works. Such replacement or substitution may occur whether copies of various works or excerpts therefrom are accumulated or are reproduced and used separately.

2.4.1.2 There shall be no copying of or from works intended to be “consumable” in the course of study or teaching. These include workbooks, exercises, standardized tests and test booklets, and answer sheets and like consumable material.

2.4.1.3 Copying shall not:

2.4.1.3.1 Substitute for the purchase of books, publisher’s reprints, or periodicals.

2.4.1.3.2 Be directed by higher authority.

2.4.1.3.3 Be repeated with respect to the same item by the same teacher from term to term.

2.4.1.4 No charge shall be made to the student beyond the actual cost of the photocopying.

3.0 **Compilations: (Reference: “Basic Books, Inc. v. Kinko’s Graphics Corp. [S.D.N.Y. 1991] 758 F. Supp. 1522; and Princeton University Press v. Michigan Document Services, Inc., [6th Cir. 1996] F. 3d 1381.)**

3.1 Permission from the copyright owner should be obtained when using excerpts of copyrighted work to create anthologies or “course packs,” even if the excerpts fall under the definitions in the “fair use” doctrine.

4.0 **Online Courses: (Reference: The TEACH [Technology, Education and Copyright Harmonization] Act, USC 17, Copyright Act, Sections 110(2) and 112.)**

4.1 The Teach Act provides instructors greater flexibility to use third party copyrighted works in online courses. An individual assessment will be required to determine whether a given use is protected under the Act. The following criteria are generally required:

4.1.1 The online instruction is mediated by an instructor.

AP 3750 Use of Copyrighted Material

- 4.1.2 The transmission of the material is limited to receipt by students enrolled in the course.
- 4.1.3 Technical safeguards are used to prevent retention of the transmission for longer than the class session.
- 4.1.4 The performance is either of a non-dramatic work or a “reasonable and limited portion” of any other work that is comparable to that displayed in a live classroom session.
- 4.1.5 The work is not a textbook, course pack, or other material typically purchased or acquired by students for their independent use and retention, including commercial works that are sold or licensed for the purposes of digital distance education.
- 4.1.6 The District does not know, or have reason to know, that the copy of the work was not lawfully made or acquired.
- 4.1.7 The District notifies students that the works may be subject to copyright protection and that they may not violate the legal rights of the copyright holder.

5.0 Obtaining Permission to Use Copyrighted Material

- 5.1 Employees copying materials in either the Campus Bookstore or the Mailroom are required to sign a statement acknowledging that the print request is in compliance with all applicable copyright laws.
- 5.2 It is the sole responsibility of the faculty and/or staff member requesting the copies to ensure materials meet copyright standards.
- 5.3 Employees unsure as to whether they are violating copyright law will be directed to the U.S. Copyright Office’s website at <http://www.loc.gov/copyright>.

See Board Policy 3720, Computer and Electronic Communication Systems and Administrative Procedure 3720, Computer and Electronic Communication Systems.

Date of Adoption: December 13, 2004

Date of Last Revision: April 27, 2020 District Consultation Council

Date of Last Review: March 23, 2026 District Consultation Council

AP 3810 Claims Against the District

Reference:

Education Code Section 72502;
Government Code Sections 900 et seq., 910 et seq., and 935

1.0 Claims and Actions Against the District

1.1 Any and all claims for money or damages against the District must be presented to, and acted upon, in accordance with the following procedures. Compliance with these procedures is a prerequisite to any court action, unless the claim is governed by statutes or regulations which expressly relieve the claimant from the obligation to comply with this policy and the claims procedures set forth in Government Code Sections 900 et seq.

1.2 If a claim, amendment to a claim, or application for leave to present a late claim is presented or sent by mail, or if any notice regarding a claim or application is given by mail, the claim, amendment, application, or notice shall be deposited in the United States mail, in a sealed envelope, properly addressed, with postage paid. Any period of notice and any duty to respond after receipt of service of a claim, amendment application, or notice set forth in this Board policy is extended five days upon service by mail, if the place of address is within the State of California, 10 days if the place of address is within the United States, and 20 days if the place of address is outside the United States. Proof of mailing may be made in the manner prescribed by the Code of Civil Procedure Section 1013a. (Government Code Section 915.2)

2.0 Time Limitations

2.1 Claims for money or damages relating to a cause of action for death, injury to a person or personal property, or damage to growing crops, shall be presented to the Board of Trustees not later than six months after the accrual of the cause of action. (Government Code Sections 905 and 911.2)

2.2 Claims for money or damages as authorized in Government Code Section 905 that are not included in 2.1 shall be filed not later than one year from the date the cause of action accrues. (Government Code Sections 905, 911.2, and 935)

3.0 Late Claims

3.1 Claims under "Time Limitations" paragraph 2.1, which are filed outside the specified time limitation must be accompanied by an application to file a late claim. Such claim and application to file a late claim must be filed not later than one year after the accrual of the cause of action. If a claim under paragraph 2.1 is filed later than six months after the accrual of the cause of action and is not accompanied by the application, the Board of Trustees or Vice Chancellor, Administrative Services, may, within 45 days, give written notice that the claim was not filed timely and that it is being returned without further action.

3.2 The application shall state the reason for the delay in presenting the claim. The Board of Trustees shall grant or deny the application within 45 days after it is

AP 3810 Claims Against the District

presented. By mutual agreement of the claimant and the Board of Trustees, such 45-day period may be extended by written agreement made before the expiration of such period. If the Board of Trustees does not take action on the application within 45 days, it shall be deemed to have been denied on the 45th day unless such time period has been extended, in which case it shall be denied on the last day of the period specified in the extension agreement.

- 3.3 If the application to present a late claim is denied, the claimant shall be given notice in the form set forth in Government Code Section 911.8. (Government Code Sections 911.3, 911.4, 911.6, 911.8, 912.2, and 935)

4.0 Delivery and Form of Claim

- 4.1 A claim, any amendment thereto, or an application for leave to present a late claim shall be deemed presented when delivered to the Office of the Vice Chancellor, Administrative Services, or deposited in a post office, sub-post office, substation, or mail chute or other like facility maintained by the U.S. Government in a sealed envelope properly addressed to the District Office with postage paid. (Government Code Sections 915 and 915.2)

- 4.2 Claims shall be submitted on the District's approved claim form, which may be obtained in the Risk Management Office of the District, or in the Physical Plant\Facilities Offices on the college campus, shall provide all of the information required by Government Code Section 910 and shall be signed by the claimant or a person acting on the claimant's behalf. Any claim not presented using the form may be returned to the person presenting it. A claim returned for failure to use the form may be resubmitted using the appropriate form within the time in which a claim may be presented. (Government Code Sections 910, 910.3, 910.4, and 911.2)

5.0 Notice of Claim Insufficiency

- 5.1 The Vice Chancellor, Administrative Services, shall cause to have all claims reviewed for sufficiency of information. The Vice Chancellor or designee may, within 20 days of receipt of claim, either personally deliver or mail to claimant a notice stating deficiencies in the claim presented. If such notice is delivered or sent to claimant, the Board of Trustees shall not act upon the claim until at least 15 days after such notice is sent. (Government Code Sections 910.8 and 915.4)

6.0 Amendments to Claim

- 6.1 Claims may be amended within the above time limits or prior to final action by the Board of Trustees, whichever is later, if the claim, as amended, relates to the same transaction or occurrence which gave rise to the original claim.

