AP 2740 Board Education

Reference:
ACCJC Accreditation Standard 4;
WASC/ACS Category A, Standard A2; Category C, Standard C2 and C3

1.0 All new trustees elected/appointed to the governing board of the North Orange County Community College District (NOCCCD) may elect to receive an orientation packet of materials that includes:

1.1 A copy of the Community College League of California (CCLC) publication, "*Orientation and Development for Community College Trustees."*

1.2 A list of the following available documents, which are strongly recommended and readily available for review:

1.2.1 Summary of the California Administrative Code, Title 5, Part 6, including sections related to faculty role in shared governance.

1.2.2 A copy of the Brown Act.

1.2.3 A copy of the Community College League of California (CCLC) summary and analysis of AB 1725.

1.2.4 A description of Parliamentary Procedure.

1.2.5 College catalogs, class schedules, and other major District publications.

1.2.6 A summary of the roles and responsibilities of the District and statewide Academic Senates.

1.2.7 Copies of the United Faculty Association (UFA), California School Employees Association (CSEA), and Adjunct Faculty United (ADFAC) contracts with the NOCCCD.

1.2.8 A summary of the interest-based bargaining process.

1.2.9 The NOCCCD Master Plan and the District-wide Strategic Plan.

1.2.10 An index of adopted Board Policies and correlating Administrative Procedures, which may be found on the District's website at www.nocccd.edu.

1.2.11 Copies of all college and North Orange Continuing Education (NOCE) shared governance procedures.

1.2.12 A glossary of NOCCCD acronyms and terms.

1.2.13 A list of all District-wide committees and their meeting schedules, including acknowledgment that Board members may periodically attend such meetings.

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1.2.14 A list and description of student organizations, including the Associated Students of each college.

1.2.15 A summary of the role and participation level of Student Members on the governing board.

1.2.16 Enrollment reports reflecting student demographics and enrollment patterns.

2.0 In addition to reviewing the printed materials, the new trustee orientation process may include the opportunity to:

2.1 Review the District budget with the Vice Chancellor of Administrative Services.

2.2 Meet with Chancellor's Staff and current members of the Board Meeting Resource Table, either collectively or individually.

2.3 Tour the Anaheim Campus, Cypress College, Fullerton College, and North Orange Continuing Education centers.

2.4 Meet with student leaders from the colleges.

3.0 The new trustee orientation process may also include, as appropriate:

3.1 Participation in the CCLC Trustee Orientation.

3.2 A retreat with the NOCCCD Board of Trustees or as an alternative, an in-depth meeting with the Board President.

3.3 Meetings with employee constituency groups (Academic Senates, United Faculty Association, Adjunct Faculty United, CSEA, Confidentials Group, District Management Association).

4.0 Trustees are encouraged to attend professional organization conferences for employee groups, trustees, and students.

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March 24, 2025 District Consultation Council
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September 25, 2017 District Consultation Council
September 14, 2016 Chancellor's Staff
September 23, 2008