



## **District Consultation Council Meeting**

**February 26, 2024**

**2:00 p.m.**

**Anaheim Campus Resource Library (Room 1025)**

**Videoconferencing participation available from the Cypress College President's Conference Room  
and the Fullerton College President's Conference Room B**

### **AGENDA**

#### **MEETING SUMMARY**

1. January 22, 2024 Summary

**Action**

#### **STRATEGIC GOALS & PLANNING**

1. Budget Update

**Information**

#### **OPERATIONAL REVIEW**

- 1.

#### **POLICY**

1. Revised BP 5020, Nonresident Tuition;  
Revised AP 5020, Nonresident Tuition; and  
Revised AP 5030, Fees
2. Revised Chapter 7 Board Policies & Administrative Procedures –  
Continuous Review Cycle (See attached summary)
3. Program Discontinuance Workgroup

**Action**

**Action**

**Discussion**

#### **OTHER ITEMS**

- 1.

**DISTRICT CONSULTATION COUNCIL**  
**January 22, 2024**

**SUMMARY**

**MEMBERS PRESENT:** Yasmine Andrawis, Byron D. Clift Breland, Jennifer Carey, Treisa Cassens, Damon de la Cruz, Jean Foster, Geoff Hurst, Elaine Loayza, Kathleen McAlister, Cynthia Olivo, Jennifer Oo, Jeremy Peters, Valentina Purtell, Jesus Ramirez Jr., Irma Ramos, Jeanette Rodriguez, Pamela Spence, Gabrielle Stanco (for Cherry Li-Bugg), Kai Stearns, Scott Thayer, and Fred Williams.

**VISITORS:** Danielle Davy and Flavio Medina-Martin.

Chancellor Byron D. Clift Breland called the meeting to order at 2:06 p.m. and led a round of introductions to welcome Scott Thayer and Flavio Medina-Martin.

**MEETING SUMMARY**

**Summary:** The summary of the November 27, 2023 meeting was approved.

**STRATEGIC GOALS & PLANNING**

**Governor's 2024-25 Budget Proposal:** On January 10, 2024, the Governor introduced the 2024-25 budget proposal. The Joint Analysis provided by the State Chancellor's Office and an economic overview provided by School Services of California share some insight on the proposal. Fred Williams, Vice Chancellor of Finance & Facilities, conducted a presentation which provided an overview of the 2024-25 Governor's Budget. He highlighted a projected state revenue shortfall of \$38 billion by Governor Newsom compared to the \$68 billion by the Legislative Analyst's Office, a Prop 98 minimum guarantee that's been reduced by \$15.2 billion due to lower revenues, and use of the Rainy-Day Fund to keep community colleges fairly whole. The good news for education is that no mid-year cuts, deferrals, or program rollbacks are expected, however, the Student Centered Funding Formula (SCFF) is barely growing due to the meager COLA of .76%, and no restorations of prior reductions to student retention and enrollment funds or deferred maintenance.

Since no changes were made to the apportionment hold harmless provision, the District's Resource Allocation Model will see the establishment of the funding floor in 2024-25. Vice Chancellor Williams also noted that the PERS pension rate is increasing 1.12%, from 26.68% to 27.80% and projected to rise to 30.30% by 2027-28 and a possible 1% deficit factor for 2023-24. He also highlighted an increase in FTES for the 2023-24 P-1 figures which reflected a 7.83% increase for Cypress College, a 10.04% increase for Fullerton College, and a 30.03% increase for NOCE which resulted in an 11.43% total increase for the District.

During the discussion, members inquired if the State was entertaining new proposals for capital improvement projects and requested a copy of the presentation.

Vice Chancellor Williams noted that District and campus staff will attend the Budget Workshop on January 17 and will present additional information at the next DCC meeting.

**Educational & Facilities Master Plan Refresh 2023:** The original 2020 Educational and Facilities Master Plan (EFMP) was being concluded right at the onset of the COVID-19 pandemic. In the document we outlined a plan to revisit the EFMP in 3 years to better understand how the pandemic has reshaped our educational goals and standards. Therefore, the District contracted with the original EFMP consultants to review and refresh the 2020 EFMP. The purpose of the Refresh is to review and assess the changing educational landscape, post pandemic and to update the facilities construction priorities as a result, and update language and initiatives that were outdated or needed revision.

DCC conducted its first reading of the Refresh draft in November 2023 and the final draft was presented for review and approval. Gabrielle Stanco, District Director, Research, Planning, & Data Management, shared that the steering committee met to address the comments and concerns that were previously shared and to draft a more formal version to move forward with. The EFMP Refresh is scheduled for review by the Board on January 23, with an action item planned for February.

During the discussion, Cynthia Olivo requested a correction to the document which currently indicates that Fullerton College Building 2000 will be demolished which is not a decision that has been made by the College, but rather a recommendation from the consultants.

Chancellor Byron D. Clift Breland thanked Vice Chancellor Cherry Li-Bugg and the entire team for their work on the refresh.

**There was consensus to approve the EFMP Refresh.**

## **POLICY**

**Revised BP 2015, Student Members; Revised BP 2740, Board Professional Development; Revised BP 2745, Board Self-Evaluation; and Revised AP 2745, Board Self-Evaluation:** These Chapter 2 policies were revised to reflect recommendations resulting from the Board of Trustees retreat to address matters related to student trustee membership, Board professional development, and Board self-evaluation.

- BP 2015, Student Members: DCC previously reached consensus on the revisions, but this policy returned for review the of the Board's additional recommendations.
- BP 2740, Board Professional Development: This policy includes a recommendation to include Board meeting agendas to the list of orientation program topics for new trustees and student trustees, and to include the collective bargaining process as a topic only for new trustees.
- BP/AP 2745, Board Self-Evaluation: These policies include recommendations to move the Board annual evaluation process so that the evaluation instrument is distributed and due in March (instead of April) and shared and agendized in April (instead of May).

During the discussion, members agreed to include "student organization" to sections 1.0 and 3.0 in BP 2015.

**There was consensus to approve AP 2745 and post it on the District website and to approve BP 2015, BP 2740, and BP 2745 and forward them to the Board for their consideration.**

**Revised AP 3560, Alcoholic Beverages:** AP 3560, Alcoholic Beverages was revised to include District owned, rented, and leased facilities to the listing of “special events” held off-campus where alcoholic beverages are permitted with prior Board approval. **There was consensus to approve AP 3560 and post it on the District website.**

## **OTHER**

**Future Items:** Kathleen McAlister requested that the program discontinuance workgroup be agendaized for a future meeting, and Cynthia Olivo asked that DCC review the academic probation policies in order to remove all probationary labels with deficit language.

**ADJOURNMENT:** The meeting adjourned at 2:51 p.m.

DRAFT

# DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: February 20, 2024

From: Fred Williams, Vice Chancellor, Finance and Facilities

Re: Agenda Item for District Consultation Council Meeting of February 26, 2024

1. AGENDA ITEM NAME

**Budget Update**

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only	X	Second Reading	
Review/Discussion		Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

**To provide a budget update from the State Chancellor’s Office, including a new report from the Legislative Analyst’s Office (LAO), a summary provided by School Services of California, and the budget assumptions for the Tentative Budget.**

5. RECOMMENDATION:

**Members are asked to review the budget information.**

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

**Members of Council on Budget and Facilities**

# The Governor's Proposition 98 Funding Maneuver

GABRIEL PETEK | LEGISLATIVE ANALYST | FEBRUARY 2024

## SUMMARY

In this brief, we evaluate the Governor's novel proposal to allow schools to keep \$8 billion of cash disbursements above the minimum requirement without recognizing the budgetary impact of those payments. We first provide some background information on how the state's budget and cash positions differ as well as some basic information about school finance. We then describe this proposed funding maneuver. Finally, we assess the proposal and provide our recommendation on it. (The administration very recently released the trailer bill language associated with this proposal. We did not receive this language in time to review it for this analysis. However, this analysis reflects our best understanding of the proposal, which was confirmed by the administration. We will provide additional analyses as necessary as we review the proposed statutory language.)

**Bottom Line.** This proposed maneuver is bad fiscal policy. It sets a problematic precedent for the state and creates a binding obligation that will worsen out-year deficits and require more difficult decisions in the future. The state could maintain school and community college spending in a number of other ways. We strongly recommend that the Legislature reject the administration's proposal.

## BACKGROUND

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### State Fiscal Basics

#### ***The Legislature Plans the State's Budget and the Administration Manages the State's Cash.***

Through the annual budget process, the Legislature creates a plan for General Fund spending based on its resources available (most notably, projected revenues). This is the state's *budget*. After this plan is put into law, the executive branch executes it on a *cash* basis. That is, on a daily basis, the state's tax agencies collect revenues, the State Controller pays the state's bills, and the State Treasurer invests any of the state's cash that is currently unused. We have described how the state's cash management system works in earlier publications, including: [Managing California's Cash](#) and [An Update on the State's Cash Management Situation](#).

**Budget Position Is Currently Weak.** After a couple years of surpluses, the state faced a deficit last year and continues to face deficits now and into future years. We estimate the administration addressed a \$58 billion budget problem in the

Governor's budget. Despite this significant deficit, there is a good chance that the administration's revenue projections are too low and the state will face an even larger budget problem in May. Further, under both our and the administration's forecasts, the state will need to solve large deficits in future years—averaging around \$30 billion each year for the next three years.

**State's Cash Position Is Currently Very Strong.** Despite this weak budget position, the state's cash position is currently very strong. Even though revenue projections have declined substantially, the administration projects the General Fund would still have a small cash surplus at the end of the current year. Further, under the same projections, the state would end this year with nearly \$100 billion in unused borrowable resources (balances in other state funds). These funds would be available to cover any cash deficits that could occur in subsequent months.

**Why Is There a Difference?** The reason that the state's budget and cash positions have diverged is, in large part, due to undistributed funds. While all of the monies in the State Treasury are committed in some sense—usually to an expenditure or reserve, including an ending fund balance—some of those funds have not yet been *disbursed*. There are many reasons why this can occur. Currently, for example, the state: (1) has sizeable balances in its reserve accounts, including the Budget Stabilization Account and Proposition 98 Reserve; (2) has many special funds that are carrying large balances; and (3) has allocated large sums to expenditures that take years to disburse, like infrastructure projects. That said, if the state's budget position remains weak, the state's cash position will erode as well.

### **School and Community College Funding (Proposition 98)**

**State Constitution Establishes a Minimum Funding Level for Schools and Community Colleges.** The California Constitution sets a minimum annual funding requirement for schools and community colleges (otherwise known as Proposition 98 [1988]). Each year's minimum funding requirement is established using a set of formulas. The state meets this requirement through a combination of General Fund spending and local property tax revenue. Under these formulas, General Fund spending on K-14 education tends to increase when revenues grow and decrease when revenues decline.

**Minimum Funding Level for K-14 Education Has Declined Substantially for 2022-23.** Typically, the budget process does not involve large changes in revenue in the prior year (in this case, 2022-23). This is because prior-year taxes usually have been filed and associated revenues collected by April of any given year. Due to the state conforming to federal tax filing extensions, however, the Legislature only gained a complete picture of 2022-23 tax collections late in 2023—after the fiscal year already ended. Those data showed a severe revenue decline, with total income tax collections down 25 percent. A decline of this magnitude is unprecedented for the prior fiscal year. It also results in an unprecedented prior-year reduction to the minimum funding requirement for schools and community colleges.

**General Fund Payments to Schools Significantly Above Revised Proposition 98 Requirement for 2022-23.** Throughout 2022-23, the State Controller distributed funds to schools and community colleges based on program expenditure levels the state initially approved in June 2022 and later modified in June 2023. These expenditure levels aligned with the estimates of the minimum funding requirement at the time the state approved them. As a result of the state's revenue decline for that year, however, these disbursements now exceed the revised estimate of the minimum requirement by approximately \$8 billion. The state would need to take legislative action to revise these payments in light of the lower minimum requirement.

## **GOVERNOR'S PROPOSAL**

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**Governor's Budget Proposes Not Recognizing the Expenditures Above the Minimum Requirement, Despite Allowing Schools to Keep the Funding.** The Governor's budget proposes no changes to the funds that have already been distributed for 2022-23 on a cash basis—that is, those payments would not be offset or recouped and K-14 districts would not be expected to make any changes in their local budgets. At the same time, however, in order to score budgetary savings, the Governor proposes to delay recognizing these payments in its budget documents. In essence, this maneuver generates short-term budgetary savings by creating a misalignment between the state's cash position and its budget.

**Expenditure Would "Accrue" to the Future Instead.** The Governor's budget does not address the misalignment between the state's cash and budget positions until future years. Starting in 2025-26, the administration would recognize the budgetary costs in increments of \$1.6 billion annually for five years. The payments would be scored outside of the state's Proposition 98 requirements, meaning they would add to the state's projected deficits in those years. These payments would bring the state's cash and budget documents back into alignment.

## LAO ASSESSMENT

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***Creates a New Type of Budget Solution: Effectively an Interest-Free Loan From the State's Cash Resources.*** Under this proposed maneuver, the state would generate budget savings by not recognizing a budgetary expenditure, despite the fact that the cash has gone out the door. Although it is not technically a loan, the best way to conceptually understand this proposal is that the state would make an interest-free loan to itself using its own cash resources. In short: the unacknowledged \$8 billion in cash disbursements in 2022-23 create an outstanding “principal” due from the state’s cash resources. The state would make “repayments” on this principle balance beginning in 2025-26 as it acknowledges the cash disbursement on a budgetary basis. In total, the repayments would equal the principal such that there would be no interest payments. While the state does sometimes shift costs between time periods as a type budget solution—as is the case with deferrals—this specific maneuver is unprecedented.

***Obfuscates Budget's True Condition.*** We have major concerns about this proposal from a transparency perspective. The proposal would create a new budgetary obligation on the state that is virtually invisible in budget and cash documents as currently produced by the Department of Finance and State Controller. Further, although this maneuver is clearly a proposal that requires legislative approval, the administration treats it as an “automatic” change in its depiction of the state’s budget condition. This has the effect of: (1) reducing the size of the budget problem on paper, and (2) obscuring the proposed solution in the documents presented to the Legislature as part of the Governor’s budget. (We explained this dynamic further in our report: [The 2024-25 Budget: Overview of the Governor's Budget.](#))

***Creates Binding Obligation That Magnifies Structural Deficit, Likely Requiring More Cuts to Other Programs in the Future.*** The repayments on this maneuver would represent a new, binding obligation on the state. (Although the precise timing of these repayments would be up to the Legislature, the payments would have to occur eventually.

Therefore, this proposal is fundamentally different than other kinds of spending delays proposed by the administration.) The state currently faces deficits of around \$30 billion per year for the next few years. Given that the state will need to deploy most of its budget tools to address this year’s deficit, these future budget problems are likely going to require even more difficult decisions, including ongoing cuts to state programs and/or revenue increases. The future payments on this maneuver would exacerbate these problems, likely requiring the Legislature to make even more difficult decisions as soon as next year. Moreover, the cost of this maneuver would be outside of funding for schools and community colleges. All other state General Fund programs would bear these costs.

***Sets a Problematic Precedent.*** While borrowing to finance a year-end deficit is unconstitutional, the state is permitted to shift its own funds and costs—that is, to internally borrow—to balance the budget. Such cost shifts include, for example, budgetary deferrals (for example, the payroll deferral) and special fund loans. Similar to this proposed maneuver, these tools create long-term obligations in exchange for short-term budgetary relief and some do so by creating discrepancies between cash and budget documents. However, this particular maneuver is new and sets a problematic precedent. It would likely create an expectation that the state would continue to use maneuvers like this to pay for spending in the presence of budget deficits. Even more concerning, in effect, the state’s cash position represents the only upper bound to which the state could use a maneuver like this. As long as there is sufficient cash in the treasury, the state could defer the recognition of almost any amount of budgetary expenditure. Eventually, however, the bill comes due—the state cannot defer incurred costs forever. At that time, like under this proposal, the Legislature likely would have to make other spending cuts to repay the “loans.”

## LAO RECOMMENDATION

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***Strongly Recommend Rejecting Governor's Proposal.*** This proposed maneuver is bad fiscal policy, sets a problematic precedent, and creates a binding obligation on the state that will worsen out-year deficits and require more difficult decisions. We strongly recommend that the Legislature reject the proposal.

In our report, *The 2024-25 Budget: Proposition 98 K-12 Education Analysis*, we set forward some alternative options that would allow the state to maintain school funding while achieving budgetary savings in 2022-23, but without the problematic downsides of this specific proposal.

## LAO PUBLICATIONS

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This report was prepared by Ann Hollingshead, with assistance from Kenneth Kappahn and Edgar Cabral, and reviewed by Carolyn Chu. The Legislative Analyst's Office (LAO) is a nonpartisan office that provides fiscal and policy information and advice to the Legislature.

To request publications call (916) 445-4656. This report and others, as well as an e-mail subscription service, are available on the LAO's website at [www.lao.ca.gov](http://www.lao.ca.gov). The LAO is located at 925 L Street, Suite 1000, Sacramento, California 95814.

# COMMUNITY COLLEGE UPDATE

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

## LAO to Legislature: Deteriorating Budget Condition Ahead

BY PATTI F. HERRERA, EDD

BY MICHELLE MCKAY UNDERWOOD

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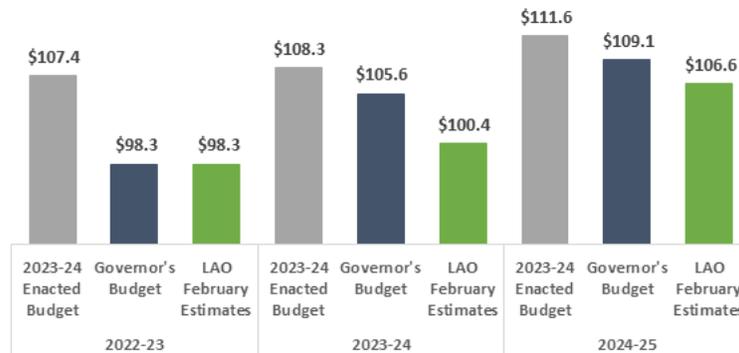
posted February 21, 2024

The Legislative Analyst's Office (LAO) issued two separate reports on February 15, 2024, analyzing Proposition 98 and Governor Gavin Newsom's education budget proposal within the context of a deteriorating budget condition. The analyses acknowledge that when the Governor issued his 2024-25 Governor's Budget on January 10, 2024, he was:

- Solving an estimated \$58 billion State Budget deficit (for comparison, during the height of the COVID-19 recession, the 2020-21 Enacted Budget addressed a \$54 billion deficit)
- Addressing unanticipated reductions in available revenues to K-12 school and community college agencies in the prior and current year with \$13.7 billion in spending solutions—\$8 billion of which is attributable to a funding maneuver the LAO strongly recommends the Legislature reject
- Proposing an additional \$1.4 billion in new K-12 one-time and ongoing spending, with the largest share attributable to funding a 0.76% cost-of-living adjustment (COLA) (\$628 million)

The LAO evaluates the Governor's January fiscal policy and spending proposals highlighting that, under its most recent revenue estimates, the State Budget and Proposition 98 deficits are likely to grow by May. Specifically, they estimate that the Proposition 98 minimum guarantee could drop by another \$7.7 billion from the Governor's Budget estimates in 2023-24 and 2024-25 (see Figure 1).

Figure 1. Changes in the Proposition 98 Minimum Guarantee (in billions)



### Addressing the 2022-23 Proposition 98 Reduction

Perhaps the most problematic proposal included in the Governor's Budget from the LAO's perspective is how the Administration intends to protect school and community college agencies from a \$9.1 billion decrease in the 2022-23 (or prior year) minimum guarantee through an unprecedented interest-free internal borrowing of state cash resources that would exacerbate out-year State Budget deficits by accounting for the payback of the "loan" over five years beginning in 2025-26. In a separate [analysis](#), the LAO highlights multiple fiscal policy concerns with the proposal, including that it would create a binding future budget obligation for the Legislature and would require non-education government programs and services to bear the cost of the borrowing.

### Evaluating the Governor's CCC Spending Plan

The LAO's fiscal concerns about the Governor's education spending plan are not limited to the treatment of the 2022-23 minimum guarantee. Its concerns extend to the Administration's new ongoing and one-time investments that amount to \$218 million in new spending. To this point, the LAO highlights that if the Legislature were to reject the Governor's above-mentioned funding maneuver and state and Proposition 98 resources were to decline by the LAO's February estimates, it would need to solve a \$14 billion Proposition 98 problem across the budget window. The LAO identifies several alternatives for the Legislature to consider, including:

- Using the Proposition 98 reserve to allow K-12 and community college agencies to retain their cash resources the state provided in 2022-23 (in lieu of the Governor’s funding maneuver)
- Providing no COLA for 2024-25 for the Student Centered Funding Formula (SCFF) or any California Community Colleges (CCC) categorical programs
- Rejecting most of the Governor’s new spending proposals
- Sweeping some unspent funds
- Reducing spending in existing programs through policy adjustments

### Proposed Budget Solutions

Based on its February 2024 estimates of the 2023-24 minimum guarantee, the Legislature is facing an approximately \$800 million gap that year between available Proposition 98 CCC funding and existing CCC spending. Below is a brief summary of the key analyses and recommendations to close the budget gap.