7.0 Action on Claim

- 7.1 Within 45 days after the presentation or amendment of a claim, the Board of Trustees shall take action on the claim. This time limit may be extended by written agreement before the expiration of the 45-day period or before legal action is

AP 3810 Claims Against the District

commended or barred by legal limitations. The Chancellor or designee shall transmit to the claimant a notice of action taken. If no action is taken by the Board of Trustees, the claim shall be deemed to have been rejected. (Government Code Section 912.4)

8.0 Retroactivity

- 8.1 This procedure shall apply retroactively to any causes of action or claims for money or damages that accrued prior to adoption of this procedure.

See Board Policy 3810, Claims Against the District; Board Policy 6540, Insurance; and Administrative Procedure 6540, Insurance.

Date of Adoption: March 23, 2004

Date of Last Revision: March 23, 2026 District Consultation Council
April 27, 2020 District Consultation Council
October 11, 2005

AP 3810 Claims Against the District

Reference:

Education Code Section 72502;
Government Code Sections 900 et seq., and 910 et seq., and 935

1.0 Claims and Actions Against the District

- 1.1 Any and all claims for money or damages against the District must be presented to, and acted upon, in accordance with the following procedures. Compliance with these procedures is a prerequisite to any court action, unless the claim is governed by statutes or regulations which expressly relieve the claimant from the obligation to comply with this policy and the claims procedures set forth in Government Code Sections 900 et seq.
- 1.2 If a claim, amendment to a claim, or application for leave to present a late claim is presented or sent by mail, or if any notice regarding a claim or application is given by mail, the claim, amendment, application, or notice shall be deposited in the United States mail, in a sealed envelope, properly addressed, with postage paid. Any period of notice and any duty to respond after receipt of service of a claim, amendment application, or notice set forth in this Board policy is extended five days upon service by mail, if the place of address is within the State of California, 10 days if the place of address is within the United States, and 20 days if the place of address is outside the United States. Proof of mailing may be made in the manner prescribed by the Code of Civil Procedure Section 1013a. (Government Code Section 915.2)

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- 2.1 Claims for money or damages relating to a cause of action for death, injury to a person or personal property, or damage to growing crops, shall be presented to the Board of Trustees not later than six months after the accrual of the cause of action. (Government Code Sections 905 and 911.2)
- 2.2 Claims for money or damages as authorized in Government Code Section 905 that are not included in 2.1 shall be filed not later than one year from the date the cause of action accrues. (Government Code Sections 905, 911.2, and 935)

3.0 Late Claims

- 3.1 Claims under "Time Limitations" paragraph 2.1, which are filed outside the specified time limitation must be accompanied by an application to file a late claim. Such claim and application to file a late claim must be filed not later than one year after the accrual of the cause of action. If a claim under paragraph 2.1 is filed later than six months after the accrual of the cause of action and is not accompanied by the application, the Board of Trustees or Vice Chancellor, ~~Finance and Facilities~~ **Administrative Services**, may, within 45 days, give written notice that the claim was not filed timely and that it is being returned without further action.
- 3.2 The application shall state the reason for the delay in presenting the claim. The Board of Trustees shall grant or deny the application within 45 days after it is

AP 3810 Claims Against the District

presented. By mutual agreement of the claimant and the Board of Trustees, such 45-day period may be extended by written agreement made before the expiration of such period. If the Board of Trustees does not take action on the application within 45 days, it shall be deemed to have been denied on the 45th day unless such time period has been extended, in which case it shall be denied on the last day of the period specified in the extension agreement.

- 3.3 If the application to present a late claim is denied, the claimant shall be given notice in the form set forth in Government Code Section 911.8. (Government Code Sections 911.3, 911.4, 911.6, 911.8, 912.2, and 935)

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- 4.1 A claim, any amendment thereto, or an application for leave to present a late claim shall be deemed presented when delivered to the Office of the Vice Chancellor, ~~Finance and Facilities~~ **Administrative Services**, or deposited in a post office, sub-post office, substation, or mail chute or other like facility maintained by the U.S. Government in a sealed envelope properly addressed to the District Office with postage paid. (Government Code Sections 915 and 915.2)

- 4.2 Claims shall be submitted on the District's approved claim form, which may be obtained in the Risk Management Office of the District, or in the Physical Plant\Facilities Offices on the college campus, shall provide all of the information required by Government Code Section 910 and shall be signed by the claimant or a person acting on the claimant's behalf. Any claim not presented using the form may be returned to the person presenting it. A claim returned for failure to use the form may be resubmitted using the appropriate form within the time in which a claim may be presented. (Government Code Sections 910, 910.3, 910.4, and 911.2)

5.0 Notice of Claim Insufficiency

- 5.1 The Vice Chancellor, ~~Finance and Facilities~~ **Administrative Services**, shall cause to have all claims reviewed for sufficiency of information. The Vice Chancellor or designee may, within 20 days of receipt of claim, either personally deliver or mail to claimant a notice stating deficiencies in the claim presented. If such notice is delivered or sent to claimant, the Board of Trustees shall not act upon the claim until at least 15 days after such notice is sent. (Government Code Sections 910.8 and 915.4)

6.0 Amendments to Claim

- 6.1 Claims may be amended within the above time limits or prior to final action by the Board of Trustees, whichever is later, if the claim, as amended, relates to the same transaction or occurrence which gave rise to the original claim.

7.0 Action on Claim

- 7.1 Within 45 days after the presentation or amendment of a claim, the Board of Trustees shall take action on the claim. This time limit may be extended by written

AP 3810 Claims Against the District

agreement before the expiration of the 45-day period or before legal action is commenced or barred by legal limitations. The Chancellor or designee shall transmit to the claimant a notice of action taken. If no action is taken by the Board of Trustees, the claim shall be deemed to have been rejected. (Government Code Section 912.4)

8.0 Retroactivity

- 8.1 This procedure shall apply retroactively to any causes of action or claims for money or damages that accrued prior to adoption of this procedure.

See Board Policy 3810, Claims Against the District; Board Policy 6540, Insurance; and Administrative Procedure 6540, Insurance.

Date of Adoption: March 23, 2004

Date of Last Revision: April 27, 2020 District Consultation Council
October 11, 2005

PROPOSED

AP 3820 Gifts and Donations

Reference:

Education Code Section 72122

- 1.0 When gifts or donations are received, the appropriate manager of the area receiving the gift must document its receipt in a memorandum to the President or the Vice Chancellor, Administrative Services.
 - 1.1 The memorandum should specify: the item or dollar amount being donated; the Division or Department receiving the donation; the use or purpose of the donation; the date the donation was received; and the name and address of the donor.
- 2.0 If the President or Vice Chancellor approves acceptance of the donation, the memorandum should be sent to the Chancellor for approval and placement on the agenda of a meeting of the Board of Trustees.
- 3.0 Once approved by the Board of Trustees, a thank you and acknowledgement letter shall be sent to the donor from the President or Chancellor. No dollar value shall be indicated for in-kind gifts.
- 4.0 Gifts to the College Foundations must be accepted, processed, and acknowledged in accordance with legal requirements and procedures established by the Foundation Board of Directors.

