

**DISTRICT CONSULTATION COUNCIL**  
**April 24, 2023**

**SUMMARY**

**MEMBERS PRESENT:** Jim Bunker, Byron D. Clift Breland, Treisa Cassens (for DMA), Jennifer Combs, Damon de la Cruz, Jean Foster, Geoff Hurst, Cherry Li-Bugg, Kathleen McAlister, Cynthia Olivo, Jennifer Oo, Jeremy Peters, Valentina Purtell, Irma Ramos, Jeanette Rodriguez, JoAnna Schilling, Melissa Serrato, Pamela Spence, and Fred Williams.

**VISITORS:** Danielle Davy, Gabrielle Stanco, and Kashu Vyas.

Chancellor Byron D. Clift Breland called the meeting to order at 2:07 p.m.

**MEETING SUMMARY**

**Summary:** The summary of the March 27, 2023 meeting was approved as submitted.

**STRATEGIC GOALS & PLANNING**

**Educational & Facilities Master Plan Refresh:** DCC reviewed and discussed the Educational & Facilities Master Plan (EFMP) Refresh proposal and the structure of the EFMP Refresh Committee. When the 2021-2030 EFMP was approved in May 2020 it was stated that a focused assessment would occur within 2-3 years to reevaluate due to several factors including the pivot to a remote environment. The significant rise in construction costs also necessitates a need to review and update high-level space planning contained in the Facilities Master Plan. The District has engaged the same consultants who assisted in the drafting of the 2021-2030 EFMP and they submitted a proposal to do the refresh work.

The proposed structure of the EFMP Refresh Committee includes two faculty representatives each from CC, FC, and NOCE; two student representatives each from CC, FC, and NOCE; four classified representatives, one each from CC, DS, FC and NOCE; one Confidential representative; and one DMA representative. It was requested that DCC members confirm the structure of the EFMP Refresh Committee (in alignment with the original EFMP Steering Committee) and begin appointing members so that it can begin its work by the start of the fall 2023 semester. During the discussion, members stated the following:

- Will administrators also be involved? (Yes, but only the constituency group members were listed so that the groups could begin the appointment process.)
- Vice Chancellor Fred Williams stated that the proposal does a good job of highlighting the issues he's concerned about including identifying priorities as bond funds are being spent.
- With the pivot to distance education, there is a need to address the best use of physical facilities.
- A request for the addition of a United Faculty representative appointment in addition to the six faculty academic/faculty senate members. If CSEA is named, then the faculty union voice should also be included. (The academic/faculty senates offered to possibly share one of their seats and Chancellor Clift Breland was OK with adding an additional United Faculty seat.)
- How many management representatives were on the committee?

- What is the timeline for the work? (Would like to constitute the group in the Fall so that the work takes place then.)
- Is there no way to do the work for less than \$300,000? (The cost is largely due to the number of meetings that are required to obtain feedback from participants. This is the second version of the proposal, and it has been whittled down from the original proposal.)
- The last committee had high participation which added greatly to the EFMP, and student participation is critical to include student needs. Recruit students and compensate them for participating.

All names for participants on the EFMP Refresh Committee should be sent to Vice Chancellor Cherry Li-Bugg.

## OPERATIONAL REVIEW

**NOCCCD Mission, Vision, and Values:** DCC received a first reading of the revisions to the District Mission, Vision, and Values that were developed by the workgroup that was formed by DCC and included districtwide constituency representation. During the discussion, members made the following comments:

- Why is “our institutions” used in the draft mission statement?
- The use of “you” in the draft vision statement is grammatically incorrect and suggested using “where one belongs” or “where everyone belongs” instead.
- Do not like the use of “belongs” in the vision statement.
- Add a hyphen so that it reads “data-informed” under the Stewardship proposed value.
- Revise the Respect proposed value and possibly make it two separate sentences.
- The Fullerton College PAC has not discussed the revisions.
- NOCE has discussed at PAC and sent survey to PAC and the Institutional Effectiveness Council to solicit feedback.

This item will return to a future DCC meeting.

