



## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

**MEETING:** Regular Meeting in May 2025

**DATE:** Tuesday, May 27, 2025, at 5:30 p.m.

**PLACE:** Anaheim Union High School District Board Room  
501 N. Crescent Way, Anaheim, CA 92801

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submitting it to the Recording Secretary. These cards are available at the entrance to the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

### AGENDA:

1.
  - a. **Pledge of Allegiance to the Flag**
  - b. **Board of Trustees Roll Call**
  - c. **Recognition of Student Trustees**
  - d. **Consider Block-Vote Items indicated by [ ] in Sections 4, 5, and 6**

Agenda items designated as block-vote items with [ ] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).

- e. **Chancellor’s Report**

- \* **Honor Retirees**
- \* **Honor Employees with 25+ Years of Service with the District**
- \* **Recognition of North Star Award Recipients**

2. a. **Approval of Minutes of the Regular Meeting of May 13, 2025.**

b. **FIRST CLOSED SESSION** (only if needed)

3. **PUBLIC HEARING**

- a. Authorization is requested to adopt Resolution No. 24/25-22 Adopting a Mitigated Negative Declaration/Initial Study and a Mitigation Monitoring and Reporting Program Pursuant to the California Environmental Quality Act for and Approving the Student Housing Project.

4. **FINANCE & FACILITIES**

- [a] It is recommended that the Board approve Change Order #1, Bid #2425-07, Board Room Renovation project at the Anaheim Campus with Elegant Construction, Inc. and extend the project timeline.
- [b] It is recommended that the Board adopt Resolution No. 24/25-23 to approve Change Order #6 with Inland Building Companies, Inc., Bid 2324-04, for the public works project for the Cypress College Fine Arts Renovation Project.
- [c] It is recommended that the Board ratify the current change orders for the public works project listed per the Change Order Request for the Fine Arts Renovation at Cypress College.
- [d] It is recommended that the Board approve the Central Plant Upgrade project at Cypress College and approve Trane U.S. Inc. for Phase I of the project.
- [e] Authorization is requested to amend the agreement with Twining Consulting to increase the contract amount and provide Materials & Special Testing Services (LOR) for the Maintenance & Operations and Chapman Newell Instructional Building Projects.
- [f] Authorization is requested to enter into an agreement with Westberg + White, Inc. to provide architectural services for the Softball Field Renovation project at Fullerton College.

5. **INSTRUCTIONAL RESOURCES**

- [a] Authorization is requested for Fullerton College and NOCE to enter into an agreement with the California Community College Chancellor's Office to accept \$335,747 to be used within the 2025-26 fiscal year.
- [b] Authorization is requested for Fullerton College to enter into an agreement with the Orange County Business Council to accept \$250,000 to be used within the 2025-26 fiscal year.
- c. It is requested that the Board review the revised Fullerton College Mission previously approved by the College's President's Advisory Council.

- [d] Authorization is requested to award an Honorary Degree in remembrance of Caleb Strouss.

## 6. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- Retirements
- Phase-In Retirements
- New Personnel
- Additional Duty Days @ Per Diem
- Payment for Independent Learning Contract
- Leaves of Absence
- Temporary Academic Hourly
- New Academic Management Job Description

- [b] Request approval of the following items concerning classified personnel:

- Retirement
- Resignations
- New Personnel
- Voluntary Changes in Assignment
- Stipend for Additional Administrative Duties
- Leaves of Absence

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

- f. Appointment, compensation and benefits for Dr. Jennifer Vega La Serna to the position of Vice Chancellor, Educational Services and Institutional Effectiveness, effective September 1, 2025.

## 7. **GENERAL**

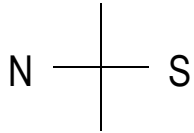
- a. It is recommended that the Board adopt revised Board Policy 7600.
- b. It is recommended that the Board discuss any potential future agenda items.

## 8. **COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda and Closed Session Items

9. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:
- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
  - b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
  - c. Per Education Code Section 72122: CONSIDERATION OF STUDENT EXPULSION: One (1) case.
  - d. Per Section 54956.95(a) Liability Claims
    - Claimant: Christine Hoang
    - Agency Claimed Against: NOCCCD
  - e. Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



# Board Room Seating Arrangement

Jeffrey P. Brown,  
President

Barbara Dunsheath,  
Vice President

Ed Lopez,  
Secretary

Evangelina Rosales,  
Board Member

Stephen T. Blount,  
Board Member

Mark Lopez,  
Board Member

Ryan Bent,  
Board Member

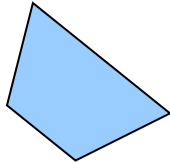
Moises Sandoval,  
Student Member CC

Dr. Byron D. Clift Breland,  
Chancellor

Sharon Kim,  
Student Member FC

Alba Recinos,  
Recording Secretary

Robert Johnson,  
Student Member NOCE



**Audience Seating**

Constituent Group  
Representatives

Chancellor's Staff

Entrance



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Adoption of Resolution No. 24/25-22 – An  
Initial Study/Mitigated Negative Declaration  
for Cypress College Student Housing

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** In 2022 and twice in 2023 the College studied and submitted to the State Chancellor’s Office an application for affordable student housing under Senate Bill 169 and Assembly Bill 190 in hopes of being chosen and awarded funding from the state to build the affordable housing at Cypress College. While Cypress’ application scored well, the college was not selected for the state funding. The program and offerings at the state level changed significantly as well after the California budget crisis was realized by the state. Without state funding, the College doesn’t have funds to pursue the project further, however the College wants to complete the efforts originally put forth for the project, including the last step of adoption of the Mitigated Negative Declaration (MND). This effort was originally brought to the Board for review and adoption in April of 2024, but the Board of Trustees received a letter from the City of Cypress indicating concerns regarding the College’s proposed project. The College has since met with the City to ensure a partnership moving forward and support of the project and adoption of the MND. It was agreed that if funding is identified further consultation will occur between the college and city. This understanding was formalized in a letter of support from the City of Cypress, submitted on May 20, 2025.

The California Environmental Quality Act regulates projects to inform government decisionmakers and the public about the potential environmental effects of proposed activities and to prevent significant, avoidable environmental damage. Pursuant to and in accordance with the California Environmental Quality Act (Public Resources Code, § 21000 et seq., “CEQA”) and the Guidelines for Implementation of the California Environmental Quality Act (Title 14, Cal. Code of Regs., § 15000 et seq., the CEQA “Guidelines”), the District performed an Initial Study (IS) to determine potential environmental impacts of the Campus Student Housing Project, which includes the construction and operation of a 312-bed facility in parking lot 6 at Cypress College. The District issued a proposed Mitigated Negative Declaration (MND) for a 30-day public review period from January 5 through February 3, 2024. A Notice of Intent to Adopt an MND was filed at the Orange County Clerk’s Office and filed with the Governor’s Office of Planning and Research CEQA State Clearinghouse (“OPR Clearinghouse”) on January 5, 2024, and e-mailed to interested agencies, community members, and surrounding property owners. The City of Cypress was the only entity to submit a written comment letter in opposition to the project.

The Governing Board is asked to 1) adopt an Initial Study/Mitigated Negative Declaration for the Project; 2) adopt a Mitigation Monitoring Program for the Project; 3) approve the project, 4) authorize and direct staff to implement the Project in a manner consistent with the terms hereof, and 5) to file a Notice of Determination as required by CEQA and the CEQA Guidelines.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, Dr. Tony Jake, Vice President of Administrative Services, and Dr. Scott Thayer, President of Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** None

**RECOMMENDATION:** Authorization is requested to adopt Resolution No. 24/25-22 Adopting a Mitigated Negative Declaration/Initial Study and a Mitigation Monitoring and Reporting Program Pursuant to the California Environmental Quality Act for and Approving the Student Housing Project.

Fred Williams

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Recommended by

  
Approved for Submittal

3.a.2

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Item No.



**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ADOPT AN INITIAL STUDY/MITIGATED NEGATIVE DECLARATION (IS/MND) FOR  
CYPRESS COLLEGE STUDENT HOUSING**

**RESOLUTION NO. 24/25-22**

**WHEREAS**, the North Orange County Community College Board of Trustees (“the Board”) proposes to construction affordable student housing on the Cypress College campus, involving the construction and operation of a 312-bed facility located at 9200 Valley View Street in Cypress California (“Project”);

**WHEREAS**, North Orange County Community College District (the “District”) is the lead agency for the Project, and has caused to be prepared the Initial Study/Mitigated Negative Declaration (“IS/MND”) for the Project, which was available for review from January 5, 2024 through February 3, 2024;

**WHEREAS**, the IS/MND for the Project was prepared pursuant to and in accordance with the California Environmental Quality Act (Public Resources Code, § 21000 et seq., “CEQA”) and the Guidelines for Implementation of the California Environmental Quality Act (Title 14, Cal. Code of Regs., § 15000 et seq., the CEQA “Guidelines”);

**WHEREAS**, the IS/MND concluded that the Project could result in potentially significant impacts to biological resources, cultural resources, tribal cultural resources, paleontological resources, hydrology and water quality, and noise and that the potentially significant effects can be avoided or reduced to less than significant with the addition of mitigation measures;

**WHEREAS**, the District caused the Notice of Intent to Adopt a Mitigated Negative Declaration to be, filed at the Orange County Clerk’s Office and filed with the Governor’s Office of Planning and Research CEQA State Clearinghouse (“OPR Clearinghouse”) on January 5, 2024, and e-mailed to interested agencies, community members, and surrounding property owners;

**WHEREAS**, the District caused the Proposed IS/MND to be made available for review and comment by the general public and public agencies by posting it on the District website and filing with the OPR Clearinghouse;

**WHEREAS**, public comment was received from the City of Cypress during the 30-day public review period and the comments and written response thereto have been added to the IS/MND;

**WHEREAS**, on May 27, 2025, the Board at a regular meeting noticed in accordance with



Government Code § 54954, considered the Initial Study/Mitigated Negative Declaration/ attached hereto and incorporated herein as Exhibit “A” and the Mitigation Monitoring Reporting Program (“MMRP”), attached hereto and incorporated herein as Exhibit “B”, considered all evidence presented, including public comment and written commentary, and all persons wishing to comment were heard and the matter was fully considered;

**WHEREAS**, all actions required to be taken by applicable law relating to the preparation circulation, and review of the IS/MND have been taken;

**WHEREAS**, pursuant to California Public Resources Code § 21082.1, the Board has independently reviewed and analyzed the information contained in 1) the IS/MND and 2) the MMRP and the conclusions of the IS/MND and MMRP reflect the independent judgment and analysis of the Board on the potential for environmental impacts from the Project;

**WHEREAS**, Title 14 of the California Code of Regulations, § 15004 advises that environmental documents and CEQA compliance occur as early as feasible in the planning process to enable environmental considerations to influence project program and design and yet late enough to provide meaningful information for environmental assessment; and

**WHEREAS**, the Board has reviewed and considered the whole record before it and found that there is no substantial evidence that the Project, as mitigated, will have a significant effect on the environment.

**NOW, THEREFORE, BE IT RESOLVED**, the Governing Board of the North Orange County Community College District does hereby resolve, determine, find and order as follows:

1. That the above recitals are all true and correct.
2. The IS/MND for the Project is an adequate and complete document completed in accordance with CEQA and the CEQA Guidelines.
3. The Board hereby certifies that North Orange County Community College District is the lead agency for the Project, that the Board, as the governing board of the lead agency, has independently reviewed and considered the whole record before it including the IS/MND and the information contained therein prior to deciding whether to approve the proposed Project, including all comments received thereon and responses there to; and the Board finds that the IS/MND reflects the independent judgment and analysis of the Board.
4. The Board hereby finds there is no substantial evidence in light of the whole record that the Project, as mitigated, may or will have a significant effect on the environment. The IS/MND identified all potentially significant impacts of the Project

and described reasonable mitigation measures that will reduce potentially significant impacts to less than significant. These mitigation measures have been incorporated into the Project.

5. A Mitigation Monitoring and Reporting Program ("MMRP") has been prepared to meet the requirements of Public Resources Code section 21081.6. This MMRP is designed to ensure compliance with Project changes and mitigation measures imposed to avoid or reduce to a less-than-significant level the significant effects identified in the IS/MND. The Board hereby adopts the MMRP as set forth in Exhibit "B".
6. These actions having been taken and findings having been made, the Board hereby approves, certifies, and adopts the IS/MND for the Project.
7. The Board hereby approves the Project, and directs staff to implement the Project in a manner consistent with the terms hereof and to file a Notice of Determination as required by CEQA and the CEQA Guidelines.
8. The custodian of the record of proceedings upon which this consideration and adoption of the IS/MND is Richard Williams, District Director Facilities Planning and Construction, North Orange County Community College District and the record is on file and available at 1830 W. Romneya Drive Anaheim, CA 92801-1819, California.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 27th day of May, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Jeffrey P. Brown, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 27th day of May, 2025, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 27th day of May, 2025.

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Clerk of the Board of Trustees  
North Orange County Community College District

*Please click on the link to view the following:*

## **Exhibit A**

[Initial Study/Mitigated Negative Declaration](#)

## **IS/Mitigated Negative Declaration Appendices**

[Appendix A](#)

[Appendix B](#)

[Appendix C](#)

[Appendix D](#)

[Appendix E](#)

## **Exhibit B**

[Mitigation Monitoring and Reporting Program](#)

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Change Order #1  
Bid #2425-07, Board Room Renovation at  
Anaheim Campus

Action	<u>X</u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** On November 26, 2024, the Board awarded a contract to Elegant Construction, Inc. in the amount of \$1,567,000 including an allowance of \$180,000 for the Board Room Renovation project at the Anaheim Campus. Staff are requesting Board approval for Change Order 2 totaling \$108,419.60, which includes the following changes:

- Item #1            COP #19 – This change order includes the addition of a speaker timekeeper with red-yellow-green LED box and digital name displays at the Board dais, amongst others.  
Cost: \$25,174.04  
Time Added to Schedule: None
- Item #2            COP #20 – This change order includes the replacement of 16” gooseneck mics with 20”; addition of 12 Dell Optiplex desktop computers; and 12 17” touchscreen metal monitors, amongst others.  
Cost: \$42,756.60  
Time Added to Schedule: None
- Item #3            COP #21 – This change includes the removal of two rows of seating and moving the podium and one resource table east by 6’-0”.  
Cost: Not to Exceed \$40,488.96.  
Time Added to Schedule: 13 days

The above changes will extend the project timeline by 13 days from 141 days to 154 days.

This agenda item was submitted by Cora Baldovino, Manager, District Facilities Planning, Maintenance & Construction Contracts, Mireille Hernandez, Interim District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The cost of the change orders totaling \$108,419.60 will be charged to capital outlay funds.

**RECOMMENDATION:** It is recommended that the Board approve Change Order #1, Bid #2425-07, Board Room Renovation project at the Anaheim Campus with Elegant Construction, Inc. for \$108,419.60 and extend the project timeline from 141 days to 154 days. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the Interim District Director, Purchasing, to execute Change Order #1 on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

4.a.2

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Item No.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Ratification of Change Order #6 | Resolution  
No. 24/25-23 with Inland Building  
Companies, Inc. for Bid 2324-04, Cypress  
College Fine Arts Renovation Project

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u></u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** On January 23, 2024 the Board adopted Resolution No. 23/24-15 to approve 28 bid packages totaling \$57,209,914, to the 22 trade contractors who were deemed to be the lowest responsive and responsible bidders for the Cypress College Fine Arts Building Renovation.