See Board Policy 3820 Gifts and Donations.

Date of Adoption: March 23, 2004

Date of Last Revision: March 23, 2026 District Consultation Council
September 28, 2020 District Consultation Council
April 27, 2020 District Consultation Council

AP 3820 Gifts and Donations

Reference:

Education Code Section 72122

- 1.0 When gifts or donations are received, the appropriate manager of the area receiving the gift must document its receipt in a memorandum to the President or the Vice Chancellor, ~~Finance and Facilities~~ [Administrative Services](#).
- 1.1 The memorandum should specify: the item or dollar amount being donated; the Division or Department receiving the donation; the use or purpose of the donation; the date the donation was received; and the name and address of the donor.
- 2.0 If the President or Vice Chancellor approves acceptance of the donation, the memorandum should be sent to the Chancellor for approval and placement on the agenda of a meeting of the Board of Trustees.
- 3.0 Once approved by the Board of Trustees, a thank you and acknowledgement letter shall be sent to the donor from the President or Chancellor. No dollar value shall be indicated for in-kind gifts.
- 4.0 Gifts to the College Foundations must be accepted, processed, and acknowledged in accordance with legal requirements and procedures established by the Foundation Board of Directors.

See Board Policy 3820 Gifts and Donations.

Date of Adoption: March 23, 2004

Date of Last Revision: September 28, 2020 District Consultation Council
April 27, 2020 District Consultation Council

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	April 14, 2026	Resolution	<u>X</u>
		Information	<u> </u>
SUBJECT:	Resolution No. 25/26-45, Board of Trustees Excused Absence	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes, finds that at that time of the meeting he or she is performing services outside of the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the district.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2725, Board Member Compensation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 25/26-45, Trustee Absence verifying that Trustee Evangelina Rosales was absent on March 24, 2026 due to illness and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. A signed affidavit from Trustee Rosales verifying her absence due to illness will be on file in the Chancellor's Office.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.c.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 25/26-45, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the District.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Regular Board meeting of March 24, 2026, due to illness, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Evangelina Rosales

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: April 14, 2026

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 14, 2026

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.d

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action _____
DATE: April 14, 2026 Resolution _____
SUBJECT: Study Session: Student Success Updates Information X
Enclosure(s) _____

BACKGROUND: As part of the Board's 2025-26 Goals, trustees identified Student Success Goals that are aligned with the CCCC Vision 2030 Goals, the NOCCCD Board goals also take into account establishing and monitoring equitable outcomes for all students. The Board will participate in a study session focused on highlighting the alignment between enrollment restoration, student access, and student success. The purpose of the session is to focus on how support services are integrated throughout the student experience - from application through the first term and first year of attendance. It will also include data demonstrating the extent to which increased awareness is translating into service utilization, retention, and persistence, as well as actions being taken to address and close equity gaps.

Topics will include:

- Matriculation process
- Tutoring
- Disability Support Services
- Transportation

The session is designed to provide clarity, encourage Board member dialogue, and an opportunity to address the current student success goals.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

How does this relate to Board Policy? This item responds to BP 2200: Board Duties and Responsibilities.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board conduct a study session on student support services to highlight the connection between enrollment restoration and student success, and to align with the CCCC Vision 2030 goals.

Byron D. Clift Breland
Recommended by


Approved for Submittal

7.a
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

March 24, 2026

The Board of Trustees of the North Orange County Community College District met for its Only Regular Meeting on Tuesday, March 24, 2026 at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Barbara Dunsheath called the meeting to order at 5:30 p.m. and asked Fullerton College Student Kairi Shephard to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Mark Lopez, and Student Trustees Samiy Castillo Bolivar, Zachary Colinco, and Kristine Nacu. Absent: Evangelina Rosales.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; John Parker, Vice Chancellor, Administrative Services; Irma Ramos, Vice Chancellor, Human Resources; Jennifer Vega La Serna, Vice Chancellor, Educational Services & Institutional Effectiveness; Cynthia Olivo, President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, North Orange Continuing Education President; Kai Stearns, District Director, Public & Governmental Affairs; Karla Frizler, representing the District Management Association; Michelle Patrick Norng, representing the North Orange Continuing Education Academic Senate; Jaclyn Magginetti, representing the Cypress College Academic Senate; Bridget Kominek, representing the Fullerton College Faculty Senate; Steven Estrada, representing United Faculty; Marlo Smith, representing Adjunct Faculty United; Elaine Loayza, representing CSEA; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Elli Constantin, Paul de Dios, Juan Garcia, Luis Gonzalez, Jenelle Herman, Tony Jake, Howard Kummerman, Jeannie Mitsch, Marc Posner, Rosemary Rangel, Stephanie Teer, and Bryan Ventura from Cypress College; Carlos Ayon, Miranda Bates, Isaiah Bernard Lopez, Azin Biatani, Tam Contreras, Juan Cuevas, Megan Lorraine Debin, Sonia De La Torre, Arnette Edwards, Scott Giles, Tom Gorrell, Cameron Hird, Marshall Johnson, Naveen Kanal, Kelly Nelson Wright, Jose Ramon Nuñez, Kristin Mihaylovich, Francis Mummery, Ryen Perry, Queen Peterson, Adrian Rodriguez, Melanie Kay Rosa, Valerie Salazar, Annika Shellenbarger, Andre Strong, Phil Thurman, Devin Ugland, and Perry Webster from Fullerton College; RayRay Andres, Yanett Camarillo, Terry Cox, Martha Gutierrez, Maria Hernandez, Neisha Jenkins, Vanessa Lagunas, Eunice Matikinyidze, Khanh Ninh, Jennifer Perez, Deb Perkins, Julie Schoepf, Julie Shields, Kim Tang, Anacany Torres, Martha Turner, and Antoinette Washington from North Orange Continuing Education; and Erika Almaraz, Mylene Daniels, Danielle Davy, Devin Griffin, Khaoi Mady, Flavio Medina Martin, Gabrielle Stanco, and Rick Williams from the District Office.

VISITORS: Taj Bisong, Bishop Brooks, Isabella Carbajal, Jaqari Miles, Yoda Oke, Jaedyn Patterson, Donovan Pitts, Kairi Shephard, Anthony Smith Jr, Brayden Smith, MJ Smith, and Trey Thompson. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF AGENDA ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following non-personnel and personnel items be approved by block vote:

Administrative Services: 3.a, 3.b, 3.c, 3.d, 3.e

Instructional Resources: 4.a

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, and M. Lopez, voting yes, including Student Trustees Castillo Bolivar, Colinco, and Nacu's advisory votes.

CHANCELLOR'S REPORT

Chancellor **Byron D. Clift Breland** thanked **Board President Barbara Dunsheath, Valentina Purtell, Kai Stearns,** and **Jennifer Vega La Serna** for joining him on a Sacramento advocacy trip on March 17 to meet with senators, assemblymembers, and policy staff to advance the District's priorities including workforce development, basic needs, noncredit, and long-term fiscal stability, while advocating for full funding of growth, COLA for SEAP, student housing, AI investment, and restoration of Strong Workforce funding. He shared the delegation's advocacy highlighted workforce alignment with regional labor market demand, the importance of addressing student basic needs, the value of noncredit as a critical access point, and the need for long-term financial stability as essential to sustaining student success.