- **Growth Funds:** After three years of enrollment drops, data from the California Community Colleges Chancellor’s Office indicates that enrollment rose overall in 2022-23—increasing by an estimated 4% (in full-time equivalent terms) over 2021-22 levels. That said, not all growth funds from 2022-23 are likely to be used. The LAO recommends sweeping all unused growth funds from 2022-23 (estimated at \$8 million) and consider not funding growth in 2024-25 if revenue estimates at the May Revision suggest a more significant budget problem.
- **Summer Enrollment:** For SCFF calculations, summer classes that have a census date in one fiscal year and end in the following fiscal year may be reported in either fiscal year. Based on some preliminary modeling, the LAO estimates the “summer loophole” could result in roughly \$100 million in additional costs annually from 2024-25 through 2026-27, and costs would continue until all districts reach enrollment levels moving them off the SCFF hold harmless provision. For these reasons, the LAO recommends the Legislature specify in statute that the summer term is to be the first term counted in a fiscal year and summer-term enrollment is to be reported only once each fiscal year.
- **CCC Nursing Funding:** The 2023-24 Enacted Budget included a \$300 million, five-year plan to provide additional funding for CCC nursing programs to “expand nursing programs and bachelor of science in nursing partnerships to grow, educate, and maintain the next generation of registered nurses [RNs] through the community college system, subject to future legislation.” The LAO notes that data suggests the current mismatch between supply and demand of RNs is temporary and that lack of state funding does not seem to be a key reason underlying the shortage, and as a result recommends the Legislature reject the Governor’s \$60 million first-year funding proposal.
- **Unspent Funds:** The LAO recommends the Legislature consider sweeping unspent funding from 11 programs, totaling at least \$936 million (and likely more) one-time if all funds were swept from programs such as:
  - Strong Workforce Program—\$381 million
  - Part-Time Faculty Health Insurance Program—\$177 million
  - Health care pathways for English learners—\$100 million
  - Student Success Completion Grant—\$100 million
- **Revisiting Certain Ongoing CCC Programs:** Due to the potentially grave budget situation, the LAO recommends protecting core CCC priorities (core instructional mission, student support services, and aid for financially needy students) while considering reducing support for other initiatives:
  - Apportionment funding for intercollegiate athletics—\$100 million
  - Apportionment funding for physical education classes—\$100 million
  - California College Promise non-need-based grants—\$91 million
  - State funding for CCC noncredit fine arts and other enrichment activity classes—\$40 million

Finally, the LAO noted that an increase in the CCC enrollment fee for credit courses from \$46 to \$50 per unit would generate \$35 million annually.

The Assembly and Senate budget subcommittees responsible for the education budget are slated to hear the Governor’s Proposition 98 proposals on February 27 and 28, respectively, while the Assembly today began its discussion of community colleges during a higher education overview hearing. The hearings and ensuing discussions may provide early indications of the Legislature’s positions on some of the Governor’s proposals. Stay tuned.

**North Orange County Community College District**  
**2024-25 Early Preliminary Budget**  
**Resource Allocation Model Budget Summary**  
**February 7, 2024**

	DW	DS	CC	FC	NOCE	Total
SCFF Revenues	\$ -	\$ 22,201,211	\$ 85,595,914	\$ 110,671,715	\$ 21,544,251	\$ 240,013,091
Other Revenues	-	2,469,219	8,180,892	9,549,836	2,890,345	23,090,292
Funding for Districtwide Expenses	5,791,604	(543,252)	(2,064,128)	(2,646,184)	(538,040)	-
Net Chargebacks	-	832,561	123,270	261,405	(1,217,236)	-
	5,791,604	24,959,739	91,835,948	117,836,772	22,679,320	263,103,383
Expenses	5,666,604	25,154,438	93,337,899	117,493,717	25,206,096	266,858,754
Contingencies **	125,000	-	-	86,076	-	211,076
	5,791,604	25,154,438	93,337,899	117,579,793	25,206,096	267,069,830
Net Available Revenue	-	(194,699)	(1,501,951)	256,979	(2,526,776)	(3,966,447)
Net Transfers In/(Out) to Supplement Operations	-	-	-	-	99,883	99,883
<b>Structural Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ (194,699)</b>	<b>\$ (1,501,951)</b>	<b>\$ 256,979</b>	<b>\$ (2,426,893)</b>	<b>\$ (3,866,564)</b>
<b>Additional Sources (Uses)</b>						
Additional Revenue from Emergency Conditions ❖	-	837,215	3,447,646	4,766,109	-	9,050,970
Subtotal Net Revenue (Deficit) A	-	642,516	1,945,695	5,023,088	(2,426,893)	5,184,406
Additional Hold Harmless Funding ▲	12,564,898	-	-	-	-	12,564,898
<b>Balance</b>	<b>12,564,898</b>	<b>642,516</b>	<b>1,945,695</b>	<b>5,023,088</b>	<b>(2,426,893)</b>	<b>17,749,304</b>

❖ For 2024-25, the impact from applying the emergency conditions will still have a residual benefit for Cypress College and Fullerton College as funding for the credit FTES is based on a 3-year average.

▲ Additional funding available for allocations discussions

\*\* No estimates for other budget center contingencies have been included in this early preliminary information.

**North Orange County CCD**  
**2024-25 Early Preliminary Budget**  
**Resource Allocation Model Budget Calculations**  
**February 7, 2024**

	Districtwide		District Services		Cypress College		Fullerton College		N. Orange Cont. Education		Total
	\$	%	\$	%	\$	%	\$	%	\$	%	\$
<b>Revenues</b>											
SCFF 2024-25 Estimated State Apportionment	\$ -	0.00%	\$ -	0.00%	\$ 94,327,755	39.30%	\$ 121,865,906	50.78%	\$ 23,819,430	9.92%	\$ 240,013,091
Revenue Allocation to District Services, 9.25%	\$ -	0.00%	\$ 22,201,211	9.25%	\$ (8,731,841)	39.33%	\$ (11,194,191)	50.42%	\$ (2,275,179)	10.25%	\$ -
<b>Subtotal Revenue, 1</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 22,201,211</b>	<b>9.25%</b>	<b>\$ 85,595,914</b>	<b>35.66%</b>	<b>\$ 110,671,715</b>	<b>46.12%</b>	<b>\$ 21,544,251</b>	<b>8.97%</b>	<b>\$ 240,013,091</b>
Other Unrestricted Revenue	\$ -	0.00%	\$ 367,346	1.59%	\$ 9,007,569	39.01%	\$ 10,609,633	45.95%	\$ 3,105,744	13.45%	\$ 23,090,292
Revenue Allocation to District Services, 9.25%	\$ -	0.00%	\$ 2,101,873	9.25%	\$ (826,677)	39.33%	\$ (1,059,797)	50.42%	\$ (215,399)	10.25%	\$ -
<b>Subtotal Revenue, 2</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 2,469,219</b>	<b>10.69%</b>	<b>\$ 8,180,892</b>	<b>35.43%</b>	<b>\$ 9,549,836</b>	<b>41.36%</b>	<b>\$ 2,890,345</b>	<b>12.52%</b>	<b>\$ 23,090,292</b>
<b>Subtotal Revenue, 3</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 24,670,428</b>	<b>9.38%</b>	<b>\$ 93,776,806</b>	<b>35.64%</b>	<b>\$ 120,221,551</b>	<b>45.69%</b>	<b>\$ 24,434,596</b>	<b>9.29%</b>	<b>\$ 263,103,383</b>
Contribution towards Districtwide Expenditures	\$ 5,791,604	100.00%	\$ (543,252)	-9.38%	\$ (2,064,128)	-35.64%	\$ (2,646,184)	-45.69%	\$ (538,040)	-9.29%	\$ -
<b>Subtotal Revenue, 4</b>	<b>\$ 5,791,604</b>	<b>2.20%</b>	<b>\$ 24,127,176</b>	<b>9.17%</b>	<b>\$ 91,712,678</b>	<b>34.86%</b>	<b>\$ 117,575,367</b>	<b>44.69%</b>	<b>\$ 23,896,556</b>	<b>9.08%</b>	<b>\$ 263,103,383</b>
Chargebacks between budget centers											
FC Chargebacks	\$ -						\$ 261,405		\$ (261,405)		\$ -
CC Chargebacks	\$ -				\$ 316,830				\$ (316,830)		\$ -
NOCE Chargebacks	\$ -		\$ (219,976)		\$ (48,477)				\$ 268,453		\$ -
DS Chargebacks	\$ -		\$ 1,052,537		\$ (145,083)				\$ (907,454)		\$ -
<b>Net Chargebacks</b>	<b>\$ -</b>		<b>\$ 832,561</b>		<b>\$ 123,270</b>		<b>\$ 261,405</b>		<b>\$ (1,217,236)</b>		<b>\$ -</b>
<b>Final Revenue Allocation</b>	<b>\$ 5,791,604</b>	<b>2.20%</b>	<b>\$ 24,959,737</b>	<b>9.48%</b>	<b>\$ 91,835,948</b>	<b>34.90%</b>	<b>\$ 117,836,772</b>	<b>44.79%</b>	<b>\$ 22,679,320</b>	<b>8.62%</b>	<b>\$ 263,103,383</b>
<b>Expenditures</b>											
Position Control Expenses	\$ -	0.00%	\$ 20,537,844	10.16%	\$ 72,982,696	36.11%	\$ 91,241,980	45.14%	\$ 17,365,038	8.59%	\$ 202,127,558
Personnel Costs outside of Position Control	\$ -	0.00%	\$ 380,235	0.96%	\$ 13,144,894	33.02%	\$ 19,242,290	48.34%	\$ 7,038,235	17.68%	\$ 39,805,654
Other Operating Expenses	\$ 5,791,604	23.04%	\$ 4,236,359	16.85%	\$ 7,210,309	28.68%	\$ 7,095,523	28.23%	\$ 802,823	3.19%	\$ 25,136,618
<b>Total Expenditures</b>	<b>\$ 5,791,604</b>	<b>2.17%</b>	<b>\$ 25,154,438</b>	<b>9.42%</b>	<b>\$ 93,337,899</b>	<b>34.95%</b>	<b>\$ 117,579,793</b>	<b>44.03%</b>	<b>\$ 25,206,096</b>	<b>9.44%</b>	<b>\$ 267,069,830</b>
<b>Total Net Available Revenue</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ (194,701)</b>	<b>4.91%</b>	<b>\$ (1,501,951)</b>	<b>37.87%</b>	<b>\$ 256,979</b>	<b>-6.48%</b>	<b>\$ (2,526,776)</b>	<b>63.70%</b>	<b>\$ (3,966,447)</b>
<b>Intrafund Transfers In/Out (To supplement Exp.)</b>											
Intrafund Transfer In to 11200	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Intrafund Transfer Out from 11200	\$ -		\$ -		\$ -		\$ -		\$ (13,470)		\$ (13,470)
Intrafund Transfer In to Self-Supporting	\$ -		\$ -		\$ -		\$ -		\$ 113,353		\$ 113,353
Intrafund Transfer Out from Self-Supporting	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
<b>Total Intrafund Transfers</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ 99,883</b>		<b>\$ 99,883</b>
<b>Final Net Available Revenue</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ (194,701)</b>	<b>5.04%</b>	<b>\$ (1,501,951)</b>	<b>38.84%</b>	<b>\$ 256,979</b>	<b>-6.65%</b>	<b>\$ (2,426,893)</b>	<b>62.77%</b>	<b>\$ (3,866,564)</b>

**North Orange County CCD**  
**2024-25 Early Preliminary Budget**  
**SCFF - College Level Allocations - Projected and Actuals**  
**February 7, 2024**

	SCFF			Cypress College			Fullerton College		
	Data for Funding	Funding Rate	2023-24 State Apportionment Funding	Data	2023-24 Funding	% of District Funding	Data	2023-24 Funding	% of District Funding
Basic Allocation			\$ 17,302,636.00		\$ 7,569,903.00			\$ 7,569,903.00	
Base Allocation	FTEs			FTEs			FTEs		
Traditional Credit 3-Year Average	24,383.02	\$ 5,278.18	\$ 128,697,969.00	10,234.54	\$ 54,019,744.00	42.0%	14,148.48	\$ 74,678,224.00	58.0%
Special Admit Credit	518.20	\$ 7,401.76	\$ 3,835,592.00	272.27	\$ 2,015,277.00	52.5%	245.93	\$ 1,820,315.00	47.5%
Incarcerated Credit	-	\$ 7,401.76	\$ -	-	\$ -	0.0%	-	\$ -	0.0%
Subtotal Credit	24,901.22		\$ 132,533,561.00	10,506.81	\$ 56,035,021.00	42.3%	14,394.41	\$ 76,498,539.00	57.7%
Non-Credit	2,605.33	\$ 4,450.88	\$ 11,596,011.00	101.97	\$ 453,856.00	3.9%	26.88	\$ 119,640.00	1.0%
Non Credit CDCP	1,374.20	\$ 7,401.76	\$ 10,171,499.00	-	\$ -	0.0%	-	\$ -	0.0%
Non-Credit Incarcerated	-	\$ 7,401.76	\$ -	-	\$ -	0.0%	-	\$ -	0.0%
Subtotal Non Credit	3,979.53		\$ 21,767,510.00	101.97	\$ 453,856.00	2.1%	26.88	\$ 119,640.00	0.5%
Subtotal Base	28,880.75		\$ 154,301,071.00	10,608.78	\$ 56,488,877.00	36.6%	14,421.29	\$ 76,618,179.00	49.7%
<b>Total Basic + Base</b>			<b>\$ 171,603,707.00</b>		<b>\$ 64,058,780.00</b>	<b>37.3%</b>		<b>\$ 84,188,082.00</b>	<b>49.1%</b>
Final Data Source:	23-24 Headcounts			23-24 Headcounts			23-24 Headcounts		
Data Used at this Time:	22-23			22-23			22-23		
Supplemental Allocation									
AB540 Students (22-23 P1)	1,053.00	\$ 1,248.12	\$ 1,314,270.00	513.00	\$ 640,286.00	42.6%	691.00	\$ 862,451.00	57.4%
Pell Grant Recipients	11,260.00	\$ 1,248.12	\$ 14,053,831.00	5,273.00	\$ 6,581,337.00	47.4%	5,853.00	\$ 7,305,246.00	52.6%
California Promise Grant Recipients	21,021.00	\$ 1,248.12	\$ 26,236,731.00	10,008.00	\$ 12,491,185.00	44.4%	12,557.00	\$ 15,672,643.00	55.6%
<b>Total Supplemental</b>	<b>33,334.00</b>		<b>\$ 41,604,832.00</b>	<b>15,794.00</b>	<b>\$ 19,712,808.00</b>	<b>45.3%</b>	<b>19,101.00</b>	<b>\$ 23,840,340.00</b>	<b>54.7%</b>
Final Data Source:	3-Yr Avg			23-24 Headcounts			23-24 Headcounts		
Data Used at this Time:	3-Yr Avg			22-23			22-23		
Student Success Allocation									
All Students									
Associate Degrees for Transfer	1,730.33	\$ 2,943.88	\$ 5,093,884.00	669.00	\$ 1,969,456.00	40.4%	985.00	\$ 2,899,722.00	59.6%
Associate Degrees	1,361.33	\$ 2,207.91	\$ 3,005,694.00	504.00	\$ 1,112,787.00	38.0%	821.00	\$ 1,812,694.00	62.0%
Baccalaureate Degrees	2.33	\$ 2,207.91	\$ 5,144.00	1.00	\$ 2,208.00	100.0%	-	\$ -	0.0%
Credit Certificates	749.67	\$ 1,471.94	\$ 1,103,469.00	516.00	\$ 759,521.00	63.8%	293.00	\$ 431,278.00	36.2%
Transfer Level Math and English	1,460.33	\$ 1,471.94	\$ 2,149,518.00	633.00	\$ 931,738.00	42.3%	862.00	\$ 1,268,812.00	57.7%
Transfer to Four Year University	2,091.67	\$ 1,103.96	\$ 2,309,110.00	708.00	\$ 781,600.00	37.5%	1,179.00	\$ 1,301,563.00	62.5%
Nine or More CTE Units	4,763.67	\$ 735.97	\$ 3,505,918.00	2,204.00	\$ 1,622,078.00	47.7%	2,419.00	\$ 1,780,311.00	52.3%
Achieved Regional Living Wage	3,361.33	\$ 735.97	\$ 2,473,838.00	1,249.00	\$ 919,227.00	34.4%	1,793.00	\$ 1,319,594.00	49.4%
Subtotal	15,520.66		\$ 19,646,575.00	6,484.00	\$ 8,098,615.00	41.9%	8,352.00	\$ 10,813,974.00	55.9%
Pell Grant Recipients Bonus									
Associate Degrees for Transfer	954.33	\$ 1,113.84	\$ 1,062,971.00	380.00	\$ 423,259.00	42.4%	517.00	\$ 575,855.00	57.6%
Associate Degrees	739.67	\$ 835.38	\$ 617,906.00	300.00	\$ 250,614.00	41.0%	431.00	\$ 360,049.00	59.0%
Baccalaureate Degrees	1.00	\$ 835.38	\$ 835.00	1.00	\$ 835.00	100.0%	-	\$ -	0.0%
Credit Certificates	363.00	\$ 556.92	\$ 202,162.00	251.00	\$ 139,787.00	64.5%	138.00	\$ 76,855.00	35.5%
Transfer Level Math and English	641.67	\$ 556.92	\$ 357,359.00	324.00	\$ 180,442.00	49.8%	327.00	\$ 182,113.00	50.2%
Transfer to Four Year University	1,066.33	\$ 417.69	\$ 445,395.00	405.00	\$ 169,164.00	40.7%	590.00	\$ 246,437.00	59.3%
Nine or More CTE Units	2,329.33	\$ 278.46	\$ 648,625.00	1,158.00	\$ 322,457.00	49.3%	1,190.00	\$ 331,367.00	50.7%
Achieved Regional Living Wage	1,019.67	\$ 278.46	\$ 283,937.00	489.00	\$ 136,167.00	42.7%	626.00	\$ 174,316.00	54.7%
Subtotal	7,115.00		\$ 3,619,190.00	3,308.00	\$ 1,622,725.00	45.4%	3,819.00	\$ 1,946,992.00	54.4%
California Promise Grant Recipients Bonus									
Associate Degrees for Transfer	1,339.33	\$ 742.52	\$ 994,479.00	527.00	\$ 391,308.00	41.2%	751.00	\$ 557,633.00	58.8%
Associate Degrees	1,054.00	\$ 556.89	\$ 586,962.00	429.00	\$ 238,906.00	41.3%	611.00	\$ 340,260.00	58.7%
Baccalaureate Degrees	1.67	\$ 556.89	\$ 930.00	1.00	\$ 557.00	100.0%	-	\$ -	0.0%
Credit Certificates	547.33	\$ 371.26	\$ 203,202.00	374.00	\$ 138,851.00	63.4%	216.00	\$ 80,192.00	36.6%
Transfer Level Math and English	954.00	\$ 371.26	\$ 354,182.00	459.00	\$ 170,408.00	47.4%	509.00	\$ 188,971.00	52.6%
Transfer to Four Year University	1,486.00	\$ 278.45	\$ 413,769.00	514.00	\$ 143,121.00	38.5%	820.00	\$ 228,325.00	61.5%
Nine or More CTE Units	3,489.00	\$ 185.63	\$ 647,663.00	1,665.00	\$ 309,074.00	48.7%	1,751.00	\$ 325,038.00	51.3%
Achieved Regional Living Wage	1,818.67	\$ 185.63	\$ 337,600.00	838.00	\$ 155,558.00	41.9%	1,091.00	\$ 202,522.00	54.5%
Subtotal	10,690.00		\$ 3,538,787.00	4,807.00	\$ 1,547,783.00	44.4%	5,749.00	\$ 1,922,941.00	55.2%
<b>Total Student Success Allocation</b>	<b>33,325.66</b>		<b>\$ 26,804,552.00</b>	<b>14,599.00</b>	<b>\$ 11,269,123.00</b>	<b>42.7%</b>	<b>17,920.00</b>	<b>\$ 14,683,907.00</b>	<b>55.6%</b>
<b>Total SCFF 2024-25 State Apportionment</b>			<b>\$ 240,013,091.00</b>		<b>\$ 95,040,711.00</b>	<b>39.3%</b>		<b>\$ 122,712,329.00</b>	<b>50.8%</b>
3-Yr Average Adjustment					\$ -	42.0%		\$ 1.00	58.0%
Special Admit Credit Adjustment					\$ -	52.5%		\$ -	47.5%
Incarcerated Credit Adjustment					\$ -	0.0%		\$ -	0.0%
Non Credit Adjustment					\$ -	3.9%		\$ -	1.0%
Non Credit CDCP Adjustment					\$ -	0.0%		\$ -	0.0%
Non Credit Incarcerated Adjustment					\$ -	0.0%		\$ -	0.0%
Supplemental Adjustment					\$ (881,837.00)	45.3%		\$ (1,066,479.00)	54.7%
Student Success Adjustment					\$ 168,881.00	42.7%		\$ 220,055.00	55.6%
<b>Total SCFF 2024-25 State Apportionment Adjusted</b>			<b>\$ 240,013,091.00</b>		<b>\$ 94,327,755.00</b>	<b>39.3%</b>		<b>\$ 121,865,906.00</b>	<b>50.8%</b>
<b>Total SCFF 2024-25 State Apportionment ECA Adjusted</b>			<b>\$ 249,064,061.00</b>		<b>\$ 98,126,814.00</b>	<b>39.4%</b>		<b>\$ 127,117,817.00</b>	<b>51.0%</b>
SCFF attributable to ECA		\$ 9,050,970.00			\$ 3,799,059.00			\$ 5,251,911.00	
9.25% supplement to District Services		\$ 837,215.00			\$ (351,413.00)			\$ (485,802.00)	

**North Orange County CCD**  
**2024-25 Early Preliminary Budget**  
**SCFF - College Level Allocations - Projected and Actuals**  
**February 7, 2024**

