

North Orange County Community College District  
**BOARD POLICY**  
Chapter 2  
Board of Trustees

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## **BP 2310 Regular Meetings of the Board**

Reference:

**Education Code Section 72000 subdivision (d);  
Government Code 54952.2, 54953 et seq., and 54961**

- 1.0 The Board of Trustees will adopt a calendar of Board meetings at its annual organizational meeting. In most months the Board of Trustees will meet on the second and fourth Tuesday. In some months the Board of Trustees may meet only once. Regular meetings of the Board of Trustees shall normally be held at the Anaheim Campus, 1830 W. Romneya Drive, Anaheim, CA, 92801 at 5:30 p.m. The calendar of Board meetings shall be published on the District website.
- 2.0 A notice identifying the location, date, and time of each regular meeting of the Board of Trustees shall be posted at least ten (10) days prior to the meeting and shall remain posted until the day and time of the meeting.
- 3.0 All regular meetings of the Board of Trustees shall be held within the boundaries of the District except in cases where the Board of Trustees is meeting with another local agency, is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District, or is meeting during a proclaimed state of emergency.
- 4.0 All regular and special meetings of the Board of Trustees shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.
- 5.0 The Board of Trustees may adjourn any regular meeting to a later fixed date to complete any unfinished business. At such adjourned session, the Board of Trustees shall have all the powers of the preceding regular session. Notice of the adjourned meeting must be posted on or near the door of the meeting room within 24 hours of the adjournment.
- 6.0 Representatives directly affiliated with each of the bargaining units of District employees, the Academic/Faculty Senates, and administrative personnel as designated by the Chancellor will be seated at a Resource Table. These representatives may provide reports to the Board of Trustees from their respective organizations, provide input on agenda items, or serve as a resource to the Board of Trustees in the discussion of issues subject to Board of Trustees' guidelines.
- 7.0 The Board of Trustees may use teleconferencing for its meetings consistent with Government Code Section 54953(b). A teleconferenced meeting shall comply with all legal requirements pertaining to such meetings. All votes taken during a teleconferenced meeting shall be by roll call.
- 8.0 Matters of procedure not governed by law or Board policy shall be guided by Robert's Rules of Order.

See Board Policy 2315, Closed Sessions; Board Policy 2320, Special and Emergency Meetings; Administrative Procedure 2320, Special and Emergency Meetings; Board Policy 2330, Quorum and Voting; Board Policy 2340, Agendas; Administrative Procedure 2340, Agendas; Board Policy 2360, Minutes; and Administrative Procedure 2360, Minutes.

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**Date of Adoption:** June 24, 2003

**Date of Last Revision:** March 25, 2025  
March 23, 2021  
June 1, 2004