The Chancellor reported on his attendance at the Cypress College Americana Awards—along with **Trustees Ryan Bent, Jeffrey P. Brown, Barbara Dunsheath,** and **Mark Lopez**—which reflected the strength of community partnerships and the shared commitment to advancing student opportunity. He announced that on March 16, **Fullerton College President Cynthia Olivo** was honored on the floor of the State Capitol as Woman of the Year by **Assemblymember Sharon Quirk-Silva**. The recognition reflects not only her leadership at Fullerton College, but her unwavering commitment to students and the community, and characterized her work as sustained, principled, and transformative.

Recognition of the Fullerton College Men's Basketball Team: As part of the Chancellor's Report, the Board recognized the Fullerton College Men's Basketball Team on winning the 2026 State Basketball Championship and **Head Coach Perry Webster** for being named Coach of the Year. **President Cynthia Olivo** introduced the players and coaching staff, and presented them with recognition certificates from **Assemblymember Sharon Quirk Silva**.

Recognition of the Orange County Teacher of the Year Nominees: As part of the Chancellor's Report, the Board recognized the following instructors for their selection as nominees for the Orange County Teacher of the Year Program:

Clarence Foster Stanback	Cypress College, Aviator Faculty
Kelly Nelson Wright	Fullerton College, Sociology Faculty
Rufaro (Eunice) Matikinyidze	NOCE, LEAP Faculty (Health and Wellness)

Recognition of NOCCCD Women Champions of DEIAA: As part of the Chancellor's Report, **Flavio Medina Martin**, District Director of Diversity, Culture, & Inclusion, introduced the following women who were recognized for their outstanding work and dedication in advancing the values of diversity, equity, inclusion, anti-racism, and accessibility (DEIAA):

Elli Constantin	Cypress College Director, Distance Education
Jenelle Herman	Cypress College Language Arts Faculty
Rosemary Rangel	Cypress College Puente Program Counselor
Megan Lorraine Debin	Fullerton College Art History Faculty
Arnette Edwards	Fullerton College Counseling Faculty
Kristin Mihaylovich	Fullerton College Fine Arts Faculty
Queen Peterson	Fullerton College Counseling Faculty
Melanie Kay Rosa	Fullerton College Dance Faculty
Valerie Salazar	Fullerton College Director, Educational Partnerships & Programs
Kai Stearns Davis	District Director, Public & Governmental Affairs
RayRay Andres	NOCE Rising Scholars Program
Yanett Camarillo	NOCE ESL Clerical Assistant
Khanh Ninh	NOCE Counseling Faculty

MINUTES: It was moved by Trustee Ryan Bent and seconded by Trustee Mark Lopez to approve the Minutes of the Regular Meeting of March 10, 2026 with the noted corrections to page 237 regarding the discussion of item 6.e and to page 238 regarding future agenda items. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, and M. Lopez voting yes, including Student Trustees Castillo Bolivar, Colinco, and Nacu's advisory votes.**

ADMINISTRATIVE SERVICES

Item 3.a: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.b: By block vote, authorization was granted to enter into an agreement with Suniya 360 Architects to provide Technical Support for the 5 Year Capital Outlay Program, Space Inventory, and State Funding Application Services for a not to exceed amount of \$170,000. The term of the agreement shall be effective April 1, 2026, through January 1, 2027.

Further authorization was granted for the Chancellor, Vice Chancellor, Administrative Services, District Director, Fiscal Affairs, or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.c: By block vote, authorization was granted to amend agreement #2021-09 with BNBuilders, Inc., for the design-build of the Chapman Newell Instructional Building and New Maintenance & Operations Building at Fullerton College to increase the total estimated amount not-to-exceed for the Guaranteed Maximum Price from \$37,884,359 to \$38,454,541.

Further authorization was granted for the Vice Chancellor, Administrative Services, or District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

Item 3.d: By block vote, authorization was granted to file the Notice of Completion for RFQ/RFP #2021-09, Chapman Newell Instructional & Maintenance & Operations Building at Fullerton College with BNBuilders Inc and pay the final retention payment when due.

Item 3.e: By block vote, authorization was granted to approve out-of-country travel for instructor Jeremy Siskind to Congreso Latinoamericano de Escuelas de Música in São Paulo, Brazil, from April 20-23, 2026.

INSTRUCTIONAL RESOURCES

Item 4.a: By the block vote, authorization was granted to approve the amendment of the 2024-2029 NOCCCD/Cypress College/Fullerton College and Placentia Yorba Linda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Koeppel, Liana	CC	Instructor, Speech Last Date of Employment: 06/30/2026 PN CCF887
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LEAVE OF ABSENCE

@01383935	NOCE	Parental Leave (AB 2393) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/10/2025 – 12/19/2025 (Consecutive Leave)
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@01383935	NOCE	Parental Leave (AB 2393) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/8/2026 – 3/6/2026 (Consecutive Leave)
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@01383935	NOCE	Parental Leave (AB 2393) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/23/2026 – 4/10/2026 (Consecutive Leave)
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FACULTY SABBATICAL LEAVES

Ghidella, Richard	FC	Instructor, Business Management Eff. 2027 Spring Semester
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Guardado, Cynthia	FC	Instructor, English Eff. 2026 Fall Semester
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Keel, Lawrence	CC	Instructor, English Eff. 2026 Fall Semester
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Lazarus, Laura	FC	Instructor, Chemistry Eff. 2026 Fall Semester
Menton, Allen	FC	Instructor, Music Theory/ Composition Eff. 2027 Spring Semester
Powers, Miguel	FC	Instructor, English Eff. 2026 Fall Semester
Sabau, Bianca	FC	Instructor, English Eff. 2026 Fall Semester
Schulze, Michael	FC	Instructor, English Eff. 2026 Fall Semester
Smith, Martha	FC	Instructor, Religious Studies Eff. 2027 Spring Semester
Van Gelder, Matt	NOCE	Instructor, DSPS Eff. 2027 Spring Semester
Young, Annette	CC	Librarian Eff. 2026 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2026 FALL SEMESTER

Kashou, Nasser	CC	Column 3, Step 1
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Camilleri, Garret	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Accordino, Anthony	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Arambula, Michael	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Arceo, Salvador	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Araneta, Erin Joy	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026

Argueta, Jose	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Awad, Abigail	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Ayala, Eddie	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Bai, Xi	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Barsemian, Raymond	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Barrios, Claudia	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Bates, Ben	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Bender, Edward	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Berry, Melissa	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Boyer, Brandi	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Brady, Jane	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Brown, Dillon	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Brydges, Michael	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026