	SCFF			N. Orange Cont. Education			Districtwide	
	Data for Funding	Funding Rate	2023-24 State Apportionment Funding	Data	2023-24 Funding	% of District Funding	Allocated Data	2023-24 Funding
Basic Allocation			\$ 17,302,636.00		\$ 2,162,830.00		\$ 17,302,636.00	
Base Allocation	FTEs			FTEs			FTEs	
Traditional Credit 3-Year Average	24,383.02	\$ 5,278.18	\$ 128,697,969.00	-	\$ -	0.0%	24,383.02	\$ 128,697,968.00
Special Admit Credit	518.20	\$ 7,401.76	\$ 3,835,592.00	-	\$ -	0.0%	518.20	\$ 3,835,592.00
Incarcerated Credit	-	\$ 7,401.76	\$ -	-	\$ -	0.0%	-	\$ -
Subtotal Credit	24,901.22		\$ 132,533,561.00	-	\$ -	0.0%	24,901.22	\$ 132,533,560.00
Non-Credit	2,605.33	\$ 4,450.88	\$ 11,596,011.00	2,476.48	\$ 11,022,515.00	95.1%	2,605.33	\$ 11,596,011.00
Non Credit CDCP	1,374.20	\$ 7,401.76	\$ 10,171,499.00	1,374.20	\$ 10,171,499.00	100.0%	1,374.20	\$ 10,171,499.00
Non-Credit Incarcerated	-	\$ 7,401.76	\$ -	-	\$ -	0.0%	-	\$ -
Subtotal Non Credit	3,979.53		\$ 21,767,510.00	3,850.68	\$ 21,194,014.00	97.4%	3,979.53	\$ 21,767,510.00
Subtotal Base	28,880.75		\$ 154,301,071.00	3,850.68	\$ 21,194,014.00	13.7%	28,880.75	\$ 154,301,070.00
<b>Total Basic + Base</b>			<b>\$ 171,603,707.00</b>		<b>\$ 23,356,844.00</b>	<b>13.6%</b>		<b>\$ 171,603,706.00</b>
Final Data Source:	23-24 Headcounts			23-24 Headcounts			23-24 Headcounts	
Data Used at this Time:	22-23			22-23			22-23	
Supplemental Allocation								
AB540 Students (22-23 P1)	1,053.00	\$ 1,248.12	\$ 1,314,270.00	-	\$ -	0.0%	1,204.00	\$ 1,502,737.00
Pell Grant Recipients	11,260.00	\$ 1,248.12	\$ 14,053,831.00	-	\$ -	0.0%	11,126.00	\$ 13,886,583.00
California Promise Grant Recipients	21,021.00	\$ 1,248.12	\$ 26,236,731.00	-	\$ -	0.0%	22,565.00	\$ 28,163,828.00
<b>Total Supplemental</b>	<b>33,334.00</b>		<b>\$ 41,604,832.00</b>	<b>-</b>	<b>\$ -</b>	<b>0.0%</b>	<b>34,895.00</b>	<b>\$ 43,553,148.00</b>
Final Data Source:	3-Yr Avg			23-24 Headcounts			23-24 Headcounts	
Data Used at this Time:	3-Yr Avg			22-23			22-23	
Student Success Allocation								
All Students								
Associate Degrees for Transfer	1,730.33	\$ 2,943.88	\$ 5,093,884.00	-	\$ -	0.0%	1,654.00	\$ 4,869,178.00
Associate Degrees	1,361.33	\$ 2,207.91	\$ 3,005,694.00	-	\$ -	0.0%	1,325.00	\$ 2,925,481.00
Baccalaureate Degrees	2.33	\$ 2,207.91	\$ 5,144.00	-	\$ -	0.0%	1.00	\$ 2,208.00
Credit Certificates	749.67	\$ 1,471.94	\$ 1,103,469.00	-	\$ -	0.0%	809.00	\$ 1,190,799.00
Transfer Level Math and English	1,460.33	\$ 1,471.94	\$ 2,149,518.00	-	\$ -	0.0%	1,495.00	\$ 2,200,550.00
Transfer to Four Year University	2,091.67	\$ 1,103.96	\$ 2,309,110.00	-	\$ -	0.0%	1,887.00	\$ 2,083,163.00
Nine or More CTE Units	4,763.67	\$ 735.97	\$ 3,505,918.00	-	\$ -	0.0%	4,623.00	\$ 3,402,389.00
Achieved Regional Living Wage	3,361.33	\$ 735.97	\$ 2,473,838.00	590.00	\$ 434,222.00	16.2%	3,632.00	\$ 2,673,043.00
Subtotal	15,520.66		\$ 19,646,575.00	590.00	\$ 434,222.00	2.2%	15,426.00	\$ 19,346,811.00
Pell Grant Recipients Bonus								
Associate Degrees for Transfer	954.33	\$ 1,113.84	\$ 1,062,971.00	-	\$ -	0.0%	897.00	\$ 999,114.00
Associate Degrees	739.67	\$ 835.38	\$ 617,906.00	-	\$ -	0.0%	731.00	\$ 610,663.00
Baccalaureate Degrees	1.00	\$ 835.38	\$ 835.00	-	\$ -	0.0%	1.00	\$ 835.00
Credit Certificates	363.00	\$ 556.92	\$ 202,162.00	-	\$ -	0.0%	389.00	\$ 216,642.00
Transfer Level Math and English	641.67	\$ 556.92	\$ 357,359.00	-	\$ -	0.0%	651.00	\$ 362,555.00
Transfer to Four Year University	1,066.33	\$ 417.69	\$ 445,395.00	-	\$ -	0.0%	995.00	\$ 415,601.00
Nine or More CTE Units	2,329.33	\$ 278.46	\$ 648,625.00	-	\$ -	0.0%	2,348.00	\$ 653,824.00
Achieved Regional Living Wage	1,019.67	\$ 278.46	\$ 283,937.00	30.00	\$ 8,354.00	2.6%	1,145.00	\$ 318,837.00
Subtotal	7,115.00		\$ 3,619,190.00	30.00	\$ 8,354.00	0.2%	7,157.00	\$ 3,578,071.00
California Promise Grant Recipients Bonus								
Associate Degrees for Transfer	1,339.33	\$ 742.52	\$ 994,479.00	-	\$ -	0.0%	1,278.00	\$ 948,941.00
Associate Degrees	1,054.00	\$ 556.89	\$ 586,962.00	-	\$ -	0.0%	1,040.00	\$ 579,166.00
Baccalaureate Degrees	1.67	\$ 556.89	\$ 930.00	-	\$ -	0.0%	1.00	\$ 557.00
Credit Certificates	547.33	\$ 371.26	\$ 203,202.00	-	\$ -	0.0%	590.00	\$ 219,043.00
Transfer Level Math and English	954.00	\$ 371.26	\$ 354,182.00	-	\$ -	0.0%	968.00	\$ 359,379.00
Transfer to Four Year University	1,486.00	\$ 278.45	\$ 413,769.00	-	\$ -	0.0%	1,334.00	\$ 371,446.00
Nine or More CTE Units	3,489.00	\$ 185.63	\$ 647,663.00	-	\$ -	0.0%	3,416.00	\$ 634,112.00
Achieved Regional Living Wage	1,818.67	\$ 185.63	\$ 337,600.00	71.00	\$ 13,180.00	3.6%	2,000.00	\$ 371,260.00
Subtotal	10,690.00		\$ 3,538,787.00	71.00	\$ 13,180.00	0.4%	10,627.00	\$ 3,483,904.00
<b>Total Student Success Allocation</b>	<b>33,325.66</b>		<b>\$ 26,804,552.00</b>	<b>691.00</b>	<b>\$ 455,756.00</b>	<b>1.7%</b>	<b>33,210.00</b>	<b>\$ 26,408,786.00</b>
<b>Total SCFF 2024-25 State Apportionment</b>			<b>\$ 240,013,091.00</b>		<b>\$ 23,812,600.00</b>	<b>9.9%</b>		<b>\$ 241,565,640.00</b>
3-Yr Average Adjustment					\$ -	0.0%		\$ 1.00
Special Admit Credit Adjustment					\$ -	0.0%		\$ -
Incarcerated Credit Adjustment					\$ -	0.0%		\$ -
Non Credit Adjustment					\$ -	95.1%		\$ -
Non Credit CDCP Adjustment					\$ -	100.0%		\$ -
Non Credit Incarcerated Adjustment					\$ -	0.0%		\$ -
Supplemental Adjustment					\$ -	0.0%		\$ (1,948,316.00)
Student Success Adjustment					\$ 6,830.00	1.7%		\$ 395,766.00
<b>Total SCFF 2024-25 State Apportionment Adjusted</b>			<b>\$ 240,013,091.00</b>		<b>\$ 23,819,430.00</b>	<b>9.9%</b>		<b>\$ 240,013,091.00</b>
<b>Total SCFF 2024-25 State Apportionment ECA Adjusted</b>			<b>\$ 249,064,061.00</b>		<b>\$ 23,819,430.00</b>	<b>9.6%</b>		<b>\$ 249,064,061.00</b>
SCFF attributable to ECA		\$ 9,050,970.00			\$ -			\$ 9,050,970.00
9.25% supplement to District Services		\$ 837,215.00			\$ -			\$ -

**North Orange County CCD**  
**2024-25 Early Preliminary Budget**  
**SCFF Data - Using Projected and Actuals - Emergency Conditions Applied**  
**February 7, 2024**

	SCFF			Cypress College			Fullerton College		
	Data for Funding	Funding Rate	2023-24 State Apportionment Funding	Data	2023-24 Funding	% of District Funding	Data	2023-24 Funding	% of District Funding
Basic Allocation			\$ 17,302,636.00		\$ 7,569,903.00			\$ 7,569,903.00	
Base Allocation	FTES			FTES			FTES		
Traditional Credit 3-Year Average	26,097.81	\$ 5,278.18	\$ 137,748,939.00	10,234.54	\$ 54,019,744.00	42.0%	14,148.48	\$ 74,678,224.00	58.0%
Special Admit Credit	518.20	\$ 7,401.76	\$ 3,835,592.00	272.27	\$ 2,015,277.00	52.5%	245.93	\$ 1,820,315.00	47.5%
Incarcerated Credit	-	\$ 7,401.76	\$ -	-	\$ -	0.0%	-	\$ -	0.0%
Subtotal Credit	26,616.01		\$ 141,584,531.00	10,506.81	\$ 56,035,021.00	42.3%	14,394.41	\$ 76,498,539.00	57.7%
Non-Credit	2,605.33	\$ 4,450.88	\$ 11,596,011.00	101.97	\$ 453,856.00	3.9%	26.88	\$ 119,640.00	1.0%
Non Credit CDCP	1,374.20	\$ 7,401.76	\$ 10,171,499.00	-	\$ -	0.0%	-	\$ -	0.0%
Non-Credit Incarcerated	-	\$ 7,401.76	\$ -	-	\$ -	0.0%	-	\$ -	0.0%
Subtotal Non Credit	3,979.53		\$ 21,767,510.00	101.97	\$ 453,856.00	2.1%	26.88	\$ 119,640.00	0.5%
Subtotal Base	30,595.54		\$ 163,352,041.00	10,608.78	\$ 56,488,877.00	36.6%	14,421.29	\$ 76,618,179.00	49.7%
<b>Total Basic + Base</b>			<b>\$ 180,654,677.00</b>		<b>\$ 64,058,780.00</b>	<b>37.3%</b>		<b>\$ 84,188,082.00</b>	<b>49.1%</b>
Final Data Source:	23-24 Headcounts			23-24 Headcounts			23-24 Headcounts		
Data Used at this Time:	22-23			22-23			22-23		
Supplemental Allocation									
AB540 Students (22-23 P1)	1,053.00	\$ 1,248.12	\$ 1,314,270.00	513.00	\$ 640,286.00	42.6%	691.00	\$ 862,451.00	57.4%
Pell Grant Recipients	11,260.00	\$ 1,248.12	\$ 14,053,831.00	5,273.00	\$ 6,581,337.00	47.4%	5,853.00	\$ 7,305,246.00	52.6%
California Promise Grant Recipients	21,021.00	\$ 1,248.12	\$ 26,236,731.00	10,008.00	\$ 12,491,185.00	44.4%	12,557.00	\$ 15,672,643.00	55.6%
<b>Total Supplemental</b>	<b>33,334.00</b>		<b>\$ 41,604,832.00</b>	<b>15,794.00</b>	<b>\$ 19,712,808.00</b>	<b>45.3%</b>	<b>19,101.00</b>	<b>\$ 23,840,340.00</b>	<b>54.7%</b>
Final Data Source:	3-Yr Avg			23-24 Headcounts			23-24 Headcounts		
Data Used at this Time:	3-Yr Avg			22-23			22-23		
Student Success Allocation									
All Students									
Associate Degrees for Transfer	1,730.33	\$ 2,943.88	\$ 5,093,884.00	669.00	\$ 1,969,456.00	40.4%	985.00	\$ 2,899,722.00	59.6%
Associate Degrees	1,361.33	\$ 2,207.91	\$ 3,005,694.00	504.00	\$ 1,112,787.00	38.0%	821.00	\$ 1,812,694.00	62.0%
Baccalaureate Degrees	2.33	\$ 2,207.91	\$ 5,144.00	1.00	\$ 2,208.00	100.0%	-	\$ -	0.0%
Credit Certificates	749.67	\$ 1,471.94	\$ 1,103,469.00	516.00	\$ 759,521.00	63.8%	293.00	\$ 431,278.00	36.2%
Transfer Level Math and English	1,460.33	\$ 1,471.94	\$ 2,149,518.00	633.00	\$ 931,738.00	42.3%	862.00	\$ 1,268,812.00	57.7%
Transfer to Four Year University	2,091.67	\$ 1,103.96	\$ 2,309,110.00	708.00	\$ 781,600.00	37.5%	1,179.00	\$ 1,301,563.00	62.5%
Nine or More CTE Units	4,763.67	\$ 735.97	\$ 3,505,918.00	2,204.00	\$ 1,622,078.00	47.7%	2,419.00	\$ 1,780,311.00	52.3%
Achieved Regional Living Wage	3,361.33	\$ 735.97	\$ 2,473,838.00	1,249.00	\$ 919,227.00	34.4%	1,793.00	\$ 1,319,594.00	49.4%
Subtotal	15,520.66		\$ 19,646,575.00	6,484.00	\$ 8,098,615.00	41.9%	8,352.00	\$ 10,813,974.00	55.9%
Pell Grant Recipients Bonus									
Associate Degrees for Transfer	954.33	\$ 1,113.84	\$ 1,062,971.00	380.00	\$ 423,259.00	42.4%	517.00	\$ 575,855.00	57.6%
Associate Degrees	739.67	\$ 835.38	\$ 617,906.00	300.00	\$ 250,614.00	41.0%	431.00	\$ 360,049.00	59.0%
Baccalaureate Degrees	1.00	\$ 835.38	\$ 835.00	1.00	\$ 835.00	100.0%	-	\$ -	0.0%
Credit Certificates	363.00	\$ 556.92	\$ 202,162.00	251.00	\$ 139,787.00	64.5%	138.00	\$ 76,855.00	35.5%
Transfer Level Math and English	641.67	\$ 556.92	\$ 357,359.00	324.00	\$ 180,442.00	49.8%	327.00	\$ 182,113.00	50.2%
Transfer to Four Year University	1,066.33	\$ 417.69	\$ 445,395.00	405.00	\$ 169,164.00	40.7%	590.00	\$ 246,437.00	59.3%
Nine or More CTE Units	2,329.33	\$ 278.46	\$ 648,625.00	1,158.00	\$ 322,457.00	49.3%	1,190.00	\$ 331,367.00	50.7%
Achieved Regional Living Wage	1,019.67	\$ 278.46	\$ 283,937.00	489.00	\$ 136,167.00	42.7%	626.00	\$ 174,316.00	54.7%
Subtotal	7,115.00		\$ 3,619,190.00	3,308.00	\$ 1,622,725.00	45.4%	3,819.00	\$ 1,946,992.00	54.4%
California Promise Grant Recipients Bonus									
Associate Degrees for Transfer	1,339.33	\$ 742.52	\$ 994,479.00	527.00	\$ 391,308.00	41.2%	751.00	\$ 557,633.00	58.8%
Associate Degrees	1,054.00	\$ 556.89	\$ 586,962.00	429.00	\$ 238,906.00	41.3%	611.00	\$ 340,260.00	58.7%
Baccalaureate Degrees	1.67	\$ 556.89	\$ 930.00	1.00	\$ 557.00	100.0%	-	\$ -	0.0%
Credit Certificates	547.33	\$ 371.26	\$ 203,202.00	374.00	\$ 138,851.00	63.4%	216.00	\$ 80,192.00	36.6%
Transfer Level Math and English	954.00	\$ 371.26	\$ 354,182.00	459.00	\$ 170,408.00	47.4%	509.00	\$ 188,971.00	52.6%
Transfer to Four Year University	1,486.00	\$ 278.45	\$ 413,769.00	514.00	\$ 143,121.00	38.5%	820.00	\$ 228,325.00	61.5%
Nine or More CTE Units	3,489.00	\$ 185.63	\$ 647,663.00	1,665.00	\$ 309,074.00	48.7%	1,751.00	\$ 325,038.00	51.3%
Achieved Regional Living Wage	1,818.67	\$ 185.63	\$ 337,600.00	838.00	\$ 155,558.00	41.9%	1,091.00	\$ 202,522.00	54.5%
Subtotal	10,690.00		\$ 3,538,787.00	4,807.00	\$ 1,547,783.00	44.4%	5,749.00	\$ 1,922,941.00	55.2%
<b>Total Student Success Allocation</b>	<b>33,325.66</b>		<b>\$ 26,804,552.00</b>	<b>14,599.00</b>	<b>\$ 11,269,123.00</b>	<b>42.7%</b>	<b>17,920.00</b>	<b>\$ 14,683,907.00</b>	<b>55.6%</b>
<b>Total SCFF 2024-25 State Apportionment</b>			<b>\$ 249,064,061.00</b>		<b>\$ 95,040,711.00</b>	<b>39.3%</b>		<b>\$ 122,712,329.00</b>	<b>50.8%</b>
3-Yr Average Adjustment					\$ 3,799,059.00	42.0%		\$ 5,251,912.00	58.0%
Special Admit Credit Adjustment					\$ -	52.5%		\$ -	47.5%
Incarcerated Credit Adjustment					\$ -	0.0%		\$ -	0.0%
Non Credit Adjustment					\$ -	3.9%		\$ -	1.0%
Non Credit CDCP Adjustment					\$ -	0.0%		\$ -	0.0%
Non Credit Incarcerated Adjustment					\$ -	0.0%		\$ -	0.0%
Supplemental Adjustment					\$ (881,837.00)	45.3%		\$ (1,066,479.00)	54.7%
Student Success Adjustment					\$ 168,881.00	42.7%		\$ 220,055.00	55.6%
<b>Total SCFF 2024-25 State Apportionment ECA Adjusted</b>			<b>\$ 249,064,061.00</b>		<b>\$ 98,126,814.00</b>	<b>39.4%</b>		<b>\$ 127,117,817.00</b>	<b>51.0%</b>

**North Orange County CCD**  
**2024-25 Early Preliminary Budget**  
**SCFF Data - Using Projected and Actuals - Emergency Conditions Applied**  
**February 7, 2024**

