



Board of Trustees – Policy Review Committee

October 30, 2026 at 3:00 p.m.

NOCCCD Anaheim Campus – Conference Room 100B
1830 W. Romneya Drive, Anaheim, CA 92801

AGENDA

1. Call to Order & Opportunity for Public Comment
2. Approval of the September 25, 2026 Meeting Minutes.....Action
3. BP 3810, Claims Against the District Action
4. BP 5400, Associated Students Organization Action
5. BP 2725, Board Member Compensation Action
6. Policies Reviewed by the District Consultation Council – October 26, 2026.....Action
 - BP 3519, Elder and Dependent Abuse Reporting
 - BP 1001, District Mission, Vision, and Values Statement
 - BP 1002, Philosophy
 - BP 2010, Board Membership
 - BP 2200, Board Duties and Responsibilities
 - BP 2410, Board Policies and Administrative Procedures
 - BP 2430, Delegation of Authority to the Chancellor
 - BP 2431, Chancellor Selection
 - BP 2432, Chancellor Succession
 - BP 2435, Evaluation of the Chancellor
 - BP 2510, Participation in Local Decision-making
 - BP 2715 Code of Ethics/Standards of Practice
 - BP 2740, Board Education/Professional Development
 - BP 2745, Board Self-Evaluation
7. Other

Board of Trustees – Policy Review Committee

September 25, 2026 at 3:00pm

NOCCCD Anaheim Campus – Conference Room 100B
1830 W. Romneya Drive, Anaheim, CA 92801

MINUTES

1. Meeting called to order at 3:00pm by Committee Chairman Ed Lopez with Trustees Ed Lopez, Mark Lopez, Ryan Bent, and Dr. Breland in attendance. No Public Comments.
2. The August 28, 2026 Minutes were approved without changes. Motioned by Mark Lopez, seconded by Ed Lopez, and Passed with a 3-0 vote.
3. BP 3810, Claims Against the District
 - Vote was not taken, but the item was discussed and there are questions for the legal team.
 - Return to the Policy Review Committee for the next October meeting.
4. BP 5400, Associated Students Organizations
 - Vote was not taken, but the item was discussed and there is a consideration to add an 8.0, such as, The Chancellor is authorized to establish administrative procedures for governing NOCE student leadership organizations.
 - Return to the Policy Review Committee for the next October meeting.
5. BP 2725, Board Member Compensation
 - Vote was not taken, but the item was discussed and there is need for further consideration.
 - Return to the Policy Review Committee for the next October meeting.
6. Other
 - None

Meeting Adjourned by Committee Chairman Ed Lopez at 4:49pm after being motioned by Ryan Bent, Seconded by Ed Lopez, and Passed with a 3-0 vote.

North Orange County Community College District
BOARD POLICY
Chapter 3
General Institution

BP 3810 Claims Against the District

Reference:

Education Code Section 72502;

Government Code Sections 900 et seq., and 910, and 935, and 945.4

- 1.0 ~~Any claims against the District for money or damages, which are not governed by any other statutes or regulations expressly relating thereto, shall be presented and acted upon in accordance with Title I, Division 3.6, Part 3, Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the Government Code. The Government Claims Act, Government Code Sections 810-996.6, establishes rules, immunities, and procedures regarding lawsuits against California state and local government entities or their employees. Under the law, claims for money or damages against the District must be presented to and acted upon by the District as a prerequisite to a lawsuit unless the claims are exempt from this requirement under Government Code Section 905. Pursuant to Government Code Section 935, this policy also requires that claims against the District for money or damages otherwise exempted under Section 905 and not governed by any other statutes or related regulations be presented and acted upon as a prerequisite to a lawsuit. Such claims include, but shall not be limited to, the following:~~
- ~~1.1 Claims for Fees, Wages, Allowances, Retirement Benefits: Claims for fees, salaries or wages, mileage, or other expenses and allowances, and claims for money or benefits under any public retirement or pension system.~~
- ~~1.2 Claims for Principal or Interest: Claims for principal or interest upon any bonds, notes, warrants, or other evidences of indebtedness.~~
- ~~1.3 Claims by Public Entities: Claims by the state or by a state department or agency or by another public entity.~~
- ~~1.4 Claims of Childhood Sexual Assault: Claims under Code of Civil Procedure section 340.1 for damages suffered as a result of childhood sexual assault. Claims for personal injury, wrongful death, or property damage.~~
- ~~1.5 Claims Arising Under Contract: Claims for damages, including liquidated damages, arising from any contractual agreement, whether oral or written, express or implied.~~
- ~~1.1 Covered claims include but are not limited to: claims for personal injury, wrongful death, or property damage; claims by public entities; claims for fees, salaries, wages, or expenses and allowances; and claims for breach of contract.~~
- 2.0 Claims must be presented on the District's approved claim form ~~according to this policy and related procedures as a prerequisite to filing suit against the District.~~ within time limitations prescribed by law and in accordance with procedures adopted under this policy.
- 3.0 ~~Claims that are subject to the requirements of this policy and related procedures, include~~