Byerly, Charles	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Cabral, Fatima	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Caldretti, Melissa	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Carrera, Yui	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Carrillo, Andres	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 16 hours Eff. 04/01/2026-04/02/2026
Caudillo, Roberto	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Ceballos, Eduardo	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Chang, Jean	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Chu, Ja Yeon	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Chung, Seung-Jai	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Cockrill, Lee	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Cole, Brian	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Conlin, Maryanne	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Crable, Kristine	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Cruz, Caroline	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Cuevas, Cynthia	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Curilli, Christelle	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Davila, Martha	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Davis, Melanie	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
deDios, Angela	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Deschamps, Nicolina	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Dixon, Julie	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Dixon, Michael	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Doidge, Kristin	FC	Opening Day/ Department Meeting Stipend not to exceed \$75.00 Eff. 01/30/2026
Draganov, Torri	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026

Duffy, Renee	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Edwards, Manuela	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Ekanayake, Aruna	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Eshiet, Janella	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Evans, Corinne	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Fitzpatrick, Tyler	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Freimark, Claire	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Galasso, Matthew	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Galindo, Andy	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Galvez, Berenice	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Gamino, Corrine	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Garcia, Corinne	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Garcia, Rosa	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Garvin, Jerry	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Geng, Qu	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Ghidella, Chris	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Ghotra, Jaspreet	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Goldstein, David	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Gomez-Velazquez, Michelle	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Gonzalez, Candace	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Gonzalez-Phelps, Micha	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Guilford, Mindy	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Gutierrez, Eddie	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Hacker, Asher	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Haddadin, Steve John	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Halchishak, Regina	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Hallman, Amanda	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Haritwal, Tushita	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Haueisen, Brooke	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Hernandez, Sandra	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Hinton, Olivia	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Holbrook, Taylor	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Horejsi, Tangerine	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Hosseini, Sadreddin	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Hsu, Michael	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Huynh, Vy	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Ikram, Muhammad	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
James, Debbie	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Jarnagin, Robin	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Jeong, Myeong-Ho	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Jones, Anthony	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Jones, Michele	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Juan, Lydia	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Juarez, Dalia	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Jun, Hyoin	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Kast, Harold	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Kaufman, Bret	CC	Scholarly Symposium Presenter Stipend not to exceed \$250.00 Eff. 01/01/2026-01/31/2026
Kennington, Valeri	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Kim, Wha Sook	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Klingenmaier, Brenda	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Klyde, Michael	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Kobayashi, Amy	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Konno, Mamiko	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Kosinska-Klaehn, Magdalena	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Kuczynski, Sasha	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Kusano, Keiko	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
La Monica, Marcella	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
La Tour, Jesse	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Lagoykina, Svetlana	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Lamb, Heidi	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Lara, Esteban	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Larsen, Tomoko	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Len, Igor	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Lent, Stephanie	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Letcher, Annette	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026

Lim, Andy	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Lindell, John	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Lindfors, Jon	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Long, Judy	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Long, Roger	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Lucas, Devorah	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Macias-Rez, Teresa	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Magno, Hannah	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Mahmood, Hassaan	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Mangana-Sandoval, Fabian	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Manneh, Nayla	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Mar, Bryan	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Martinez, Brenda	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Mclaren, Erin	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
McNeal, Jasmine	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Mendoza, Marian	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Middleton, Donna	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Miller, Jessica	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Miranda, Robert	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Mittler, William	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Mizushima, Haley	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Moe, Bryan	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Moss, Brianna	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Moulton, Renee	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Mullin, Matthew	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Nabulsi, Abeer	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Navarrete, Betsy	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Nevarez, Nora	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Nguyen, Trinity	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Nguyen, Tung	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Nia, Halleh	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Nicholas, Nicholas	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Nunez, Mio	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Oates, Michael	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Obrite, Patricia	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
O'Rourke, Meg	FC	Scholarly Symposium Presenter Stipend not to exceed \$250.00 Eff. 01/01/2026-01/31/2026
Ortega, Valerie	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Owens, Mary	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Pascual, Emmanuel	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Patchrint, Patchree	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Patton, Katie	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Pazargadi, Fatima	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Perez, Francisco	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 16 hours Eff. 04/01/2026-04/02/2026
Perez, Gil	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Perez, Mareena	CC	SEM Adjunct Counselor Workshop Stipend not to exceed \$125.00 Eff. 02/27/2026
Perlis, Shelby	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Peterson, Grant	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Price, Rhett	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Quintana, Martha	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Ramirez, John	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Rawal, Shaina	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026

Retz, Daniel	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Rhodes, Linda	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Richards, Heather	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Riley, Marc	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Rivera, Therese	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Robinson, Alysa	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Rodriguez, Eric	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Rodriguez, Teddy	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Roman-Morfin, Raquel	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Rosenblum, Leonard	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Salaiz-Padilla, Natalie	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Salman, Tanya	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Sandvig, Sarah	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Santana, Juan	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Semichy, Joslyn	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Serrano, Nancy	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Session, Andrea	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Shafiq, Khadija	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Sheridan Solis, Ann	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Shin, Gary	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 16 hours Eff. 04/01/2026-04/02/2026
Sidhu, Parwinder	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Sifuentes, Michelle	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Solorio, Zelida	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Sothorn, John	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Sousa, Casey	NOCE	Scholarly Symposium Presenter Stipend not to exceed \$250.00 Eff. 01/01/2026-01/31/2026

Spooner, Stephanie	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 16 hours Eff. 04/01/2026-04/02/2026
Steele, Colin	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Steidel, Karen	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Steiner, Bridget	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Stinson, Rodney	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Strickland, Jonelle	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Sutton, Kaylynn	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Swift-Ramirez, Wyatt	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Tanovitz, Kyle	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Tapia, Jessica	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Timm, Sarah	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Torres, Anacany	NOCE	Scholarly Symposium Presenter Stipend not to exceed \$250.00 Eff. 01/01/2026-01/31/2026

Tran, Tri	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Uyeki, Tomoko	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Vigil, Adriana	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Virgen, Tomas	CC	Ascend Communities of Practice Project Stipend not to exceed \$300.00 Eff. 03/25/2026-06/15/2026
Vogel, Cannon	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Vuong, Linh	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Vurdien, Rajen	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Wang, Josie	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Warner, Angela	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Webb, Kevin	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Weiland, Isabella	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Weil, Alex	FC	Opening Day/ Department Meeting Stipend not to exceed \$50.00 Eff. 01/30/2026
Weil, Johnny	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Wick, Kristina	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Williams, Jacob	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Willis, Alexandra	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026
Wu, Xiali	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Yano, James	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Yi, Jessica	FC	Opening Day/ Department Meeting Stipend not to exceed \$200.00 Eff. 01/30/2026
Yokoyama, Mark	FC	Opening Day/ Department Meeting Stipend not to exceed \$100.00 Eff. 01/30/2026

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Garrett, Brad	FC	Skilled Maintenance Assistant 12-month position (100%) Last Date of Employment: 03/11/2026 PN FCC639
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NEW PERSONNEL

Milner, Mercedes	CC	Administrative Assistant II, President's Office 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 04/01/2026 PN CCC803
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PROMOTION

Le, Lynn	AC	District Accounting Specialist (100%) 12-month position (100%)
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PN DEC927

To: CC Manager, Campus Accounting
 12-month position (100%)
 Range 16, Column A + PG&D
 Management Salary Schedule
 Eff. 04/01/2026
 PN CCM987