	SCFF			N. Orange Cont. Education			Districtwide	
	Data for Funding	Funding Rate	2023-24 State Apportionment Funding	Data	2023-24 Funding	% of District Funding	Allocated Data	2023-24 Funding
Basic Allocation			\$ 17,302,636.00		\$ 2,162,830.00			\$ 17,302,636.00
Base Allocation	FTES			FTES			FTES	
Traditional Credit 3-Year Average	26,097.81	\$ 5,278.18	\$ 137,748,939.00	-	\$ -	0.0%	24,383.02	\$ 128,697,968.00
Special Admit Credit	518.20	\$ 7,401.76	\$ 3,835,592.00	-	\$ -	0.0%	518.20	\$ 3,835,592.00
Incarcerated Credit	-	\$ 7,401.76	\$ -	-	\$ -	0.0%	-	\$ -
Subtotal Credit	26,616.01		\$ 141,584,531.00	-	\$ -	0.0%	24,901.22	\$ 132,533,560.00
Non-Credit	2,605.33	\$ 4,450.88	\$ 11,596,011.00	2,476.48	\$ 11,022,515.00	95.1%	2,605.33	\$ 11,596,011.00
Non Credit CDCP	1,374.20	\$ 7,401.76	\$ 10,171,499.00	1,374.20	\$ 10,171,499.00	100.0%	1,374.20	\$ 10,171,499.00
Non-Credit Incarcerated	-	\$ 7,401.76	\$ -	-	\$ -	0.0%	-	\$ -
Subtotal Non Credit	3,979.53		\$ 21,767,510.00	3,850.68	\$ 21,194,014.00	97.4%	3,979.53	\$ 21,767,510.00
Subtotal Base	30,595.54		\$ 163,352,041.00	3,850.68	\$ 21,194,014.00	13.7%	28,880.75	\$ 154,301,070.00
<b>Total Basic + Base</b>			<b>\$ 180,654,677.00</b>		<b>\$ 23,356,844.00</b>	<b>13.6%</b>		<b>\$ 171,603,706.00</b>
Final Data Source:	23-24 Headcounts			23-24 Headcounts			23-24 Headcounts	
Data Used at this Time:	22-23			22-23			22-23	
Supplemental Allocation								
AB540 Students (22-23 P1)	1,053.00	\$ 1,248.12	\$ 1,314,270.00	-	\$ -	0.0%	1,204.00	\$ 1,502,737.00
Pell Grant Recipients	11,260.00	\$ 1,248.12	\$ 14,053,831.00	-	\$ -	0.0%	11,126.00	\$ 13,886,583.00
California Promise Grant Recipients	21,021.00	\$ 1,248.12	\$ 26,236,731.00	-	\$ -	0.0%	22,565.00	\$ 28,163,828.00
<b>Total Supplemental</b>	<b>33,334.00</b>		<b>\$ 41,604,832.00</b>	<b>-</b>	<b>\$ -</b>	<b>0.0%</b>	<b>34,895.00</b>	<b>\$ 43,553,148.00</b>
Final Data Source:	3-Yr Avg			23-24 Headcounts			23-24 Headcounts	
Data Used at this Time:	3-Yr Avg			22-23			22-23	
Student Success Allocation								
All Students								
Associate Degrees for Transfer	1,730.33	\$ 2,943.88	\$ 5,093,884.00	-	\$ -	0.0%	1,654.00	\$ 4,869,178.00
Associate Degrees	1,361.33	\$ 2,207.91	\$ 3,005,694.00	-	\$ -	0.0%	1,325.00	\$ 2,925,481.00
Baccalaureate Degrees	2.33	\$ 2,207.91	\$ 5,144.00	-	\$ -	0.0%	1.00	\$ 2,208.00
Credit Certificates	749.67	\$ 1,471.94	\$ 1,103,469.00	-	\$ -	0.0%	809.00	\$ 1,190,799.00
Transfer Level Math and English	1,460.33	\$ 1,471.94	\$ 2,149,518.00	-	\$ -	0.0%	1,495.00	\$ 2,200,550.00
Transfer to Four Year University	2,091.67	\$ 1,103.96	\$ 2,309,110.00	-	\$ -	0.0%	1,887.00	\$ 2,083,163.00
Nine or More CTE Units	4,763.67	\$ 735.97	\$ 3,505,918.00	-	\$ -	0.0%	4,623.00	\$ 3,402,389.00
Achieved Regional Living Wage	3,361.33	\$ 735.97	\$ 2,473,838.00	590.00	\$ 434,222.00	16.2%	3,632.00	\$ 2,673,043.00
Subtotal	15,520.66		\$ 19,646,575.00	590.00	\$ 434,222.00	2.2%	15,426.00	\$ 19,346,811.00
Pell Grant Recipients Bonus								
Associate Degrees for Transfer	954.33	\$ 1,113.84	\$ 1,062,971.00	-	\$ -	0.0%	897.00	\$ 999,114.00
Associate Degrees	739.67	\$ 835.38	\$ 617,906.00	-	\$ -	0.0%	731.00	\$ 610,663.00
Baccalaureate Degrees	1.00	\$ 835.38	\$ 835.00	-	\$ -	0.0%	1.00	\$ 835.00
Credit Certificates	363.00	\$ 556.92	\$ 202,162.00	-	\$ -	0.0%	389.00	\$ 216,642.00
Transfer Level Math and English	641.67	\$ 556.92	\$ 357,359.00	-	\$ -	0.0%	651.00	\$ 362,555.00
Transfer to Four Year University	1,066.33	\$ 417.69	\$ 445,395.00	-	\$ -	0.0%	995.00	\$ 415,601.00
Nine or More CTE Units	2,329.33	\$ 278.46	\$ 648,625.00	-	\$ -	0.0%	2,348.00	\$ 653,824.00
Achieved Regional Living Wage	1,019.67	\$ 278.46	\$ 283,937.00	30.00	\$ 8,354.00	2.6%	1,145.00	\$ 318,837.00
Subtotal	7,115.00		\$ 3,619,190.00	30.00	\$ 8,354.00	0.2%	7,157.00	\$ 3,578,071.00
California Promise Grant Recipients Bonus								
Associate Degrees for Transfer	1,339.33	\$ 742.52	\$ 994,479.00	-	\$ -	0.0%	1,278.00	\$ 948,941.00
Associate Degrees	1,054.00	\$ 556.89	\$ 586,962.00	-	\$ -	0.0%	1,040.00	\$ 579,166.00
Baccalaureate Degrees	1.67	\$ 556.89	\$ 930.00	-	\$ -	0.0%	1.00	\$ 557.00
Credit Certificates	547.33	\$ 371.26	\$ 203,202.00	-	\$ -	0.0%	590.00	\$ 219,043.00
Transfer Level Math and English	954.00	\$ 371.26	\$ 354,182.00	-	\$ -	0.0%	968.00	\$ 359,379.00
Transfer to Four Year University	1,486.00	\$ 278.45	\$ 413,769.00	-	\$ -	0.0%	1,334.00	\$ 371,446.00
Nine or More CTE Units	3,489.00	\$ 185.63	\$ 647,663.00	-	\$ -	0.0%	3,416.00	\$ 634,112.00
Achieved Regional Living Wage	1,818.67	\$ 185.63	\$ 337,600.00	71.00	\$ 13,180.00	3.6%	2,000.00	\$ 371,260.00
Subtotal	10,690.00		\$ 3,538,787.00	71.00	\$ 13,180.00	0.4%	10,627.00	\$ 3,483,904.00
<b>Total Student Success Allocation</b>	<b>33,325.66</b>		<b>\$ 26,804,552.00</b>	<b>691.00</b>	<b>\$ 455,756.00</b>	<b>1.7%</b>	<b>33,210.00</b>	<b>\$ 26,408,786.00</b>
<b>Total SCFF 2024-25 State Apportionment</b>			<b>\$ 249,064,061.00</b>		<b>\$ 23,812,600.00</b>	<b>9.9%</b>		<b>\$ 241,565,640.00</b>
3-Yr Average Adjustment						0.0%		\$ 9,050,971.00
Special Admit Credit Adjustment						0.0%		\$ -
Incarcerated Credit Adjustment						0.0%		\$ -
Non Credit Adjustment						95.1%		\$ -
Non Credit CDCP Adjustment						100.0%		\$ -
Non Credit Incarcerated Adjustment						0.0%		\$ -
Supplemental Adjustment						0.0%		\$ (1,948,316.00)
Student Success Adjustment						1.7%		\$ 395,766.00
<b>Total SCFF 2024-25 State Apportionment ECA Adjusted</b>			<b>\$ 249,064,061.00</b>		<b>\$ 23,819,430.00</b>	<b>9.6%</b>		<b>\$ 249,064,061.00</b>

**North Orange County CCD  
2024-25 Early Preliminary Budget**

SCFF Data February 7, 2024 *: Data will be updated as it is finalized for the various fiscal years.	w/ Emergency Conditions Applied				Using Actuals & Projected				Colleges use Actuals & Projected Data				N. Orange Cont. Education				Districtwide					
	SCFF				SCFF				Cypress College				Fullerton College				N. Orange Cont. Education				Allocated Data	
	Data			Data for Funding	Data			Data for Funding	Data			2024-25 RAM Data	Data			2024-25 RAM Data	Data	Data Updated	2024-25 RAM Data	Allocated Data		
Final Data Source:	Emer.Cond.	23-24	24-25		22-23	23-24	24-25		22-23	23-24	24-25		22-23	23-24	24-25		22-23	23-24	24-25			
Data Used at this Time:	P1	P1	P1	FTES *	Recalc	P1	P1		Recalc	P1	P1		Recalc	P1	P1		Recalc	P1	P1			
	19-20	23-24 *	23-24 *		22-23	23-24 *	23-24 *		22-23	23-24 *	23-24 *		22-23	23-24 *	23-24 *		22-23	23-24 *	23-24 *			
<b>Base Allocation</b>																						
Traditional Credit 3-Year Average	28,083.98	25,104.73	25,104.73	26,097.81	22,939.60	25,104.73	25,104.73	24,383.02	9,711.66	10,495.98	10,495.98	10,234.54	13,227.94	14,608.75	14,608.75	14,148.48	-	-	-	-	24,383.02	
Special Admit Credit	504.03	518.20	518.20	518.20	550.22	518.20	518.20	518.20	282.36	272.27	272.27	272.27	267.86	245.93	245.93	245.93	-	-	-	-	518.20	
Incarcerated Credit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Subtotal Credit	28,588.01	25,622.93	25,622.93	26,616.01	23,489.82	25,622.93	25,622.93	24,901.22	9,994.02	10,768.25	10,768.25	10,506.81	13,495.80	14,854.68	14,854.68	14,394.41	-	-	-	-	24,901.22	
Non-Credit		2,605.33		2,605.33		2,605.33		2,605.33		101.97		101.97		26.88		26.88				2,476.48	2,476.48	2,605.33
Non Credit CDCP		1,374.20		1,374.20		1,374.20		1,374.20		-		-		-		-				1,374.20	1,374.20	1,374.20
Non-Credit Incarcerated		-		-		-		-		-		-		-		-				-	-	-
Subtotal Non Credit		3,979.53		3,979.53		3,979.53		3,979.53		101.97		101.97		26.88		26.88				3,850.68	3,850.68	3,979.53
<b>Total Base FTES</b>		29,602.46		30,595.54		29,602.46		28,880.75		10,870.22		10,608.78		14,881.56		14,421.29				3,850.68	3,850.68	28,880.75
Final Data Source:					23-24		23-24		23-24		23-24		23-24		23-24		23-24		23-24		23-24	
Data Used at this Time:					22-23*		22-23*		22-23*		22-23*		22-23*		22-23*		22-23*		22-23*		22-23*	
<b>Supplemental Allocation</b>																						
AB540 Students (23-24 P1)						1,053.00		1,053.00		513.00		513.00		691.00		691.00				-	-	1,204.00
Pell Grant Recipients						11,260.00		11,260.00		5,273.00		5,273.00		5,853.00		5,853.00				-	-	11,126.00
California Promise Grant Recipients						21,021.00		21,021.00		10,008.00		10,008.00		12,557.00		12,557.00				-	-	22,565.00
<b>Total Supplemental</b>						33,334.00		33,334.00		15,794.00		15,794.00		19,101.00		19,101.00				-	-	34,895.00
Final Data Source:					21-22	22-23	23-24	3-Yr Avg	23-24	23-24			23-24	23-24			23-24	23-24		23-24	23-24	
Data Used at this Time:					21-22	22-23*	22-23*	3-Yr Avg	22-23*	22-23*			22-23*	22-23*			22-23*	22-23*		22-23*	22-23*	
<b>Student Success Allocation</b>																						
<b>All Students</b>																						
Associate Degrees for Transfer					1,768.00	1,655.00	1,768.00	1,730.33	669.00	669.00			985.00	985.00					-	-	-	1,654.00
Associate Degrees					1,381.00	1,322.00	1,381.00	1,361.33	504.00	504.00			821.00	821.00					-	-	-	1,325.00
Baccalaureate Degrees					3.00	1.00	3.00	2.33	1.00	1.00			-	-					-	-	-	1.00
Credit Certificates					728.00	793.00	728.00	749.67	516.00	516.00			293.00	293.00					-	-	-	809.00
Transfer Level Math and English					1,427.00	1,527.00	1,427.00	1,460.33	633.00	633.00			862.00	862.00					-	-	-	1,495.00
Transfer to Four Year University					2,267.00	1,741.00	2,267.00	2,091.67	708.00	708.00			1,179.00	1,179.00					-	-	-	1,887.00
Nine or More CTE Units					4,765.00	4,761.00	4,765.00	4,763.67	2,204.00	2,204.00			2,419.00	2,419.00					-	-	-	4,623.00
Achieved Regional Living Wage					3,334.00	3,416.00	3,334.00	3,361.33	1,249.00	1,249.00			1,793.00	1,793.00					590.00	590.00		3,632.00
Subtotal					15,673.00	15,216.00	15,673.00	15,520.66	6,484.00	6,484.00			8,352.00	8,352.00					590.00	590.00		15,426.00
<b>Pell Grant Recipients Bonus</b>																						
Associate Degrees for Transfer					983.00	897.00	983.00	954.33	380.00	380.00			517.00	517.00					-	-	-	897.00
Associate Degrees					746.00	727.00	746.00	739.67	300.00	300.00			431.00	431.00					-	-	-	731.00
Baccalaureate Degrees					1.00	1.00	1.00	1.00	1.00	1.00			-	-					-	-	-	1.00
Credit Certificates					354.00	381.00	354.00	363.00	251.00	251.00			138.00	138.00					-	-	-	389.00
Transfer Level Math and English					629.00	667.00	629.00	641.67	324.00	324.00			327.00	327.00					-	-	-	651.00
Transfer to Four Year University					1,147.00	905.00	1,147.00	1,066.33	405.00	405.00			590.00	590.00					-	-	-	995.00
Nine or More CTE Units					2,286.00	2,416.00	2,286.00	2,329.33	1,158.00	1,158.00			1,190.00	1,190.00					-	-	-	2,348.00
Achieved Regional Living Wage					1,004.00	1,051.00	1,004.00	1,019.67	489.00	489.00			626.00	626.00					30.00	30.00		1,145.00
Subtotal					7,150.00	7,045.00	7,150.00	7,115.00	3,308.00	3,308.00			3,819.00	3,819.00					30.00	30.00		7,157.00
<b>California Promise Grant Recipients Bonus</b>																						
Associate Degrees for Transfer					1,369.00	1,280.00	1,369.00	1,339.33	527.00	527.00			751.00	751.00					-	-	-	1,278.00
Associate Degrees					1,063.00	1,036.00	1,063.00	1,054.00	429.00	429.00			611.00	611.00					-	-	-	1,040.00
Baccalaureate Degrees					2.00	1.00	2.00	1.67	1.00	1.00			-	-					-	-	-	1.00
Credit Certificates					533.00	576.00	533.00	547.33	374.00	374.00			216.00	216.00					-	-	-	590.00
Transfer Level Math and English					935.00	992.00	935.00	954.00	459.00	459.00			509.00	509.00					-	-	-	968.00
Transfer to Four Year University					1,615.00	1,228.00	1,615.00	1,486.00	514.00	514.00			820.00	820.00					-	-	-	1,334.00
Nine or More CTE Units					3,476.00	3,515.00	3,476.00	3,489.00	1,665.00	1,665.00			1,751.00	1,751.00					-	-	-	3,416.00
Achieved Regional Living Wage					1,805.00	1,846.00	1,805.00	1,818.67	838.00	838.00			1,091.00	1,091.00					71.00	71.00		2,000.00
Subtotal					10,798.00	10,474.00	10,798.00	10,690.00	4,807.00	4,807.00			5,749.00	5,749.00					71.00	71.00		10,627.00
<b>Total Student Success Allocation</b>					33,621.00	32,735.00	33,621.00	33,325.66	14,599.00	14,599.00			17,920.00	17,920.00					691.00	691.00		33,210.00

**North Orange County CCD**  
**2024-25 Early Preliminary Budget**  
**SCFF Rates**  
**February 7, 2024**

(1/10/2024)

COLA: 8.22% 0.76%

	@ Enacted 7/1/22 2022	2023-24 Enacted SCFF	2024-25 Early Est. SCFF
	23 SCFF Rates	Rates	Rates
Basic Allocation - (<10,000)	\$ 5,950,421.00	\$ 6,439,546.00	\$ 6,488,487.00
Basic Allocation - CC&FC (>=10,000 & <20,000)	\$ 6,942,161.00	\$ 7,512,806.00	\$ 7,569,903.00
Basic Allocation - NOCE (≥1,000)	\$ 1,983,475.00	\$ 2,146,516.00	\$ 2,162,830.00

**Base Allocation**

Traditional Credit 3-Year Average	\$ 4,840.49	\$ 5,238.37	\$ 5,278.18
Special Admit Credit	\$ 6,787.96	\$ 7,345.93	\$ 7,401.76
Incarcerated Credit	\$ 6,787.96	\$ 7,345.93	\$ 7,401.76
Non-Credit	\$ 4,081.79	\$ 4,417.31	\$ 4,450.88
Non Credit CDCP	\$ 6,787.96	\$ 7,345.93	\$ 7,401.76
Non-Credit Incarcerated	\$ 6,787.96	\$ 7,345.93	\$ 7,401.76

**Supplemental Allocation**

AB540 Students	\$ 1,144.62	\$ 1,238.71	\$ 1,248.12
Pell Grant Recipients	\$ 1,144.62	\$ 1,238.71	\$ 1,248.12
California Promise Grant Recipients	\$ 1,144.62	\$ 1,238.71	\$ 1,248.12

**Student Success Allocation**

All Students	\$ 674.94	\$ 730.42	\$ 735.97
Associate Degrees for Transfer	\$ 2,699.76	\$ 2,921.68	\$ 2,943.88
Associate Degrees	\$ 2,024.82	\$ 2,191.26	\$ 2,207.91
Baccalaureate Degrees	\$ 2,024.82	\$ 2,191.26	\$ 2,207.91
Credit Certificates	\$ 1,349.88	\$ 1,460.84	\$ 1,471.94
Transfer Level Math and English	\$ 1,349.88	\$ 1,460.84	\$ 1,471.94
Transfer to Four Year University	\$ 1,012.41	\$ 1,095.63	\$ 1,103.96
Nine or More CTE Units	\$ 674.94	\$ 730.42	\$ 735.97
Achieved Regional Living Wage	\$ 674.94	\$ 730.42	\$ 735.97
Pell Grant Recipients Bonus	\$ 255.37	\$ 276.36	\$ 278.46
Associate Degrees for Transfer	\$ 1,021.46	\$ 1,105.43	\$ 1,113.84
Associate Degrees	\$ 766.10	\$ 829.07	\$ 835.38
Baccalaureate Degrees	\$ 766.10	\$ 829.07	\$ 835.38
Credit Certificates	\$ 510.73	\$ 552.71	\$ 556.92
Transfer Level Math and English	\$ 510.73	\$ 552.71	\$ 556.92
Transfer to Four Year University	\$ 383.05	\$ 414.54	\$ 417.69
Nine or More CTE Units	\$ 255.37	\$ 276.36	\$ 278.46
Achieved Regional Living Wage	\$ 255.37	\$ 276.36	\$ 278.46
California Promise Grant Recipients Bonus	\$ 170.24	\$ 184.23	\$ 185.63
Associate Degrees for Transfer	\$ 680.98	\$ 736.95	\$ 742.52
Associate Degrees	\$ 510.73	\$ 552.71	\$ 556.89
Baccalaureate Degrees	\$ 510.73	\$ 552.71	\$ 556.89
Credit Certificates	\$ 340.49	\$ 368.48	\$ 371.26
Transfer Level Math and English	\$ 340.49	\$ 368.48	\$ 371.26
Transfer to Four Year University	\$ 255.37	\$ 276.36	\$ 278.45
Nine or More CTE Units	\$ 170.24	\$ 184.24	\$ 185.63
Achieved Regional Living Wage	\$ 170.24	\$ 184.24	\$ 185.63

**Total SCFF Revenue**

Hold Harmless Funding	\$ 239,933,078.00	\$ 259,655,577.00	\$ 261,628,959.00
Deficit Factor (@0%)			
<b>Available Revenue</b>		\$ 259,655,577.00	<u>\$ 261,628,959.00</u>

Est. Max TCR (w/ Stability Funding) \$ 245,598,965.00 \$ 265,787,200.00

**North Orange County CCD**  
**2024-25 Early Preliminary Budget**  
**Local and Other (Unrestricted) Revenue**  
**February 7, 2024**