Per Public Contract Code §20659 and Board Policy 6340, the College seeks approval for Change Order #5 for Inland Building Companies, Inc. Normally, change orders should not exceed 10% of the original contract amount authorized by the Board; however, certain conditions require additional changes that may exceed this limit. Change Order #6 increases the contract amount by \$35,465 raising the new total to \$3,979,939. With this change order, the cumulative increase is 17.71% of the original contract, surpassing the 10% limit. The total change order percentage for all prime contractors to date on the project is -1.32%.

Change Order #1 (BOT Mtg. 07/23/24)	\$6,479
Change Order #2 (BOT Mtg. 09/10/24)	\$78,545
Change Order #3 (BOT Mtg. 02/25/25)	\$232,660
Change Order #4 (BOT Mtg. 03/25/25)	\$21,223
Change Order #5 (BOT Mtg. 04/22/25)	\$224,467
Change Order #6	\$35,465
Subtotal	\$598,839
10% Change Order Limit	(\$338,110)
Amount Over Change Order Limit	\$260,729

The Construction Manager, College, and District have reviewed this change order. Bidding on additional work in this change order was avoided due to higher anticipated costs, extended timelines, and potential delays affecting other contractors. The added scope addresses transfer the ADA parking lot and fencing scopes from prime contractors to Inland; back charges for other prime contractors; and document coordination conflicts. For details, please see agenda item 4.c.3.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager and Dr. Tony Jake, Vice President of Administrative Services, Cypress College; and Mireille Hernandez, Interim District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This project will be funded by Measure J.

**RECOMMENDATION:** It is recommended that the Board adopt Resolution No. 24/25-23 to approve Change Order #6 with Inland Building Companies, Inc. for Bid 2324-04, for the public works project, to increase the contract amount by \$35,465, for a new total of \$3,979,939 for the Cypress College Fine Arts Renovation Project. Authorization is further requested for the Vice Chancellor, Finance & Facilities or Interim District Director, Purchasing to execute trade contractor change order on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

4.b.2

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Item No.



**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
APPROVAL OF CHANGE ORDER 6 AS AN AMENDMENT TO THE EXISTING  
CONTRACT WITH INLAND BUILDING COMPANIES, INC., FOR BID 2324-04,  
CYPRESS COLLEGE FINE ARTS RENOVATION PROJECT**



**RESOLUTION NO. 24/25-23**

**WHEREAS**, the Governing Board of the North Orange County Community College District (District) previously awarded a contract for Bid Packages 03A, 14A, 14B, and 32B work for the Cypress College Fine Arts Renovation Project (Project) to Inland Building Companies, Inc. (Prime Contractor);

**WHEREAS**, subsequent to the award of the contract to Prime Contractor, it was determined that additional work, related to the scope of the Project, was necessary on the Project as set forth on the Change Order;

**WHEREAS**, the Prime Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change order;

**WHEREAS**, the total cost for the Change Order exceeds the limitations set forth in Public Contracts Code §20659;

**WHEREAS**, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the current Prime Contractor as well as the other Prime Contractors on the Project;

**WHEREAS**, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project and impact use of the facilities;

**WHEREAS**, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform the same work that could be more efficiently and effectively performed by one contractor; and

**WHEREAS**, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding to not apply when competitive bidding would work an incongruity or not produce any advantage.

**NOW, THEREFORE**, the Governing Board of the North Orange County Community College District does hereby find, resolve, determine, and order as follows:

4.b.3

**Section 1.** That all of the recitals set forth above are true and correct, and the Board so finds and determines.

**Section 2.** That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

**Section 3.** That the District approves the award of the additional work stated in the Change Orders without competitively bidding such work and approves the District's payment to the Prime Contractor in accordance with the terms and conditions set forth in the Change Order and the original contract.

**Section 4.** That the Governing Board delegates to its Vice Chancellor, Finance & Facilities, or District Director, Purchasing, authority to execute all agreements and complete all necessary documents for the additional work set forth in the Change Order.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the North Orange County Community College District this 27<sup>th</sup> day of May 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Jeffrey P. Brown, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

4.b.4

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 27<sup>th</sup> day of May 2025, by the above-described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 27<sup>th</sup> day of May 2025.

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Clerk of Governing Board  
North Orange County Community College District

4.b.5

Item No.

Resolution No. 24/25-23

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Ratification of Change Order(s) for Multi-Prime  
Contracts for Bid #2324-04, Cypress College  
Fine Arts Renovation Project

Action	<u>X</u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** On January 23, 2024 the Board adopted Resolution No. 23/24-15 to approve 28 bid packages totaling \$57,209,914, to the 22 trade contractors who were deemed to be the lowest responsive and responsible bidders for the Cypress College Fine Arts Building Renovation. In accordance with Public Contract Code §20659 and Board Policy 6340, the College is seeking ratification of the following change order(s) as further defined in the enclosure:

Change Order #	Trade Contractor	Total
Change Order 02	Bapko Metals	\$27,286.00
Change Order 01	Caston	(\$2,506.00)
Change Order 02	RVH Construction	(\$104,137.00)
Change Order 01	J.G. Tate Fire Protection Systems	\$11,513.00
Change Order 04	Verne's Plumbing	\$6,662.00
Change Order 03	PPC Air Conditioning	\$4,402.00
Change Order 05	AJ Kirkwood	\$40,779.00
<b>TOTAL</b>		<b>(\$16,001.00)</b>

The Construction Manager, College, and District have reviewed these change orders. The changes will not require additional funds beyond the project budget approved by the Board on January 23, 2024. These changes include various value engineering efforts; scope transfers; unforeseen items; and document coordination conflicts.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager and Dr. Tony Jake, Vice President of Administrative Services, Cypress College; and Mireille Hernandez, Assistant District Director, Purchasing.

**How does this relate to the District-wide Strategic Plan?** This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The total change orders will be funded by Measure J.

**RECOMMENDATION:** It is recommended that the Board ratify the current change orders for the public works project listed per the Change Order Request, with a total deduct of (\$16,001) for the Fine Arts Renovation at Cypress College. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute each trade contractor change order on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

4.c.2

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Item No.

CYPRESS COLLEGE, FINE ARTS RENOVATION PROJECT  
MULTI-PRIME CONTRACTOR CHANGE ORDERS

BOARD DATE: May 27, 2025

						BOARD	TIME	CO REQ.	CONTRACT AMOUNT		
	NO.	PREVIOUS	CURRENT	CUMULATIVE	DESCRIPTION OF CHANGE ORDER	APPROVAL	IMPACT	REASON	ORIGINAL	TOTAL REVISED	TOTAL % OF CHANGE
<b>BP#03A, 14A, 14B, 32B   INLAND BUILDING CONSTRUCTION COMPANIES</b>									<b>\$3,381,100.00</b>		
Change Order #01	1.0	\$6,479.00	\$0.00	\$6,479.00		7/23/24				\$3,387,579.00	0.19%
Change Order #02	2.0	\$78,545.00	\$0.00	\$78,545.00		9/10/24				\$3,466,124.00	2.32%
Change Order #03	3.0	\$232,660.00	\$0.00	\$232,660.00		2/25/25				\$3,698,784.00	6.88%
Change Order #04	4.0	\$21,223.00	\$0.00	\$21,223.00		3/25/25				\$3,720,007.00	0.63%
Change Order #05	5.0	\$224,467.00	\$0.00	\$224,467.00		4/22/25				\$3,944,474.00	6.64%
Change Order #06	6.1	\$0.00	\$2,546.00	\$2,546.00	CFI 177R1-03A - Solids Interceptor at Kiln Yard (Added Slurry) authorized Inland to excavate and place slurry to address the zone of influence when installing the Solids Interceptor on a T&M basis.	5/27/2025	0	DC		\$3,979,939.00	1.05%
	6.2	\$0.00	\$15,842.00	\$15,842.00	CFI 207R1-03A - RFI 549 - Filling of Existing Penetrations in Conc Walls authorized Inland to fill existing penetrations in the existing exterior conc wall per RFI 549 and an approved Mock-up on a T&M basis.	5/27/2025	0	DC			
	6.3	\$0.00	\$17,077.00	\$17,077.00	CFI 214R1-03A - CCD-086BR1 - Slab Plan Updates authorized Inland to proceed with removal of curbs and placement of additional curbs per CCD-086R1. These changes originated through RFI's 539, 547 and 479.01. The changes outlined in these RFI's were encapsulated in CCD-086BR2.	5/27/2025	0	DC			
<b>TOTALS</b>		\$563,374.00	\$35,465.00	\$598,839.00							17.71%

<b>BP #05A   BAPKO METALS, INC</b>									<b>\$1,766,968.00</b>		
Change Order #01	1.0	(\$104,011.00)	\$0.00	(\$104,011.00)		4/22/25				\$1,662,957.00	-5.89%
Change Order #02	2.1	\$0.00	\$31,442.00	\$31,442.00	CFI 155R1-05A - CCD063A - Stair 4 Removal and Replacement authorizes Bapko to proceed with the following scope of work added and outlined in CCD-063A: -As-Built Existing Stair utilizing laser scanning -Produce As-Built drawings for review by the design team -Produce Shop Drawings for new stair as a result of a subsequent CCD (063A) -Fabricate Stair and Railing per CCD (063A) -Deliver Stair and Railing per CCD (063A)	5/27/2025	0	C		\$1,690,243.00	1.54%
	2.2	\$0.00	(\$4,156.00)	(\$4,156.00)	CFI 229-05A - Scaffolding for Elevator Hoist Beam (Scope Transfer) authorizes a transfer of scope from Bapko to Caston as follows: - Caston will erect scaffolding to the underside of the roof deck in the F1 Elevator Shaft in order to facilitate the install of the elevator hoist beam. Caston will be responsible for erection, daily sign off, maintenance and removal	5/27/2025	0	O			
<b>TOTALS</b>		(\$104,011.00)	\$27,286.00	(\$76,725.00)							-4.34%

\*Change Order Requested By and/or Reasons: C- Code Compliance; CR-Campus Request; D - District Request; DC - Document Coordination; O - Other Reasons; U - Unforeseen Condition; V - Value Engineering

CYPRESS COLLEGE, FINE ARTS RENOVATION PROJECT  
MULTI-PRIME CONTRACTOR CHANGE ORDERS

BOARD DATE: May 27, 2025

						BOARD	TIME	CO REQ.	CONTRACT AMOUNT		
	NO.	PREVIOUS	CURRENT	CUMULATIVE	DESCRIPTION OF CHANGE ORDER	APPROVAL	IMPACT	REASON	ORIGINAL	TOTAL REVISED	TOTAL % OF CHANGE

<b>BP #09A   CASTON, INC.</b>										<b>\$4,785,585.00</b>	
Change Order #01	1.1	\$0.00	\$4,156.00	\$4,156.00	CFI 229-09A - Scaffolding for Elevator Hoist Beam (Scope Transfer) authorizes a transfer of scope from Bapko to Caston as follows: - Caston will erect scaffolding to the underside of the roof deck in the F1 Elevator Shaft in order to facilitate the install of the elevator hoist beam. Caston will be responsible for erection, daily sign off, maintenance and removal.	5/27/2025	0	O		\$4,783,079.00	-0.05%
	1.2	\$0.00	(\$6,662.00)	(\$6,662.00)	CFI 190-09A - North Recital Hall Wall Re-Work (Back Charge) captures Verne's Plumbing costs to re-route the 6" storm drain at the North wall in the Recital Hall in order to allow metal stud framing to be installed. These costs will result as a backcharge to Caston, as the wall was framed incorrectly and required piping to be re-worked as a result.	5/27/2025	0	O			
TOTALS		\$0.00	(\$2,506.00)	(\$2,506.00)							-0.05%

<b>BP #11A, 12A   RVH CONSTRUCTION, INC.</b>										<b>\$768,000.00</b>	
Change Order #01	1.0	(\$2,100.00)	\$0.00	(\$2,100.00)		3/25/25				\$765,900.00	-0.27%
Change Order 02	2.1	\$0.00	(\$25,872.00)	(\$25,872.00)	CFI-015-11A - CCD-004A - Value Engineering deducts the costs associated with the labor, equipment, and materials for the loose audience seating that was eliminated in CCD 004A.	5/27/25	0	O		\$661,763.00	-13.56%
	2.2	\$0.00	(\$78,265.00)	(\$78,265.00)	CFI-016-11A - CCD-019A - Value Engineering deducts the costs associated with the labor, equipment, and materials for the acoustic banners that were deleted in CCD 019A.	5/27/25	0	O			
TOTALS		(\$2,100.00)	(\$104,137.00)	(\$106,237.00)							-13.83%

<b>BP #21A   J.G. TATE FIRE PROTECTION SYSTEMS</b>										<b>\$557,799.00</b>	
Change Order #01	1.1	\$0.00	\$4,238.00	\$4,238.00	CFI 144-21A - CCD-060B - L3, L2 RCP DLR-CC Comments is Finalized to authorize JG Tate to install the Fire Sprinkler pipes per CCD-060B. CCD-060B included some post-approval RCP changes for routing of MEP&F trades as requested by the College and DLR to reduce the impact of materials routed in exposed ceiling spaces.	5/27/25	0	DC		\$569,312.00	2.06%
	1.2	\$0.00	\$5,380.00	\$5,380.00	CFI 200R1-21A - CCD-054A & 060A - Fire Sprinkler Pipe Hanger Tapered Washer & Swivel authorized JG Tate to proceed with the removal of existing washers and replacing with tapered washer and/or swivel connections at the Fire Sprinkler pipe hangers on Levels 2 and 3 per CCDs 054A & 060A.	5/27/25	0	C			

\*Change Order Requested By and/or Reasons: C- Code Compliance; CR-Campus Request; D - District Request; DC - Document Coordination; O - Other Reasons; U - Unforeseen Condition; V - Value Engineering

CYPRESS COLLEGE, FINE ARTS RENOVATION PROJECT  
MULTI-PRIME CONTRACTOR CHANGE ORDERS

BOARD DATE: May 27, 2025

						BOARD	TIME	CO REQ.	CONTRACT AMOUNT		
	NO.	PREVIOUS	CURRENT	CUMULATIVE	DESCRIPTION OF CHANGE ORDER	APPROVAL	IMPACT	REASON	ORIGINAL	TOTAL REVISED	TOTAL % OF CHANGE
	1.3	\$0.00	\$1,895.00	\$1,895.00	CFI 235R1-21A - Fire Sprinkler Trade Damage Repairs (Back Charge to PPC) authorized JG Tate to make repairs to the Fire Sprinkler Branch Line that was damaged by PPC in Room 2-220. The repairs are a back charge to PPC, and were tracked on a Time & Material basis.	5/27/25	0	O			
TOTALS		\$0.00	\$11,513.00	\$11,513.00							2.06%