BOARD POLICY

Chapter 3

General Institution

BP 3810 Claims Against the District

~~the following, to the extent such claims are not governed by other statutes or regulations expressly relating thereto:~~

~~3.1 **Claims by Public Entities:** Claims by the state or by a state department or agency or by another public entity.~~

~~3.2 **Claims for Fees, Wages, and Allowances:** Claims for fees, salaries, or wages, mileage, or other expenses and allowances.~~

~~3.3 **Claims for Principal or Interest:** Claims for principal or interest upon any bonds, notes, warrants, or other evidences of indebtedness.~~

~~3.4 **Claims Arising Under Contract:** Claims for damages, including liquidated damages, arising from any contractual agreement, whether oral or written, express or implied.~~

~~Such claims shall further be subject to the provisions of Government Code Sections 945.5 and 945.6 relating to the prohibition of suits in the absence of the presentation of claims and action thereon by the District.~~

4.0 The designated place for services of claims, lawsuits, or other types of legal process upon the District is:

Office of the Vice Chancellor, ~~Finance and Facilities~~ [Administrative Services](#)
North Orange County Community College District
Anaheim Campus
1830 W. Romneya Drive
Anaheim, CA 92801

4.0 **Claims on behalf of a class of persons are not permitted, unless every member of the class has verified the claim under penalty of perjury. All class member verifications must be provided to the District at the time claim is presented.**

5.0 **This policy is retroactive and shall apply to all potential claims, including any that may have accrued as to the effective date of this policy.**

See Administrative Procedure 3810, Claims Against the District.

Date of Adoption: March 23, 2004

Date of Last Revision: July 28, 2020
October 11, 2005

Legal counsel language recommendations are noted in **green**.

BP 5400 Associated Students Organization **(Consider New Title: Student Body Associations)**

Reference:

Education Code Section 76060;
Government Code Section 54953.8.5

- 1.0 The students of the District are authorized to organize student body associations and organizations. The Board of Trustees hereby recognizes those associations and organizations as the Fullerton College Associated Students, ~~and the Cypress College Associated Students,~~ and the North Orange Continuing Education Student Leadership Program.
- 2.0 ~~The Associated Students organization is~~ The above mentioned Student body associations and organization are recognized as the official voice for the students in District and college campus decision-making processes. ~~It~~ They may conduct other activities as approved by the Chancellor or designee. ~~The Associated Students~~ Such activities shall not conflict with the authority or responsibility of the Board of Trustees or its officers or employees.
- 3.0 ~~The Associated Students organization~~ Student body associations and the organization shall conduct ~~itself~~ themselves in accordance with state laws and regulations and administrative procedures established by the Chancellor or designee.
- 4.0 The Board of Trustees may authorize eligible community college student organizations to use teleconferencing pursuant to state law.
- ~~4.5.0~~ The ~~Associated Students~~ student body associations and the organization shall be granted the use of District premises subject to such administrative procedures as may be established by the Chancellor or designee. Such use shall not be construed as transferring ownership or control of the premises.
- ~~5.6.0~~ Student clubs and organizations operate under the auspices of the recognized ~~Associated Students~~ student body associations and the organization.
- ~~6.7.0~~ The recognized ~~Associated Students organization operates~~ student body associations and the organization operate under the auspices of a designated college department at each campus.

See Administrative Procedure 5400, Associated Students Organization.

Date of Adoption: June 14, 2005

NOCE language recommendations are noted in purple.

BP 2725 Board Member Compensation

Reference:

Education Code Section 72024

- 1.0 In accordance with provisions of the Education Code stipulating compensation based on full-time equivalent students (FTES) for the prior year between 25,000 and 60,000, members of the Board of Trustees who attend all Board meetings in a given month shall receive ~~\$826.88~~ \$868.22 per month and the student member, ~~\$413.44~~ \$434.11 per month. A member or student member of the Board of Trustees who does not attend all meetings held by the Board of Trustees in any month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.
- 2.0 A member of the Board of Trustees may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting, the member is performing services outside the meeting for the District, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.
- 3.0 The Board of Trustees may, on an annual basis, increase the compensation of board members by up to five percent. However, any increase is subject to rejection in a referendum by a majority of the voters in the District.