	Districtwide		District Services		Cypress College		Fullerton College		N. Orange Cont. Ed.		Total
	\$	%	\$	%	\$	%	\$	%	\$	%	\$
<b>State Revenue</b>											
Enrollment Fee Waiver	\$ -	0.0%	\$ -	0.0%	\$ 198,249	36.6%	\$ 268,893	49.7%	\$ 74,381	13.7%	\$ 541,523
Full-Time Faculty Hiring Funds 2018-19	\$ -	0.0%	\$ -	0.0%	\$ 527,627	36.6%	\$ 715,642	49.7%	\$ 197,960	13.7%	\$ 1,441,228
Part-Time Faculty Office Hours	\$ -	0.0%	\$ -	0.0%	\$ 377,078	36.6%	\$ 511,446	49.7%	\$ 141,475	13.7%	\$ 1,030,000
Part-Time Faculty Health Insurance	\$ -	0.0%	\$ -	0.0%	\$ 1,441,710	30.7%	\$ 2,016,759	43.0%	\$ 1,231,531	26.3%	\$ 4,690,000
Part-Time Faculty Compensation	\$ -	0.0%	\$ -	0.0%	\$ 241,623	36.6%	\$ 327,723	49.7%	\$ 90,654	13.7%	\$ 660,000
Lottery	\$ -	0.0%	\$ -	0.0%	\$ 1,958,610	36.6%	\$ 2,656,543	49.7%	\$ 734,849	13.7%	\$ 5,350,002
Mandated Costs	\$ -	0.0%	\$ -	0.0%	\$ 412,157	36.6%	\$ 559,025	49.7%	\$ 154,637	13.7%	\$ 1,125,819
<b>Total</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 5,157,054</b>	<b>34.8%</b>	<b>\$ 7,056,031</b>	<b>47.6%</b>	<b>\$ 2,625,487</b>	<b>17.7%</b>	<b>\$ 14,838,572</b>
<b>Self-Supporting/Local Revenue</b>											
<b>Allocated from DW Activity</b>											
Interest & Investment Income	\$ -	0.0%	\$ -	0.0%	\$ 366,095	36.6%	\$ 496,550	49.7%	\$ 137,355	13.7%	\$ 1,000,000
Miscellaneous DW	\$ -	0.0%	\$ -	0.0%	\$ 3,661	36.6%	\$ 4,965	49.7%	\$ 1,374	13.7%	\$ 10,000
<b>Sub Total Alloc. From DW Acty</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 369,756</b>	<b>37%</b>	<b>\$ 501,515</b>	<b>50%</b>	<b>\$ 138,729</b>	<b>14%</b>	<b>\$ 1,010,000</b>
<b>Budget Center Activity</b>											
Baccalaureate Degree Enroll. Fees	\$ -	0%	\$ -	0%	\$ 10,000	100%	\$ -	0%	\$ -	0%	\$ 10,000
Class Audit Fees	\$ -	0%	\$ -	0%	\$ 1,000	100%	\$ -	0%	\$ -	0%	\$ 1,000
Coin Operated Copier	\$ -	0%	\$ -	0%	\$ -	0%	\$ 35,000	100%	\$ -	0%	\$ 35,000
Community Service Classes	\$ -	0%	\$ -	0%	\$ -	0%	\$ 25,000	100%	\$ -	0%	\$ 25,000
Continuing Education Tuition Classe	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ 85,770	100%	\$ 85,770
Contract Instructional Services	\$ -	0%	\$ -	0%	\$ 664	1%	\$ 100,000	99%	\$ -	0%	\$ 100,664
Contractor Commission	\$ -	0%	\$ -	0%	\$ 150,000	100%	\$ -	0%	\$ -	0%	\$ 150,000
Contrib, Gifts, Grants, & Endowment	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Enrollment Status Verification	\$ -	0%	\$ -	0%	\$ 5,000	100%	\$ -	0%	\$ -	0%	\$ 5,000
Graduation Application Fee	\$ -	0%	\$ -	0%	\$ 500	100%	\$ -	0%	\$ -	0%	\$ 500
Health Services	\$ -	0%	\$ -	0%	\$ 6,500	14%	\$ 40,000	86%	\$ -	0%	\$ 46,500
Instructional Materials Fees	\$ -	0%	\$ -	0%	\$ 94,900	99%	\$ -	0%	\$ 500	1%	\$ 95,400
International Student Appl. Fee	\$ -	0%	\$ -	0%	\$ 2,500	100%	\$ -	0%	\$ -	0%	\$ 2,500
Miscellaneous	\$ -	0%	\$ 296,911	33%	\$ 34,600	4%	\$ 564,071	63%	\$ 500	0%	\$ 896,082
Miscellaneous District Services	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Non-Resident Tuition	\$ -	0%	\$ -	0%	\$ 1,000,000	40%	\$ 1,500,000	60%	\$ -	0%	\$ 2,500,000
Other Contract Services	\$ -	0%	\$ -	0%	\$ -	0%	\$ 18,446	15%	\$ 103,903	85%	\$ 122,349
Other Student Fees & Charges	\$ -	0%	\$ -	0%	\$ 24,000	44%	\$ 30,000	56%	\$ -	0%	\$ 54,000
Over/Short Miscellaneous	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Parking Meters & Fines	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Pepsi Commissions	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Refund Processing Fees	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Rentals & Leases	\$ -	0%	\$ 70,435	4%	\$ 1,700,000	90%	\$ 124,227	7%	\$ 1,000	0%	\$ 1,895,662
Return Check Charges	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
Student Records	\$ -	0%	\$ -	0%	\$ 45,000	27%	\$ 118,793	72%	\$ 1,500	1%	\$ 165,293
Vending Commissions	\$ -	0%	\$ -	0%	\$ 40,000	78%	\$ -	0%	\$ 11,000	22%	\$ 51,000
<b>Sub-Total Budget Center Acty</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 367,346</b>	<b>5%</b>	<b>\$ 3,114,664</b>	<b>50%</b>	<b>\$ 2,555,537</b>	<b>41%</b>	<b>\$ 204,173</b>	<b>3%</b>	<b>\$ 6,241,720</b>
<b>Total</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 367,346</b>	<b>5.0%</b>	<b>\$ 3,484,420</b>	<b>48.0%</b>	<b>\$ 3,057,052</b>	<b>42.0%</b>	<b>\$ 342,902</b>	<b>5.0%</b>	<b>\$ 7,251,720</b>
<b>Carry Over Revenue/Prior Year Adj.</b>											
Interfund Transfers In	\$ -	0.0%	\$ -	0.0%	\$ 366,095	36.6%	\$ 496,550	49.7%	\$ 137,355	13.7%	\$ 1,000,000
Intrafund Transfers In	\$ -	0.0%	\$ -	0.0%	\$ -	36.6%	\$ -	49.7%	\$ -	13.7%	\$ -
<b>Total</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 366,095</b>	<b>37.0%</b>	<b>\$ 496,550</b>	<b>50.0%</b>	<b>\$ 137,355</b>	<b>14.0%</b>	<b>\$ 1,000,000</b>
<b>Total Unrestricted Revenue</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 367,346</b>	<b>1.6%</b>	<b>\$ 9,007,569</b>	<b>39.0%</b>	<b>\$ 10,609,633</b>	<b>46.0%</b>	<b>\$ 3,105,744</b>	<b>13.5%</b>	<b>\$ 23,090,292</b>

**North Orange County CCD**  
**2024-25 Early Preliminary Budget**  
**General Fund Ongoing (11200) & Self-Supported/Local Expenditures**  
**February 7, 2024**

	Districtwide		District Services		Cypress College		Fullerton College		N. Orange Cont. Education		Total
	\$	%	\$	%	\$	%	\$	%	\$	%	\$
<b>General Fund Ongoing (11200) Expenses</b>											
01 Academic Salaries	\$ 650,000	1%	\$ 1,030,492	1%	\$ 44,050,129	40%	\$ 55,514,602	50%	\$ 9,637,603	9%	\$ 110,882,826
02 Classified Salaries	\$ -	0%	\$ 13,199,461	21%	\$ 17,995,042	29%	\$ 23,389,955	38%	\$ 6,967,510	11%	\$ 61,551,968
03 Benefits	\$ 1,280,000	2%	\$ 6,545,367	10%	\$ 22,241,514	35%	\$ 27,494,211	43%	\$ 6,041,479	9%	\$ 63,602,571
04 Supplies	\$ -	0%	\$ 310,246	15%	\$ 715,481	34%	\$ 965,513	46%	\$ 85,810	4%	\$ 2,077,050
05 Other Operating	\$ 3,346,604	19%	\$ 3,325,770	19%	\$ 4,648,350	27%	\$ 5,269,106	31%	\$ 596,058	3%	\$ 17,185,888
06 Capital Outlay	\$ -	0%	\$ 329,500	41%	\$ 205,500	25%	\$ 275,556	34%	\$ -	0%	\$ 810,556
07 Other Outgo	\$ 390,000	88%	\$ 45,000	10%	\$ -	0%	\$ 9,785	2%	\$ -	0%	\$ 444,785
08 Contingencies - Personnel	\$ -	0%	\$ -	0%	\$ 1,363,000	21%	\$ 3,603,719	55%	\$ 1,559,250	24%	\$ 6,525,969
08 Contingencies - Other	\$ 125,000	100%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ 125,000
<b>Total</b>	<b>\$ 5,791,604</b>	<b>2%</b>	<b>\$ 24,785,836</b>	<b>9%</b>	<b>\$ 91,219,016</b>	<b>35%</b>	<b>\$ 116,522,447</b>	<b>44%</b>	<b>\$ 24,887,710</b>	<b>9%</b>	<b>\$ 263,206,613</b>
<b>Self-Supporting/Local Expenses</b>											
01 Academic Salaries	\$ -	0%	\$ -	0%	\$ -	0%	\$ 7,000	100%	\$ -	0%	\$ 7,000
02 Classified Salaries	\$ -	0%	\$ 94,002	10%	\$ 311,673	33%	\$ 390,597	41%	\$ 152,902	16%	\$ 949,174
03 Benefits	\$ -	0%	\$ 48,757	14%	\$ 166,232	48%	\$ 84,186	24%	\$ 44,529	13%	\$ 343,704
04 Supplies	\$ -	0%	\$ 78,800	17%	\$ 143,953	31%	\$ 194,654	42%	\$ 45,135	10%	\$ 462,542
05 Other Operating	\$ -	0%	\$ 147,043	8%	\$ 1,497,025	79%	\$ 171,092	9%	\$ 75,820	4%	\$ 1,890,980
06 Capital Outlay	\$ -	0%	\$ -	0%	\$ -	0%	\$ 114,741	100%	\$ -	0%	\$ 114,741
07 Other Outgo	\$ -	0%	\$ -	0%	\$ -	0%	\$ 9,000	100%	\$ -	0%	\$ 9,000
08 Contingencies - Personnel	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
08 Contingencies - Other	\$ -	0%	\$ -	0%	\$ -	0%	\$ 86,076	100%	\$ -	0%	\$ 86,076
<b>Total</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 368,602</b>	<b>10%</b>	<b>\$ 2,118,883</b>	<b>55%</b>	<b>\$ 1,057,346</b>	<b>27%</b>	<b>\$ 318,386</b>	<b>8%</b>	<b>\$ 3,863,217</b>
<b>Total Expenditures</b>	<b>\$ 5,791,604</b>	<b>2%</b>	<b>\$ 25,154,438</b>	<b>9%</b>	<b>\$ 93,337,899</b>	<b>35%</b>	<b>\$ 117,579,793</b>	<b>44%</b>	<b>\$ 25,206,096</b>	<b>9%</b>	<b>\$ 267,069,830</b>

**North Orange County Community College District**  
**2024-25 Early Preliminary Budget**  
**Districtwide (DW) Expenses in Fund 11200 (Ongoing Budget only)**  
**February 7, 2024**

	<b>Actuals</b>	<b>Budget</b>	<b>Budget</b>
	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Sabbatical Replacement Costs	\$ 180,485.10	\$ 300,000	\$ 300,000
Related Activity (Additional Duty Days for Faculty)	\$ 410,197.82	350,000	350,000
Subtotal 10000's	<u>\$ 590,682.92</u>	<u>650,000</u>	<u>650,000</u>
Retiree Medical Benefits	\$ 5,350,754.36	5,925,821	5,750,057
Contribution from Retiree OPEB Trust	\$ -	-	(5,750,057) ***
Net Retiree Medical Benefits Cost	\$ 5,350,754.36	5,925,821	-
Part-time Faculty Insurance	\$ 216,585.48	215,000	215,000
Dependent Medical Contribution Clearing *	\$ 2,702,131.00	-	-
Fringe Benefits Clearing	\$ 984,465.04	1,000,000	1,000,000
Adjustments/Fees from STRS	\$ 35,832.32	40,000	40,000
Fees from PERS	\$ -	10,000	10,000
Load Banking Benefits Accrual Adjustment	\$ 76,368.61	15,000	15,000
Subtotal 30000's	<u>\$ 9,366,136.81</u>	<u>7,205,821</u>	<u>1,280,000</u>
Other (Memberships per Contracts for Employees)	\$ -	6,000	6,000
Recruiting Budget	\$ 54,480.35	55,000	55,000
Fingerprinting	\$ 17,694.75	25,000	25,000
Sabbatical Bond Reimbursements	\$ 2,101.00	3,000	3,000
Districtwide Memberships	\$ 139,364.86	140,000	140,000
Audit Expenses	\$ 125,300.00	129,800	133,500
Information & Emergency Communication System	\$ 47,481.28	47,500	48,490
Sewer Expenses	\$ 81,838.94	99,000	99,000
Additional Attorney Expenses	\$ 275,000.00	350,000	350,000
Waste Disposal	\$ 171,393.62	171,500	171,500
Election Expense	\$ 150,000.00	-	150,000
Ride Share (AQMD)	\$ 78,984.40	120,000	120,000
Student Insurance	\$ 223,840.00	223,840	223,840
Employee Assistance Program	\$ 23,225.52	60,000	60,000
Interest	\$ 77,307.96	90,000	90,000
Life insurance	\$ 119,967.55	150,000	150,000
Mandated Fees from PERS (for reports)	\$ 350.00	350	350
County Payroll Postage Charges	\$ 4,543.71	4,650	4,650
DW IT Expenses	\$ 1,312,429.52	1,497,962	1,516,274
Subtotal 50000's	<u>\$ 2,905,303.46</u>	<u>3,173,602</u>	<u>3,346,604</u>
FC Child Care Center Contribution (B/A 4/14/09)	\$ 250,000.00	250,000	250,000
Hospitality	\$ 178,208.42	140,000	140,000
Subtotal 70000's	<u>\$ 428,208.42</u>	<u>390,000</u>	<u>390,000</u>
EEO Plan Implementation	\$ -	25,000	25,000
Student Success	\$ -	100,000	100,000
Subtotal 79000's (Contingencies)	<u>\$ -</u>	<u>125,000</u>	<u>125,000</u>
<b>Total Districtwide Expenses</b>	<u><u>\$ 13,290,331.61</u></u>	<u><u>\$ 11,544,423</u></u>	<u><u>\$ 5,791,604</u></u>
STRS on behalf payments from the State**	<u>7,419,861.00</u>		
<b>Total</b>	<u><u>20,710,192.61</u></u>		

\*: The costs associated with the District's Contribution toward dependent medical coverage February through June were not posted. An estimated cost was prepared and recorded to be able to identify the potential total cost of this benefit. No budget is included for Districtwide expenses for 2023-24 as normal posting should resume aligned with each participating employee's benefits costs.

\*\* : STRS on behalf payments from the State are contributions made on behalf of schools towards the STRS liability and we are required to record our proportionate share as expense and matching revenues, resulting in a zero net effect on resources.

\*\*\*: We will be seeking approval from the Retiree Trust Board to use the trust fund assets for the pay-as-you-go annual costs for the health retiree benefits.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**2024-25 Early Preliminary Budget**  
**Resource Allocation Model - Budget Assumptions**  
**February 7, 2024**

**Student-Centered Funding Formula**

Estimated COLA		<b>0.76%</b>	
Apportionment Base:		January	
		<u>2024-25</u>	
Basic Allocation		\$ 17,302,636	
Credit FTES		128,697,969	
Special Admit		3,835,592	
Non-Credit FTES		11,596,011	
CDCP		10,171,499	
Subtotal - 2023-24 Funding from Base Allocation		<u>171,603,707</u>	
Supplemental Allocation		41,604,832	
Student Success Incentive Allocation		26,804,552	
<b>SCFF Earned Allocation</b>		<b>\$ 240,013,091</b>	<A>
Additional funding resulting from applying prior Emergency Conditions Allowances		<u>9,050,970</u>	
<b>2024-25 SCFF Total Revenue</b>		<b>\$ 249,064,061</b>	
<b>2024-25 SCFF Hold Harmless Allocation</b>		<b><u>261,628,959</u></b>	
Amount available for backfill and reserves		<u>\$ 12,564,898</u>	

**State Revenue**

**Enrollment Fee Waiver**

2% fee waiver administration allocation estimate: \$ 541,523 <A>

**Full-Time Faculty Hiring Funds 2018-19**

Provided separately from SCFF in 2018-19 (no COLA on this since initial allocation): \$ 1,441,228 <A>

**Part-Time Faculty Compensation Items**

Estimated reimbursement for part-time faculty office hours	\$ 1,030,000
Estimated reimbursement for part-time faculty health insurance benefits	\$ 4,690,000
Estimated funding towards part-time faculty compensation	\$ 660,000
	<u>\$ 6,380,000</u> <A>

**Lottery Funds**

		<u>23-24 P1 Res+N/R as Est.</u>	
Unrestricted lottery projection per FTES:	\$ 177.00	30,226.00	\$ 5,350,002 <A>
Restricted lottery projection per FTES:	\$ 72.00	30,226.00	\$ 2,176,272

**Mandated Costs**

The budget proposal included funding for the Mandated Block Grant. The District will annually reevaluate whether it is prudent to continue selecting this option.

		<u>22-23 Funded</u>	
		<u>P2 FTES</u>	
Mandated cost revenue projection per FTES:	35.64	31,588.63	1,125,819.00 <A>

## Local Revenue/Self-Supporting Revenue

### Interest & Investment Income

Interest earnings estimate: Actual 22-23: 4,841,149.00 \$ 1,000,000 <A>

### Miscellaneous Districtwide Income

Other miscellaneous income estimate: \$ 10,000 <A>

### Budget Center Revenues

Budget Centers have provided for the self-supported activities for each center. Included in this section, Cypress and Fullerton Colleges have budgeted Nonresident Tuition as part of ongoing revenues. \$ 6,241,720 <A>

### Interfund Transfer In

Transfer In from Redevelopment Funds: \$ 1,000,000 <A>

### Additional Contribution from OPEB Trust

In FY 20/21, the Retiree Benefits Trust Board authorized the use of funds to pay current retiree benefit costs, capped at \$3 million. The value of the Trust assets has started to recover from the market downturn from the prior year. Therefore, we expect to have funds available to use from the Trust to offset the full pay-as-you go expenses for 2024-25. \$ 5,750,057

**Total Revenues (excluding Contrib. from OPEB Trust) \$ 263,103,383 = sum of <A>**

## Appropriations and Expenditures

### Position Control Budgets (Permanent Positions)

All Permanent Positions have been budgeted based on applicable employee step, grade, and, if applicable, longevity, premium pay, professional growth and education stipends.

\$ 185,028,474

The current rates for benefits have been applied as follows:

	<u>24-25 Early Prelim</u>	<u>@ 23-24 Proposed</u>
<u>STRS</u> : For employer share of contributions towards STRS pension costs.	19.10%	19.10%
<u>PERS</u> : For employer share of contributions towards PERS pension costs.	27.80%	26.68%
<u>OASDI</u> : For State Disability Insurance and Medicare required.	6.20% & 1.45%	6.20% & 1.45%
<u>SUI</u> : State Unemployment Insurance. Rate was reduced back to the prepandemic rate.	0.05%	0.05%
<u>WC</u> : Worker's Compensation Rate to contribute towards worker's comp costs.	0.50%	0.50%
<u>RB</u> : Retiree Benefits Rate to contribute towards ongoing retiree health benefit costs. Eliminated this rate as all groups have settled on the increased number of years for this benefit and the current liability is close to being fully funded via the Retiree Benefits Trust.	0.00%	0.00%

### Health Costs

Health costs have been increased by an expected 2.5% annually. This estimates an annualized increase of 5%.

\$ 11,330,007

\$ 283,250

### Dependent Care Coverage Costs

All groups' current agreements include a contribution by the District towards dependent care coverage as well as full family coverage. An estimate of these costs was added in the prior year, based on employees currently participating. We have used the same estimate for early preliminary assumptions.

\$ 5,485,827

### Total Estimated Position Control Costs

\$ 202,127,558

### Other Operating Expenses

The remaining costs outside of position control have been budgeted to help meet departmental needs at each budget center. Included herein are estimated costs for Adjunct faculty.

**Adjunct Faculty:** Extended Day budgets have been estimated by each campus. Associated benefit costs have been added as an estimate.

\$ 31,587,709

**Health Costs:** An estimate of costs for Part-Time Faculty Health Benefits has been included, with a corresponding amount budgeted in revenues anticipating reimbursement from the State's fund. The estimate is based on the Kaiser rate for employee only. Additional costs that would be associated with those employees who choose other plans and also for those for whom the district will provide some contribution towards their dependent care coverage have not been incorporated.

\$ 4,475,000

**Other Budget Center Expenses:** Amounts budgeted to support operations as determined by each budget center.

\$ 23,087,959

### Districtwide Expenses

Districtwide expenses include budget for costs that have been approved through CBF and DCC and that will be shared across all budget centers.

\$ 5,791,604

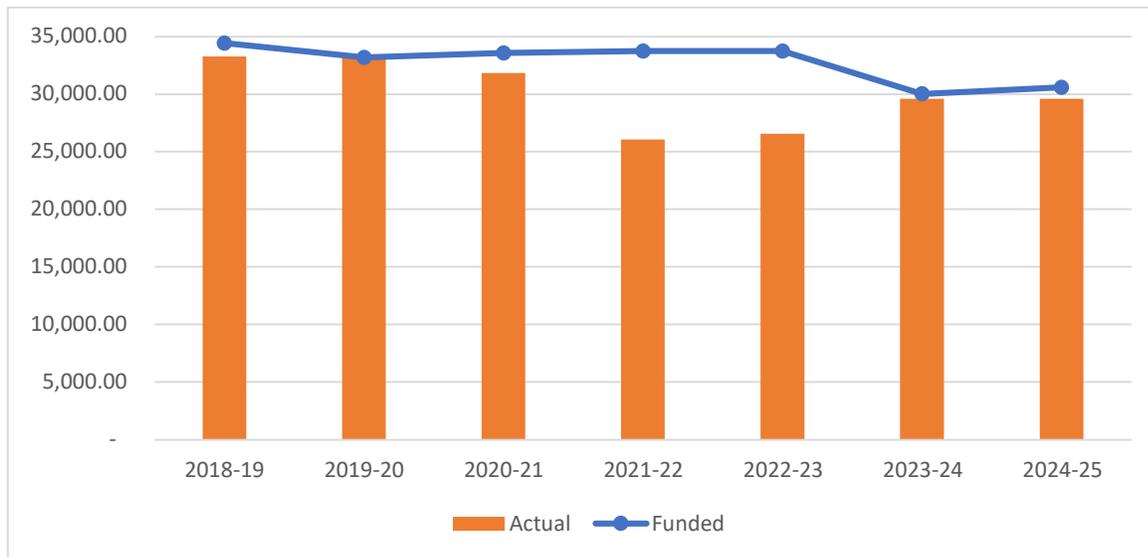
**Total Expenses (net of Contrib. from OPEB Trust) \$ 267,069,830**

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**2024-25 Early Preliminary Budget**  
**Supplemental Information**  
**February 7, 2024**

**Impact of Employer Rate Changes on Preliminary Early Budget**

<u>Rate</u>	<u>2022-23</u>			<u>Impact to Position Control Budget in</u>	
	<u>2022-23</u>	<u>2022-23</u>	<u>2022-23</u>	<u>RAM of 1% increase in rates</u>	
STRS	19.10%	19.10%	19.10%	\$	763,213.00
PERS	25.37%	26.68%	27.80%	\$	652,416.00
OASDI	7.65%	7.65%	7.65%		
SUI	0.50%	0.05%	0.05%		
WC	0.50%	0.50%	0.50%		
RB	1.00%	0.00%	0.00%		
Health Insurance Premiums				\$	113,300.00

**FTES Trend**

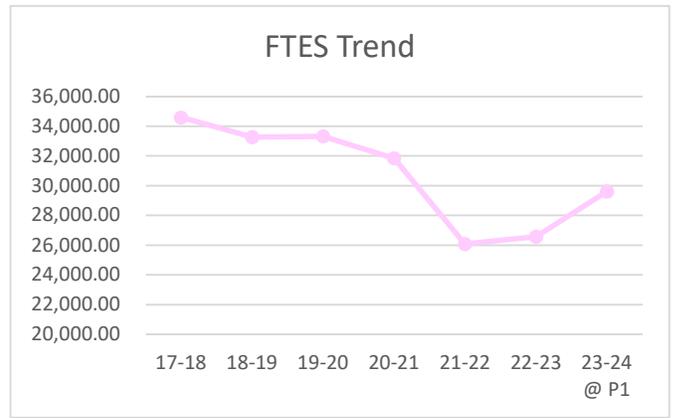


Funded: Based on 3-yr Credit FTES average used in SCFF.