**NOCCCD Decision Making Resource Manual 2022 Updates:** DCC received a third reading of the proposed updates to the NOCCCD Decision Making Resource Manual. In addition to the major updates previously reviewed by DCC, additional revisions proposed at the March 2023 DCC meeting included: 1) updated quorum and voting procedures for DCC; 2) changing “Governance Groups” to “Governance Committees/Councils;” and 3) the deletion of the reference to campus examples of governance groups. During the discussion, members stated the following:

- Page 10: CSEA requested a revision to include “per the CSEA Collective Bargaining Agreement Article 5.5 and California Education Code 70901.2(a)” when noting that CSEA is responsible for appointments.
- Page 25: Strike DEMAC, add DAC, and include that it meets twice a month.
- Page 27: For the District EEO Committee, add a CSEA representative from the Anaheim Campus, remove “from the campus diversity committee,” and update the EEO Director title.
- Strike the year from the title of the document and instead list the year to the last update.
- Add the District Director of Fiscal Affairs to the DAC membership.
- Pages 27-28: Update the calendar to reflect that DAC will meet twice a month.

- Is DEMAC completely gone or is it being reconstituted since the PRT recommendations for best practices include enrollment management? (Chancellor Clift Breland suggested holding off on forming a districtwide committee due to the difficulty in implementation when the campuses want to focus on different things.)
- Is there a desire, perhaps in the future, for the campus enrollment management groups to bring something forward to DCC? (Chancellor Clift Breland voiced support for the campus committees meeting quarterly and sharing information with DCC.)
- Add the Distance Education Director to the District Technology Committee listing.
- Concern with moving from consensus to a 66% percent threshold. DCC is the primary participatory governance committee, and the goal should be to reach consensus among constituencies and take time to hash things out.
- How would consensus be defined? 21 of 24 members? 85%? A definition would be helpful and could ensure that an entire constituent group is not being ignored.
- Support for the term “striving for consensus” because that’s what DCC strives to do. In the case where consensus is not reached, then voting occurs but it is ensured that the majority of a group is not being ignored or excluded.

This item will return to the next DCC meeting.

**NOCCCD Integrated Planning Manual 2022-23 Updates:** DCC received a first reading of the proposed updates to the NOCCCD Integrated Planning Manual that are proposed by the Institutional Effectiveness Coordinating Council to reflect changes to the districtwide strategic planning process. Gabrielle Stanco, District Director, Research, Planning, and Data Management, led a broad stroke overview of the revisions that include 1) updating the mission statement and strategic directions; 2) updating all accreditation standard references to reflect latest ACCJC/WASC standards; 3) revising the Districtwide Strategic Plan focus to be a synthesis of campus and District Services plans that will aggregate the commonalities in the work being performed districtwide to achieve the District Strategic Directions; 4) revising the frequency of assessment of strategic plan progress to be “regular” (at least once in three years) instead of annual; 5) updating the District Services Administrative Review process from an annual to a 3-year timeframe with an optional annual update; and 6) revising the budget allocation section to reflect updates made in the Budget Handbook, 2021 Update.

This item will return for consideration at the next DCC meeting.

## **POLICY**

**Revised AP 4010, Academic Calendar; Revised AP 7230-2, Confidential Employees – Holidays; and AP 7240-2, Management Employees – Holidays:** DCC received a first reading of the proposed revisions to AP 4010, AP 7230-2, and AP 7240-2. AP 4010 was revised to include Juneteenth to the listing of statutory holidays and to clarify the Cesar Chavez Day observance date; AP 7230-2 was revised to include Juneteenth to the listing of holidays for confidential employees, strike “college” from section 3.0, and add a new section 4.3 to address compensation for the Independence Day holiday reflecting alignment with classified employee compensation; and AP 7240-2 was revised to include Juneteenth to the listing of holidays for management employees and to strike “college” from section 3.3. **There was consensus to approve AP 4010, AP 7230-2, and AP 7240-2 and post them on the District website.**

**ADJOURNMENT:** The meeting adjourned at 3:29 p.m.