VOLUNTARY CHANGES IN ASSIGNMENT

Hernandez, Carolina	NOCE	Admissions and Records Specialist (100%) Extension of Temporary Change in Assignment To: Curriculum Specialist 12-month position (100%) Range 40, Step D + 5% Longevity + PG&D Classified Salary Schedule Eff. 04/01/2026 – 06/30/2026 PN SCC891 – TR
Williams, Adrienne	FC	Administrative Assistant I, Business & CIS (100%) Temporary Change in Assignment To: NOCE Student Services Tech./Counseling & Student Services 12-month position (100%) Range 33, Step E Classified Salary Schedule Eff. 04/01/2026 – 06/30/2026 PN SCC873 – TR

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Biatani, Azin	FC	IT Services Coordinator I (100%) 6% Stipend Eff. 04/01/2026 – 06/30/2026 PN FCC745
Hamblet, Nitzya	FC	Administrative Assistant II (100%) Extension of 6% Stipend Eff. 04/01/2026 – 06/30/2026 PN FCC834
Tran, Long	FC	IT Services Coordinator I (100%) 6% Stipend Eff. 04/01/2026 – 06/30/2026 PN FCC902
Treminio, Heather	FC	Curriculum Specialist (100%) 6% Stipend – Effective Date Adjustment:

From: 03/15/2026
 To: 03/16/2026
 PN FCC577

Zapata, Carmen	FC	Financial Aid Technician (100%) 6% Stipend – Effective Date Adjustment: From: 03/15/2026 To: 03/16/2026 PN FCC734
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Vuong, The Quyen	AC	District Director, Campus Safety (100%) 10% Stipend Eff. 04/01/2026 – 06/30/2026 PN DEM967
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LEAVES OF ABSENCE

@00306603	FC	Military Leave Without Pay Uniformed Services Employment and Reemployment Rights Act (USERRA) Eff. 4/20/2026 – 5/10/2026 (Consecutive Leave)
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@00360504	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/9/2026 – 3/28/2026 (Consecutive Leave)
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@00001615	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 3/31/2026 – 5/30/2026 (Intermittent Leave)
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@00410229	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 3/10/2026 – 9/10/2026 (Intermittent Leave)
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@00006789	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 1/22/2026 – 7/22/2026 (Intermittent Leave)
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@01440007	FC	Medical Leave of Absence Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 2/25/2026 – 4/7/2026 (Consecutive Leave)
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Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1377 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the assignment of hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1377 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1377 for a copy of the volunteer personnel listing.)

GENERAL

Item 6.a: The Board reviewed the 2026 Board assessment summaries.

Board President Barbara Dunsheath stated that the Board would discuss the results at the Board Retreat that will take place on May 9, 2026.

During the discussion, Trustee Mark Lopez inquired about the definition of “purview of the Board,” and noted his belief that everything included in the agenda is purview of the Board.

Item 6.b: It was moved by Trustee Ryan Bent and seconded by Trustee Ed Lopez that the Board adopt Resolution No. 25/26-41 in recognition of Women’s History Month.

After Board President Barbara Dunsheath read the resolution into the record, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, and M. Lopez voting yes, including Student Trustees Castillo Bolivar, Colinco, and Nacu’s advisory votes.**

Item 6.c: It was moved by Trustee Stephen T. Blount and seconded by Trustee Jeffrey P. Brown that the Board adopt proposed, revised Board Policy 4225, Course Repetition. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, and M. Lopez voting yes, including Student Trustees Castillo Bolivar, Colinco, and Nacu’s advisory votes.**

The revised Board Policy is available on the District’s website, where it is readily accessible by students, employees, and the general public.

Item 6.d: It was moved by Trustee Ryan Bent and seconded by Trustee Mark Lopez that the Board adopt Resolution No. 25/26-42, Trustee Absence verifying that Trustee Stephen T. Blount was absent on March 10, 2026 due to illness and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, and M. Lopez voting yes, including Student Trustees Castillo Bolivar, Colinco, and Nacu’s advisory votes, and Trustee Blount abstaining.**

A signed affidavit from Trustee Blount verifying his absence due to illness will be on file in the Chancellor’s Office.

Item 6.e: Board President Barbara Dunsheath asked if there were any requests for potential future agenda items and there were none.

STUDY SESSION

Item 7.a: The Board conducted a study session on districtwide enrollment, student success outcomes, and strategic initiatives including Career Technical Education (CTE) and transfer pathways, credit for prior learning, dual enrollment growth, and time to completion in alignment with CCCCO Vision 2030 goals. Jennifer Vega La Serna, Vice Chancellor, Educational Services & Institutional Effectiveness, and Gabrielle Stanco, District Director, Research, Planning, & Data Management facilitated the joint student success update presentation.

CTE and Transfer Pathways

Luis Gonzalez, Cypress College Vice President of Instruction; Jose Ramon Nuñez, Fullerton College Vice President of Instruction; and Kim Tang, NOCE Dean of Career & Technical Education, provided campus perspectives on work designed to help students make informed decisions regarding CTE and transfer pathways and related outcomes. Highlights included:

- For Fall 2025, most students at Cypress College and Fullerton College selected CTE programs of study: 61% at Cypress College and 51% at Fullerton College. At NOCE, 21% of students were enrolled in CTE classes.
- Rates for CTE students working in their field of study after exiting increased from 2022 to 2024: from 68% to 75% for Cypress College; 65% to 68% at Fullerton College; and 67% to 82% at NOCE.
- Data for students who attained the Orange County living wage in the year after exiting the District and not transferring to a postsecondary institution including trends by race/ethnicity.
- AB 1705 Progress: Both colleges have seen increases in the number of students completing transfer-level Math and English courses over the last three years (12-24%).

Trustees inquired about the difference in five- and ten-year trends compared to the first year for students working in their CTE field of study; what efforts contributed to the increases; clarification on how multiethnic data is captured and whether a breakdown of categories was available; the availability of disaggregated data for living wage attainment for all students, and also broken down by gender, degrees, and majors; and whether the data is for students who have completed or taken classes and left. Trustees praised the campuses for the terrific work and congratulated the campuses on their success.

Credit for Prior Learning

Luis Gonzalez, Cypress College Vice President of Instruction; Jose Ramon Nuñez, Fullerton College Vice President of Instruction; and Deb Perkins, NOCE Director of Student Equity and Success, provided campus perspectives on current initiatives to grant students credit for prior learning (CPL) and related outcomes. Highlights included:

- Headcount of students receiving CPL increased 45% districtwide between 2022-23 and 2024-25.
- The average number of units awarded was 12.5 per student.
- Top subjects were in general education areas of history and languages.

Trustees requested clarification on what CPL includes, whether work experience counts towards CPL, how long the process takes for students to receive CPL credit, and whether the Colleges have received CPL funding from the State Chancellor's Office. Trustees suggested a future update on how the CPL funding will be spent.