Date of Adoption: June 24, 2003

Date of Last Revision: April 22, 2025
June 28, 2022
June 11, 2019
June 16, 2013 Chancellor's Staff
June 26, 2007
June 13, 2006
July 22, 2003

BP 3519 Elder and Dependent Adult Abuse Reporting

Reference:

Welfare and Institutions Code Sections 9700, 15600, 15610 et seq., 15630, and 15750-15766;
Penal Code Sections 368 and 11174.1-11174.9;
Health and Safety Code Sections 1250, 1250.2, and 1250.3

- 1.0 The District is committed to treating reports of suspected abuse or neglect of elders and dependent adults as serious matters and to ensuring that such reports are promptly referred to the appropriate authorities in accordance with the law.
- 2.0 The Chancellor shall establish procedures related to the responsibility of employees who, within the scope of employment or in their professional capacity, are required by law to report suspected abuse or neglect of elders or dependent adults to appropriate authorities.

Date of Adoption: TBD

BP 1001 District Mission, Vision, & Values Statements

Reference:

ACCJC Accreditation Standard 1.1 and Eligibility Requirements 6 & 20

WASC/ACS ~~Criterion 1, Indicator 1.1~~ [Category A, Standard A1](#)

1.0 Mission:

- 1.1 The North Orange County Community College District cultivates an equitable learning and working environment to empower our students and employees to reach their full potential. We serve our community by providing exemplary academic programs and support services that foster student growth and attainment of educational, professional, and personal goals.
- 1.2 Cypress College and Fullerton College will offer associate and baccalaureate degrees, career and technical education (vocational) certificates, and transfer education, as well as developmental instruction and a broad array of specialized training. North Orange Continuing Education will offer non-college credit programs including high school diploma completion, basic skills, career and technical education (vocational) certificates, and self-development courses. Specific activities in both the Colleges and North Orange Continuing Education will be directed toward promoting personal enrichment, civic engagement, and sustainable economic development.
- 1.3 The mission is evaluated and revised every three years.

2.0 **Vision:** The District is a compassionate community where everyone belongs and thrives.

3.0 Values – Shared Beliefs:

- 3.1 Integrity: We uphold high standards of integrity and performance by ensuring consistency between our words and actions, and promote joy in learning, teaching, and work.
- 3.2 Equity: We are committed to achieving equitable outcomes and experiences for all students and employees and actively promote practices, processes, and policies that create and sustain equity.
- 3.3 Innovation: We create a culture of innovation where faculty, staff, students, and administrators are supported in taking the necessary risks to make their best ideas come alive in service of our mission. We respond to the changing needs of our community through adaptability, technological advancement, and continuous improvement.
- 3.4 Collaboration: Our decision-making practices support a climate of collaboration by providing opportunities for stakeholder participation and ensuring the inclusion of relevant perspectives.
- 3.5 Stewardship: We are committed to responsible, transparent, and equitable stewardship of fiscal, physical, and human resources of the District.

BP 1001 District Mission, Vision, & Values Statements

- 3.6 Success: We evaluate accomplishment of the mission through program review and assessment of outcomes and embrace a data-informed approach to continuous improvement of student learning and achievement.
- 3.7 Sustainability: We are committed to practices that promote environmental awareness; to incorporating and teaching ecological values; to acting locally and thinking globally; and to supporting sustainability in our community.
- 3.8 Respect: We believe that all members of the District are entitled to work and learn in an atmosphere of courtesy, civility, and collegiality by nurturing a culture of open, transparent, and authentic communication, taking care to invite traditionally marginalized voices to the center.

Date of Adoption: June 12, 2001

Date of Last Revision: August 27, 2024
February 12, 2019
November 28, 2017
October 25, 2016
April 14, 2015
November 26, 2014 Chancellor's Staff
November 22, 2011
August 22, 2006

BP 1002 Philosophy

Reference:

Title 5 Sections 51023.5, 51023.7, 53200, and 53203;

Education Code Section 70902(b)(7);

ACCJC Accreditation Standard 1 and 4;

WASC/ACS Category A, Standard A1, A3, A5, and A6; Category B, Standard B1; and Category C, Standard C2