<b>BP #22A   VERNE'S PLUMBING, INC.</b>									<b>\$2,105,500.00</b>		
Change Order #01	1.0	\$8,888.00	\$0.00	\$8,888.00		2/25/25				\$2,114,388.00	0.42%
Change Order #02	2.0	\$45,286.00	\$0.00	\$45,286.00		3/25/25				\$2,159,674.00	2.15%
Change Order #03	3.0	\$6,681.00	\$0.00	\$6,681.00		4/22/25				\$2,166,355.00	0.32%
Change Order #04	4.1	\$0.00	\$6,662.00	\$6,662.00	CFI 190-22A - North Recital Hall Wall Re-Work (Back Charge) authorized Verne's Plumbing to proceed with the re-routing of the 6" storm drain at the North wall in the Recital Hall in order to allow metal stud framing to be installed per CCD-084B. This CFI is a back charge to Caston.	5/27/25	0	O		\$2,173,017.00	0.32%
TOTALS		\$60,855.00	\$6,662.00	\$67,517.00							3.21%

<b>BP#23A   PPC AIR CONDITIONING, INC.</b>									<b>\$5,296,614.00</b>		
Change Order #01	1.0	\$61,649.00	\$0.00	\$61,649.00		6/25/24				\$5,408,123.00	1.16%
Change Order #02	2.0	\$49,860.00	\$0.00	\$49,860.00		11/12/24				\$5,408,123.00	2.11%
Change Order #03	3.1	\$0.00	\$6,297.00	\$6,297.00	CFI 234-23A - CCD-104B - RFI 594, 594.01 - AHU 0, 10, 12 - Fuse Blocks authorizes PPC to install five (5) additional Fuse Blocks for AHU 8, 9, 10, 11, & 12 fan motors per RFI 594.01 & CCD-104B.	5/27/25	0	DC			
	3.2	\$0.00	(\$1,895.00)	(\$1,895.00)	CFI 235-23A - Fire Sprinkler Trade Damage Repairs (Back Charge to PPC) - authorized JG Tate to make repairs to the Fire Sprinkler Branch Line that was damaged by PPC in Room 2-220. The repairs are a back charge to PPC, and were tracked on a Time & Material basis.	5/27/25	0	O		\$5,412,525.00	0.08%
TOTALS		\$111,509.00	\$4,402.00	\$115,911.00							2.19%

<b>BP #26A   AJ KIRKWOOD</b>									<b>\$13,492,000.00</b>		
Change Order #01	1.0	\$27,250.00	\$0.00	\$27,250.00		7/23/24				\$13,519,250.00	0.20%
Change Order #02	2.0	(\$92,729.00)	\$0.00	(\$92,729.00)		11/12/24				\$13,426,521.00	-0.69%
Change Order #03	3.0	(\$10,054.00)	\$0.00	(\$10,054.00)		12/17/24				\$13,416,467.00	-0.07%
Change Order #04	4.0	(\$586,742.00)	\$0.00	(\$586,742.00)		4/22/25				\$12,829,725.00	-4.35%

\*Change Order Requested By and/or Reasons: C - Code Compliance; CR-Campus Request; D - District Request; DC - Document Coordination; O - Other Reasons; U - Unforeseen Condition; V - Value Engineering



CYPRESS COLLEGE, FINE ARTS RENOVATION PROJECT  
MULTI-PRIME CONTRACTOR CHANGE ORDERS

BOARD DATE: May 27, 2025

						BOARD	TIME	CO REQ.	CONTRACT AMOUNT		
	NO.	PREVIOUS	CURRENT	CUMULATIVE	DESCRIPTION OF CHANGE ORDER	APPROVAL	IMPACT	REASON	ORIGINAL	TOTAL REVISED	TOTAL % OF CHANGE
Change Order #05	5.1	\$0.00	(\$7,978.00)	(\$7,978.00)	CFI 016-26A - CCD-019A - Value Engineering is Finalized for the Value Engineering revisions associated with CCD-019A and RFI 115. As it relates to the electrical scope of work, CCD-019A removed power to the banner controllers and revised the location of the controllers/switches for an overhead door. These revisions result in an overall credit for this scope of work.	5/27/25	0	O		\$12,870,504.00	0.30%
	5.2	\$0.00	\$19,533.00	\$19,533.00	CFI 073-26A - RFI 126.01 - CCD 23B - Lighting Controls Clarifications is Finalized for the changes in scope associated with RFI 126.01 and CCD-023B as it relates to electrical power requirements and lighting fixtures. The associated changes as it relates to this scope are as follows: - Revised exit signs - Added theatrical devices - Added circuitry and connections for Jockey Pump Controller - Added theatrical control outlets	5/27/25	0	DC			
	5.3	\$0.00	\$13,571.00	\$13,571.00	CFI 122-26A - Trap Primers and Ductbank Demo is Finalized for A.J.Kirkwood to provide and install power and switches for electronic trap primer (TP-2) as depicted in RFI 607, and in CCDs 61B & 104B. The various CCDs added/changed the trap primers to be electronic, RFI 607 and CCD-104B clarified the scope and resulted in the need for power requirements to a total of ten (10) trap primers. This CFI also encompasses costs related to the demolition of a portion of an existing duct bank at the South West corner inside of the building. This work needed to be performed to allow the new 4" Sanitary Sewer line to be installed per CCD-21B.	5/27/25	0	DC			
	5.4	\$0.00	\$2,355.00	\$2,355.00	CFI 144-26A - CCD-060B - L3, L2 RCP DLR-CC Comments is Finalized for AJK to route and install overhead conduits per CCD-060B. CCD-060B included some post-approval RCP changes for routing of MEP&F trades as requested by the College and DLR to reduce the impact of materials routed in exposed ceiling spaces.	5/27/25	0	DC			

Item No. 4.c.6

CYPRESS COLLEGE, FINE ARTS RENOVATION PROJECT  
MULTI-PRIME CONTRACTOR CHANGE ORDERS

BOARD DATE: May 27, 2025

					DESCRIPTION OF CHANGE ORDER	BOARD	TIME	CO REQ.	CONTRACT AMOUNT		
	NO.	PREVIOUS	CURRENT	CUMULATIVE		APPROVAL	IMPACT	REASON	ORIGINAL	TOTAL REVISED	TOTAL % OF CHANGE
	5.5	\$0.00	\$8,586.00	\$8,586.00	<b>CFI 179-26A - CCD-081B - RFI 509 - SF1 Exterior Lighting Fixture is Finalized to authorize A.J.Kirkwood to proceed with the procurement and installation of the light fixtures associated with CCD-081B. CCD-081B included the following changes due to mounting issues associated with the SF1 fixtures noted in RFI 509 &amp; 509.01:</b> - Level 1 - Three(3) SF1 fixtures changes to SL2A. - Three(3) SF1 fixtures changed to SL2B. - One (1) SF1 fixture changed to SL2C. - Level 2 - One (1) SF1 fixture changed to SL2A. <b>This cost is solely for the new fixtures, no added costs for labor. The originally shown SF1 fixtures have already been procured and are non-returnable, therefore, a material cost credit is not provided for these fixtures. SF1 fixtures are to be returned to College upon project closeout.</b>	5/27/25	0	DC			
	5.6	\$0.00	\$4,712.00	\$4,712.00	<b>CFI 234-26A - CCD-104B - Added GFCI Outlets authorizes A.J.Kirkwood to install five (5) GFCI Receptacles for AHUs 8, 9, 10, 11, &amp; 12 per CCD-104B.</b>	5/27/25	0	DC			
<b>TOTALS</b>		<b>(\$662,275.00)</b>	<b>\$40,779.00</b>	<b>(\$621,496.00)</b>							<b>-4.61%</b>
<b>ALL PRIME GRAND TOTAL</b>		<b>(\$776,906.00)</b>	<b>\$19,464.00</b>	<b>(\$757,442.00)</b>					<b>\$57,209,914.00</b>		<b>-1.32%</b>

OVERALL CONTRACT SCHEDULE SUMMARY	
Notice to Proceed Date	4/1/24
Original Contract Duration (Calendar Days)	819
Original Contract Completion (Date)	6/29/26
Previous Extension Days Approved	0
Proposed CO Days Requested	0

\*Change Order Requested By and/or Reasons: C - Code Compliance; CR-Campus Request; D - District Request; DC - Document Coordination; O - Other Reasons; U - Unforeseen Condition; V - Value Engineering

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Enter into Agreement with Trane U.S. Inc  
for the Central Plant Upgrade Project at  
Cypress College

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** In 2015, Cypress College installed a thermal energy storage (TES) tank that enabled chilled water to be produced during lower-cost, off-peak hours and stored for use during high demand periods, resulting in significant energy cost savings.

Currently, Cypress College has two plants that house electrical centrifugal chillers that are used to cool the campus. The North Chiller Plant houses two electrical centrifugal chillers, while the South Chiller Plant contains one. The South Plant previously contained a co-gen absorber that was taken off-line several years ago. All the units create the chilled water during the off-peak times that is then transferred and stored in TES tank until called upon by cooling needs on campus.

Based on the engineering study by P2S, the campus is planning to replace both the existing chiller and add a new chiller in the South Plant, reconfigure piping to support the entire campus loop, and refurbish the cooling towers in both the North and South Plants to improve efficiency, provide redundancy and extend the life of the system.

The proposed project is planned to be done in two phases, Phase I will focus on conducting field investigations to assess existing conditions, creating schematic design documents, and finalizing the guaranteed maximum price (GMP) for turnkey services. Phase 2 will include completing design documents, submitting documents to the Division of State Architect (DSA) for approval, and carrying out the necessary construction work and closeout.

Phase I is expected to be completed within 60 working days after the Notice to Proceed (NTP) is issued, with a fixed fee of \$117,805. Phase 2 is budgeted for \$3 million.

The District is planning to enter into Phase I of the project with Trane U.S. Inc. pursuant to Public Contract Code section 20661, Education Code section 72670.5, and the cooperative contract CollegeBuys Master Services Agreement (Agreement No. 00005098) with the Foundation of California Community Colleges. This agreement allows Community College districts to obtain goods and services through a Chancellor's procurement contract without having to conduct an independent local bidding process.

The District intends to award Phase 2 of the project using the same Master Service Agreements as Phase 1. Phase 2 of the project will come to the Board for approval prior to its start.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Dr. Tony Jake, Vice President of Administrative Services of Cypress College; and Mireille Hernandez, Interim District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This project will be funded by Measure J.

**RECOMMENDATION:** It is recommended that the Board approve the Central Plant Upgrade project at Cypress College and approve Trane U.S. Inc. for Phase I of the project in the amount of \$117,805. Authorization is further requested for the Vice Chancellor, Finance and Facilities or the District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

4.d.2

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Item No.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Enter into Amendment No. 4 with Twining Consulting (Twining) for Materials & Special Testing Services (LOR) for the Maintenance & Operations and Chapman Newell Instructional Building Projects at Fullerton College

Action	<u>X</u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** On July 25, 2023, the Board approved for the District to enter into an agreement with Twining for Materials & Special Testing Services (LOR) for the Fullerton College Maintenance & Operations and Chapman Newell Instructional Building Projects. The proposal consists of two projects. Project I: Chapman Newell Instructional Building, and Project II: Maintenance & Operations Building for a total contract amount not to exceed \$273,696.50, including all project-related expenses.

On August 27, 2024, the Board authorized Amendment #1, increasing the contract amount by \$105,818.40, for a total contract amount from \$273,696.50 to \$379,514.90. On November 12, 2024, the Board authorized Amendment #2, which further increased the contract by \$63,133.80, for a total contract amount from \$379,514.90 to \$442,648.70. On April 8, 2025, the Board authorized Amendment #3, which further increase the contract by \$55,485.00, bringing the total contract amount from \$442,648.70 to \$498,133.70.

Due to the added scope from the IOR of GFRC, top cast, and welding inspections, Twining Consulting submitted a proposal requesting an additional \$35,000 – Project I: \$30,000 and Project II: \$5,000 – bringing the total contract amount from \$498,133.70 to \$533,133.70.

LOR Services have been provided on a time and materials and on-call basis. The major event that has led to this project cost increase has been the DSA required continuous shop inspection of the Glass Fiber Reinforced Concrete (GFRC) panels production:

Amendment #1:

- New DSA requirement for GFRC continuous shop inspection.

Amendment #2:

- Additional materials inspection due to unforeseen GFRC impact to schedule.

Amendment #3:

- Continuous GFRC inspection requirements.

Amendment #4:

- Added Scope of Work from IOR for more inspections

This agenda item was submitted by Henry Hua, Vice President, Administrative Services, Fullerton College, John Erickson, Project Manager, Campus Capital Projects, Fullerton College, and Mireille Hernandez, Interim District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning. And also to Direction #5: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** These services will be charged to the Measure J Bond and Local fund.

**RECOMMENDATION:** Authorization is requested to amend the agreement with Twining Consulting, and increase the contract amount by \$35,000, from \$498,133.70 to \$533,133.70, to provide Materials & Special Testing Services (LOR) for the Maintenance & Operations and Chapman Newell Instructional Building Projects. This amount includes all project-related expenses. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

4.e.2

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Item No.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Enter into Architecture Services Agreement with Westberg + White, Inc for the Softball Field Renovation Project at Fullerton College.

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** On March 7, 2025, the College issued a Request for Proposals (RFP) for Architecture Services for the new Softball Field Renovation project at Fullerton College. The RFP was sent to the Board-approved list of pre-qualified architecture companies. The District received the following five (5) proposals:

Architecture Company	Proposal
Little Diversified Architectural, Inc.	\$742,500
LPA, Inc.	\$617,110
SGH Architects, Inc.	\$596,075
SVA Architects, Inc.	\$480,000
Westberg + White, Inc. (WWA)	\$400,000

The District project Committee, consisting of the College's Director of Facilities, MAAS Program Manager, Fullerton College Project Manager, and Fullerton College Assistant Project Manager, evaluated the proposals based on various factors such as price, the firm's approach, methodology, staff availability, workload, project team experience, project sub-consultants, and the firm's historical athletic field construction or renovation experience. After an in-depth interview with each architecture firm, the Committee selected **Westberg + White, Inc. (WWA)** as the top Architecture company.

To proceed with evaluation and selection, the Committee met to collectively evaluate their findings after the RFP had been completed, and scoring had been submitted. After careful consideration and further review of what each company presented in their proposal, Westberg + White, Inc. (WWA) was selected and recommended to provide Architecture services for the upcoming Softball Field Renovation project at Fullerton College. The contract amount is \$400,000.00 covering the period from the project's start date of June 2025 until project completion. The estimated construction time is 23 months for the Softball Field Renovation project, from the beginning of the Procurement process to the Opening of the field, all performed at fixed hourly rates specified in the proposal. If additional construction services are requested by the regulatory authorities, the additional services will be charged based on the hourly rates submitted in the proposal.

This agenda item was submitted by John Erickson, Project Manager, Campus Capital Projects; Henry Hua, Vice President, Administrative Services; Richard Williams, District Director, Facilities Planning & Construction and Mireille Hernandez, Interim District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning, and Direction 5) NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for this service comes from Measure J Bond fund.

**RECOMMENDATION:** Authorization is requested to enter into an agreement with Westberg + White, Inc. (WWA) in the amount of \$400,000 to provide architectural services for the Softball Field Renovation project at Fullerton College for the duration of June 2025 until project completion. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

4.f.2

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Item No.



## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Fullerton College and North Orange  
Continuing Education (NOCE)  
Rising Scholars Network Grant Award

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** Fullerton College and the North Orange Continuing Education (NOCE) are pleased to report a grant award from the California Community College Chancellor's Office (CCCCO) for the Rising Scholars Network program. Fullerton College was awarded \$174,463 and NOCE was awarded \$161,284 for a total of \$335,747 for the 2025-26 fiscal year. Additional awards in the subsequent fiscal years will be determined after the 2025 California budget is released.

The Rising Scholars Network is an initiative by the California Community Colleges aimed at expanding access to higher education for justice-involved individuals, including those currently or formally incarcerated. The network offers programs such as Adult Programs, Juvenile Justice, and Textbook/Digital Course Content to support nearly 20,000 students across campuses and correctional facilities. These efforts align with Vision 2030 goals in Equity in Support, and Equity in Success for all Californians who are current and prospective California community college students.

This agenda item was prepared by Lisa King, District Director, Grants, NOCCCD.

**How does this relate to the five District Strategic Directions?** This funding supports the following District Strategic Directions: 1) Student Experience and Success; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

**How does this relate to Board Policy:** This item complies with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to ensure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Fullerton College and NOCE have been awarded funding in the total amount of \$335,747 from the California Community College Chancellor's Office (CCCC) to be used within the 2025-26 fiscal year to support justice-involved individuals with their educational goals.

**RECOMMENDATION:** Authorization is requested for Fullerton College and NOCE to enter into an agreement with the California Community College Chancellor's Office (CCCC) to accept the total amount of \$335,747 to be used within the 2025-26 fiscal year. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

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Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

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5.a.2  
Item No.

**Fullerton College  
Rising Scholars Network**

**July 1, 2025 to June 30, 2028**

<b><u>OBJECT OF EXPENDITURE</u></b>					<b><u>PROPOSED BUDGET</u></b>
<b>50000 Other Operating Expenses &amp; Services</b>					
Other Operating Expenses & Services	18295	xxxx	50000	xxxx	174,463
<b>Total Expenses</b>					<b>\$ 174,463</b>
<b>80000 Revenue</b>					
Other Reimbursable Categorical	18295	xxxx	86543	xxxx	\$ 174,463
<b>Total Revenues</b>					<b>\$ 174,463</b>

**North Orange Continuing Education  
Rising Scholars Network**

**July 1, 2025 to June 30, 2028**

<b><u>OBJECT OF EXPENDITURE</u></b>				<b><u>PROPOSED BUDGET</u></b>
<b>50000 Other Operating Expenses &amp; Services</b>				
Other Operating Expenses & Services	18296	9140	50000	161,284
<b>Total Expenses</b>				<b>\$ 161,284</b>
<b>80000 Revenue</b>				
Other Reimbursable Categorical	18296	9140	86543	\$ 161,284
<b>Total Revenues</b>				<b>\$ 161,284</b>

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RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2025-2026, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>161,284</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses & Services	161,284
	TOTALS	\$ <u>161,284</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)  
  ) SS  
COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 27, 2025, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Stefan Bean, Ed.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Fullerton College – Autonomous Systems  
Technician Training Hub Grant Award

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** Fullerton College is pleased to report a grant award from the Orange County Business Council (OCBC), titled Autonomous Systems Technician Training Hub. Fullerton College has been awarded the total amount of \$250,000 for the 2025-26 fiscal year to address the growing demand for skilled technicians in the rapidly expanding autonomous systems industry in Orange County.

This program will provide comprehensive, hands-on training in the key areas of maintenance, operation, and troubleshooting for a wide variety of autonomous systems. With a focus on high-tech hardware, advanced manufacturing, precision manufacturing, and semiconductor technologies, the curriculum will be tailored to meet the specific needs of the autonomous systems industry. Technicians will gain practical experience with cutting-edge tools, equipment, and technologies, preparing them to work on everything from unmanned aerial vehicles (UAVs) to autonomous vehicles and maritime platforms.

The Fullerton College Autonomous Systems Technician Training Hub will play a pivotal role in developing a local workforce equipped with the technical expertise necessary to meet the evolving demands of the autonomous systems sector. By collaborating with industry partners and providing specialized training, the program will help ensure that Orange County remains at the forefront of innovation, competitiveness, and technological advancement in autonomous systems. This initiative will directly support the continued growth of the region's high-tech economy while offering students valuable career pathways in one of the most dynamic industries of the future.

This agenda item was prepared by Lisa King, District Director, Grants, NOCCCD.

**How does this relate to the five District Strategic Directions?** This funding supports the following District Strategic Directions: 1) Student Experience and Success; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

**How does this relate to Board Policy:** This item complies with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to ensure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Fullerton College has been awarded funding in the total amount of \$250,000 from the Orange County Business Council (OCBC) to be used within the 2025-26 fiscal year to address the growing demand for skilled technicians in the rapidly expanding autonomous systems industry in Orange County.

**RECOMMENDATION:** Authorization is requested for Fullerton College to enter into an agreement with the Orange County Business Council (OCBC) to accept the total amount of \$250,000 to be used within the 2025-26 fiscal year. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

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Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

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5.b.2  
Item No.



# Fullerton College Autonomous Systems Technician Training Hub

July1, 2025 to June 30, 2026

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
<b>50000 Other Operating Expenses &amp; Services</b>					
Other Operating Expenses & Services	18356	xxxx	50000	xxxx	250,000
<b>Total Expenses</b>					<b>\$ 250,000</b>
<b>80000 Revenue</b>					
Other Reimbursable Categorical	18356	xxxx	86543	xxxx	250,000
<b>Total Revenues</b>					<b>\$ 250,000</b>

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2025-2026, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>250,000</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses & Services	<u>250,000</u>
	TOTALS	\$ <u>250,000</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
COUNTY OF ORANGE ) SS

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 27, 2025, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Stefan Bean, Ed.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Fullerton College  
Revised Mission

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** As required by our accreditor, the Accrediting Commission for Community and Junior Colleges (ACCJC), FC engaged in a participatory governance process to review and update the college Mission Statement and Core Values. The Mission Statement is in alignment with the new ACCJC standards, the California Community College Vision 2030, and the North Orange County Community College District Strategic Directions. Only one core value was added to the list approved by the Board in 2022. The Mission Statement is also reflective of new efforts since the last revision to create a greater sense of belonging for students enrolled at the college and in the areas in which the college has implemented changes that align with the needs of the students.

This agenda item is submitted by Daniel Berumen, Director of the Office of Institutional Effectiveness for the Board's first reading and discussion.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and 4) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 3200, Accreditation; and Board Policy 3250, Institutional Planning.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This item has no financial impact.

**RECOMMENDATION:** It is requested that the Board of Trustees review the revised Fullerton College Mission previously approved by the College's President's Advisory Council.

Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

5.c.1  
Item No.

# Fullerton College Proposed Mission Statement and Additional Core Value:

## Spring 2025

**Current Mission:** Fullerton College advances student learning and achievement by developing clear pathways for students from our diverse communities who seek educational and career growth, certificates, associate degrees, and transfer. We build a supportive and inclusive environment for students to be successful learners, responsible leaders, and engaged community members.

**New Mission:** Fullerton College is committed to serving all students through inclusionary practices and liberatory education<sup>1</sup> in the pursuit of social justice. As a proud designated Hispanic Serving Institution<sup>2</sup> and Asian American and Native American Pacific Islander Serving Institution<sup>3</sup> and an emerging Black Serving Institution,<sup>4</sup> we strive to create and sustain transformational change. We offer degree, certificate, transfer, and career growth opportunities in service to our multicultural and multiethnic community.

**Additional Core Value: Accessibility** - We commit to actively ensuring all students have the opportunity to acquire the same information and materials, engage in the same interactions, and enjoy the same services in an equally effective and integrated manner.

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1 Gina Ann Garcia's *Transforming Hispanic-Serving Institutions for Equity and Justice* defines liberation as "achieving equity and justice for students, families, and communities by disrupting historical and structural understandings of knowledge and centralizing the cultural and community knowledge...the goal of liberation must be to allow students to have full control over decisions and conditions that affect their lives, families and communities."

2 According to the Hispanic Association of Colleges and Universities, a Hispanic Serving Institution is defined in title 5 of the Higher Education Act as "not-for-profit institutions of higher learning with a full-time equivalent (FTE) undergraduate student enrollment that is at least 25 percent Hispanic."

3 According to the U.S. Department of Education, institutions of higher education can qualify as Asian American and Native American Pacific Islander-serving if they have "an enrollment of undergraduate students that is at least 10 percent Asian American and Native American Pacific Islander."

4 California's SB 1348, enacted in 2024, defines Black Serving Institutions as those that have "at least 10 percent...enrolled population identifying as Black and African American students, or has at least 1,500 Black and African American students enrolled."

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Fullerton College  
Honorary Degree

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** Caleb Strouss, a Fullerton College student, passed away in late April 2025. Caleb was a US Marine Corp Veteran and formed remarkably close relationships with the Veteran Resource Center staff and Fullerton College faculty. At the time of their passing, Caleb was earning high honors and close to achieving their goal of earning an Administration of Justice Associate in Science Degree for Transfer (AS-T) and subsequently transferring to a four-year university.

Due to Caleb's sudden death and the anticipated successful completion of their Administration of Justice AS-T Degree requirements, Fullerton College would like to award an Honorary degree to present to their family. This recommendation was discussed with and has the support of the Fullerton College Faculty Senate and the President's Advisory Council.

This item was submitted by Dr. Cynthia Olivo, President, Fullerton College.

**How does this relate to the five District Strategic Directions?** District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 4110, Honorary Degrees.

**FUNDING SOURCE AND FINANCIAL IMPACT:** N/A

**RECOMMENDATION:** Authorization is requested to award an Honorary Degree in remembrance of Caleb Strouss.

Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

5.d.1  
Item No.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Academic Personnel

Action	<u>X</u>
Resolution	<u>      </u>
Information	<u>      </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

*B. V. Dipt Brehm*

Approved for Submittal

6.a.1

Item No.

RETIREMENT

Gaitatjis, Elizabeth	FC	Instructor, ESL Last Date of Employment: 05/31/2025 PN FCF908
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PHASE-IN RETIREMENTS

Dowdalls, James	FC	Art Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 86.66%/Spring Sem. 66.66% Eff. 08/21/2025 PN FCF786
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Henke, Carol	FC	Art Instructor From: Fall Sem. 80%/Spring Sem. 80% To: Fall Sem. 50%/Spring Sem. 50% Eff. 07/01/2025 PN FCF651
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Hughes, Deidre	FC	English Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 80%/Spring Sem. 80% Eff. 08/21/2025 PN FCF919
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Lambros, John	CC	Speech Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 60%/Spring Sem. 60% Eff. 08/21/2025 PN CCF959
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Lopez-Casillas, Guadalupe	FC	Counselor From: Fall Sem. 70%/Spring Sem. 70% To: Fall Sem. 60%/Spring Sem. 60% Eff. 07/01/2025 PN FCF958
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Payne, John	CC	English Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 80%/Spring Sem. 80% Eff. 08/21/2025 PN CCF835
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Academic Personnel  
May 27, 2025

Vescial, Keith	CC	English Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 80%/Spring Sem. 80% Eff. 08/21/2025 PN CCF753
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NEW PERSONNEL

Bloom, Danielle	NOCE	Instructor, Older Adults Program First Year Probationary Contract Class B, Step 1 Eff. 08/21/2025 PN SCF963
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Garcia, Ryan Gregory	CC	Instructor, Radiology First Year Probationary Contract Class B, Step 1 Eff. 08/21/2025 PN CCF854
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Walker, Michelle	CC	Instructor, Nursing First Year Probationary Contract Class B, Step 1 Eff. 08/21/2025 PN CCF786
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ADDITIONAL DUTY DAYS @ PER DIEM

Afra, Maha	CC	Dir. of Dance Production Performance	8 days
Coronado, Michael	CC	Campus Student Newspaper Advisor	6 days
Gopar, Gary	CC	Director of Jazz/Swing Band	11 days
		Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days



Academic Personnel  
May 27, 2025

Hampton, Bradley	CC	Director of Jazz/Swing Band	11 days
		Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days
Jackson, Donald	CC	Resident Designer	13 days
		Managing Director of Theater Programming	15 days
		Theater Technical Director	15 days
		Artistic Director Resident Theatre Company	11 days
McMillan, Marcus	CC	Director of Master Chorale and Jazz Ensemble	6 days
McMillin, Jennifer	CC	Managing Director of Theater Programming	15 days
		Theater Technical Director	15 days
		Director of Drama Productions	6 days
		Coordinator of High School Festival	6 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Cuatt, Benjamin	FC	\$30.00
Daniel, William	FC	\$20.00
Guthrie, Frank	FC	\$20.00
Henke, Carol	FC	\$10.00
Klippenstein, Stephen	FC	\$20.00
Nevarez, Rachel	FC	\$80.00
Sheehan, Michael	FC	\$30.00

LEAVE OF ABSENCE

@01417928	CC	Medical Leave of Absence Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/26/2025 - 05/26/2025 (Consecutive Leave)
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Academic Personnel  
May 27, 2025

@00993828	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 5/22/2025 – 5/30/2025 (Consecutive Leave)
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2025 SPRING SEMESTER

Anchondo, Christina	CC	Column 1, Step 1
Estrada Galvan, Mayte	CC	Column 1, Step 1
Tebay, John	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2025 SUMMER INTERSESSION

Arceo, En Tzu Lin	NOCE	Column 2, Step 1
Brisbane, Gayle	FC	Column 3, Step 1
Caudillo, Roberto	FC	Column 1, Step 1
Chavez, Ricardo	NOCE	Column 2, Step 1
Hamano, Matthew	NOCE	Column 2, Step 1
Houser, Tatiana	NOCE	Column 2, Step 1
Kobayashi, Yuumi	NOCE	Column 1, Step 1
Lin, Angela	NOCE	Column 2, Step 1
Salas Escudero, Janeth	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2025 FALL SEMESTER

Ji, Vivian	FC	Column 1, Step 1
Lloyd, Marcy	CC	Column 1, Step 1
Rodriguez, Leslie	FC	Column 1, Step 2

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Acosta, Cynthia	CC	Director of Psychiatric Technology Class E, Step 12 Lecture Rate, Regular and Contract Faculty Interession Teaching Schedule Eff. 05/28/2024-06/30/2024
Adams, Kelly	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Adams, Kelly	FC	Library Adjunct Professional Learning Day Stipend not to exceed \$160.00 Eff. 06/03/2025

Academic Personnel  
May 27, 2025

Araneta, Erin Joy	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Barahona Carillo, Diana	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Barragan, Jessica	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Byerly, Charles	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Cadena, Maria	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Castro, Nora	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Caudillo, Roberto	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Chan, Eric	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Chen, Chihwen	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Colin, Maryanne	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Coons, Jennifer	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025

Academic Personnel  
May 27, 2025

Corrales, Nancy	CC	Director of Sonography Class B, Step 17 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024
Crable, Kristine	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Cuevas, Cynthia	FC	Library Adjunct Professional Learning Day Stipend not to exceed \$160.00 Eff. 06/03/2025
Dileo, Ross	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Doidge, Kristin	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Fernandes, Eufemio	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Fernandez, Christopher	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Ferrandez, David	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Fraidany, Apollo	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Frianeza, Michael	CC	Director of Radiology Class F, Step 24 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024