Trends in Total Units Earned by Students Achieving Degrees

Gabrielle Stanco, District Director, Research, Planning, & Data Management, presented data from 2022-23 to 2024-25 on the average number of units accumulated by Associate Degree for Transfer (ADT) earners and by race/ethnicity. Highlights included:

- A decline in units accumulated are a positive indication that students are completing program requirements faster. The average number of units accumulated by ADT earners was 84 units in 2024-25, a 1% decline over the three-year period.
- Filipino students had the largest percent decrease in average number of units earned (13.6%); Black or African American students had the largest percent increase in average number of units earned (14.7%). Other groups had relatively stable average units completed over time.
- Over the 3-year period trends remained relatively stable; female students had slightly lower average units completed compared to male students.
- First-generation college students had similar average numbers of units earned compared to non-first-generation students.

Trustees inquired what the statewide average for the average number of units is; not including CPL, what the minimum units to earn an associate degree is; and whether the colleges encourage multiple degree attainment.

Dual Enrollment

Luis Gonzalez, Cypress College Vice President of Instruction; Jose Ramon Nuñez, Fullerton College Vice President of Instruction; Stephanie Teer, Cypress College Director of Dual Enrollment; Tam Contreras, Fullerton College Director of Dual Enrollment; and Anacany Torres, NOCE Counselor, provided campus perspectives on dual enrollment and data over the course of a three-year period (2022-2024). Highlights included:

- Over the three-year period, districtwide dual enrollment headcount increased 68%.
- In 2024-25, the unduplicated CRN count was 248 for Cypress College and 140 for Fullerton College.
- Hispanic and Asian students made up the largest racial/ethnic groups across the three years and accounted for 82% of Dual Enrollment students in 2024–25.
- Dual Enrollment students earned an average of between 2-4 units per year while still enrolled in high school.
- Asian students completed more than 4 units per year of college credit on average, while other racial/ethnic groups completed approximately 3 units, on average.
- District-wide success rates ranged from 84-87% over the last three years.
- Success rates varied by race/ethnicity with Asian and multi-ethnic students having the highest rates in most years.
- Success rates were similar for students by economic status, ranging from 84-87%.
- First-generation college students had somewhat lower success rates compared to those that were not first-generation students.
- The subsequent enrollment of dual enrolled students as Non-Special Admit Students from 2016-2024 for Cypress College was 4,317 (of 8,738 total dual enrollment headcount) and for Fullerton College was 8,127 (of 15,180 total dual enrollment headcount).

Trustees inquired about how faculty are selected to teach dual enrollment courses; clarification on apportionment between the high schools and colleges; whether it was significant that all of the sections have been eliminated for some high schools; at what point in the process a course

cancellation occurs; with asynchronous classes increasing, is an in-person orientation offered and do students ever have the opportunity to interact with the faculty in-person; when headcount is measured; do we ever find out why students drop courses; what occurs when there are no faculty at the campus to teach a course; confirmation that all faculty must meet minimum qualifications to teach dual enrollment courses; the percentage of students who enrolled in the District and did not take dual enrollment courses; and the availability of data on the impact of high school graduation rates and whether that can be requested from the high schools.

Baccalaureate Program

Luis Gonzalez, Cypress College Vice President of Instruction and Jose Ramon Nuñez, Fullerton College Vice President of Instruction, provided status updates on their campus baccalaureate degree programs.

- Cypress College Bachelor in Science Degree in Funeral Service: For the earliest cohorts (Fall 2020–Fall 2022), more than half of students have completed the program, and 75–86% of students have either completed the program or are still progressing toward completion. More recent cohorts are primarily still in progress, reflecting the time required to complete the program.
- Cypress College Bachelor of Science in Dental Hygiene: The program is pending final ACCJC approval with a planned start of Fall 2026 for previous graduates and any other hygienists in California, and the first full program cohort planned to start Fall 2027.
- Fullerton College Bachelor of Science in Drone and Autonomous Systems: The program received 40 applicants for the first cohort starting Fall 2026, and the selection of applicants will occur in March/April 2026.

Trustees inquired about the highest number of students that can be accommodated in the Mortuary Science Program, whether there was capacity for more, and whether an increase beyond the current cohort of seven would require additional faculty.

At the conclusion of the presentation, Vice Chancellor Vega La Serna thanked everyone involved with presenting and gathering information for the study session.

(See Supplemental Minutes #1377 for a copy of the presentation.)

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported that NOCE hosted a two-day visit from the Council for Adult and Experiential Learning (CAEL) at the request of State Chancellor Sonya Christian. The visit showcased California's innovative noncredit education model in addressing the needs of adult learners and explored opportunities for strategic partnership between CAEL and the California Community Colleges Chancellor's Office. She announced that NOCE has entered into a three-year partnership with Calbright College where Calbright provides leadership in digital learning and fully online delivery, while NOCE contributes long-standing expertise in noncredit programming and community-based education. The goal of the partnership is to scale effective digital learning models and develop Credit for Prior Learning (CPL) maps that connect noncredit competencies to credit programs across California community colleges. The NOCE Disability Support Services (DSS) Program, in partnership with UCLA's Tarjan Center and the California Department of Rehabilitation, hosted its second annual Transition Night, a countywide resource fair focused on postsecondary education, employment, and independent

living opportunities which welcomed more than 700 attendees. She shared that the DSS Program also hosted its annual Life After High School event at the Anaheim and Cypress Centers to welcome students from multiple Adult Transition Programs across local school districts. President Purtell noted these efforts underscore NOCE's deep commitment to supporting students with disabilities in achieving successful transitions to education, employment, and independent living.

Cynthia Olivo thanked the Fullerton College Counseling faculty for organizing Major Discovery Day which included Cal State University, Fullerton (CSUF) team members on hand to help students in their transfer process. She noted that the partnership with Cal State Fullerton in the Aspen Transfer Intensive Institute over the past year and a half has resulted in a significant increase in collaboration. She expressed her gratitude to **Joel Salcedo** for his work as the faculty advisor to Associated Students (A.S.) and announced that A.S. has developed a video to guide students on how to respond to ICE agents on or near campus and encouraged student leaders to pursue running for office for the 2026-27 A.S. positions. President Olivo encouraged attendance at a campus Know Your Rights training, facilitated by the South Asian Network, on March 31. She thanked **Trustee Mark Lopez** for hosting his "Tea with a Trustee" at Fullerton College earlier in the day and invited all to attend the Men of Color Center Grand Opening on April 1.

Scott Thayer reported that the Cypress College Foundation hosted the successful 51st Annual Americana Awards with over 500 attendees and thanked **Trustees Ryan Bent, Jeffrey P. Brown, Barbara Dunsheath, and Mark Lopez** as well as **Chancellor Byron D. Clift Breland** and **Vice Chancellor Jennifer Vega La Serna** for attending the signature event. Initial estimates indicate that \$750,000 was raised, which is an increase of approximately \$150,000 compared to last year, and will be used to support students and programs. He shared that the campus hosted Trustee Mark Lopez for his "Tea with a Trustee" on March 23 and that his next "Coffee with the President" will take place on March 26. As part of Women's History Month, the Third Annual Women Empowerment Gala will take place on March 26; the event, presented by the EOPS/CARE Program in conjunction with the Veterans Resource Center, celebrates and honors the power of women's leadership. President Thayer shared that the 30th Anniversary Celebration of the Puente Program was held on March 19 and celebrated 30 years of building community, empowering scholars, and creating pathways to transfer and academic success. He concluded his report by thanking **Vice Chancellor John Parker** for visiting Cypress College for a campus tour.

