

**DISTRICT CONSULTATION COUNCIL**  
**April 28, 2025**

**SUMMARY**

**MEMBERS PRESENT:** Byron D. Clift Breland, Ziza Delgado Noguera, Karla Frizler, Danielle Fouquette (for Bridget Kominek), Kyle Hsu, Sharon Kim, Cherry Li-Bugg, Elaine Loayza, Candance Lynch (for Jennifer Carey), Khaoi Mady, Jaclyn Magginetti, Kathleen McAlister, Cynthia Olivo, Michelle Patrick Norng, Jeremy Peters, Valentina Purtell, Irma Ramos, Marlo Smith, Pamela Spence, Kai Stearns, Annalisa Webber, and Fred Williams.

**VISITORS:** Daniel Berumen, Danielle Davy, Roland Esquivel, Deb Perkins, and Bryan Ventura.

**ABSENT:** Christie Diep, Flavio Medina-Martin, and Scott Thayer.

Chancellor Byron D. Clift Breland called the meeting to order at 2:05 p.m.

**MEETING SUMMARY**

**Summary:** The summary of the March 24, 2025 meeting was approved as submitted. **There was consensus to approve the summary.**

**STRATEGIC GOALS & PLANNING**

**Fullerton College Mission Statement and Strategic Plan:** Cynthia Olivo, Fullerton College President, and Daniel Berumen, Fullerton College Director of Institutional Research and Planning, presented the new draft of the Fullerton College Mission Statement, which was revised to incorporate affirming and aspirational language, reflecting the College's collective dedication to student success. The Mission Statement, in alignment with the College's five-year strategic plan, is designed to guide and support that essential work and also incorporates one new Core Value to the set that was approved in 2022 which affirms a commitment to ensuring equal access to all students.

The revised mission statement will be presented to the Board at the second meeting in May as an information item.

**2024-25 320 Report P-2 Summary:** Fred Williams, Vice Chancellor of Finance & Facilities, shared the District's 2024-25 320 Report P-2 summary as information. Summary highlights included the following:

- All three campuses continue to grow from the prior year
- Cypress College exceeded its target by 544.71 FTES
- Fullerton College is below its target by 739.62 FTES, but has grown from its prior year annual by 4.16%
- NOCE exceeded its target for non-credit FTES by 263.93 FTES and is just 22.60 FTES below its target for CDCP
- Overall, the total actual FTES at P-2 exceeded the total target FTES by 46.42 FTES, and increased by 7.12% compared to the prior year annual

- Earned SCFF revenues are still below our funding floor, so we're still expecting to end 2024-25 in Hold Harmless status

In the ensuing discussion, members noted that NOCE has quite a few of positive attendance classes with two census dates that haven't been reached yet and they expect to receive a 150 FTES increase to the final figure for NOCE; asked for clarification on how tutoring is factored, specifically as it pertains to the Fullerton College projection; and asked how many more FTES were needed to move out of hold harmless. Vice Chancellor Fred Williams also noted that community colleges have some protection with Prop 98 and the K-12 system and are not facing the same budget reductions that were made for the CSU and UC systems.

**One-time Funding Request: Student Advocate Program(s):** At the March 24, 2025 DCC meeting, Henry Hua, Fullerton College Vice President, Administrative Services, led a presentation regarding a one-time funding request of \$1.4 million for the campuses to support the Student Advocates Program which was approved by the Council on Budget & Facilities (CBF). All three campuses illustrated how they have utilized a comprehensive program of student advocates to help reduce attrition, increase persistence and enrollments, and thereby increasing FTES to meet the needs of each campus. The campuses have seen positive increases in persistence at all three sites from fall to spring semesters with the support of the student advocates and they would like to increase the support of the Student Advocates Program by \$1.4 million to help with continuity through fiscal year 2025-26, and proof of concept for possible institutionalization of this program that is producing positive outcomes for students while advancing the mission of the District.

The \$1.4 million fund request to continue the Student Advocate Program would be allocated as follows: Cypress College receiving \$518,000 (37%); Fullerton College receiving \$630,000 (45%); and NOCE receiving \$252,000 (18%).

During the discussion, members noted the following:

- Fullerton College is pleased with how the program is going and their Faculty Senate voted to approve the allocation. It was also noted that the Senate's vote was a complete turnaround because initially there was only one vote in favor of it.
- CSEA representatives stated that if the program is really needed and successful, then the duties should be turned into permanent classified jobs.
- The program has had a dramatic impact on NOCE enrollment especially in the ESL department which had a 12% decline, but bounced back to roughly P-1 numbers.
- The Cypress College Academic Senate supported the allocation, but had questions about it depleting one-time funds.
- NOCE supported the allocation, and echoed concern about long term funding opportunities.
- DMA philosophically supported the allocation, and with concerns about depleting districtwide one-time funds, suggested the development of a plan to ensure that efforts are not being duplicated so that retention efforts are not solely attributed to this program.
- Starfish data indicates a correlation between the number of interventions/contacts with retention.
- The use of concrete data metrics to potentially institutionalize the program and positions.
- The amount of carryover funds that remain after the earmarks. (\$87,000 if this funding is allocated.)

- Vice Chancellor Williams stated that the funding formula would need to be changed in order to have funding available for these types of projects in the future.

The Chancellor stated that while there may be financial uncertainties at the government level, while the District has funding, support for student success should be how it's invested. He also thanked everyone for their feedback, praised the program for its success and staff for the implementation, and suggested looking into how the program can be improved upon to scale it up in order to reach more students.

Subsequent to the discussion, **there was consensus to approve the Student Advocate Program \$1.4 million allocation** with one no vote (Pamela Spence) and one abstention (Jeremy Peters).

