North Orange County Community College District **BOARD POLICY**

Chapter 7 Human Resources

BP 7220 Classified Employees

Reference:

Education Code Sections 88003; 88004; 88009; 88013

- 1.0 Classified employees are those who are employed in positions that are not academic positions. The employees and positions shall be known as the classified service.
- 2.0 The classified service does not include:
 - 2.1 Substitute and short-term employees who are employed and paid for less than 75 percent of the fiscal year.
 - 2.2 Part-time apprentices and professional experts employed on a temporary basis for a specific project, regardless of length of employment.
 - 2.3 Full-time students employed part time, and part-time students employed part time in any college work-study program or in a work-experience education program conducted by the District.
- 3.0 The Board shall fix and prescribe the duties of the members of the classified service.
- 4.0 The probationary period for classified employees shall be one year.

See Collective Bargaining Agreement between the District and CSEA Chapter 167.

Date of Adoption: June 26, 2007