- 1.0 The faculty, staff, administration, and Board of Trustees will strive to fulfill the mission adopted by the State of California for community colleges, effectively manage the resources provided by the taxpayers, and build mutually-beneficial partnerships with the community, business and industry, and elected officials at the local, state, and national level.
- 2.0 The District is committed to a broad range of educational opportunities, along with support services that will enable students to attain their academic and personal goals. The Board of Trustees, faculty, staff, and administrators have the responsibility to provide and support educational offerings of the highest quality and value to students and to the community.
 - 2.1 The District will ensure that curriculum is current and relevant, and employ well-qualified faculty and staff.
 - 2.2 Achieving, respecting and embracing diversity within the student body, faculty, and staff will be of primary importance.
 - 2.3 The District adheres to principles codified in the Education Code concerning participatory governance, which is a governance process that honors the value of all opinions while preserving the ultimate decision-making responsibility of the governing board.
 - 2.4 Consistent with Title 5, the Board of Trustees assures the right of staff and students to participate effectively in the governance process and acknowledges the Board's responsibility to consult collegially with the Academic/Faculty Senates on academic and professional matters. An agreement between the Board and the Academic/Faculty Senates appears in Administrative Procedure 2510, Participation in Local Decision-making.
 - 2.5 Resources and programs will be provided to support staff and professional development through special learning opportunities, sabbatical leaves, conferences and workshops.

See Administrative Procedure 2510, Participation in Local Decision-making.

Date of Adoption: June 12, 2001

Date of Last Revision: February 25, 2025
February 12, 2019

BP 2010 Board Membership

Reference:

Education Code Section 72023, 72103, and 72104;
Government Code Section 1099;
ACCJC Accreditation Standard 4 and Eligibility Requirement 7;
WASC/ACS ~~Criterion 2, Indicator 2.1~~ [Category A, Standard A2](#)

- 1.0 The Board of Trustees shall consist of seven members elected by the qualified voters of the District. Beginning with the District's November 2012 election, and for all elections thereafter, each trustee will be registered to vote, and shall reside throughout their term, in one of seven specified trustee areas, and shall be elected by the voters residing in that area only. The trustee areas are defined in BP 2100, Board Elections. If a change in election methodology occurs prior to any subsequent election, any affected incumbent trustee shall serve out their term of office.
- 2.0 Any person who meets the criteria contained in law is eligible to be elected or appointed a member of the Board of Trustees.
- 3.0 An employee of the District may not be sworn into office as an elected or appointed member of the Board of Trustees unless they resign as an employee. If the employee does not resign, the employment will automatically terminate when the employee is sworn into office.
- 4.0 No member of the Board of Trustees shall, during the term for which they are elected or appointed, hold an incompatible office. When two public offices are incompatible an officeholder shall be deemed to forfeit the first office upon acceding to the second. Such forfeiture is enforceable pursuant to Section 803 of the Code of Civil Procedure.
- 5.0 No member of the Governing Board shall, during the term for which they were elected, be eligible to serve on the governing board of a high school district whose boundaries are coterminous with those of the community college district.

See Board Policy 2015, Student Members; Board Policy 2100 Board Elections; and Board Policy 2105, Election of Student Members.

Date of Adoption: June 24, 2003

Date of Last Revision: February 25, 2025
February 12, 2019
October 25, 2016
April 22, 2015 Chancellor's Staff
September 25, 2012

BP 2200 Board Duties and Responsibilities

Reference:

ACCJC Accreditation Standard 4;

WASC/ACS Criterion 2, Indicator 2.1 [Category A, Standard A1, A2, and A5; Category C, Standard C1](#)

- 1.0 The Board of Trustees governs the community colleges and education centers of the North Orange County Community College District on behalf of the residents of the District in accordance with the authority granted and duties defined in Education Code Section 70902.
 - 1.1 The Board of Trustees may initiate and carry on any lawful program or activity that is not in conflict with the purposes for which community college districts are established.
 - 1.2 The Board of Trustees shall represent the public interest and establish rules and policies consistent with applicable laws and regulations for the governance and operation of the District's community colleges and education centers.
- 2.0 The Board of Trustees is committed to fulfilling its responsibilities to:
 - 2.1 Adopt policies that define the institutional mission and set prudent, ethical, and legal standards for campus operations.
 - 2.2 Hire a Chancellor, evaluate them, and delegate to the Chancellor the authority to implement Board policies and decisions and other duties the Board of Trustees may prescribe.
 - 2.3 Establish policies for and approve comprehensive academic and facilities plans.
 - 2.4 Establish policies for and approve courses of instruction and educational programs, academic standards and graduation requirements, and rules governing student conduct.
 - 2.5 Monitor institutional performance, educational quality, and compliance with accreditation standards.
 - 2.6 Assure fiscal health and stability including adopting operational and capital outlay budgets and determining the need for tax or bond elections.
 - 2.7 Hold and convey property for the use and benefit of the District and manage and control District property.
 - 2.8 Employ and assign all personnel and establish employment practices, salaries, and benefits for all employees.
 - 2.9 Establish procedures for effective involvement of faculty, staff, and students in local governance.
 - 2.10 Establish policies related to Board ethics and conflict of interest and abide by these

BP 2200 Board Duties and Responsibilities

policies.