## **OPERATIONAL**

**Response to Proposal to Increase Maximum Reimbursement Amounts for Applicant Reimbursement:** Bridget Kominek, Fullerton College Faculty Senate Acting President presented a request from the Fullerton College Faculty Senate to review the maximum reimbursement amounts detailed in AP 7120-10 Applicant Reimbursement and that the total maximum and travel and lodging amounts be increased to reflect contemporary costs of travel and lodging. At the March 24, 2025 DCC meeting, action was taken to request that Human Resources to research what the current average or median price of airfare, rental car, shuttle fares, taxi fares, and parking fees as well as the current average price of local lodging for one night with regard to the maximum reimbursement amounts detailed in AP 7120-10, Applicant Reimbursement. Human Resources provided information for applicant travel reimbursements from neighboring districts that was compiled in response to the request.

During the discussion, Fullerton College faculty representatives stated that while it was helpful to look at comparisons, they are interested in what the actual costs to travel to North Orange are, and the need to do better than what other districts are doing since we are competing against them.

Members asked that the availability of applicant travel reimbursements be widely communicated, and Vice Chancellor Irma Ramos noted that the information is listed on job descriptions and that a link to applicable policy would also be included moving forward.

Others inquired how comparisons would be possible when costs vary depending on where the applicants are traveling from. Additional points raised included support for the language recommended at the last meeting (adding "at the request of applicants consider special circumstances" to AP 7120-10), reconsider the allowable amount and what expenses are reimbursable, and increasing the reimbursement rate by the inflation rate or COLA.

This item will return to future DCC meeting.

**New Fullerton College Division of Ethnic Studies and Student Equity:** Fullerton College President Cynthia Olivo provided an update on a proposed new division at Fullerton College that incorporates student equity and Ethnic Studies. Currently, Fullerton College does not have a position that coordinates and leads student equity activities, and with the Ethnic Studies Department being over 50 years old and new laws requiring students to complete ethnic studies before they graduate, there are tremendous opportunities available. The new division would be

led by an Interim Dean of Ethnic Studies and Student Equity who would have departmental academic responsibilities; oversight of college-wide programs and services; and the goals of increasing student enrollment and success, closing equity gaps, reducing student attrition, and increasing student retention and sense of belonging.

Chancellor Byron D. Clift Breland asked the group for feedback due to potential ramifications at the College and across the District. President Cynthia Olivo stated that the campus embraces the new division which was presented to all their constituency groups and is committed to providing high school students with authentic Ethnic Studies instruction.

Members noted that dual enrollment courses with the Anaheim Union High School District could fund the position if online instruction was offered, expressed support for the well thought out plan, inquired why it was being put forward as an interim position, and noted the ideal timing given new state laws and the potential enrollment growth.

Chancellor Breland asked members to please direct any further questions or concerns to President Cynthia Olivo.

## **POLICY**

**Revised AP 2431, Chancellor Selection:** AP 2431 was originally part of the Chapter 2 policies that were presented to DCC on March 24, 2025 as part of the District's review cycle. At that time, it was pulled from consideration in order to incorporate additional corrections. The additional proposed revisions included a reference section update pursuant to the 2024 changes to ACCJC Accreditation Standards, grammar corrections, title updates, and the updating of language to reflect District practices. **There was consensus to approve the revised Administrative Procedures and post them on the District website.**

**Revised AP 4220, Standards of Scholarships; AP 4225, Course Repetition; AP 4240, Academic Renewal; and AP 4250, Probation, Dismissal, and Readmission:** These four administrative procedures primarily pertain to the addition of the "FW" (failure withdraw) grade to fully comply with Financial Aid regulations. The initial group that requested and reviewed these updates were the Admissions & Records Directors and Financial Aid Directors; subsequent to that, DCCC reviewed and approved the updates.

In the ensuing discussion, members inquired about adding course substitution language to AP 4220 and/or AP 4225 to address situations where students fail a course but might be better served by a different course, and suggested replacing the term "probation" which could be jarring for formerly incarcerated students, with a different term like "notice" throughout district policies. Members expressed support for the idea, and policies with probation will be revisited during the fall semester.

Subsequent to the discussion, **there was consensus to approve the revised Administrative Procedures and post them on the District website.**

**Revised AP 6520, Security for District Property:** Effective October 2024, the updated federal regulations under Title 2 U.S. Code of Federal Regulations (CFR) Part 200, increased the capitalization threshold for capital expenditures from \$5,000 to \$10,000 to reduce administrative burden and reflect current economic data. AP 6520, Security for District Property was revised to align with the federal guidance and increase the capitalization threshold for capital expenditures

from \$5,000 to \$10,000. **There was consensus to approve the revised Administrative Procedure and post it on the District website.**

**Revised BP/AP 7600, Campus Safety Officers:** The Council received a second reading of the proposed revisions to BP/AP 7600, Campus Safety Officers developed by the workgroup which incorporated edits received by DCC at the February 24, 2025 meeting and suggestions made by the Campus Safety Directors. At the March 28, 2025, DCC meeting, the workgroup received additional feedback from the constituencies and agreed to further changes. Subsequent to their last meeting, the workgroup received further changes from CSEA which were not incorporated into the draft policies but presented to DCC for review.

During the discussion, led by Vice Chancellor Fred Williams, members expressed support for the revisions which were modified to address concerns, noted that the development of Standard Operating Procedures would follow, shared that their constituencies supported the revisions, and thanked the workgroup for developing the new set of policies.

Subsequent to the discussion, **there was consensus to approve the revised Administrative Procedure and post it on the District website and forward the revised Board Policy to the Board for their consideration.**

**Next DCC Meeting:** The next DCC meeting will take place on Monday, May 19, 2025 in the Chancellors Conference Room at the Anaheim Campus.

**ADJOURNMENT:** The meeting was adjourned at 3:44 p.m.