Academic Personnel  
May 27, 2025

Furlong, Eric	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Garcia, Monique	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Ghotra, Jaspreet	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Grande, Jolena	CC	Director of Mortuary Science Class E, Step 30 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024
Graves, Gary	FC	Zero Textbook Cost OER - First Course Stipend not to exceed \$1,000.00 Eff. 05/07/2025
Graves, Gary	FC	Zero Textbook Cost OER - Second Course Stipend not to exceed \$750.00 Eff. 05/07/2025
Graves, Gary	FC	Zero Textbook Cost OER - Third Course Stipend not to exceed \$500.00 Eff. 05/07/2025
Graves, Gary	FC	Zero Textbook Cost DEIAA - First Course Stipend not to exceed \$3,000.00 Eff. 05/07/2025
Hartnett, Devyn	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Henderson, Angela	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Hester, Tracy	NOCE	@ONE Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 04/20/2025-04/29/2025

Academic Personnel  
May 27, 2025

Hines, Joe	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Kass, Darcie	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Kirkwood, Kyra	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Larsen, Chris	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Lee, Scott	FC	Zero Textbook Cost OER - Third Course Stipend not to exceed \$500.00 Eff. 05/06/2025
Lewis, Wayman	NOCE	@ONE Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 04/20/2025-04/29/2025
Luu, Diana	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Matsumiya, Teresa	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Mihaylovich, Kristin	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Mizushima, Haley	FC	Library Adjunct Professional Learning Day Stipend not to exceed \$160.00 Eff. 06/03/2025
Mohammadrezaei, Vahid	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025

Academic Personnel  
May 27, 2025

Morales, Katherine	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Nguyen, Gregory	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Ninh, Joseph	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Novasky, Mayra	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
O'Rourke, Margaret	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Okonyan, Stefani	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Okuhata, Mark	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Paige, Deborah	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Parmar, Shivani	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Pascual, Emmanuel	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Patton, Katherine	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025

Academic Personnel  
May 27, 2025

Pennings, Megan	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Perez, Fabiola	FC	Library Adjunct Professional Learning Day Stipend not to exceed \$160.00 Eff. 06/03/2025
Perez, Roger	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Perlis, Shelby	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Pham, Kara	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Pham, Tony	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Pham, Vy	NOCE	@ONE Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 04/20/2025-04/29/2025
Piazza, Stephanie	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Pinedo, Rodolfo	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Powers, Miguel	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Price, Rene	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025



Academic Personnel  
May 27, 2025

Qu, Geng	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Raleigh, Samuel	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Ramos, David	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Ramos, David	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Ramos, Jaime	CC	Director of Psychiatric Technology Class E, Step 25 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024
Richards, Heather	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Rios, Crystal	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Rivera, Marisol	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Robinson, Alysha	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Rodriguez, Leslie	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Rossi, Nicole	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025

Academic Personnel  
May 27, 2025

Ruff, Brianna	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Ruiz, Rosalinda	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Sabau, Bianca	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Sanchez, Adriana	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Sandvig, Sarah	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Scarpa, Daniel	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Scarpa, Daniel	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Schulze, Michael	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Serafin, Monica	FC	Ethnic Studies Adjunct Professional Learning Day Stipend not to exceed \$120.00 Eff. 06/04/2025
Sersea, Ioan	NOCE	@ONE Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 04/20/2025-04/29/2025
Shiroma, Ryan	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025

Academic Personnel  
May 27, 2025

Silva, Joel	CC	Dental Assisting Class E, Step 19 Lecture Rate, Regular and Contract Faculty Intersession Teaching Schedule Eff. 05/28/2024-06/30/2024
Smith, Geoffrey	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Snyder, Katie	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Solorzano Uribe, Alejandra	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Stokes-Dobyns, Sheilah	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Strickland, Jonelle	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Strickland, Jonelle	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Swayzer, Luellen	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Syed, Amena	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Tellefsen, Blythe	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Terrill, Steven Moreno	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025

Academic Personnel  
May 27, 2025

Thomas, Jillian	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Trinh, Hung	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Trokkos, Mireille	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Trujillo, Tamara	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Vigil, Adriana	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Vo, Dao	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Vo, Phuongthao	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Wang, Karen	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Weil, Alex	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Williams, Jacob	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Williams, Jacob	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025

Academic Personnel  
May 27, 2025

Wilson, Kristin	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Wilson, Marcus	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Wu, Xiali	FC	CoRE Training Stipend not to exceed \$2,000.00 Eff. 06/02/2025-06/18/2025
Yousefi, Hassan	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Zaragoza, Juan	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Zarske, Cindy	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025
Zhang, Roger	FC	First Year Experience Training Stipend not to exceed \$160.00 Eff. 06/10/2025-06/30/2025

NEW ACADEMIC MANAGEMENT JOB DESCRIPTION

Dean, Ethnic Studies & Student Equity  
Range 32  
Management Salary Schedule

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Dean, Ethnic Studies & Student Equity	Range: 32 (AC)	Management Schedule
Date Revised:	NEW	Date Approved:	NEW

## PRIMARY PURPOSE

Under the direction of the appropriate Vice President, this position is responsible for performing a variety of administrative and supervisory duties related to the functions and activities of a major multi-functional area (division) within the college. This position supports the District-wide strategic directions, goals, and core values outlined in the Educational and Facilities Master Plan (EFMP). Oversees college programs and services to advance college equity initiatives, diversity objectives, and successful goal completion for targeted student populations focused through an equity-minded perspective and vision.

## ESSENTIAL FUNCTIONS

*Examples of essential functions are interpreted as being descriptive and not restrictive in nature.*

1.	Provide leadership in the administration of a major multi-functional area of a community college, including resource development and personnel management, in accordance with laws, regulations, District policy and collective bargaining agreements. Provide leadership and vision for the campus Student Equity Plan and its activities, programs and services.
2.	Engage with District and college personnel to coordinate student success initiatives for the college. Key responsibilities include assisting with the development and implementation of innovative approaches, ensuring accountability and accuracy for reports related to Student Equity, and input to and collaboration with the Director of Institutional Research regarding student equity attributes in management information systems and related data resources & requirements.
3.	Formulate and develop long and short-range goals and strategic plans for the instructional area, including staffing, facilities, curriculum and educational philosophy; Plan, organize, and manage the operations and activities of the college student equity and achievement services. Oversight of college programs and services for disproportionately impacted student communities.
4.	Develop and implement plans and policies to facilitate, improve and promote the curriculum, programs and services of the instructional area; maintain instructional standards of quality.
5.	Supervise the planning, development and recommendation of new courses; review standing courses and recommend the deletion of courses no longer appropriate to the curriculum; maintain current course outlines to accurately reflect the instructional programs, including on-line courses.
6.	Develop and prepare class schedules, room and instructor assignments and class sections to be offered in day, extended day, weekends and intersessions.
7.	Interact with students to address concerns related to division programs, courses, and employees. Respond to student issues relating to student conduct, behavioral intervention, and Title IX.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

8.	Develop and prepare the annual preliminary instructional area budget; monitors and controls budget expenditures; direct the preparation and maintenance of detailed and comprehensive reports, records and files regarding personnel, facilities, programs, operations and activities. Also, oversee the development, coordination, and monitoring of program budget development of Categorical Programs, Federal, State and Private funded grants related to Student Equity and disproportionately impacted student groups.
9.	Determine appropriate equipment and supplies for the instructional area in accordance with established policies; submit textbook lists and requests for supplementary materials, audio-visual resources and other instructional resources; monitor and control inventories.
10.	Conduct outreach activities and serve as a liaison with local high schools and community agencies to promote program enrollment and effectiveness. Develop and prepare publications relating to Student Equity and assigned programs that can lead to eliminating disproportionate impacts.
11.	Maintain communication with District and college administrators, faculty members and classified staff to resolve conflicts and issues, exchange information and coordinate division activities.
12.	Train, supervise, evaluate and direct the work of personnel as assigned; participates in selection and hiring processes.
13.	Plan, organize and arrange appropriate staff development programs and activities for faculty and staff; provide orientation for new employees.
14.	Organize, attend or chair a variety of administrative and staff meetings as required; serve on committees as assigned; provide administrative oversight of special projects or programs as assigned. Collaborate closely with student/academic support programs, in the effective delivery of student equity activities and programs to ensure that the college fulfills its responsibility in meeting equity goals and maximizes potential funding available from the State, Federal and private sectors.
15.	Maintain current knowledge of instructional methods and new technologies pertinent to assigned programs; learn and apply emerging technologies and advances (e.g., computer software applications) as necessary to perform duties in an efficient, organized and timely manner.
16.	Demonstrate sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural, and ethnic backgrounds of students.
17.	Provide leadership in District/College efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.
18.	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
19.	Perform related duties as assigned.

### OTHER FUNCTIONS

In addition to the essential functions, the Dean, Ethnic Studies & Student Equity may participate in the development and administration of external funding sources from grants, corporate sponsorships, and donations.

## **NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION**

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### **WORKING RELATIONSHIPS**

The Dean, Ethnic Studies & Student Equity maintains frequent contact with college and District administrators, faculty and staff.

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### **EDUCATION AND EXPERIENCE**

#### **Minimum Qualifications**

Possession of a master's degree from a regionally accredited institution and at least one year of formal training, internship or leadership experience reasonably related to the assignment.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

#### **Desirable Qualifications**

Possession of an advanced degree in Ethnic Studies, Education, Sociology, Social Justice, or a related discipline from a regionally accredited institution.

Teaching experience in Ethnic Studies, Chicana/o/x Studies, African American Studies, Native American Studies, Asian American Studies, or related fields in an accredited post-secondary institution.

Experience in the management, coordination or leadership of an academic program or service.

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of District organization, operations, policies and objectives  
Knowledge of California education code and requirements, including Title 5  
Knowledge of research project policies, procedures and practices, including data collection and analysis  
Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary  
Knowledge of educational pedagogy and student success strategies applicable for the diverse community college student body  
Knowledge of record keeping procedures  
Knowledge of budget preparation and maintenance  
Knowledge of appropriate software and databases  
Ability to interpret, apply and explain laws, regulations, policies and procedures  
Ability to assess, analyze, implement and evaluate research project activities  
Ability to analyze situations accurately and adopt an effective course of action  
Ability to plan, organize and prioritize work  
Ability to meet schedules and timelines  
Ability to work independently with little direction  
Ability to understand and follow oral and written directions  
Ability to communicate efficiently both orally and in writing  
Ability to supervise, train and provide work direction to others

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Ability to establish and maintain effective working relationships with others



<p><b>NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION</b></p>
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**SPECIAL REQUIREMENTS**

None

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**WORKING CONDITIONS**

Office environment; subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); may require some off-site duties and activities.

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## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action X

**DATE:** May 27, 2025

Resolution           

Information           

**SUBJECT:** Classified Personnel

Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

*B. V. Dipt Brehm*

Approved for Submittal

6.b.1

Item No.

Classified Personnel  
May 27, 2025

RETIREMENT

Reza, Carlos	FC	Building Maintenance Coordinator 12-month position (100%) Last Date of employment: 08/31/2025 PN FCC583
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RESIGNATIONS

Ramirez, Erika	AC	Human Resources Technician 12-month position (100%) Last Date of employment: 05/14/2025 PN DEC985
Romero, Valerie	AC	Human Resources Coordinator/EEO and Compliance 12-month position (100%) Last Date of employment: 06/02/2025 PN DEN986

NEW PERSONNEL

Heasley, Beverly	NOCE	Director, Admissions and Records 12-month position (100%) Range 25, Column G Management Salary Schedule Eff. 06/16/2025 PN SMC987
Martinez III, Carlos	CC	Student Services Technician 12-month Position (100%) Range 33, Step C Classified Salary Schedule Eff. 06/02/2025 PN CCC555
Perez, Alyssa	CC	Special Projects Coordinator, STEM2 Program Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 06/02/2025 – 06/30/2025 Eff. 07/01/2025 – 06/30/2026 PN CCT722

VOLUNTARY CHANGES IN ASSIGNMENT

Fayad, Sabrina	CC	Administrative Assistant I, Campus Safety (50%)  Extension of Temporary Change in Assignment To: Admin. Assistant II, Campus Safety (100%) Range 36, Step D Classified Salary Schedule Eff. 05/01/2025 – 06/30/2025 PN CCC760-TR
Galaviz, Graciela	FC	Student Services Spec., Stu. Support Svcs. (100%)  Temporary Change in Assignment To: DS HR Coordinator, EEO and Compliance (100%) Range 37C, Step A Confidential Salary Schedule Eff. 06/02/2025 – 06/30/2025 Eff. 07/01/2025 – 03/31/2026 PN DEN986-TR
Garibaldi, Marylou	CC	Student Services Specialist, DSS (100%)  Temporary Change in Assignment To: Student Services Coordinator, DSS (100%) Range 43, Step C + 25% Longevity Classified Salary Schedule Eff. 06/01/2025 – 06/30/2025 Eff. 07/01/2025 – 06/30/2026 PN CCC929-TR

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Aguillon, Yadira	FC	Administrative Assistant II (100%) 6% Stipend Eff. 06/01/2025 – 06/30/2025 Eff. 07/01/2025 – 07/31/2025
Pham, Valezrina	CC	Administrative Assistant I, SEM Division (100%) 6% Stipend Eff. 05/15/2025 – 06/30/2025

LEAVES OF ABSENCE

@01834444	AC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 5/5/2025 – 7/25/2025 (Consecutive Leave)
@01620287	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 5/10/2025 – 5/23/2025 (Consecutive Leave)
@01760091	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 6/30/2025 – 9/19/2025 (Consecutive Leave)
@00285601	FC	Medical Leave of Absence Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 2/2/2025 – 5/31/2025 (Consecutive Leave)
@01135674	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 5/8/2025 – 6/6/2025 (Consecutive Leave)

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Professional Experts

Action	<u>X</u>
Resolution	<u>        </u>
Information	<u>        </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

*B. V. Dipt Brehl*

Approved for Submittal

6.c.1

Item No.

Professional Experts  
May 27, 2025

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Alvarado, Karina	NOCE	Project Expert II	Career Pathways Specialist	26	06/03/2025	06/27/2025
Awad, Abigail	CC	Technical Expert II	SLO Coordinator Training	40	06/02/2025	06/30/2025
Chen, Zachary	CC	Project Expert II	Competition Lead for Cyber Patriot and Superintendent's Cup	26	05/28/2025	06/30/2025
Coopman, Jennifer	CC	Technical Expert II	SLO Coordinator Training	40	06/03/2025	06/30/2025
Cornwell, Brooke	FC	Project Expert I	Drone Pilot	10	05/05/2025	05/30/2025
Costello, Jeanne	FC	Technical Expert II	Guided Pathways Faculty Coordinator	20	06/01/2025	06/30/2025
Daniels, Jared	CC	Project Expert II	Cyber Patriot Team Lead	26	05/28/2025	06/30/2025
Diminutto, Joseph	FC	Technical Expert II	ZTC/OER Grant	20	06/01/2025	06/30/2025
Edwards, Todd	CC	Technical Expert II	Guest Artist/Performer at "Much Ado About Cypress Fest"	3.5	05/05/2025	05/12/2025
Eom, Ye Na	CC	Project Expert I	25Live Project	26	05/28/2025	06/30/2025
Foster, Marcia	FC	Technical Expert II	Program Review Reader	10	04/07/2025	05/31/2025
Gould, Elizabeth	CC	Project Coordinator	SWP 24/25 Kinesiology Integrative Health & Wellness	20	05/27/2025	06/30/2025
Guidry, Deana	CC	Technical Expert I	Technical Expert Flag Football	26	05/10/2025	06/30/2025
Hadobas, Paul	CC	Technical Expert II	Guest Artist/Performer at "Much Ado About Cypress Fest"	3.5	05/05/2025	05/12/2025
Haines, George	FC	Technical Expert I	Self-Defense and Awareness	6	05/23/2025	05/23/2025
Hatmaker, David	FC	Technical Expert II	Music Department Sound and Concert Support	10	04/07/2025	05/31/2025
Hernandez, Claudia	NOCE	Project Coordinator	NOCE ESL Community Liaison	26	05/12/2025	06/30/2025
Kaump, Sarah	FC	Project Coordinator	Guided Pathways Professional Expert	26	05/12/2025	06/27/2025
Lavezzari, Elizabeth	CC	Project Expert III	Research, Development & Outreach Efforts	26	05/12/2025	06/30/2025
Loney, Laura	FC	Technical Expert II	Math 120 AB1705 Training	2	06/05/2025	06/05/2025
Lustgarten, Rebecca	CC	Technical Expert II	Guest Artist/Performer at "Much Ado About Cypress"	3.5	05/05/2025	05/12/2025
Nguyen, Anthony	CC	Project Expert II	Superintendent's Cup Team Lead	26	05/28/2025	06/30/2025
Pena, Lilia	NOCE	Project Coordinator	NOCE ESL Community Liaison	26	05/12/2025	06/30/2025

Professional Experts  
May 27, 2025

Ponce Serrato, Rosa Maria	NOCE	Project Coordinator	NOCE ESL Community Liaison	26	05/19/2025	06/30/2025
Ramirez, Leticia	FC	Technical Expert II	FC Crime Lab Coordinator Tech Expert II	10	05/05/2025	05/31/2025
Ricardo Jr., Richard	CC	Project Expert I	Rising Scholars Program Expert	26	05/09/2025	06/30/2025
Rosales, Kimberly	FC	Technical Expert II	SWF Grant Management and Support	14	05/27/2025	06/30/2025
Sahagun, Lance	CC	Technical Expert III	College Transitional Leader	26	05/14/2025	06/30/2025
Sim, Aaron	FC	Project Expert I	Drone Pilot	10	04/28/2025	05/30/2025
Villeza, Kaipo	FC	Assistant Coach 2	Assistant Coach – Men's Basketball	26	04/27/2025	06/30/2025
Vo, Dao	FC	Technical Expert II	Math 130/131 AB1705 Training	2	06/10/2025	06/10/2025
Wettgen, Joseph	FC	Project Expert II	Dual Enrollment Success Coach	26	05/14/2025	06/30/2025
Willis, Marc	FC	Technical Expert II	Field Trip Planning/Leading	10	03/28/2025	03/29/2025



## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Hourly Personnel

Action	<u>X</u>
Resolution	<u>      </u>
Information	<u>      </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

6.d.1

Item No.

Hourly Personnel  
May 27, 2025

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Casillas, Aisylynn	FC	Service/Maint - Assist Campus Safety Dept with various duties	05/28/25	06/30/25	TE A 4
Cong, Huyen Minh	AC	Technical - Assist in District Payroll Office	05/16/25	06/30/25	TE A 4
Mallari, Russel	CC	Technical - Assist in Financial Aid Office	05/28/25	06/30/25	TE B 1
Matsumoto, Bailey	FC	Technical - Assist in campus Friends of Fullerton	05/28/25	06/30/25	TE A 3

Full Time Student and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Castillo Bolivar, Samiy	FC	Full-time Student - Board of Trustees Student Representative, 2025 - 2026	06/01/25	06/30/25	TE A 0
Castillo Bolivar, Samiy	FC	Full-time Student - Board of Trustees Student Representative, 2025 - 2026	07/01/25	05/31/26	TE A 0
Colinco, Zachary	CC	Full-time Student - Board of Trustees Student Representative, 2025 - 2026	06/01/25	06/30/25	TE A 0
Colinco, Zachary	CC	Full-time Student - Board of Trustees Student Representative, 2025 - 2026	07/01/25	05/31/26	TE A 0
Nacu, Kristine	NOCE	Full-time Student - Board of Trustees Student Representative, 2025 - 2026	06/01/25	06/30/25	TE A 0
Nacu, Kristine	NOCE	Full-time Student - Board of Trustees Student Representative, 2025 - 2026	07/01/25	05/31/26	TE A 0

Tutors

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alvrtsyann, Diana	CC	Direct Instr Support - Mentoring CIS and Cybersecurity Courses	05/28/25	06/30/25	TE A 3
Elbettar, Noah	CC	Direct Instr Support – Mentoring support for Dual Enrollment students	06/11/25	06/30/25	TE B 2
Riordan, Finn	CC	Direct Instr Support - Mentoring CIS and Cybersecurity Courses	05/28/25	06/30/25	TE A 3
Rodriguez-Perkins, Lauren	CC	Direct Instr Support - Tutor in the Math Lab for LRC	06/23/25	06/30/25	TE A 4
Vo, Jasmine	CC	Direct Instr Support - Tutor in the Math Lab for LRC	06/16/25	06/30/25	TE A 4

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	<u>      </u>
Information	<u>      </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

6.e.1

Item No.

Volunteer Personnel  
May 27, 2025

Volunteers

Name	Site	Program	Begin	End
Arechiga, Hillary	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Cantey, Rebekah	FC	Volunteer for the Veterans Resource Center outreach activities	05/29/25	06/30/25
Caracoza, Erik	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Cardenas, Diego	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Choi, Tammy	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Damelia, Kyle	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Diaz, Genesis	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Diaz, Jocelyn	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Flores Gomez, LeAnn	FC	Volunteer at Fullerton Art Gallery	05/14/25	06/30/25
Galvez, Sarah	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Garcia Quiroz, Carpathia	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Gogue, Zoe	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Gonazalez, Suri	NOCE	Personal Service Attendant/NOCE/DSS	05/14/25	05/21/26
Hammerberg, Garnett	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Hernandez, Katrina	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Lawton, Ryan	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Muir, Ruby	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Munoz, Krystal	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Nichols, Lauren	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Perez, Yesenia	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Ramirez, Javier	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Rios, Camila	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Rosale, Andrew	FC	Natural Sci/Forensic Science Camp	06/09/25	06/12/25
Salvador Garcia, Roxana	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Salvador Garcia, Vanessa	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Sandel, Jordyn	FC	Natural Sci/Forensic Science Camp	06/09/25	06/12/25

Volunteer Personnel  
May 27, 2025

Skilling, Amie	FC	Volunteer at Fullerton Art Gallery	05/14/25	06/30/25
Soto, Dani	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Valdez, Cameron	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25
Ybarra, Serena	FC	Volunteer at Fullerton Art Gallery	06/01/25	06/30/25

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action X

**DATE:** May 27, 2025

Resolution         

Information         

Enclosure(s)         

**SUBJECT:** Appointment of Jennifer Vega La Serna to the  
Position of Vice Chancellor Educational Services  
and Institutional Effectiveness

**BACKGROUND:** As of January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

**How does this relate to the five District Strategic Directions?** District Strategic Direction 2: NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees. District Strategic Direction 3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

**How does this relate to Board Policy:** This item is in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the Board appoint Dr. Jennifer Vega La Serna to the position of Vice Chancellor Educational Services and Institutional Effectiveness, effective September 1, 2025, in accordance with the terms and conditions of the employment contract hereby approved. Dr. Vega La Serna shall be placed on Step E of the Executive Officer Salary Schedule, wherein the yearly rate of compensation shall be THREE HUNDRED TWO THOUSAND, THREE HUNDRED SIX DOLLARS (\$302,306). The annual salary shall be paid in twelve (12) equal monthly installments with proration for a period of less than a full year of service.

The yearly optional fringe benefit dollar allowance shall be the same as that which is provided for the District's twelve-month management employees. The above amount is in addition to the standard medical benefits available to District employees.

Dr. Vega La Serna will receive, on a one-time basis, the sum of \$12,000, less applicable withholding as required by law, toward Dr. Vega La Serna's costs and expenses for relocation to the area. These expenses must be repaid to the District if Dr. Vega La Serna seeks to terminate her contract before completing 18 months of employment.

In addition, Dr. Vega La Serna will receive a doctoral stipend of \$3,500 annually. The doctoral stipend will be prorated based on the number of remaining months in the fiscal year.

Irma Ramos

Recommended by



Approved for Submittal

6.f

Item No.

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 27, 2025

**SUBJECT:** Revised Board Policy 7600,  
Campus Safety Officers

Action	<u>X</u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** In February 2022, revisions to Board Policy/Administrative Procedure 7600, Campus Safety Officers developed by TNG Consulting and members of the District Safety Committee were presented to the District Consultation Council (DCC). The revisions included adding definitions explaining community-oriented safety philosophy and outlining the general authority and role of Campus Safety Officers, including providing guidance on use of force, conducting searches, engaging in pursuits, authorization regarding traffic and parking violations, equipment, patrolling, and training. The secondary purpose for the revisions was so that Standard Operating Procedures, required by Board policy, could be established. At that time, changes and rationale were shared with DCC members, so that campus representatives could vet the policy/procedure concurrently and bring their recommendations back to the workgroup. No feedback was received.

At the August 26, 2024 DCC meeting, the proposed revisions to BP/AP 7600 were reintroduced along with the possibility of including an asp for Campus Safety Officers. Over the course of four months, DCC members have provided feedback on preliminary discussions with their constituencies with no clear consensus.

At the January 21, 2025 DCC meeting, a workgroup was formed to restart the revision process and review all of the existing materials and feedback. The workgroup consisted of Fred Williams, Kai Stearns, Bridget Kominek, Elaine Loayza, and Sharon Kim. After three years of development and revisions, the District Consultation Council reviewed, discussed, and reached consensus on BP 7600 (and the corresponding AP 7600) on April 28, 2025.

The Board conducted a first reading of BP 7600 on May 13, 2025 and no revisions were requested.

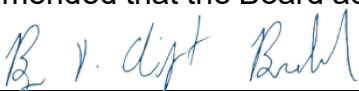
**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board adopt revised Board Policy 7600.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

7.a.1  
Item No.

## **BP 7600 Campus Safety Officers**

Reference:

**Education Code Sections 72330.5 et seq.;**

**Penal Code Sections 832 et seq.;**

**Government Code Sections 3300 et seq.;**

**Title 5 Sections 51028, 51100, 51102, and 59700 et seq.**

- 1.0 It is the policy of the Board of Trustees to protect the property of the District and to provide reasonable security measures to protect the District's students, employees, and visitors while on campus, with the understanding that students, employees, and visitors must assume the primary responsibility for their own personal safety and the security of their personal belongs.
- 2.0 The District shall employ campus safety officers, who shall provide services as security guards or patrol persons on or about the campuses owned or operated by the District. Their duties include, but are not limited to, protecting persons or property, preventing theft and vandalism of District property, and reporting any unlawful activity to the District and local law enforcement.
- 3.0 The Chancellor or designee shall enter into an agreement with local law enforcement agencies to request assistance for incidents that require resources not available to the District's safety officers and which shall provide that campus safety officers shall cooperate with local law enforcement in performing their duties. Local police agencies shall have jurisdiction on District premises to enforce Federal, State, and local laws, including criminal laws and Vehicle Code violations, and shall have the authority to investigate all criminal and moving traffic violations that occur on District property.
- 4.0 Every campus safety officer ~~who works more than twenty hours per week~~ shall complete a course of training developed by the Bureau of Security and Investigative Services of the Department of Consumer Affairs as required by Education Code Section 72330.5(b). An officer who is required to carry security equipment shall complete appropriate training and certification in the use of such equipment as specified by the District and state law.
- 5.0 Every campus safety officer shall meet other requirements set out in Education Code Section 72330.5.
- 6.0 The Chancellor shall establish procedures necessary for administration of campus security.
- 7.0 The Chancellor or designee will develop procedures to ensure the District develops a "Public Safety Compact" with District stakeholders, including campus security officers. The Public Safety Compact will establish the District's requirements for the delivery of public safety related services on campus, including the respective roles and responsibilities of administrators, faculty, campus security officers, mental health social services workers, crisis counselors, community non-profits, and other related service providers in responding to the public safety needs of the campus.**



## **BP 7600 Campus Safety Officers**

**8.0** The District will establish a Public Safety Advisory Committee to make recommendations to the Chancellor related to District policies governing campus public safety services. The Public Safety Advisory Committee will include representatives from the District's constituency groups. The District will engage in active efforts to recruit advisory committee members from historically underserved groups in the community.

See Administrative Procedure 7600, Campus Safety Officers.

**Date of Adoption:** June 12, 2001

**Date of Last Revision:** May 6, 2009 Chancellor's Staff  
July 22, 2003

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** May 27, 2025  
**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	X
Enclosure(s)	_____

**BACKGROUND:** At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland  
\_\_\_\_\_  
Recommended by

  
\_\_\_\_\_  
Approved for Submittal

7.b  
\_\_\_\_\_  
Item No.

**UNAPPROVED**  
**MINUTES OF THE REGULAR MEETING**  
**OF THE BOARD OF TRUSTEES OF THE**  
**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

May 13, 2025

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 13, 2025, at 5:30 p.m. in the Anaheim Union High School District Board Room with a YouTube livestream broadcast.

Board President Jeffrey P. Brown called the meeting to order at 5:33 p.m. and led the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Mark Lopez, Evangelina Rosales, and Student Trustees Robert Johnson, Sharon Kim, and Moises Sandoval. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Byron D. Cliff Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cynthia Olivo, President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Karla Frizler, representing the District Management Association; Michelle Patrick Norng, representing the North Orange Continuing Education Academic Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Elaine Loayza, representing CSEA; Marlo Smith, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Belinda Allan, David Booze, Treisa Cassens, Kellori Dower, Tori Felipe, Kelly Hutchison, Toni Jake, Cari Jorgenson, Marcie Kagawa, Howard Kummerman, Patricia Menchaca, Abe Nesheiwat, Jennifer Page, Celeste Phelps, Marc Posner, Kathleen Reiland, Jose Sanchez, Anastasia Thrift, Bryan Ventura, and Janet Vera from Cypress College; Miranda Bates, Henry Hua, Naveen Kanal, Elizabeth Martinez, and Jose Ramon Nuñez from Fullerton College; and Erika Almaraz, Yasmine Andrawis, Yuvia Coleman, Mylene Daniels, Danielle Davy, Julie Kossick, Julie Leggin, Flavio Medina Martin, Amita Suhrid, and Rick Williams from the District Office.

**VISITORS:** Bianca Stopani. Public participation was provided via YouTube livestream.

**BLOCK VOTE APPROVAL OF AGENDA ITEMS:** It was moved by Trustee Evangelina Rosales and seconded by Trustee Barbara Dunsheath that the following non-personnel and personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.f, 3.g, 3.i, 3.j, 3.l, 3.m, 3.n

Instructional Resources: 4.a, 4.b, 4.c, 4.d

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes, including Student Trustee Johnson, Kim, and Sandoval's advisory votes.**

## CHANCELLOR'S REPORT

**Recognition of Cypress College Speech & Debate Team:** As part of the Chancellor's Report, **Scott Thayer**, Cypress College President, introduced Cypress College Speech and Debate Team Director **Jennifer Page** who introduced Coaches **Kelly Hutchison** and **Abe Nesheiwat** and the team that recently earned a national championship at the Phi Rho Pi Community College National Tournament in Norfolk, Virginia. The team competed against 51 other community colleges across the nation, and six Cypress College students earned multiple awards. Members then introduced themselves to the Board, noted their accomplishments, and shared how impactful participation on the team has been.

**"State of Cypress College" Presentation:** As part of the Chancellor's Report, **Scott Thayer**, Cypress College President, presented the "State of Cypress College" which included the 2025 Community Report and the 2024-25 Institutional Effectiveness Report.

The presentation highlighted the themes of enrollment, belonging, and wellness and touched on several milestones and significant accomplishments from the past year including:

- Achievement of enrollment metrics: 10,000+ FTES threshold, 10,765 hold harmless FTES baseline, 11,621 pre-pandemic FTES recovery, and 12,100 Spring 2025 FTES
- US Department of Education Raise the Bar initiative recognition as a "Top 100" Community College in the nation
- ACCJC full reaffirmation of accreditation
- Super Bowl broadcast ad for Cypress College
- National championship for the Speech and Debate Team
- Cypress College Student **Love Adu** appointed to the California Community Colleges' Board of Governors
- New EV charging stations and campus coffee shop
- Completed projects: APIDA Resource Center, Automotive Yard updates, dance studio
- Development of updated Strategic Plan
- Awarding of 1,607 associate degrees, 2,047 certificates, and 860 associate degrees for transfer
- The Charger Book Pass, the awarding of \$1,000,000+ in Foundation scholarships and support, and 285,000+ free meals served via the Charger Food Pass
- Student support via the Charger Experience, Honors Program, Student Life and Leadership, Puente Center, Legacy Center, APIDA Resource Center, Pride Center
- Community partnerships including the YMCA, dual enrollment, the UCI Summer Bridge, and the Anaheim Collaborative
- Wellness initiatives including opening of the Fitness Lab for employee use, a campus walking campaign, and a 5K Run

President Thayer concluded the presentation by thanking the Institutional Research and Planning team, Communications team, the Speech and Debate Team, vice presidents, deans, managers, classified, and faculty for all of their work and wishing **Vice President Paul de Dios** a speedy recovery.

Subsequent to the presentation, trustees inquired whether the enrollment decline post-pandemic impacted programs across the board or only certain programs, whether the College has looked at additional evening classes for working adults, ideas for increasing

enrollment, clarification on the nursing program partnership with CSU Fullerton, and plans to share the information widely with the community.

Trustees praised President Scott Thayer and his team for the excellent presentation and for providing a sense of belonging to students, and noted their pride about what's happening at Cypress College.

(See Supplemental Minutes #1360 for the presentation materials.)

**Chancellor Byron D. Clift Breland** expressed his sincere thanks to all of the staff, faculty, and students at Cypress College for the tremendous work that's occurring at the campus. He reported on his attendance at the Cypress College Asian American Pacific Islander Desi American (APIDA) Cultural Graduation and also thanked the College for hosting the retirement celebration for **Vice Chancellor Cherry Li-Bugg**. He concluded his report by thanking NOCE for hosting the Chancellor Connect event, and thanking trustees—**Barbara Dunsheath, Mark Lopez, and Evangelina Rosales**—for attending the CCLC Annual Trustees Conference.

**MINUTES:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Evangelina Rosales to approve the Minutes of the Special Closed Session Meeting of April 19, 2025. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, M. Lopez and Rosales voting yes, including Student Trustees Johnson, Kim, and Sandoval's advisory votes.**

It was moved by Trustee Barbara Dunsheath and seconded by Trustee Mark Lopez to approve the Minutes of the Regular Meeting of April 22, 2025. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, and M. Lopez voting yes, including Student Trustees Johnson, Kim, and Sandoval's advisory votes, and Trustee Rosales abstaining.**

It was moved by Trustee Ryan Bent and seconded by Trustee Mark Lopez to approve the Minutes of the Special Closed Session Meeting of May 2, 2025. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, M. Lopez and Rosales voting yes, including Student Trustees Johnson, Kim, and Sandoval's advisory votes.**

## **FINANCE & FACILITIES**

**Item 3.a:** By block vote, authorization was granted to ratify purchase order numbers P0172067 - P0173545 through April 21, 2025, totaling \$116,512,507.50, and check numbers C0056664 – C0056758, totaling \$126,363.11; check numbers F0305253 – F0305517, totaling \$239,693.19; check numbers 88558915 – 88560381, totaling \$17,419,384.18; check numbers V0032151 – V0032152, totaling \$2,555.00; check numbers 70130987 – 70131117, totaling \$37,853.70; and disbursements E9229612 – E9236297, totaling \$2,555.00, through April 30, 2025.

**Item 3.b:** By block vote, authorization was granted to adopt resolutions and accept new revenue, make adjustments to the General Fund and Financial Aid Fund revenue and revenue and expenditure budgets in accordance with the revised and new fiscal year 2024-2025 allocations totaling \$(64,028), pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 3.c:** By block vote, authorization was granted to approve the 2024-2025 General Fund and Capital Outlay Fund transfers, totaling a net amount of \$1,504,810 for the General Fund and \$29,650 for the Capital Outlay Fund, and adopt a resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

**Item 3.d:** The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended March 31, 2025, as required by Title 5 §58310.

**Item 3.e:** The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended March 31, 2025.

**Item 3.f:** By block vote, authorization was granted to approve the augmentation to the 2024-2025 hospitality budget by \$139,500 to \$549,500 for activities authorized in Board Policy 6350, Hospitality.

**Item 3.g:** By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

**Item 3.h:** The Board received and reviewed the drawings that were submitted to the Division of State Architects (DSA) on May 6, 2025, for the Board Room Renovation project.

Board President Jeffrey P. Brown noted that the documents originally submitted to DSA included an error made by the architects. Vice Chancellor Fred Williams reported that DSA approved the resubmitted documents on May 12, 2025, the project delay will be two weeks instead of the originally anticipated five weeks, and the additional costs are estimated at \$40,000.

**Item 3.i:** By block vote, authorization was granted to enter into a five-year agreement with Element451 for a total per-year cost of \$209,880 for subscription services. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute the agreement and any related documents on behalf of the District.

**Item 3.j:** By block vote, authorization was granted to file the Notice of Completion for the Anaheim Campus Tower First Floor Life/Safety Renovation Project with PCL Construction Services, Inc., and pay the retention when due.

**Item 3.k:** The Board received information on the corrected deductibles for Builders Risk and Pollution Wrap coverage in the Owner Controlled Insurance Program (OCIP) with Arthur J. Gallagher for the Music and Drama Complex Project at Fullerton College.

**Item 3.l:** By block vote, authorization was granted to approve out-of-country travel for instructor Kristin Mihaylovich to attend Berlin Art Week in Berlin, Germany from September 10 to September 14, 2025.

**Item 3.m:** By block vote, authorization was granted for Fullerton College to accept the donation of a 2019 Ford Fusion Energi from Tuttle-Click Automotive at no cost.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute any related documents on behalf of the District.

**Item 3.n:** By block vote, authorization was granted for Fullerton College to purchase the Gold Level Sponsorship and three additional individual tickets for the City of Fullerton's 2025 State of the City event that will be held on June 26, 2025, cost not to exceed \$2,695.

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By the block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2025. The curricula have been signed by the Campus Curriculum Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.b:** By the block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2026. The curricula have been signed by the Campus Curriculum Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.c:** By the block vote, authorization was granted to approve the summary of curriculum changes for North Orange Continuing Education, to be effective Summer 2025 and Fall 2025. The curricula have been signed by the Campus Curriculum Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.d:** By the block vote, authorization was granted for NOCE to enter into an agreement with the California Health and Human Services Department of Rehabilitation to accept the total amount of \$1,380,000 to be used by the 2027-28 fiscal year and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

## **HUMAN RESOURCES**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### **RETIREMENTS**

Nabahani, Melanie	FC	Instructor, English Last Date of Employment: 06/30/2025 PN CCF847
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### **TEMPORARY REASSIGNMENT**

Smith, Marlo	NOCE	Adjunct Instructor, ESL
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To: NOCE Acting Associate Dean I, ESL/ Citizenship  
Range 25, Step A (100%)  
Management Salary Schedule  
Eff. 10/22/2025-12/19/2025

#### CHANGE IN SALARY CLASSIFICATION

Reeves, Megan                      NOCE    NC Instructor, DSS  
From:    Class D, Step 10  
To:        Class F, Step 10  
Eff. 08/22/2024

#### LEAVE OF ABSENCE

@00856828                      FC        Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental  
Sick Leave Until Exhausted; Unpaid Thereafter  
Eff. 1/30/2025 – 5/31/2025 (Consecutive Leave)

@00007026                      FC        Family Medical Leave (FMLA/CFRA)  
Paid Leave Family Illness and Personal  
Necessity Leave Until Exhausted; Unpaid Thereafter  
Eff. 3/8/2025 – 5/31/2025 (Consecutive Leave)

#### TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2025 SUMMER INTERSESSION

Akin, Ilayda	NOCE	Column 2, Step 1
Correa, Deborah	NOCE	Column 2, Step 1
Godinez Arrieta, Samanta	NOCE	Column 2, Step 1
Rodriguez, Renzo	NOCE	Column 2, Step 1
Sosa, Kandyce	NOCE	Column 2, Step 1
Tuttle, Kathryn	NOCE	Column 3, Step 1
Wagner, Robin	NOCE	Column 1, Step 1

#### TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2025 FALL SEMESTER

Schwarz-Cole, Mario	CC	Column 1, Step 1
Scott, Alexander	FC	Column 1, Step 1

#### TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Prano, Brijida	FC	Column 1, Step 1
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#### TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aarons, Rhiannon	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
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Adams, Kelly	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Allen, Cindy	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Alvarez, Cristina	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Armstrong, Kristin	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Austin, Philip	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Azarcon, Cynthia	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Balasi, Liliana	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Ball, Greg	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Baltagi, Zeina	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Barragan, Jessica	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Bergenholtz, Mason	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Berry, Nera	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Billiter, Laura	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025

Burger, Markus	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Byrnes, Tim	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Campbell, Garrett	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Carlopio, Heather	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Carmona, Mirta	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Carter, Chivonne	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Casper, Judith	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Ceja, Alejandra	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Ceja, Alejandra	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Cicchelli, Giana	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Cobler, Tim	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Croteau, Ronald	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Cruz, Amina	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025

Cuevas, Cynthia	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Curtin, Brian	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Dickens, Aubrey	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Echolds, Nora	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Echolds, Nora	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Edson, Stephanie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Elcott, Samy	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Famolaro, Felix	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Fischer, Hildy	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Flores Garcia, Jose	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Flores, Stephanie	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Forsythe, Christopher	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Galvan, Shaun	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025

Gibbons, Emilee	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Gibbons, Emilee	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Gonzalez, Olga	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Graves, Gary	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Hartnett, Devyn	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Hasan, Fouton	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Herrera, Sharon	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Hester, Tracy	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Hill West, Jami	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Howie, Sherri	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Hug, Daniel	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Jeanpierre, Shani	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Jimenez, Alvin	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025

Johnson, Lisa	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Juric, Elizabeth	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Kass, Darcie	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Kass, Darcie	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Khan, Amir	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Khano, Vani	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Khssassi, Zineb	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Kinke, Jennifer	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Kopydlowska, Grazyna	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Kosinska Klaehn, Magdalena	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Lacuesta, George	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Langlois, Jessica	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Lassetter, Elizabeth	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025

Lee, Julie	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Lelesi, Peggy	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Lianos Vu, Hose	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Loayza, Santiago	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Lu, Vivian	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
McLaren, Erin	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Metchikoff, Allison	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Millan, Revecca	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Miller, Jessica	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Mizushima, Haley	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Mizushima, Haley	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Mueller, Michael	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Murillo, Sandra	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025

Ndirangu-Mwathi, Agnes	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Nobuhara, Mutsumi	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Ortega, Alexander	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Pabla, Hardeep	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Pavelek, Karin	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Penn, Elline	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Perez, Fabiol	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Perez, Rosa	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Perlis, Shelby	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Perlis, Shelby	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Peterson, Lucas	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Pico, Karina	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Prey, Maria	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025

Qin, Zhen	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Rafferty, Jennifer	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Reyna, Bryan	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Rezai, Maryam	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Richonne, Judy	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Romero, Cesar	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Samaan, Ann	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Sandvig, Sarah	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Segovia, Ronal	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Session, Andrea	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Sighicelli, Sabine	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Smith, Fawn	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Smith, Marlo	NOCE	Training with Associate Dean I, ESL/ Citizenship Stipend not to exceed \$3,000.00 Eff. 05/01/2025-10/21/2025



Smith, Marlo	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Stanojkovic, Ivan	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Stehly, JoAnn	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Takeda, Nancy	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Tapia, Jessica	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Tarango, Courtney	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Tavonatti, Tara	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Torres, Angel	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025
Tseng, Anh	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Usary, Danny	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Uskokovic, Vuk	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Wu, Jaimie	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 03/27/2025
Yeganeh Shakib, Reza	FC	OER/ZTC and Equity Canvas Course Stipend not to exceed \$500.00 Eff. 04/23/2025-06/23/2025

Yeon, Hwa	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025
Yore, Jason	NOCE	OTC Recertification Workshop Stipend not to exceed \$120.00 Eff. 03/28/2025

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

#### CHANGE IN RETIREMENT DATE

Williams, Fredrick	AC	Vice Chancellor, Finance and Facilities From: 06/30/2025 To Last Date of Employment: 12/30/2025 PN DEX998
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#### DECLINATION OF OFFER OF EMPLOYMENT

Kearney, Kaitlin	NOCE	Special Project Coordinator, DSS Workforce Project Temporary Management Position (100%) Eff. 04/17/2025 PN SCT999
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#### PROBATIONARY RELEASE

@01963522	NOCE	Student Services Specialist, DSS 12-month position (100%) Eff. 05/02/2025 PN SCC839
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#### NEW PERSONNEL

Bustamante, Irene	CC	Administrative Assistant II, Financial Aid 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 05/15/2025 PN CCC553
Ju, Erick	NOCE	Special Project Coordinator, DSS Customized Employment Specialist Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 05/15/2025 – 06/30/2025 PN SCT999
Pham, Valezrina	CC	Administrative Assistant I, SEM Division 12-month position (100%) Range 33, Step E

Classified Salary Schedule  
Eff. 05/15/2025  
PN CCC814

Romero, Priscilla AC District Accounting Analyst  
12-month position (100%)  
Range 55, Step B  
Classified Salary Schedule  
Eff. 05/15/2025  
PN DEC908

Tarin, Jenna NOCE Admissions and Records Specialist  
12-month position (100%)  
Range 36, Step C  
Classified Salary Schedule  
Eff. 05/15/2025  
PN SCC810

### RESIGNATIONS

Bustamante, Irene CC Special Project Coordinator,  
Temporary Management Position (100%)  
Contract End Date: 05/14/2025  
CCT688