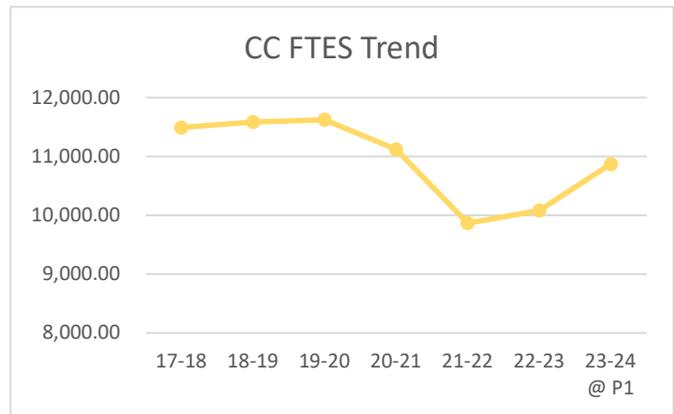
Actuals: Reflect the final reported FTES for the Fiscal Year. Target FTES are used for 2024-25.

<u>FY</u>	<u>Funded</u>	<u>Actual</u>
2018-19	34,440.73	33,268.05
2019-20	33,202.82	33,337.45
2020-21	33,578.64	31,842.56
2021-22	33,735.67	26,071.85
2022-23	33,735.67	26,565.68
Est.2023-24	30,040.92	29,602.46
Est.2024-25	30,595.54	29,602.46

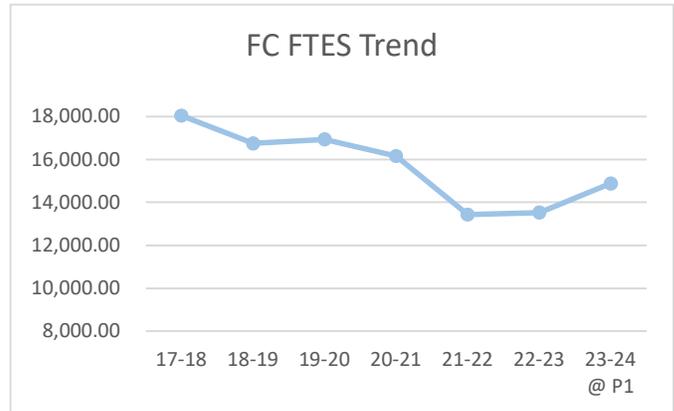
	Total		
	FTES	Inc(Dec)	% Change
17-18 FTES	34,595.54		
18-19 FTES	33,268.05	(1,327.49)	-3.84%
19-20 FTES	33,337.45	69.40	0.21%
20-21 FTES	31,842.56	(1,494.89)	-4.48%
21-22 FTES	26,071.85	(5,770.71)	-18.12%
22-23 FTES	26,565.68	493.83	1.89%
23-24 FTES @ P1	29,602.46	3,036.78	11.43%
Cumulative Net Decrease		<u>(4,993.08)</u>	-14.43%



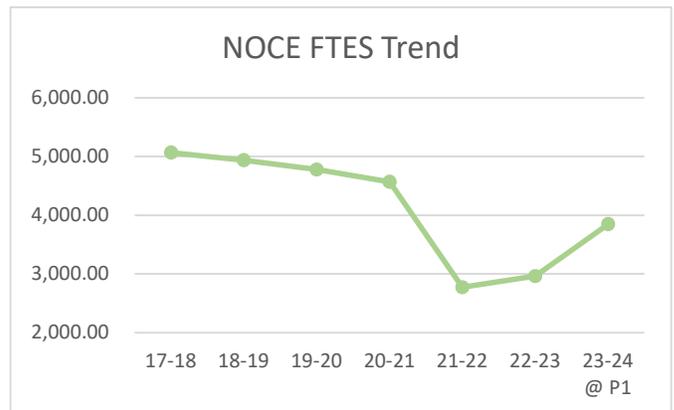
	CC		
	FTES	Inc(Dec)	% Change
17-18 FTES	11,487.53		
18-19 FTES	11,581.78	94.25	0.82%
19-20 FTES	11,621.57	39.79	0.34%
20-21 FTES	11,118.97	(502.60)	-4.32%
21-22 FTES	9,866.76	(1,252.21)	-11.26%
22-23 FTES	10,080.63	213.87	2.17%
23-24 FTES @ P1	10,870.22	789.59	7.83%
Cumulative Net Decrease		<u>(617.31)</u>	-5.37%



	FC		
	FTES	Inc(Dec)	% Change
17-18 FTES	18,042.34		
18-19 FTES	16,749.66	(1,292.68)	-7.16%
19-20 FTES	16,939.20	189.54	1.13%
20-21 FTES	16,155.76	(783.44)	-4.63%
21-22 FTES	13,432.30	(2,723.46)	-16.86%
22-23 FTES	13,523.58	91.28	0.68%
23-24 FTES @ P1	14,881.56	1,357.98	10.04%
Cumulative Net Decrease		<u>(3,160.78)</u>	-17.52%



	NOCE		
	FTES	Inc(Dec)	% Change
17-18 FTES	5,065.67		
18-19 FTES	4,936.61	(129.06)	-2.55%
19-20 FTES	4,776.68	(159.93)	-3.24%
20-21 FTES	4,567.83	(208.85)	-4.37%
21-22 FTES	2,772.79	(1,795.04)	-39.30%
22-23 FTES	2,961.47	188.68	6.80%
23-24 FTES @ P1	3,850.68	889.21	30.03%
Cumulative Net Decrease		<u>(1,214.99)</u>	-23.98%



# DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: February 21, 2024

From: Byron D. Clift Breland, Chancellor

Re: Agenda Item for District Consultation Council Meeting of February 26, 2024

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1. AGENDA ITEM NAME

**Revised BP 5020, Nonresident Tuition;  
Revised AP 5020, Nonresident Tuition; and  
Revised AP 5030, Fees**

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion		Action	X
First Reading	X	Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **15 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

**AP 5030, Fees:** This procedure was updated to specify the conditions under which the District would drop nonresident students and international students for nonpayment of tuitions and fees. The updates include the addition of new sections 4.1.3, 4.1.4 and 4.2.1, and clarifying language in sections 4.2 and 4.3.

**BP 5020, Nonresident Tuition:** This policy was updated to include legally required language.

**AP 5020, Nonresident Tuition:** This procedure was updated to include legally required language and to incorporate new payment language in section 10 which mirrors the new, proposed language in AP 5030.

5. RECOMMENDATION:

It is recommended that upon DCC consensus, revised AP 5020 and AP 5030 be posted on the District website, and revised BP 5020 be forwarded to the Board for their consideration.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

**Drop for Nonpayment Workgroup (comprised of districtwide admissions and records, student services, and finance staff) and Chancellor’s Staff.**

North Orange County Community College District  
**Administrative Procedure**  
Chapter 5  
Student Services

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## **AP 5030 Fees**

Reference:

**Education Code Sections 66025.3, 70902 subdivision (b)(9), 76300, and 76300.5;**  
**Title 5 Sections 51012, 58520, and 58629;**  
**California Community Colleges Chancellor's Office (CCCCO) *Student Fee Handbook*;**  
**ACCJC Accreditation Standard I.C.6;**  
**WASC/ACS Criterion 2, Indicator 2.4**

### **1.0 Required Fees:**

- 1.1 Enrollment (Education Code Sections 76300 and 76300.5; Title 5 Sections 58500 and 58509)
- 1.2 Baccalaureate degree pilot program fees (Title 5 Section 58520)
- 1.3 Non-resident tuition with these permissive exemptions: (Education Code Sections 76140 and 76140.5)
  - 1.3.1 All nonresident students enrolling for 6 or fewer units; or
  - 1.3.2 A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
  - 1.3.3 All students, other than nonimmigrant aliens under 8 U.S. Code Section 1101 subdivision (a)(15), who meet the following requirements:
    - 1.3.3.1 high school attendance in California for three or more years;
    - 1.3.3.2 graduation from a California high school or attainment of the equivalent thereof;
    - 1.3.3.3 registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
    - 1.3.3.4 completion of a questionnaire form prescribed by the California Community Colleges Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
    - 1.3.3.5 in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize their immigration status, or will file an application as soon as they are eligible to do so.
- 1.4 Student representation (Education Code Section 76060.5; Title 5 Section 54805)

North Orange County Community College District  
**Administrative Procedure**  
Chapter 5  
Student Services

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**AP 5030 Fees**

**2.0 Fees Authorized by Law:**

- 2.1 Non-District physical education facilities (Education Code Section 76395)
- 2.2 Noncredit courses (Education Code Section 76385)
- 2.3 Community services courses (Education Code Section 78300)
- 2.4 Auditing of courses (Education Code Section 76370)
- 2.5 Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400-59408)
- 2.6 Athletic insurance (Education Code Section 70902 subdivision (b)(9))
- 2.7 Health (Education Code Section 76355)
- 2.8 Parking (Education Code Section 76360)
- 2.9 Transportation (Education Code Sections 76361 and 82305.6)
- 2.10 Student activities (California Community Colleges Chancellor's Office [CCCCO] Student Fee Handbook)
- 2.11 Student center (Education Code Section 76375; Title 5 Section 58510)
- 2.12 Copies of student records (Education Code Section 76223)
- 2.13 Dormitory (Education Code Section 81670)
- 2.14 Child care (Education Code Section 79121 et seq., 66060)
- 2.15 Application processing fee for nonresidents who are both citizens and residents of a foreign country. The fee shall be the actual cost of processing the application and other documentation required by the federal government, not to exceed one hundred dollars (\$100). (Education Code Section 76142)
- 2.16 Nonresident capital outlay fee (Education Code Section 76141)
- 2.17 Credit for prior learning (Education Code Section 76300; Title 5 Section 55050)
- 2.18 Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- 2.19 Refund processing (Title 5 Section 58508)
- 2.20 Telephone registration (Education Code Section 70902 subdivision (a))
- 2.21 Physical fitness test (Education Code Section 70902 subdivision (b)(9))

North Orange County Community College District  
**Administrative Procedure**  
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**AP 5030 Fees**

- 2.22 Cross-Enrollment with the California State University (CSU) or the University of California (UC) (Education Code Section 66753)
- 2.23 Instructional Tape lease/Deposit (Education Code Section 70902 subdivision (b)(9))
- 2.24 Credit Card Use (Education Code Section 70902 subdivision (b)(9))
- 2.25 International Student Medical Insurance (Education Code Section 70902 subdivision (b)(9))

**3.0 Prohibited Fees:**

- 3.1 Late application (CCCCO Student Fee Handbook)
- 3.2 Add/Drop (CCCCO Student Fee Handbook)
- 3.3 Mandatory student activities (CCCCO Student Fee Handbook)
- 3.4 Student identification cards (CCCCO Student Fee Handbook)
- 3.5 Fees charged through student body organizations (CCCCO Student Fee Handbook)
- 3.6 Nonresident application (CCCCO Student Fee Handbook)
- 3.7 For dependents of certain veterans (Education Code Section 66025.3)
- 3.8 For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- 3.9 For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- 3.10 For surviving spouses and children of a firefighter employed by the federal government whose duty assignment involved performance of firefighting services in California (Education Code Section 68120)
- 3.11 For students who have been exonerated of a crime through writ of habeas corpus or pardon that meet certain conditions (Education Code Section 69000)
- 3.12 Required or funded services (CCCCO Student Fee Handbook)
- 3.13 Refundable deposits (CCCCO Student Fee Handbook)
- 3.14 Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- 3.15 Mandatory mailings (CCCCO Student Fee Handbook)
- 3.16 Mandatory fee for use of practice rooms (CCCCO Student Fee Handbook)

North Orange County Community College District  
**Administrative Procedure**  
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Student Services

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## **AP 5030 Fees**

- 3.17 Apprenticeship courses (Education Code Section 76350)
- 3.18 Technology fee (CCCCO Student Fee Handbook)
- 3.19 Late payment fee (Title 5 Sections 58502 and 59410)
- 3.20 Nursing/healing arts student liability insurance (Title 5 Sections 55234)
- 3.21 Cleaning fees (CCCCO Student Fee Handbook)
- 3.22 Breakage fees (CCCCO Student Fee Handbook)
- 3.23 Test proctoring fees (CCCCO Student Fee Handbook)

### **4.0 Collection and Refund of Registration Fees:**

- 4.1 Collection: All registration fees must be paid in full within seven (7) calendar days of registering. Acceptable forms of payment are: cash, check, money order, MasterCard or VISA.
  - 4.1.1 Service charge will be added to the amount of all checks returned by the bank for non-sufficient funds or stop payments. Enrollment at the colleges, as well as credit, may be affected if this debt is not paid.
  - 4.1.2 A payment plan option may be offered to students who have financial hardship in paying their outstanding obligations to the District.
  - 4.1.3 For nonresident students excluding international students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes unless the student enrolls and actively participates in the payment plans offered by the District.**
  - 4.1.4 For international students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes.**
- 4.2 Failure to Pay Financial Obligations: The District ~~may~~ **shall** withhold ~~grades, and diplomas.~~ **In addition, the student will not be allowed to enroll in any additional or future classes until all outstanding financial obligations to the District are paid in full.** ~~and may withhold enrollment privileges or any combination thereof, from any student or former student who has been provided with written notice that they have failed to pay a proper financial obligation due to the District.~~ Any item or items withheld shall be released when the student satisfactorily meets the financial obligation. (Education Code Section 72237)
  - 4.2.1 Any student who fails to pay their financial obligations will be sent to collections either through COTOP (Chancellors Office Tax Offset Program) or other entities to collect any remaining balance.**

North Orange County Community College District  
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## **AP 5030 Fees**

- 4.3 Collection when Legislature Changes Fees Following Registration: When, by an act of the Legislature, the registration fees are increased during a semester in which a student has already registered and paid fees in full, the student will be ~~sent a bill informing them~~ **informed** of the fee increase. The student will be allowed to continue enrollment for the semester currently in progress, but will not be ~~sent grades, given a copy of a transcript, or~~ allowed to enroll in **additional or future** classes ~~the following semester~~ until payment for the fee increase is made in full.
- 4.4 Refund Policy: Registration fees are refundable when a student withdraws from class(es) if the student withdraws from class(es) by the 10% point of the length of the course for summer, intersession, and short-term courses, or by the end of the second week for full-term fall/spring semester classes. The campus I.D. card fee will not be refunded and a processing fee will be deducted from the refund.
- 4.4.1 All summer intersession refunds will be processed after the second week of the summer session. For fall or spring semester periods all refunds will be processed the 4<sup>th</sup> week of the semester. Winter intersession refunds will be processed at the same time as spring semester refunds.
- 4.4.2 All refunds will be in the form of a check regardless of how the fees were paid.
- 4.4.3 Refunds must be requested during the semester of attendance. If a student withdraws from classes, a processing fee will be deducted from the refund.
- 4.5 Refund Deadlines for Enrollment, Health and Nonresident Tuition Fees:
- 4.5.1 Summer/Winter Intersession Classes: Refundable through the 10% date of the length of the class.
- 4.5.2 Fall/Spring Semester Classes: Refundable through the end of the second week of class.
- 4.6 Refunds for Campus ID Card: Refundable through the 10% date of the length of the class for intersession or end of the second week of class for fall/spring semester, as long as the card has not been produced and non-refundable if the card has been produced.
- 4.7 Parking: Refundable through the 10% date of the length of the class for intersession/short-term classes or end of the second week of the term for fall/spring full-term classes (only with complete withdrawal and when the permit is returned).
- 4.8 Refunds as a Result of Registration Adjustments: Refunds due to changes in the college's educational offerings, or fees collected in error will be refunded to the student in full and the refund processing fee will be waived.
- 5.0 **Collection of Fees for Service or Other Fees:**

North Orange County Community College District  
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**AP 5030 Fees**

- 5.1 Transcript and Student Status Fees: For transcript requests (first two copies free) and verification of student status fees are payable at the Admissions and Records Office. (A photo ID is required.)
- 5.2 Non-District Physical Education Facilities Fee: Fees for non-District physical education facilities are paid by the student directly to the facility being used.
- 6.0 **Exemptions**: Students will be notified of the availability of exemptions from certain mandatory and authorized fees.
- 7.0 **Waiver of Fees**: The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

See Board Policy 5030, Fees; Board Policy 5031, Instructional Materials; and Administrative Procedure 5031, Instructional Materials.

**Date of Adoption:** September 26, 2005

**Date of Last Revision:** May 22, 2023 District Consultation Council  
September 26, 2016 District Consultation Council  
April 22, 2015  
August 27, 2012 District Consultation Council  
January 22, 2007

## **BP 5020 Nonresident Tuition**

Reference:

**Education Code Sections 68050, 68051, 68130, [68130.5](#), [76140](#), and [76141](#);  
Title 5 Section 54045.5**

- 1.0 Nonresident students shall be charged nonresident tuition for all units enrolled, unless specifically required otherwise by law.
- 2.0 Not later than ~~March~~ [February](#) 1 of each year, the Chancellor shall bring to the Board for approval an action to establish nonresident tuition for the following fiscal year. The fee shall be calculated in accordance with guidelines contained in applicable state regulations and/or the California Community College Attendance Accounting Manual.
- 3.0 The Chancellor shall establish procedures regarding collection, waiver, and refunds of nonresident tuition.
- 4.0 The Chancellor is authorized to implement an additional per unit fee to be charged only to non-residents who are both citizens and residents of foreign countries. This fee shall not exceed the amount expended by the District for capital outlay in the preceding year divided by the total full-time equivalent students (FTES) in the preceding fiscal year.
  - 4.1 Students who would otherwise be charged this fee shall be exempt if they demonstrate that they are a victim of persecution or discrimination in the country of which they are a citizen and resident, or if they demonstrate economic hardship.
    - 4.1.2 Students shall be deemed victims of persecution or discrimination if they present evidence that they are citizens and residents of a foreign country and that they have been admitted to the United States under federal regulations permitting such persons to remain in the United States. Students shall be deemed to have demonstrated economic hardship if they present evidence that they are citizens and residents of a foreign country and that they are receiving Temporary/Assistance for Needy Families Program, Supplemental Income/State Supplementary benefits, or general assistance.
  - [4.2](#) Students who would otherwise be charged this fee shall be exempt if they demonstrate that they have a parent who has been deported or was permitted to depart voluntarily, they moved abroad from California as a result of that deportation or voluntary departure, and they attended a public or private secondary school in the state for three or more years. Upon enrollment, students who qualify for this exemption must be in their first academic year as a matriculated student in California public higher education, live in California, and file an affidavit with the District stating that they intend to establish residency in California as soon as possible.
  - [4.3](#) Students who would otherwise be charged nonresident tuition fees for credit English as a Second Language courses shall be exempt if they demonstrate they are a recent immigrant, a recent refugee, or a person who has been granted asylum by the United States. This exemption applies only to individuals who, upon entering the United States, settled in California and

**BP 5020 Nonresident Tuition**

[who have resided in California for less than one year.](#)

See Administrative Procedure 5020, [Nonresident Tuition.](#)

**Date of Adoption:** June 14, 2005

**Date of Last Revision:** October 9, 2007

## **AP 5020 Nonresident Tuition**

Reference:

**Education Code Sections [68075.65](#), [68130.5](#), and [76140 et seq.](#)  
Title 5 Section [54045.5](#)**

- 1.0 **Non-Resident Tuition:** Students who are not residents of California for one year prior to the first day of the term will be charged Nonresident Tuition at the Board-approved rate per semester unit. Nonresident students must pay Nonresident Tuition in addition to the California Community College Enrollment Fees. Students who believe they should be reclassified as a resident student have the responsibility to change their classification in the Admissions and Records Office prior to registration.
- 1.1 Nonresident special part-time students shall be exempt from the requirement to pay nonresident tuition for community college credit courses.
- 1.1.1 The term “special part-time student” refers to students who have been recommended by the principal of the pupil’s school and have parental permission to attend a community college during any session or term and who enroll in 11.99 or fewer units per semester. The exemption does not apply to special full-time students.
- 1.2 A nonresident student who is a U.S. citizen and resides in a foreign country shall be exempt from nonresident tuition if the student meets all of the following requirements.
- 1.2.1 Demonstrates a financial need for the exemption.
- 1.2.2 Has a parent or guardian who has been deported or was permitted to depart voluntarily under the federal Immigration and Nationality Act.
- 1.2.3 Moved abroad as a result of the deportation or voluntary departure.
- 1.2.4 Lived in California immediately before moving abroad.
- 1.2.5 Attended a public or private secondary school in California for three or more years.
- 1.2.6 Upon enrollment, will be in his or her first academic year as a matriculated student in California public higher education.
- 1.2.7 Will be living in California and will file an affidavit with the community college stating that he or she intends to establish residency in California as soon as possible.
- 1.2.8 Documentation shall be provided by the student as required by statute as specified in Education Code Section 76140(a)(5).
- 2.0 **Nonresident Capital Outlay Fee:** Nonresident students who are both citizens and residents of a foreign country will be charged a Nonresident Capital Outlay Fee, in addition to the Nonresident Tuition and the California Community College Enrollment Fee, unless exempt per BP 5020.