RESOURCE TABLE PERSONNEL COMMENTS

Karla Frizler reported that DMA recently distributed a newsletter to members and thanked **Gabrielle Stanco** and **Monica Farias** for their assistance. She shared that DMA is in the process of collecting nominations for the 2026-27 Executive Board and expects to announce the results—which will include **Rosanna Islas** as President—before the end of the academic year. An informational Q&A Zoom session for those interested in the various roles and responsibilities will take place on March 25. She encouraged members to get involved and make a difference in advocacy for managers across the District.

Michelle Patrick Norng reported that the NOCE Academic Senate is preparing for its upcoming meeting which will include the appointment of the SLO Coordinator for an additional three-year term and SLO department leads for the 2026–2027 academic year; focused discussions centered on instructional quality, policy updates, and institutional planning; governance and policy updates, including minor revisions to Curriculum Committee bylaws

and a newly developed draft of an Emergency Modality Flexibility Policy; and planning and process improvements, including the Academic Calendar Workgroup, adjustments to the instructional Program Review timeline, and review of the NOCCCD 2026–2030 District-Wide Strategic Plan. She also recognized the Design Team for their thoughtful work on the NOCE Strategic Plan draft and expressed appreciation for the inclusion of a clear and meaningful goal to improve student access by expanding noncredit-to-credit pathways and standardizing Credit for Prior Learning practices.

Jaclyn Magginetti reported that the upcoming Cypress College Academic Senate meeting will include discussion on accessible facilities and professional development policies; a presentation on a potential upgrade to the Starfish student success platform to Navigate 360; the possible formation of a Bylaws Review Workgroup; discussion with the Vice President of Instruction about expanding the faculty hiring process workgroup; and information on the contract process for professional experts. She also reported on her attendance at the Americana Awards hosted by the Cypress College Foundation and the impressive campus production of *The SpongeBob Musical*.

Bridget Kominek congratulated the Fullerton College Men's Basketball Team on their state championship win, **Coach Perry Webster** on his record-breaking third state championship at Fullerton College, the Women of DEIA nominees across the District, the Teacher of the Year awardees, and **President Cynthia Olivo** on her well-deserved Woman of the Year Award. She also thanked Trustee Mark Lopez for hosting his "Tea with a Trustee" event at Fullerton College and taking the time to connect with members of the campus community. She reported that the Fullerton Faculty Senate recently voted to support proposed administrative procedures related to inclusive restroom and locker room facilities, reviewed a revised Integrated Planning Manual, and received a presentation on enrollment data. At the next meeting, the Faculty Senate will consider a proposal to theme future faculty professional learning Flex Day activities around the College Strategic Plan and Student Equity and Achievement Plan, and will also consider recommendations for funding resource requests from program reviews.

Steven Estrada reported that United Faculty is currently conducting a special election for the Secretary position with the regular Representative Council election cycle also taking place this semester. He shared that a new website, communications systems, and a grievance tracking platform are in development, along with bylaw revisions and association standing rules. Additional United Faculty activities include the gathering of Proposition 55 signatures; meetings with DMA and CSEA leadership to discuss overlapping concerns and collaboration across our employee groups; participation on the Academic Calendar workgroup, the Resource Allocation Model workgroup, curriculum changes, and strategic enrollment management; and contract reopener negotiations with the District.

Elaine Loayza congratulated the NOCCCD Women Champions of DEIAA recipients. She reported that CSEA is awaiting the release of the Job Family Study results and findings from the audit on the use of professional experts. She concluded her report by noting that CSEA looks forward to celebrating Farm Workers Day on March 31.

Marlo Smith congratulated the Teacher of the Year and NOCCCD Women Champions of DEIAA recipients across the District, but especially those from NOCE. She reported that Adjunct Faculty United elections will take place next month and encouraged qualified candidates to contact union representatives for more information.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Kristine Nacu congratulated the Fullerton College Men's Basketball Team on their championship and shared updates on NOCE student leadership and engagement efforts including plans to develop guidelines to assist in forming NOCE student clubs. She reported on her attendance at the Americana Awards and noted that the next "Teatime with a Student Trustee" will occur on April 1 at the Anaheim Campus.

Student Trustee Samiy Castillo Bolivar reported on Fullerton College Associated Students activities including student elections, the distribution of immigration policy materials, and the development of a new Student Advocacy Committee. He shared that students would attend the upcoming General Assembly in San Francisco and that the College's theater production of Pirates of Penzance continues through the upcoming weekend. He closed his remarks by congratulating the Fullerton College Men's Basketball Team and coaches and the women who were recognized for their work as DEIAA champions.

Student Trustee Zachary Colinco reported on the soft opening of the new Cypress College campus garden on April 8 and his attendance at the Americana Awards hosted by the College's Foundation. He shared plans to attend the upcoming General Assembly with plans to propose resolutions for consideration by the Board of Governors.

Trustee Mark Lopez reported on his attendance at recent events including the Americana Awards, the Fullerton College President's Office Hour, the Cypress College Academic Senate meeting, training for undocumented allies hosted by NOCE, and the Fullerton Museum Board meeting. He shared that he hosted his "Tea with a Trustee" at Cypress College on March 23 and at Fullerton College on March 24 to meet with students, faculty, and staff. He stated that he will work with the Chancellor to address some of the questions raised during the events, and noted that his NOCE "Tea with a Trustee" would be on March 25 at the Anaheim Campus.

Trustee Stephen T. Blount reported that he is continuing to recover from several health matters and expects to be back to full participation soon.

Trustee Ryan Bent reported on another meeting with a local trade union who has also partnered with a neighboring community college district. He reiterated his desire to see the campuses develop similar partnerships with local unions and training centers in order to provide opportunities for students.

Board President Barbara Dunsheath echoed the congratulatory remarks to the evening's honorees including **Cynthia Olivo**, the Fullerton College Men's Basketball Team, the Teacher of the Year recipients, and the DEIAA Women Champions. She noted that the upcoming 26th Annual Honors Transfer Council of California Building Bridges Research Conference includes a delegation of Fullerton College students and instructors who will be presenting, and that Yom HaShoah will be on April 29 at Cypress College. She concluded her report by reading a statement from the California Community Colleges Women's Caucus regarding the allegations involving Cesar Chavez, support for the survivors, and the availability of support resources.

(See Supplemental Minutes #1377 for a copy of the full statement.)

PUBLIC COMMENTS ON NON-AGENDA & CLOSED SESSION ITEMS: There were no public comments on non-agenda and closed session items.

CLOSED SESSION: At 8:25 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code and reported there would not be a read out.

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

RECONVENE MEETING: At 9:24 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

ADJOURNMENT: At 9:24 p.m., it was moved by Trustee Ryan Bent and seconded by Trustee Mark Lopez to adjourn the meeting. **Motion carried with Trustees Bent, Brown, Dunsheath, E. Lopez, and M. Lopez voting yes.**

Prepared By Recording Secretary for
Mark Lopez, Secretary, Board of Trustees