- 2.11 Operate in an open, accessible, welcoming spirit, and maintain an inclusive and anti-racist culture.
- 2.12 Establish policies that ensure the District operates in an anti-racist manner.
- 3.0 The Board of Trustees, by majority vote, may adopt a rule delegating authority to the District's Chancellor or any other employee or to a committee as the Board may designate. Any rule delegating authority shall prescribe the limits of the delegation. The governing board shall not delegate any power that is expressly made nondelegable by statute.

See Board Policy 2710, Conflict of Interest and Board Policy 2715, Board Code of Ethics/Standards of Practice.

Date of Adoption: April 24, 2007

Date of Last Revision: March 25, 2025
March 23, 2021
September 14, 2016 Chancellor's Staff
April 26, 2016
November 26, 2014 Chancellor's Staff

BP 2410 Board Policies and Administrative Procedures

Reference:

Education Code Section 70902;

ACCJC Accreditation Standard 4.4

WASC/ACS ~~Criterion 2, Indicator 2.4~~ [Category A, Standard A2, A4, and A6](#)

- 1.0 The Board of Trustees may adopt such policies as are authorized by law or determined by the Board to be necessary to assure academic quality, integrity, effectiveness of student learning programs and services, and financial stability of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.
 - 1.1 The Board encourages broad participation in the initiation, formulation, and review of policies.
 - 1.2 Once the Board reaches a decision, all Board members act in support of the decision.
- 2.0 The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All district employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.
- 3.0 Policies of the Board of Trustees may be adopted, revised, added to or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission and promoting diversity, equity, inclusion, and anti-racist practices.
- 4.0 Administrative procedures are to be issued by the Chancellor as statements of method to be used in implementing Board policy. Such administrative procedures shall be consistent with the intent of Board policy. Administrative procedures may be revised as deemed necessary by the Chancellor.
- 5.0 The Chancellor shall, annually, provide each member of the Board of Trustees with any revisions to administrative procedures since the last time they were provided. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all Board policies and administrative procedures shall be readily available to District employees through the District's website and the Chancellor's Office.

See Administrative Procedure 2410, Board Policies and Administrative Procedures.

Date of Adoption: June 24, 2003

Date of Last Revision: April 22, 2025
November 24, 2020
September 10, 2019
September 14, 2016 Chancellor's Staff
April 14, 2015

BP 2430 Delegation of Authority to the Chancellor

Reference:

Education Code Sections 70902(d), 72400;

ACCJC Accreditation Standard 4.5

WASC/ACS ~~Criterion 2, Indicator 2.1~~ [Category A, Standard A2 and A6](#)

- 1.0 The Board of Trustees delegates to the Chancellor the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action. The Board of Trustees gives the Chancellor full authority to implement Board Policies and ensure effective operations and fulfillment of the institutional mission.
 - 1.1 The Chancellor may delegate any powers and duties entrusted to them by the Board of Trustees, including the administration of colleges and centers, but will be specifically responsible to the Board of Trustees for the execution of such delegated powers and duties.
 - 1.2 The Board of Trustees delegates authority to the Chancellor to appoint an acting chancellor to serve in their absence for short periods of time, not to exceed thirty (30) calendar days at a time.

The Board of Trustees shall appoint an acting or interim chancellor for periods exceeding thirty (30) calendar days.

In the case of death, resignation, or retirement of the Chancellor, the Board of Trustees shall establish a Chancellor search process. The Board of Trustees may appoint an interim Chancellor for up to one year.
- 2.0 The Chancellor is empowered to reasonably interpret board policy. In situations where there is no Board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the Chancellor to inform the Board of Trustees of such action and to recommend written Board policy if one is required.
- 3.0 The Chancellor is expected to perform the duties contained in the Chancellor job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board of Trustees in consultation with the Chancellor.
- 4.0 The Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.
- 5.0 The Chancellor shall make available any information or give any report requested by the Board of Trustees as a whole. Individual trustee requests for information shall be met if, in the opinion of the Chancellor, they are not unduly burdensome or disruptive to District operations. Information provided to any trustee shall be provided to all trustees.
- 6.0 The Chancellor shall act as the professional advisor to the Board of Trustees in policy formation.

BP 2430 Delegation of Authority to the Chancellor

See Administrative Procedure 2430, Delegation of Authority to the Chancellor

Date of Adoption: June 24, 2003

Date of Last Revision: April 22, 2025
May 14, 2019
September 14, 2016 Chancellor's Staff
November 26, 2014 Chancellor's Staff

PROPOSED

BP 2431 Chancellor Selection

Reference:

Title 5 Sections 53000 et seq.;

ACCJC Accreditation Standard 4.5;

WASC/ACS ~~Criterion 2, Indicator 2.4~~ [Category A, Standard A2 and A6](#)

- 1.0 In case of a Chancellor vacancy, the Board of Trustees shall establish a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations.

Date of Adoption: June 24, 2003

Date of Last Revision: April 22, 2025
May 14, 2019
September 14, 2016 Chancellor's Staff
November 26, 2014

BP 2432 Chancellor Succession

Reference:

Education Code Sections 70902(d) and 72400;
Title 5 Section 53021(b);
[WASC/ACS Category A, Standard A2](#)

- 1.0 The Board of Trustees delegates authority to the Chancellor to appoint an acting Chancellor to serve in their absence for short periods of time, not to exceed thirty (30) days at a time.
- 2.0 In the absence of the Chancellor and when an acting Chancellor has not been named, administrative responsibility shall reside with (in order):
 - 2.1 Vice Chancellor, Administrative Services
 - 2.2 Vice Chancellor, Human Resources
 - 2.3 Vice Chancellor, Educational Services & Institutional Effectiveness
- 3.0 The Board of Trustees shall appoint an acting Chancellor for periods exceeding thirty (30) days.

Date of Adoption: June 24, 2003

Date of Last Revision: April 22, 2025
May 14, 2019
October 25, 2016

BP 2435 Evaluation of the Chancellor

Reference:

ACCJC Accreditation Standard 4.5;

WASC/ACS ~~Criterion 2, Indicators 2.1 and 2.3~~ [Category A, Standard A2, A4, and A6](#)

- 1.0 The Board of Trustees shall conduct an evaluation of the Chancellor at least annually. Such evaluation shall comply with any requirements set forth in the contract of employment with the Chancellor as well as this policy.
- 2.0 The Board of Trustees shall evaluate the Chancellor using an evaluation process developed and jointly agreed to by the Board of Trustees and the Chancellor.
- 3.0 The criteria for evaluation shall be based on board policy, the Chancellor's job description, and performance goals and objectives developed in accordance with Board Policy 2430, Delegation of Authority to Chancellor.
- 4.0 The criteria for evaluation of the Chancellor should also include performance goals and objectives related to the District's commitment to diversity, equity, inclusion, anti-racism, and accessibility.

See Administrative Procedure 2435, Evaluation of the Chancellor

Date of Adoption: June 24, 2003

Date of Last Revision: April 22, 2025
May 14, 2019
September 14, 2016 Chancellor's Staff
April 14, 2015
June 14, 2011

BP 2510 Participation in Local Decision-making

Reference:

Education Code Section 70902(b)(7);

Title 5 Sections 53200 et seq. (Academic Senate), 51023.5 (Staff), and 51023.7 (Students);

ACCJC Accreditation Standard 4.3;

WASC/ACS Criterion 2, Indicator 2.2 Category A, Standard A2 and A3; Category C, Standard C1

- 1.0 The Board of Trustees is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board of Trustees is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for board action, and administrative procedures for Chancellor action, under which the District is governed and administered.
- 2.0 Each of the following shall participate as required by law in the decision-making processes of the District:
 - 2.1 Academic Senate(s): (Title 5 Sections 53200-53206) The Board of Trustees or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate.
 - 2.2 Staff: (Title 5 Section 51023.5) Staff shall be provided with opportunities to participate in the formulation and development of district policies and procedures that have a significant effect on staff. The opinions and recommendations of the Classified School Employees Association, Chapter 167, and the Confidential Personnel group, will be given every reasonable consideration.
 - 2.3 Students: (Title 5 Section 51023.7) The Associated Students at Cypress College and Fullerton College and the student body organization at North Orange Continuing Education shall be given an opportunity to participate effectively in the formulation and development of district policies and procedures that have a significant effect on students, as defined by law. The recommendations and positions of the Associated Students and the student body organization will be given every reasonable consideration. The selection of student representatives to serve on district committees or task forces shall be made after consultation with the Associated Students.
- 3.0 Except for unforeseeable emergency situations, the Board of Trustees shall not take any action on matter subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.
- 4.0 Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540, et seq.

See Administrative Procedure 2510, Participation in Local Decision-making

BP 2510 Participation in Local Decision-making

Date of Adoption: June 24, 2003

Date of Last Revision: April 22, 2025
May 14, 2019
September 14, 2016 Chancellor's Staff
November 26, 2014 Chancellor's Staff

PROPOSED

BP 2715 Code of Ethics/Standards of Practice

Reference:

Government Code Section 8314;

Penal Code Section 424;

ACCJC Accreditation Standard 4.6;

WASC/ACS ~~Criterion 2, Indicator 2.1~~ Category A, Standard A2, A3, and A6;
Category C, Standard C1

- 1.0 The Board of Trustees functions effectively as a collective entity to promote the institution's values and mission and fulfill its fiduciary responsibilities. The Board of Trustees demonstrates an ability to self-govern in adherence to its bylaws and expectations for best practices in board governance.
- 2.0 The Board of Trustees maintains high standards of ethical conduct for its members. The Board of Trustees recognizes a responsibility to observe all applicable legal and ethical standards of conduct in the performance of its duties. Given this basic charge, the activities and deliberations of the Board of Trustees will be governed by the following Code of Ethics.

Each member of the Board of Trustees will:

- 2.1 Avoid any situation that may constitute a conflict of interest and disqualify themselves from participating in decisions in which they have a financial interest. Conflicts of interest may relate not only to the individual trustee but also to their family or business associates, or transactions between the District and trustees, including hiring relatives, friends, or business associates as District employees.
- 2.2 Avoid any prohibited use of public resources for campaign activity or a personal purpose, in compliance with Government Code Section 8314.
- 2.3 Maintain confidentiality of all Board of Trustees discussions held in closed session and recognize that deliberations of the Board of Trustees in closed session are not to be released or discussed in public without the prior approval of the Board of Trustees by majority vote, in compliance with Government Code Section 54963.
- 2.4 Always act in a collegial and civil manner, promote an atmosphere of civility and collegiality and encourage others to do the same.
- 2.5 Recognize that the Board of Trustees acts as a whole and that the authority rests only with the Board of Trustees in a legally constituted meeting, not with individual members.
- 2.6 As an agent of the public – entrusted with public funds – protect, advance, and promote the interest of all residents, maintaining independent judgment unbiased by private interests or special interest groups.
- 2.7 Do their best to ensure that the District, in compliance with all applicable Federal and State laws, does not discriminate on the basis of race, color, national origin, ancestry, marital status, age, religion, disability, sex, or sexual orientation in any of its policies, procedures, or practices.

BP 2715 Code of Ethics/Standards of Practice

- 2.8 In all decisions hold the educational welfare and equality of opportunity of the students of the District as their primary concern; Board members should demonstrate an interest in and respect for students in their words and actions and also by attending student ceremonies and events.
 - 2.9 Attend and participate in all Board of Trustees meetings insofar as possible, having prepared for discussion and decision by studying all agenda materials.
 - 2.10 Make every effort to ensure that the Board of Trustees conducts all District business in open public meetings unless in the judgment of the Board, and only for those purposes permitted by law, it is appropriate to hold a closed session.
 - 2.11 Enhance their ability to function effectively as a trustee through devotion of time to study contemporary educational issues, as well as attendance at professional workshops and conferences on the duties and responsibilities of trustees.
 - 2.12 Promote and maintain good relations with fellow Board members by:
 - 2.12.1 Respectfully working with other Board members in the spirit of harmony and cooperation and giving each member courteous consideration of their opinion.
 - 2.12.2 Respecting the opinion of others and abiding by the principle of majority rule.
 - 2.13 Promote an effective working relationship with the Chancellor and District staff by:
 - 2.13.1 Providing the responsibility, necessary authority, and support to effectively perform their duties.
 - 2.13.2 Referring complaints and/or criticisms through the appropriate channels as previously agreed upon by the Chancellor and the Board of Trustees.
 - 2.14 Be an advocate of the District in the community by encouraging support for and interest in the North Orange County Community College District.
 - 2.15 Make use of an opinion disclaimer when publicly expressing personal views while using their trustee or Board title. A printed disclaimer should be easily visible and any disclaimer shall clearly state that the opinions expressed are those of the trustee and do not represent those of the District or of the Board of Trustees.
 - 2.16 Use their District email account, and avoid use of any personal email account, for District business.
- 3.0 Filing a Complaint: A complaint of trustee misconduct may be filed with the Board President or the Chancellor by any student, employee, or trustee. A filed complaint shall be shared with all members of the Board of Trustees. To be acted upon, a complaint must:

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- 3.1 Be in writing;
 - 3.2 Include the name(s) of and contact information for the complainant(s);
 - 3.3 Allege specific actions and include dates or approximate dates of such actions;
 - 3.4 Identify provisions of the Code of Ethics, laws, or other standards that have allegedly been violated;
 - 3.5 Be filed within 12 months of the alleged violation(s), or within 12 months of the time the complainant(s) first learned of the alleged violation(s), or within any applicable statute of limitations.
- 4.0 Addressing a Complaint: A complaint alleging a violation of the Code of Ethics will be addressed by the Board President who will first discuss the complaint with the Board member to reach a resolution and then report on the resolution during a Board meeting.
- 4.1 If resolution is not achieved and further action is deemed necessary by the Board of Trustees, the Board President may appoint an ad hoc committee composed of three trustees to examine the matter and recommend a course of action to the Board of Trustees within a reasonable period. The affected trustee shall be provided an opportunity to present information to the committee.
 - 4.2 Sanctions, if any, will be determined by the Board of Trustees and may include censure, removal from a Board officer position, or other actions of less severity.
 - 4.3 If the Board member in question is the Board President, the Board Vice President is authorized to pursue resolution and in the absence of the Board Vice President, the Board Secretary is authorized to do so.
- 5.0 Sanctions: Censure is an official expression of disapproval passed by the Board. Sanctions of censure or removal from a Board officer position shall require a vote of two-thirds of the members of the Board of Trustees. Less severe sanctions require a majority vote of the Board of Trustees.
- 5.1 Examples of less severe sanctions may include removal from committees, requirements for professional development, and that the trustee tender an apology at a Board meeting.
- 6.0 The Board President and the Chancellor are authorized to consult with legal counsel if a complaint alleges violations of pertinent laws or regulations including but not limited to those dealing with conflict of interest, misuse of public resources, and confidentiality of closed session information. Violations of law may be referred to the District Attorney or Attorney General as provided for in law.

See Board Policy 2200, Board Duties and Responsibilities; Board Policy 2315, Closed Sessions; Board Policy 2710, Conflict of Interest; Administrative Procedure 2710, Conflict of Interest; Administrative Procedure 2715, Code of Ethics/Standards of Practice; Board Policy Board 2740, Board Professional Development; Administrative Procedure 2740, Board Education; Board Policy

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3050, Institutional Code of Ethics; Administrative Procedure 3050, Institutional Code of Ethics; Board Policy 3410, Unlawful Discrimination; and Administrative Procedure 3410, Unlawful Discrimination.

Also see the Community College League of California publication “The Ethical and Lawful Board of Trustees California Community Colleges” and the Institute for Local Government publication “Walking the Line: What to Do if You Suspect an Ethics Problem.”

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June 22, 2021
September 14, 2016 Chancellor's Staff
November 26, 2014 Chancellor's Staff
April 24, 2007

BP 2740 Board Professional Development

Reference:

ACCJC Accreditation Standard 4;

WASC/ACS ~~Criterion 2, Indicator 2.4~~ Category A, Standard A2; Category C, Standard C2 and C3

- 1.0 The Board of Trustees is committed to its professional development and to an ongoing trustee education program that includes new trustee orientation.
 - 1.1 The Board will engage in study sessions, have access to reading materials, and support conference attendance and other activities that foster professional development in the relevant areas: accreditation, board evaluation, fiscal responsibilities, governance, student success, the Brown Act, ethics, diversity, equity, inclusion, anti-racist practices, and CEO and Board relations.
 - 1.2 The Chancellor shall establish an orientation program for new trustees and student trustees that:
 - 1.2.1 Covers topics including respective Board and Chancellor responsibilities, accreditation, the budget, governance, ethics, the Brown Act, parliamentary procedure and Board meeting agendas, and, for new trustees, the collective bargaining process.
 - 1.2.2 Incorporates publications recommended by such organizations as the Community College League of California and the Association of Community College Trustees.
 - 1.2.3 Includes meetings with the Board President, executive staff, campus leaders, and representatives of constituency groups.

See Administrative Procedure 2740, Board Education.

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November 26, 2014 Chancellor's Staff

BP 2745 Board Self-Evaluation

Reference:

ACCJC Accreditation Standard 4;

WASC/ACS ~~Criterion 2, Indicator 2.3~~ [Category A, Standard A2 and A4](#)

- 1.0 The Board of Trustees is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its functioning.
- 2.0 The Board of Trustees shall conduct an annual evaluation process in March and place the results on a regular Board meeting agenda for review and appropriate action.

See Administrative Procedure 2745, Board Self-Evaluation.

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