## **AP 5020 Nonresident Tuition**

- 3.0 **Military Resident Exemption:** Nonresident U.S. military personnel on active duty in California (except those assigned for educational purposes to state-supported institutions of higher education) are granted a waiver of Nonresident Tuition until they are discharged from their military service. Their dependents are granted a waiver for a period of one year from the date they enter California. Upon expiration of the waiver, evidence must be provided as to the date the student surrendered his/her out-of-state residence to become a resident of California. The student will be classified as a nonresident and charged Nonresident Tuition until one year has elapsed since the out-of-state residence was surrendered.
- 4.0 **Nonresident Minor High School Student Exemption:** High school/pre-high school students admitted on a part-time basis on the recommendation of their principal are exempt from paying Nonresident Tuition when taking a class for high school credit. Nonresident special part-time students, who have been recommended by the principal of the pupil's school and have parental permission to attend a community college during any session or term and who enroll in 11.99 or fewer units per semester, shall be exempt from the requirement to pay nonresident tuition for community college credit courses.
- 5.0 **High School Graduate Exemption:** Students without lawful immigration status who attended high school in California for three or more years and graduated from a California high school or attained the equivalent are exempt from non-resident tuition. Students without lawful immigration status must file an affidavit stating that the student has filed an application to legalize their immigration status, or will do so as soon as possible. Nonimmigrant alien students are not eligible for exemption.
- 6.0 **Foreign Students:** Citizens and residents of a foreign country shall be charged a Board-approved tuition and a Capital Outlay Fee. Foreign students may be exempt from the nonresident tuition and/or the Capital Outlay Fee if they meet the criteria in BP5020, Section 4.0. Nonresident tuition and Capital Outlay Fees are paid in addition to the enrollment fee paid by all students. If the students believe they should be reclassified as a resident student, it is their responsibility to change their classification in the Admissions and Records Office prior to registration.
- 7.0 **September 11, 2001 Exemption:** If an individual who was killed in the terrorist attacks on the World Trade Center in New York City, the Pentagon in Washington, D.C., or the crash of United Airlines Flight 93 was a resident of California on September 11, 2001, or if their dependent was a resident on that date and if they meet the financial need requirement for the Cal Grant A Program, the dependents of this individual may be exempt from non-resident tuition. If the dependent is a spouse, the exemption applies until January 1, 2013. If the dependent is a child, the exemption applies until the person reaches the age of 30.
- 8.0 **College and Career Access Pathways Special Part-time Student Exemption:** High school students, other than a nonimmigrant alien under 8 U.S. Code Section 1101(15)(a), participating in a College and Career Access Pathways (CCAP) partnership program and enrolled in no more than 15 units per term are exempt from nonresident tuition.
- 9.0 **[English as a Second Language Student Exemption: A nonresident student who enrolls in a credit English as a Second Language course at the District and who is any of the following:](#)**

## **AP 5020 Nonresident Tuition**

[9.1 A recent immigrant, as defined in 8 U.S. Code Section 1101\(a\)\(15\);](#)

[9.2 A recent refugee, as defined in 8 U.S. Code Section 1101\(a\)\(42\); or](#)

[9.3 A person who has been granted asylum by the United States, as defined in 8 U.S. Code Section 1158.](#)

[This exemption applies only to individuals who, upon entering the United States, settled in California and who have resided in California for less than one year, and applies only to the tuition fee for credit ESL courses.](#)

~~10~~**9.0 Payment:** Tuition must be paid in full within 72 hours of registering.

[10.1 For nonresident students excluding international students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes unless the student enrolls and actively participates in the payment plans offered by the District.](#)

[10.2 For international students, tuition must be paid in full within 72 hours of registering. Failure to do so will result in the students being dropped from all registered classes.](#)

~~11~~**10.0 Refunds:** The same refund guidelines apply as those for other registration fees. (Refer to AP 5030, Fees, Sections 4.4, 4.5, and 4.8.).

[See Board Policy 5020, Nonresident Tuition and Administrative Procedure 5030, Fees.](#)

**Date of Adoption:** June 14, 2005

**Date of Last Revision:** September 25, 2017 District Consultation Council  
June 23, 2014 District Consultation Council

# DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: February 21, 2024

From: Byron D. Clift Breland, Chancellor

Re: Agenda Item for District Consultation Council Meeting of February 26, 2024

1. AGENDA ITEM NAME

**Revised Board Policies & Administrative Procedures – Continuous Review Cycle**

- **BP 7100, Commitment to Equal Employment Opportunity and Diversity**
- **BP 7110, Authority to Hire**
- **BP 7130, Compensation**
- **AP 7130-1, Payroll**
- **AP 7130-3, Retirement Systems**
- **BP 7160, Professional Development**
- **BP 7310, Nepotism**
- **BP 7330, Certification of Freedom From Communicable Disease**
- **AP 7330, Certification of Freedom From Communicable Disease**
- **BP 7350, Resignation**
- **AP 7350, Resignation**
- **BP 7370, Political Activity**
- **BP 7770, Whistleblower Protection**
- **AP 7770, Whistleblower Protection**

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion		Action	X
First Reading	X	Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **30 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

**The BPs and APs were revised to reflect changes per the Community College League of California (CCLC) Policy and Procedure Legal Updates and revisions recommended by Jane Wright, CCLC Consultant. (Please refer to the attached revision summary.)**

5. RECOMMENDATION:

**It is recommended that upon DCC consensus, the revised Administrative Procedures be posted on the District website and the revised Board Policies be forwarded to the Board for their consideration.**

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

**CCLC Legal Updates Service and CCLC Consultant**

*NOTE: Please forward this form by required dates with all backup material to the Chancellor's Office.*



**Board Policy/Administrative Procedures Revision Summary**  
DCC Meeting – February 26, 2024

<b>Policy/Procedure</b>	<b>Proposed Changes</b>
<b>BP 7100, Commitment to EEO and Diversity</b>	Update the policy to add optional language to highlight diversity, equity, and inclusion issues recommended by CCLC and grammar corrections.
<b>BP 7110, Authority to Hire</b>	Grammar corrections and cite the corresponding BPs.
<b>BP 7130, Compensation</b>	A grammar correction.
<b>AP 7130-1, Payroll</b>	Add a “Reference” section citation and a grammar correction.
<b>AP 7130-3, Retirement Systems</b>	Grammar corrections.
<b>BP 7160, Professional Development</b>	A grammar correction and cite a corresponding BP.
<b>BP 7310, Nepotism</b>	Add legally required language and a grammar correction.
<b>BP 7330, Certification of Freedom From Communicable Disease</b>	Add legally required language and update the corresponding AP citation.
<b>AP 7330, Certification of Freedom From Communicable Disease</b>	A grammar correction and cite the corresponding BP.
<b>BP 7350, Resignation</b>	Grammar corrections.
<b>AP 7350, Resignation</b>	Add a “Reference” section citation and cite the corresponding BP.
<b>BP 7370, Political Activity</b>	Update the “Reference” section and a grammar correction.
<b>BP 7770, Whistleblower Protection</b>	Update pronoun usage and update the corresponding AP citation.
<b>AP 7770, Whistleblower Protection</b>	Update pronoun usage, remove mentions of “Provost,” delete a contact number, and update the corresponding BP.

## **BP 7100 Commitment to Equal Employment Opportunity and Diversity**

Reference:

**Education Code Section 87100 et seq.;**  
**Title 5 Sections 53000 et seq.;**  
**Accreditation Standards III.A.411 and 12;**  
**WASC/ACS Criterion 2, Indicator 2.4; Criterion 3, Indicators 3.1 and 3.2**

- 1.0 The District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success and committed to an inclusive, anti-racist campus culture, and the District's mission, vision, and values. The Board of Trustees recognizes that equal opportunity employment and diversity, equity, and inclusion in the academic environment fosters cultural awareness, mutual understanding and respect, and provides suitable role models for all students. A diverse and inclusive workforce furthers its mission of preparing students for success in a diverse and global society and is essential to creating the robust academic environment in which students and employees thrive.
- 2.0 The Board of Trustees is strongly committed to employment and professional development processes that support the goals of equal opportunity and diversity, equity, inclusion, and provide equal consideration for all qualified candidates, and create an anti-racist academic and employment environment.
- 3.0 Employment decisions, including but not limited to hiring, retention, assignment, transfer, evaluation, dismissal, compensation, and advancement for all position classifications shall be based on job-related criteria that are responsive to the District's needs.
- 4.0 The minimum qualifications for all positions within the District, require that individuals demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff.
- 5.0 District employees shall actively promote diversity in recruitment and employment within the District.
- 6.0 The District shall provide, as appropriate, professional development activities and training to promote an understanding of diversity.
- 7.0 Diversity is a condition of broad inclusion in an employment environment that offers equal employment opportunity for all persons. It requires both the presence, and the respectful treatment, of individuals from a wide range of ethnic, racial, age, national origin, religious, gender, sexual orientation, disability, and socio-economic backgrounds.
- 8.0 Diversity includes principles of inclusion, social justice, equity, intercultural proficiency, and multiculturalism.

**Date of Adoption:** March 13, 2012

**Date of Last Revision:** May 28, 2019

## **BP 7110 Authority to Hire**

Reference:

**Education Code Section 70902 (d)**

- 1.0 The Board [of Trustees](#) shall approve the employment, fix the job responsibilities and compensation, and establish the term of employment for each person employed by the District. Approval for employment shall be given only to those candidates recommended by the Chancellor or designee.
- 2.0 The employment of persons in contract faculty, classified, confidential, and management positions shall not be authorized unless approved by the Board of Trustees.
- 3.0 Before employing a short-term employee as defined in ~~section 88003 of the~~ Education Code [Section 88003](#), the Board of Trustees, at a regularly scheduled board meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service.
- 4.0 The Board [of Trustees](#) delegates authority to the Chancellor or designee to authorize the employment of temporary (adjunct) faculty, substitute employees, student employees, and professional experts when the employment is required to maintain continuity of services in the District. All employment so authorized by the Chancellor or designee shall be forwarded to the Board [of Trustees](#) at the next regularly scheduled meeting for ratification.
- 5.0 The Board [of Trustees](#) delegates authority to the Vice Chancellor of Human Resources and such persons as the Vice Chancellor may authorize to administer the oath or affirmation required of public employees pursuant to the provisions of Government Code Sections 3100-3109.

[See Board Policy 7100, Commitment to Equal Employment Opportunity and Diversity and Board Policy 7120, Recruitment and Hiring.](#)

**Date of Adoption:** June 26, 2007

## **BP 7130 Compensation**

Reference:

**Education Code Sections 70902(b)(4); 72411; 87801; and 88160;**  
**Government Code Section 53200;**  
**34 Code of Federal Regulations 668 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended)**

- 1.0 Salary schedules, compensation, and benefits, including health and welfare benefits, for all classes of employees and for each administrator employed pursuant to a contract under Education Code Section 72411 shall be established by the Board of Trustees.
- 2.0 Prohibition of Incentive Compensation: The District shall not provide any commission, bonus, or other incentive payment based, directly or indirectly, on the success in securing enrollments or financial aid, to any person or entity engaged in any student recruiting or admission activities or in making decisions regarding the award of student financial assistance. Employees covered by this ban shall be referred to as “covered employees” for purposes of this policy.

See Administrative Procedures:

AP 7130-1	Payroll
AP 7130-2	District Health and Welfare Benefits Plan
AP 7130-3	Retirement Systems

**Date of Adoption:** June 26, 2007

**Date of Last Revision:** June 23, 2015  
November 22, 2011

## **AP 7130-1 Payroll**

### **Reference:**

**Education Code Section 70902**

1.0 **Payment for Services:** The rate of pay for each employee of the District shall be in accordance with the rate established for the position on the appropriate salary schedule, as approved by the Board of Trustees, unless the employee's compensation is otherwise fixed by the Board.

2.0 **Payment Schedule:** Payment to employees shall be in accordance with the schedule and procedures for school payrolls established by the Orange County Department of Education. This schedule, subject to change, provides for payments as follows:

### 2.1 Academic Payroll

2.1.1 Employees who are paid for their services on the academic payroll will be paid monthly on the last working day of each calendar month, except December. Payment for December will be made on the first working day of January. If a scheduled pay day falls on a Saturday, Sunday, or holiday, payment will be made on the preceding working day. Generally, the following categories of employees are paid in accordance with this schedule:

#### 2.1.1.1 Regular (Tenured) and Contract (Probationary) Faculty

2.1.1.1.1 Regular and contract faculty with 175-day contracts will receive ten (10) equal payments for their services during the regular academic year.

2.1.1.1.2 Regular and probationary faculty with 193-day contracts will receive ten (10) equal payments for their services during the regular academic year. If the employee works at least one duty day of the regular contract assignment during July at the end of the academic year, the employee may elect to receive eleven (11) equal payments. If the employee works at least one duty day of the regular contract assignment during both July at the beginning of the academic year, and at least one duty day of the regular contract assignment at the end of the academic year, the employee may elect to receive twelve (12) equal payments.

#### 2.1.1.2 Temporary (Adjunct) Faculty

2.1.1.2.1 Credit instructors teaching full-term classes will receive four (4) equal payments during the semester. The first payment for the fall semester will be made on the last working day of September; the first payment for the spring semester will be made

## **AP 7130-1 Payroll**

on the last working day of February. Instructors teaching short-term and late-start classes will receive equal payments based on the number of pay periods during which the employment occurs as determined by the District Payroll Office. Instructors teaching during intersessions are paid in accordance with the schedule established by the District Payroll Office.

2.1.1.2.2 Noncredit instructors (NOCE) are paid monthly on the last working day of each month for hours worked in the previous month.

### 2.1.1.3 Academic Management Employees

2.1.1.3.1 Academic management employees who are employed twelve (12) months per fiscal year will receive twelve (12) equal payments for their services during the fiscal year.

2.1.1.3.2 Academic management employees who are employed fewer than twelve (12) months per fiscal year will receive eleven (11) equal payments for their services during the fiscal year, unless the employee requests twelve (12) equal payments. The employee must work at least one duty day of the regular assignment during July in order to receive twelve (12) payments.

## 2.2 Classified Payroll

2.2.1 Salaried employees who are paid for their services on the classified payroll will be paid twice each month on the 10th and 25th of each month. In order to receive a payment on the 25<sup>th</sup> of the month, the employee must have worked during the first ten days of the month. If a scheduled pay day falls on a Saturday, Sunday, or holiday, payment will be made on the preceding working day. Generally, the following categories of employees are paid in accordance with this schedule:

2.2.1.1 Classified (bargaining unit) employees.

2.2.1.2 Confidential employees.

2.2.1.3 Classified management employees.

2.2.1.4 Temporary Special Project Administrators.

2.2.2 Hourly employees who are paid for their services on the classified payroll will be paid monthly on the 10th of each month. If a scheduled pay day falls on a Saturday, Sunday, or holiday, payment will be made on the preceding

## **AP 7130-1 Payroll**

working day. Generally, the following categories of employees are paid in accordance with this schedule:

2.2.2.1 Short-term employees, substitute employees, and student employees who are employed pursuant to the provisions of Education Code [Section 88003](#).

2.2.2.2 Professional Experts.

### **3.0 Time Cards**

3.1 Daily time reporting is required for all employees who are paid on an hourly basis. The time reported must be for the actual hours worked as of the payroll deadline for the reporting period. Projection of hours is not permitted.

3.2 Time cards must be signed and dated by the employee and the management supervisor after the employee has completed the work for which time is reported. Any subsequent corrections must be initialed and dated by the employee and the management supervisor. It is the responsibility of the management supervisor to ensure that the time reported by the employee is accurate and that the work has been performed. Where time reporting data is submitted or approved electronically, the submission or approval by an employee, supervisor, or responsible designee constitutes acknowledgment as to the accuracy of the data.

3.3 Special Program time cards must be used for all positions that are directly charged to federal, state, and locally-funded programs and for the employment of Professional Experts. Time cards must reflect an after the fact distribution of the actual activity of the employee charged to the program. Budget estimates or other distribution percentages determined before services are performed are not permitted.

4.0 **Payroll Errors:** Any payroll error resulting in insufficient payment for an employee shall be corrected, and a supplemental check issued within a reasonable time after the employee provides notice to the District Payroll Office. If an overpayment occurs, the Payroll Office will notify the employee. Normally, salary deductions for overpayment will commence with the next month's paycheck and the overpayment will be deducted in the same number of paychecks in which the overpayment occurred, except that when the period of overpayment exceeds one year, then the period over which deductions are made shall not exceed a period of one year.

**Date of Adoption:** December 10, 2007 Chancellor's Cabinet

**Date of Last Revision:** September 25, 2017 District Consultation Council

## **AP 7130-3 Retirement Systems**

- 1.0 **Public Employees Retirement System (PERS):** Classified (bargaining unit) employees, confidential employees, and classified management employees who are employed fifty (50) percent or more are required by law to become members of, and contribute to, the Public Employees Retirement System.
- 1.1 Membership in the system will begin on the first day of employment. The District will deduct the required contribution from the employee's paycheck.
- 1.2 Withdrawal or retirement from the system is governed by statute and PERS regulations.
- 2.0 **State Teachers' Retirement System (STRS):** Regular (tenured) and contract (probationary) faculty and academic management employees who are employed fifty (50) percent or more are required by law to become members of, and contribute to, the State Teachers Retirement System. Temporary faculty are not required to become members of the State Teachers Retirement System, but may elect membership at any time.
- 1.1 Membership in the system will begin on the first day of employment, for regular and contract faculty and academic management employees, or on the elective date, for part-time faculty. The District will deduct the required contribution from the employee's paycheck.
- 1.2 Withdrawal or retirement from the system is governed by statute and STRS regulations.
- 3.0 **Social Security:**
- 3.1 The District will deduct Social Security contributions from the paychecks of employees in accordance with law. The following categories of employees are subject to Social Security withholding:
- 3.1.1 Classified (bargaining unit) employees.
- 3.1.2 Classified management employees.
- 3.1.3 Confidential employees.
- 3.1.4 Short-term employees, substitute employees, and professional experts employed pursuant to the provisions of Education Code [Section 88003](#).
- 3.1.5 Temporary faculty who are not members of the State Teachers Retirement System.
- 3.1.6 Other persons employed in non-academic positions, except as provided below, regardless of the category of employment.
- 3.2 The following categories of employees are exempt from Social Security withholding:

## **AP 7130-3 Retirement Systems**

- 3.2.1 Regular and contract faculty.
- 3.2.2 Academic management employees.
- 3.2.3 Temporary faculty who are members of the State Teachers Retirement System.
- 3.2.4 Student employees employed pursuant to the provisions of Education Code [Section 88003](#).
- 3.2.5 Other persons exempt by law.

**Date of Adoption:** January 28, 2008 Chancellor's Cabinet

## **BP 7160 Professional Development**

Reference:

**Education Code Sections 87150 et seq.;**  
**ACCJC Accreditation Standards III.A.14 and IV.C.9**  
**WASC/ACS Criterion 3, Indicator 3.6**

- 1.0 The District plans for and provides all personnel with opportunities within available resources for continued professional development, consistent with the institutional mission and based on identified needs.
- 2.0 It is the intent of the District to maximize the professional development opportunities for all of its employees and Board members. The District promotes professional development for all employees through its support of the Professional Development Program including educational opportunities, attendance at conferences, and professional memberships.
- 3.0 The District encourages employees to continue to develop their professional expertise through academic, scholarly, and professional endeavors beyond those skills, proficiencies, and attainment presented at the time of initial employment with the District.

[See Board Policy 2740, Board Professional Development](#)

**Date of Adoption:** September 26, 2017

## **BP 7310 Nepotism**

Reference:

**Government Code Sections 12920 et seq. and 1090 et seq.**

- 1.0 Members of an immediate family may hold positions in the District. The term "Immediate family" as used in this policy means spouse; father, mother, grandfather, and grandmother of the employee or the employee's spouse; [registered domestic partner](#); son; son-in-law; brother; brother-in-law; daughter; daughter-in-law; sister; sister-in-law; grandchild; aunt; uncle; niece; nephew; step-relative in any of the above categories; or any other relative living in the employee's home. For purposes of these provisions, "spouse" includes the domestic partner of an employee as defined by ~~section 297 of the California~~ Family Code [Sections 297 et seq.](#)
- 2.0 Members of an immediate family shall not be assigned to a regular position within the same department, division, or site, which has an immediate family member as a supervisor or administrator who is in a position to recommend or influence personnel decisions with respect to the relative. Personnel decisions include appointment, retention, evaluation, tenure, work assignment, promotion, discipline, demotion, or compensation.
- 3.0 The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.
- 4.0 It is recognized that current assignments may exist in conflict with this policy. Where such may occur, the Chancellor or designee will be responsible for determining the appropriateness of the assignment. The District retains the right to reassign or transfer employees where such assignments have the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.
- 5.0 Should it be determined a reassignment is necessary to comply with the intent of this policy, the Chancellor may make such reassignment without financial penalty to those involved.
- 6.0 The appropriate collective bargaining organization will be notified in writing of any recommended reassignment of a unit member under this policy. The collective bargaining organization will be allowed fifteen (15) working days to respond in writing to the Vice Chancellor of Human Resources or designee and the Board of Trustees, and to meet with the Vice Chancellor of Human Resources or designee, before the Chancellor takes action on the reassignment.