Diaz, Naudika FC Special Projects Coordinator, Dual Enrollment  
Temporary Management Position (100%)  
Last Date of Employment: 05/14/2025  
PN FCT566

Marquez, Miranda AC Communications Coordinator  
12-month position (100%)  
Last Date of Employment: 04/28/2025  
PN DEC926

### PROMOTION

Juarez, Lizbeth NOCE Administrative Assistant II, ESL & Citizenship  
12-month position (100%)  
PN SCC975

To: Program Manager, ESL & Citizenship  
12-month position (100%)  
Range 14, Column A  
Management Salary Schedule  
Eff. 05/15/2025  
PN SCM996

### TEMPORARY REASSIGNMENT

Lagunas, Vanessa NOCE Instructional Assistant, ESL (40%)

## Temporary Change in Assignment

To: NOCE Admin. Assistant II, Counseling (100%)  
 Range 36, Step B  
 Classified Salary Schedule  
 Eff. 05/15/2025 – 06/30/2025  
 Eff. 07/01/2025 – 05/31/2026  
 PN SCC880 – TR

END OF CONTRACT

Moore, Alexa	NOCE	Special Projects Coordinator, DSS EMSD Temporary Management Position (100%) Eff. 03/31/2025 PN SCT937
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Alfajora, Jonette	AC	Payroll Specialist (100%) 6% Stipend Eff. 04/01/2025 – 6/30/2025 PN DEC925
Nguyen, Cattien	AC	Payroll Lead (100%) 6% Stipend Eff. 04/01/2025 – 06/30/2025 PN DEC931

LEAVES OF ABSENCE

@01395920	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular Sick Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 05/1/2025 – 05/22/2025 (Consecutive Leave)
@01312276	NOCE	Family Medical Leave (CFRA) and Parental Leave (AB 2393) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/26/2025 – 05/28/2025 (Consecutive Leave)
@01571146	FC	Family Medical Leave (CFRA) and Parental Leave (AB 2393) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/9/2025 – 07/11/2025 (Consecutive Leave)
@00742901	FC	Parental Leave (AB 2393) Paid Leave Using Supplemental Sick Leave Until Exhausted Eff. 04/1/2025 – 06/24/2025 (Consecutive Leave)

@02041421	CC	Unpaid Personal Leave Eff. 04/07/2025
@00004593	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/3/2025 – 01/3/2026 (Intermittent Leave)
@01620287	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/21/2025 - 05/9/2025 (Consecutive Leave)
@01620287	FC	Parental Leave (AB 2393) Paid Leave Using Supplemental Sick Leave Until Exhausted Eff. 04/7/2025 – 06/27/2025 (Consecutive Leave)
@01592856	CC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 4/21/2025 through 5/30/2025 (Consecutive Leave)
@01607979	FC	Medical Leave of Absence Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/21/2025 – 05/08/2025 (Consecutive Leave)
@00881561	AC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/17/2025 – 07/10/2025 (Consecutive Leave)

**Item 5.c:** By the block vote, authorization was granted for the assignment of professional experts per the professional expert listing.

(See Supplemental Minutes #1360 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the assignment of hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1360 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1360 for a copy of the volunteer personnel listing.)

**Item 5.f:** By the block vote, authorization was granted to approve the Mediated Agreement dated April 24, 2025, inclusive of all terms and conditions specified in the written Mediation

Agreement between CSEA, Chapter 167 and NOCCCD regarding the 2023 IT Job Family Study.

The current McKnight Study will now include the review and analysis of the IT Job Family, along with all other classifications in the Classified Bargaining Unit, and is anticipated to be completed by December 2025. Upon completion of the McKnight Study, the parties shall commence negotiations. Negotiations shall include but is not limited to the McKnight Study itself, implementation dates, and Article 9.7 Premium Pay – Longevity. Implementation of the McKnight Study shall be implemented prospectively after the conclusion of negotiations and successful ratification by CSEA and approval by Board of Trustees.

(See Supplemental Minutes #1360 for a copy of the Mediated Agreement)

## GENERAL

**Item 6.a:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Evangelina Rosales to that the Board adopt Resolution No. 24/25-19 in recognition of Asian American and Pacific Islander Heritage Month.

After reading the resolution into the record, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, M. Lopez and Rosales voting yes, including Student Trustees Johnson, Kim, and Sandoval's advisory votes.**

**Item 6.b:** It was moved by Trustee Ed Lopez and seconded by Trustee Stephen T. Blount that the Board honor the contributions made by classified employees of the North Orange County Community College District to the educational community and that the Board adopt Resolution No. 24/25-20, declaring the week of May 18-24, 2025, as Classified School Employee Week.

After reading the resolution into the record, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, M. Lopez and Rosales voting yes, including Student Trustees Johnson, Kim, and Sandoval's advisory votes.**

**Item 6.c:** It was moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales that Board re-adopt Board Policy 6320, Investments with the noted title updates. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, M. Lopez and Rosales voting yes, including Student Trustees Johnson, Kim, and Sandoval's advisory votes.**

**Item 6.d:** The Board received proposed, revised Board Policy 7600, Campus Safety Officers and directed that it be placed on a future Board meeting agenda for action.

**Item 6.e:** The Board received as information the following revised administrative procedures in Chapters 2, 4, 6, and 7:

- AP 2431, Chancellor Selection
- AP 4220, Standards of Scholarship
- AP 4225, Course Repetition
- AP 4240, Academic Renewal
- AP 4250, Probation, Dismissal, and Readmission

- AP 6520, Security for District Property
- AP 7600, Campus Safety Officers

During the discussion, trustees praised the AP 7600 revisions and noted a spelling error in section 1.0 of the AP. They also requested clarification on the involvement of Campus Safety Officers or the Campus Safety Directors in the process and whether any changes were made with regard to equipment.

The administrative procedures are available on the District's website, where they are readily accessible by students, employees, and the general public.

**Item 6.f:** The Board considered whether an increase to compensation for Board members was desirable and decided not to take action at this time.

**Item 6.g:** It was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount that the Board adopt Resolution No. 24/25-21, Trustee Absence verifying that Trustee Evangelina Rosales was absent on April 22, 2025 due to illness and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, and M. Lopez voting yes, including Student Trustees Johnson, Kim, and Sandoval's advisory votes. Rosales abstaining.**

A signed affidavit from Trustee Evangelina Rosales verifying her absence due to illness will be on file in the Chancellor's Office.

**Item 6.h:** Board President Jeffrey P. Brown asked if there were any requests for potential future agenda items and there were none.

## **CHANCELLOR'S STAFF COMMENTS**

**Valentina Purtell** reported that NOCE welcomed **Stefan Bean**, Orange County Department of Education (OCDE) Superintendent of Schools, on April 29 for a campus visit to learn about NOCE programs and discuss future partnerships with OCDE. She shared that **US Representative Lou Correa** visited the Anaheim Campus on April 24 to meet with students in the NOCE Citizenship Preparation classes to share about the rights and responsibilities of becoming a citizen and to encourage civic engagement. President Purtell also reported on the NOCE Career Fair on April 17, several "Paws for Pawsitivity" events throughout May in partnership with Canine Companions to promote connection and reduce stress, and the recent joint end-of-the-year celebration for the Rising Scholars, Pride Center, and Grads to Be Program student communities. She noted that the NOCE Parenting Program will be featured in the OC Parenting magazine summer issue and concluded her report by inviting attendance at the NOCE Commencement event on May 16.

**Cynthia Olivo** wished everyone a Happy Asian American Pacific Islander Heritage Month and thanked **Trustee Evangelina Rosales** for attending the Fullerton College Students of Distinction event, **Trustee Barbara Dunsheath** for attending the Solar Panel Ribbon Cutting Ceremony, and **Trustee Mark Lopez** for attending FC Night. She congratulated the four Fullerton College students who won national Gilman Scholarships to attend Summer 2025 study abroad programs and reported that the Rising Scholars team recently secured a grant of \$174,463, with two more years of funding to be expected, to enhance and grow support services. **Catherine Reinhardt-Zacair** was recently recognized by the Orange County

Department of Education as one of six educators selected for the Orange County 2026 Teacher of the Year Award and will be formally honored on November 7 when she will receive a \$25,000 award. President Olivo also congratulated **Jonathan Guardado**, who will be transferring to UC Irvine in the fall, on his acceptance into the "Polymath, Jr." Research Experiences for Undergraduates (REU) Program, sponsored by the National Science Foundation. She concluded her report by congratulating the Fullerton College team participating in the AI Drone Competition in Abu Dhabi for finishing in the top 10 and being the only team from a community college in the competition.

**Irma Ramos** reported that the annual NOCCCD Employee Health & Wellness Fair, hosted by Human Resources, would take place on May 14 at Cypress College and thanked the campuses for providing donations.

## RESOURCE TABLE PERSONNEL COMMENTS

**Karla Frizler** reported that DMA is in the process of updating and approving their Constitution and By-Laws and will be followed by a call for officer nominations for their May elections. She shared that DMA appreciates the recent information session about the Job Family Study Project, but DMA is still asking for an update leading to implementation including how the recommendations will be evaluated, who will have a voice in decision-making about what will be implemented, and the expected timeline for implementation. DMA also continues to request reinstatement of the management reclassification process. While reclassification has continued to move forward for other constituent groups along with the creation of new positions over the past two years, this process has remained paused for managers since 2023. She also stated that managers are requesting clarity regarding replacement hiring for vacant management positions—particularly where current managers have been covering additional duties, often without clear guidelines or timelines.

**Michelle Patrick Norng** reported that the NOCE Academic Senate held its last meeting of the academic year, welcomed Candace Lynch as Vice President and Corinna Lopez as Distance Education Committee Chair, and approved AI Policy and Catalog language and sample syllabus statements related to AI. The Senate also adopted two resolutions which mirror the sentiments passed by the Fullerton College Faculty Senate: "Resolution 24/25-1, Call for the North Orange County Community College District to Offer Employment-Based Immigrant Visas" which calls on the Board to affirm support for undocumented and DACAmented employees, and to demonstrate its commitment by sponsoring employment-based visas for all undocumented and DACAmented permanent employees in alignment with legal requirements and in consultation with the bargaining units and "Resolution 24/25-2, Affirmation of Support for LGBTQIA2S+ Students and Employees" affirms Senate support for LGBTQIA2S+ students and employees; support and continued maintenance for programs, policies, and practices that support LGBTQIA2S+ students and employees districtwide; and expanded college policies and practices to ensure LGBTQIA2S+ students and employees are affirmed and protected. She also invited trustees to attend NOCE's Commencement and Student Success Ceremony on May 16 at Cottonwood Church.

**Kathleen McAlister** echoed the congratulatory remarks regarding the Cypress College Speech and Debate Team and thanked **President Scott Thayer** and his team for the inspiring "State of Cypress College" address. She reported that the Cypress College Academic Senate endorsed the Fullerton College Faculty Senate resolutions exactly as they were presented and that the new Senate President would be introduced at the next Board meeting.



**Elaine Loayza** highlighted recent classified staff accomplishments including high attendance at a recent Board meeting, a ratified MOU agreement with the District, language revisions to AP 7600, hosting a design contest, with more exciting things on the horizon. In celebration of CSEW Appreciation Week, she invited trustees to attend the CSEA luncheon on May 22.

## **MEMBERS OF THE BOARD OF TRUSTEES COMMENTS**

**Student Trustee Robert Johnson** reported on several NOCE events including the Unlock Your Future event, and campus visits from **Congressman Lou Correa** and **Orange County Superintendent Stefan Bean**. He shared that the NOCE Student Trustee election has concluded with announcement forthcoming and that he has recently met with representatives from Calbright College and the San Diego College of Continuing Education to learn about their student government structures.

**Student Trustee Sharon Kim** announced several upcoming Fullerton College events including the Asian American Pacific Islander Desi American (APIDA) Cultural Graduation on May 16, the Transfer Celebration on May 22, and the final Associated Students (AS) meeting of the semester. She congratulated the Fullerton College AS Executive Board who are all transferring this semester, shared that she will be transferring to UC San Diego as an Education Science major, and expressed her gratitude to Fullerton College and the District for providing students with resources and allowing them to reach their dreams.

**Student Trustee Moises Sandoval** thanked **President Scott Thayer** for the "State of Cypress College" presentation and a Happy APIDA Month to all who celebrate. He reported on Cypress College activities including the Visual and Performing Arts Student Exhibit through May 22, a scholarship ceremony on May 23, and the second annual carnival event on May 13. He announced that Active Minds was recognized as the Club of the Year and congratulated **David Okawa** for celebrating 30 years at Cypress College.

**Trustee Mark Lopez** reported on his attendance at several events including the Fullerton College Future Hornets event, an immigrant rights workshop, the Commit to Cypress event, and the CCLC Annual Trustees Conference.

**Trustee Evangelina Rosales** reported on her attendance at the CCLC Annual Trustees Conference where she attended sessions on the uncertainties with federal and state funding, and the importance of supporting and collaborating with CEOs. She congratulated the Cypress College Speech and Debate Team on their accomplishments and **Student Trustee Sharon Kim** on her admittance to UC San Diego, and noted she looked forward to attending the commencement ceremonies to celebrate all of our students.

**Trustee Barbara Dunsheath** congratulated **Student Trustee Sharon Kim** on being named a Fullerton College Student of Distinction, shared copies of the recent Cypress College Yom HaShoah, and highlighted the CCLC Fast Facts for 2025 tool which outlines what community colleges do, their enrollment growth, and their funding allocation (which is lower than all other education entities in the State). She reported on her attendance at the Fullerton College Solar Panel Dedication where the Board was presented with a plaque, and the CCLC Annual Trustees Conference where she attended a session on the baccalaureate degree and the CCCT meeting where the new Executive Board was announced and included **Suzanne Chan** as President and herself as President Elect.

**Trustee Ryan Bent** congratulated **Trustee Barbara Dunsheath** on being selected as President Elect for the California Community College Trustees and shared that he was able to travel with his mom to attend his doctorate graduation over the Mother's Day weekend.

**PUBLIC COMMENTS ON NON-AGENDA & CLOSED SESSION ITEMS:**

**Bianca Stopani**, Fullerton College Student, addressed the Board to report on several issues including alleged misconduct within the Fullerton College Dance Program, the lack of response to a complaint she filed against the Veterans Resource Center, students not being held accountable for provoking students to stand up against Immigration and Customs Enforcement (ICE), concerns regarding the requirement that clubs have a full-time faculty instructor at meetings, and a request to lower the minimum GPA requirement for the Study Abroad Program. She stated that she has been approached after speaking out at Board meetings to address issues, and noted that she does not want to be approached.

**CLOSED SESSION:** At 7:45 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session in memory of **Richard Ramirez** and Trustee Evangelina Rosales read a statement sharing details of his life and service to Fullerton College, Los Amigos of Orange County, and the community.

Board President Jeffrey P. Brown stated that there would not be a readout after closed session which would take place per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE: Vice Chancellor, Administrative Services and Vice Chancellor, Educational Services and Institutional Effectiveness.**

**RECONVENE MEETING:** At 9:40 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session.

**ADJOURNMENT:** At 9:41 p.m., it was moved by Trustee Evangelina Rosales and seconded by Trustee Jeffrey P. Brown to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, E. Lopez, M. Lopez, and Rosales voting yes.**