**Date of Adoption:** June 26, 2007

**Date of Last Revision:** November 28, 2017

## **BP 7330 Certification of Freedom From Communicable Disease**

Reference:

**Education Code Section 87408, 87408.6, and 88021**

- 1.0 All newly hired academic employees who have not previously been employed in an academic position in the State of California shall have on file a medical certificate indicating freedom from communicable diseases, including tuberculosis, making the applicant unfit to instruct or associate with students. Any offer of employment shall be subject to the submission of the required medical certificate.
- 2.0 All newly hired academic and classified employees must provide the District with medical certification to show that within the past 60 days they have submitted to a tuberculosis risk assessment and, if risk factors are present, been examined to determine that they are free from active tuberculosis. If risk factors were present at the tuberculosis risk assessment, and an examination occurs, after the examination the employee shall provide the District with a certificate from the employee's examining physician showing that the employee was examined and found to be free from active tuberculosis. No academic or classified employee shall commence service until such medical certification has been provided to the District. All academic and classified employees shall be required to undergo an examination within four years of initial employment with the District and every four years thereafter, to determine that they are free of active tuberculosis.
- 3.0 These provisions shall not apply to employees not requiring certification qualifications who are employed for any period of time less than a college year whose functions do not require frequent or prolonged contact with students.
- 4.0 The provisions of section 3.0 notwithstanding, such examination and certification may be required of any employee or volunteer if, in the determination of the Chancellor, the presence of such person in and around college premises would constitute a health hazard to students.

See Administrative Procedure 7330, [Certification of Freedom From Communicable Disease](#)

**Date of Adoption:** October 23, 2007

**Date of Last Revision:** November 28, 2017  
October 25, 2016

## **AP 7330 Communicable Disease Certification**

Reference:

**Education Code Sections 87408, 87408.6, and 88021**

### **1.0 Academic Employees - Certification of Freedom from Communicable Disease**

- 1.1 New academic employees are required to provide the District with a medical certificate which provides evidence of freedom from any communicable disease, including, but not limited to, active tuberculosis, making the applicant unfit to instruct or associate with students. This requirement is waived if the employee has previously been employed in an academic position in the State of California.
- 1.2 The medical certificate shall be submitted by a physician or medical officer as provided in Education Code Section 87408.
- 1.3 The medical examination upon which the certification is based shall have been conducted not more than six months before the submission of the certificate and shall be at the expense of the applicant, unless provided otherwise pursuant to the provisions of a collective bargaining agreement.
- 1.4 The medical certificate shall become part of the personnel record of the employee.

### **2.0 Academic and Classified Employees - Certification of Freedom from Tuberculosis**

#### **2.1 New Employees**

- 2.1.1 Prior to employment, new academic and classified employees are required to provide the District with a medical certificate, which provides evidence of freedom from active tuberculosis.
- 2.1.2 The certificate shall be submitted by a physician licensed under the California Business and Professions Code as provided in Education Code Section 87408.6. "Certificate" means a certificate signed by the examining physician or a notice from a public health agency or unit of the American Lung Association that indicates freedom from active tuberculosis.
- 2.1.3 The medical examination upon which the certification is based shall have been conducted not more than 60 days prior to employment. The medical examination shall consist of an X-ray of the lungs, or an approved intradermal tuberculin test, that, if positive, shall be followed by an X-ray of the lungs.
  - 2.1.3.1 The X-ray may be taken by a qualified X-ray technician if the X-ray film is subsequently interpreted by a physician as authorized by Education Code Section 87408.6.
  - 2.1.3.2 The Vice Chancellor of Human Resources or designee may exempt, for a period not to exceed 60 days following termination of the pregnancy, a pregnant employee from the requirement that a positive intradermal tuberculin test be followed by an X-ray of the lungs.

## **AP 7330 Communicable Disease Certification**

- 2.1.3.3 This examination is a condition of initial employment and shall be at the expense of the applicant, unless provided otherwise pursuant to the provisions of a collective bargaining agreement.
- 2.1.4 A person who transfers employment from another public school district or community college district shall be deemed to meet the requirements of this procedure if the person can produce a certificate that provides evidence of examination within the past four years and certifying freedom from communicable tuberculosis, or if it is verified by the school district or community college district previously employing the person that the certificate is on file.
- 2.1.5 A person who transfers employment from a private or parochial elementary school, secondary school, or nursery school shall be deemed to meet the requirements of this procedure if the person can produce a certificate, as provided for in ~~Section 121525 of the~~ Health and Safety Code [Section 121525](#), that provides evidence of examination within the past four years and certifying freedom from communicable tuberculosis, or if it is verified by the school previously employing the person that the certificate is on file.
- 2.2 Continuing Employees
- 2.2.1 All continuing academic and classified employees shall be required to undergo an examination within four years of initial employment with the District and every four years thereafter, to determine that they are free of active tuberculosis.
- 2.2.2 A tuberculin skin test may be obtained from the Cypress College Health Center or Fullerton College Health Center at no expense to the employee. A tuberculin skin test may be obtained from other certified medical services at the employee's expense.
- 2.2.3 An employee who is documented as a positive reactor to the tuberculin skin test must obtain a full chest X-ray, which shall be interpreted by a physician as authorized by Education Code Section 87408.6. The District will reimburse the full cost.
- 2.2.4 After examination, the employee shall cause to be on file with the District a certificate from the examining physician showing the employee was examined and found free from active tuberculosis. "Certificate" means a certificate signed by the examining physician or a notice from a public health agency or unit of the American Lung Association that indicates freedom from active tuberculosis.

[See Board Policy 7330, Certification of Freedom From Communicable Disease](#)

**Date of Adoption:** October 23, 2007

**Date of Revision:** October 26, 2015 District Consultation Council

## **BP 7350 Resignation**

Reference:

**Education Code Sections 87730, [and](#) 88201**

- 1.0 The Board of Trustees shall accept the resignation of any employee and shall fix the time when the resignation takes effect, which shall not be later than the close of the academic year during which the resignation has been received by the Board.
- 2.0 The Board of Trustees delegates to the Chancellor and the Vice Chancellor of Human Resources the authority to accept resignations on its behalf at any time. Resignations shall be deemed accepted by the Board when signed and dated by the Chancellor or the Vice Chancellor of Human Resources. When accepted by the Chancellor or the Vice Chancellor of Human Resources, the resignation is final and may not be rescinded. All such resignations shall be forwarded to the Board [of Trustees](#) for ratification.

See Administrative Procedures 7350, Resignation.

**Date of Adoption:** October 9, 2007

## **AP 7350 Resignation**

**Reference:**

**Education Code Sections 87730 and 88201**

- 1.0 When an employee resigns from the service of the District, written notice of the resignation shall be submitted to the immediate management supervisor prior to the effective date of the resignation. The immediate management supervisor shall submit the notice through established administrative channels to the campus chief executive officer, who shall forward the notice to the District Office of Human Resources.
- 2.0 Unless otherwise approved by the Chancellor or Vice Chancellor of Human Resources, faculty resignations will not be accepted to take effect within the final four weeks of the close of a term or semester.
- 3.0 Upon termination of employment with the District, employees shall be responsible for compliance with District and campus exit and clearance procedures and for the return of keys, parking passes, library cards and materials, and other District property issued the employee during the course of employment.

**See Board Policy 7350, Resignation.**

**Date of Adoption:** October 9, 2007

## **BP 7370 Political Activity**

Reference:

**Education Code Sections 7052, 7054, 7054.1, 7055, and 7056;**  
**Government Code Sections [3543.1](#) and [8314](#)**

- 1.0 Except as otherwise provided in [Education Code Sections 7050 through 7057](#), inclusive, ~~of the Education Code~~ or as necessary to meet requirements of federal law as it pertains to a particular employee or employees, no restriction shall be placed on the political activities of any officer or employee of the District.
- 2.0 No District funds, services, supplies, or equipment, including District mailboxes, shall be used for the purpose of urging the passage or defeat of any ballot measure or candidate, including, but not limited to, the candidacy of any person for election to the governing board of the District.
- 3.0 District resources may be used to provide information to the public about the possible effects of a bond issue or other ballot measure if both of the following conditions are met:
  - 3.1 Informational activities are otherwise authorized by the Constitution or laws of the State of California.
  - 3.2 Information provided constitutes a fair and impartial presentation of relevant facts to aid the electorate in reaching an informed judgment regarding the bond issue or ballot measure.
- 4.0 Any administrative officer or member of the Board of Trustees may appear at any time before a citizens' group that requests the appearance for purposes of discussing the reasons why the Board called an election to submit to the voters a proposition for the issuance of bonds, and for purposes of responding to inquiries from the citizens' group. On these occasions during work hours, however, the District's representatives shall not advocate a position on the matter that is before the voters.
- 5.0 Employees are prohibited from engaging in political activity during working hours. However, nothing in this policy shall be construed to prohibit an employee from urging the support or defeat of a ballot measure or candidate during nonworking time. "Nonworking time" means time outside an employee's working hours, whether before or after the workday or during the employee's luncheon period or other scheduled work intermittency during the day.
- 6.0 An officer or employee of the District may solicit or receive political funds or contributions to promote the support or defeat of a ballot measure that would affect the rate of pay, hours of work, retirement, civil service, or other working conditions of officers or employees of the District. However, such activities are prohibited during working hours, and entry into buildings and grounds under the control of the District during working hours for such purposes is prohibited.
- 7.0 Nothing herein shall be construed as prohibiting or limiting recognized District employee organizations from having reasonable access to employee mailboxes for the transmission of information or notices concerning organization matters, subject to the limitations of state and federal law.

**BP 7370 Political Activity**

**Date of Adoption:** June 26, 2007

## **BP 7700 Whistleblower Protection**

Reference:

**Education Code Sections 87160-87164;**  
**Labor Code Section 1102.5;**  
**Government Code Section 53296;**  
**Private Attorney General Act of 2004 (Labor Code Section 2698);**  
**Affordable Care Act (29 U.S. Code Section 218C)**

- 1.0 The Chancellor shall establish procedures regarding the reporting and investigation of suspected improper governmental activities by District employees, and the protection from retaliation of those District employees who make such reports in good faith and/or assist in the investigation of such reports. For the purposes of this policy and any implementing procedures, an “improper governmental activity by a District employee” is defined as any activity by a District employee that is undertaken in the performance of the employee’s official duties, whether or not such action is within the scope of ~~his or her~~ **their** employment, or by an individual or company performing work for the District, and that is:
  - 1.1 In violation of any Federal or State law or regulation including, but not limited to, corruption, malfeasance, bribery, theft of District property, fraudulent claims, fraud, coercion, conversion, malicious prosecution, misuse of District property and facilities, or willful omission to perform duty.
  - 1.2 In violation of the District’s policies or administrative procedures including but not limited to harassment, discrimination, or conflict of interest.
  - 1.3 Economically wasteful, or involves gross misconduct, incompetence, or inefficiency.
  - 1.4 A substantial and specific danger to public health or safety.
- 2.0 Individuals are encouraged to report suspected incidents of improper governmental activities without fear of retaliation, and such reports will be investigated thoroughly and promptly. Employees who in good faith report these activities and/or assist the District in its investigation will be protected.
- 3.0 District employees shall not:
  - 3.1 Retaliate against an employee or applicant for employment who has made a protected disclosure, assisted in an investigation, or refused to obey an illegal order.
  - 3.2 Retaliate against an employee or applicant for employment because the employee or applicant is a family member of a person who has made a protected disclosure, assisted in an investigation, or refused to obey an illegal order.
  - 3.3 Directly or indirectly use or attempt to use the official authority or influence of their position for the purpose of interfering with the right of an applicant or an employee to make a protected disclosure to the District.

**BP 7700 Whistleblower Protection**

4.0 The District will not tolerate retaliation and will take whatever action may be needed to prevent and correct activities that violate this policy, including discipline of those who violate it up to and including termination.

See Administrative Procedure 7700, [Whistleblower Protection](#).

**Date of Adoption:** November 28, 2017

## **AP 7700 Whistleblower Protection**

Reference:

**Education Code Sections 87160-87164;**

**Labor Code Section 1102.5;**

**Government Code Section 53296**

**Private Attorney General Act of 2004 (Labor Code Section 2698);**

**Affordable Care Act (29 U.S. Code Section 218C)**

- 1.0 Individuals are encouraged to report, in good faith, suspected incidents of improper governmental activities by District employees in the performance of their duties. Reports will be investigated promptly and appropriate remedies applied. Employees who, in good faith, report such activities and/or assist the District in the investigation will be protected from retaliation. This procedure sets out the processes for responding to and investigating reports of improper governmental activities, as defined in Board Policy 7700, and addressing complaints of retaliation for making such reports.
  
- 2.0 A “whistleblower” is an employee who discloses information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate, discover, or correct the violation or noncompliance, or who provides information to or testifies before a public body conducting an investigation, hearing or inquiry, where the employee has reasonable cause to believe that the information discloses:
  - 2.1 A violation of a state or federal statute.
  - 2.2 A violation or noncompliance with a local, state or federal rule or regulation.
  - 2.3 A danger to public health or safety.
  - 2.4 An economically wasteful, inefficient, or incompetent operations, or involve gross misconduct.
  
- 3.0 **Filing a Report of Suspected Improper Governmental Activities**
  - 3.1 Any person may report allegations of suspected improper governmental activities. Knowledge or suspicion of such improper governmental activities may originate from academic personnel, staff, or administrators carrying out their assigned duties, internal or external auditors, law enforcement, regulatory agencies, customers, vendors, students, or other third parties.
  - 3.2 Anonymous reports will be investigated to the extent possible. However, employees are strongly encouraged not to report anonymously because doing so impedes the District’s ability to thoroughly investigate the claim and take appropriate remedial measures. The District shall take reasonable steps to ensure the confidentiality of the investigation and to protect the privacy of all parties to the extent possible without impeding the District’s ability to investigate and respond effectively to the complaint. As set forth fully below, retaliation against individuals who report suspected improper governmental activities will not be tolerated.

## **AP 7700 Whistleblower Protection**

- 3.3 Normally, a report by a district employee of allegations of a suspected improper governmental activity should be made to the reporting employee's immediate supervisor or other appropriate administrator or supervisor within the operating unit.
- 3.3.1 However, if the report involves or implicates the employee's direct supervisor or others in the operating unit, the report may be made to any another district official whom the reporting employee believes to have either responsibility over the affected area or the authority to review the alleged improper governmental activity on behalf of the District.
- 3.3.2 When the alleged improper governmental activity involves a ~~college president, provost,~~ or a vice chancellor, the report should be made directly to the Chancellor.
- 3.3.3 When the alleged improper governmental activity involves the Chancellor, the report should be made to the President of the Board of Trustees.
- 3.3.4 When the alleged improper governmental activity involves the Board of Trustees or one of its members, the report should be made to the Chancellor who will confer with the President of the Board of Trustees and/or legal counsel on how to proceed.
- 3.4 Allegations of suspected improper governmental activities should be made in writing so as to assure a clear understanding of the issues raised, but may be made orally.
- 3.4.1 Such reports should be factual and contain as much specific information as possible.
- 3.4.2 The receiving supervisor or administrator should elicit as much information as possible.
- 3.4.3 If the report is made orally, the receiving supervisor or administrator shall reduce it to writing and make every attempt to get the reporter to review and confirm by his or her signature that it is accurate and complete.
- 3.5 Once the receiving supervisor or administrator has received and/or prepared a written report of the alleged improper governmental activity, ~~he or she~~ **they** must immediately forward the written report to the President ~~or Provost of the college~~ where the alleged activity has occurred or to the Chancellor if the activity involves the District office or is district-wide.
- 3.5.1 However, if this process would require submitting the report to an employee implicated in the report, the receiving supervisor or administrator should follow the reporting options outlined in Section 3.3.1.

## **AP 7700 Whistleblower Protection**

- 3.5.2 The highest-level administrator or trustee who receives the written report pursuant to this paragraph is responsible for ensuring that a prompt and complete investigation is made by an individual with the competence and objectivity to conduct the investigation and that the assistance of legal counsel and/or an outside investigator is secured if deemed necessary.
- 3.6 In the course of investigating allegations of improper governmental activity, all individuals who are contacted and/or interviewed shall be advised of the following:
- 3.6.1 Retaliation against the reporter(s) and/or others participating in the investigation will subject the employee to discipline up to and including termination.
- 3.6.2 If ~~he or she~~ **they** experiences retaliation for cooperating in the investigation, then it must be reported immediately.
- 3.6.3 Must maintain strict confidentiality.
- 3.7 In the event that an investigation into alleged improper governmental activity determines that the allegations are accurate, prompt and appropriate corrective action shall be taken.
- 4.0 **Protection from Retaliation**
- 4.1 When a person makes a good-faith report of suspected improper governmental activities to an appropriate authority, the report is known as a protected disclosure. District employees and applicants for employment who make a protected disclosure are protected from retaliation.
- 4.2 Any employee who believes ~~he or she has~~ **they have** been (1) subjected to or affected by retaliatory conduct for reporting suspected improper governmental activity, or (2) for refusing to engage in activity that would result in a violation of law, should report such conduct to the appropriate supervisory personnel (if such supervisory personnel is not the source of or otherwise involved in the retaliatory conduct).
- 4.2.1 Any supervisory employee who receives such a report or who otherwise is aware of retaliatory conduct is required to inform their ~~college president, provost, or~~ **Chancellor,** or the Chancellor's designee.
- 4.2.2 If the allegations of retaliation or the underlying allegations of improper governmental activity involves a ~~President, the Provost,~~ or the Chancellor, the supervisor shall report to the highest-level administrator and/or trustee who is not implicated in the reports of improper governmental activity and retaliation.
- 4.3 All allegations of retaliation shall be investigated promptly and all information obtained will be handled on a "need to know" basis. At the conclusion of an investigation, as appropriate, remedial and/or disciplinary action will be taken

**ADMINISTRATIVE PROCEDURE**

Chapter 7

Human Resources

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**AP 7700 Whistleblower Protection**

where the allegations are verified and/or otherwise substantiated by preponderance of evidence.

**5.0 Internal Reporting**

5.1 Improper Governmental Activity: To report an alleged improper governmental activity, contact the immediate supervisor or other appropriate administrator or supervisor within the operating unit as outlined in Section 3.0.

5.2 Alleged Fraud, Waste or Abuse: To report an alleged fraud, waste or abuse, visit the webpage of the Office of the Internal Audit for the Fraud Hotline (<https://www.nocccd.edu/internal-audit>).

**6.0 External Reporting**

6.1 In addition to the internal reporting process set forth above, any employee who has information regarding possible violations of state or federal statutes, rules, or regulations, may contact any one of the following government agencies:

6.1.1 The California Community College Chancellors Office (916) 445-8752

6.1.2 The State Personnel Board Hotline ~~(916) 653-1403~~ (for complaints of retaliation resulting from whistleblower activities)

6.1.3 The State Auditor's Whistle-Blower Hotline (800) 952-5665.

6.1.4 Investigations, Bureau of State Audits, 555 Capitol Mall #300, Sacramento, CA 95814

6.1.5 The State of California Department of Insurance Fraud Division (619) 645-2485, 1495 Pacific Highway., Suite 300, San Diego, CA 92101

6.1.6 WeTip Corporate Ethics Hotline (800) 873-7283, P.O. Box 1296, Rancho Cucamonga, CA 91729-1296 [www.wetip.com](http://www.wetip.com)

6.1.7 California State Attorney General Whistleblower Hotline (800) 952-5225 or (916) 322-3360

7.0 This administrative procedure will not supersede the Collective Bargaining agreement(s) unless contrary to any applicable rule of law.

See Board Policy 7700, [Whistleblower Protection](#).

**Date of Adoption:** November 28, 2017

# DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: February 22, 2024

From: Byron D. Clift Breland, Chancellor

Re: Agenda Item for District Consultation Council Meeting of February 26, 2024

1. **Program Discontinuance Workgroup (BP/AP 4021)**

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion	X	Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

**At the May 23 DCC meeting, Kathleen McAlister and Jennifer Combs presented a proposal to suspend the District program discontinuance policy pending revisions of BP/AP 4021 at the request of the Cypress College Academic Senate due to concerns about how the process is invoked and interpreted, and the need for more faculty representation for the special review committee that requires a comprehensive look from a United Faculty perspective. Chancellor Clift Breland agreed to form a review committee to update the policies, but noted the need to respect the current policy in order to avoid unintended accreditation issues.**

**At the September 25 DCC meeting, an initial workgroup was formed. At the October 23 DCC meeting, it was noted that an email had been sent to identify the individuals who could help guide the discussion regarding who should be involved in the workgroup. At that time the Chancellor asked for volunteers to lead the workgroup and there were none. In response, Jennifer Combs stated that she would send another call out for participants.**

5. RECOMMENDATION:

**It is recommended that DCC discuss the status of the Program Discontinuance Workgroup.**

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM: