District Curriculum Coordinating Committee
February 10, 2023
Virtual Meeting via Zoom
Meeting Minutes

Voting Members Present: Karen Bautista, John Ison, Joyce Peacock, Scott Lee, Kimberley Stiemke, José Ramón Nunez, Jacquelyn Rangel, Kathleen Reiland, Janet Williams

Non-Voting Members Present: Cherry Li-Bugg, Cynthia Olivo

Recording Secretary: Gabrielle Stanco

Resources: Gabrielle Stanco, Shelia Moore-Farmer, Amabel Arredondo, Marbelly Jairam, Heather Treminio

I.   Call to Order: The meeting was called to order at 1:34 p.m.

II.   Introductions

III.   Approval of Meeting Minutes: December 9, 2022

Motion to approve by John Ison; seconded by Janet Williams. Motion carried by unanimous vote.

IV.   Cypress College Curriculum: Joyce Peacock presented the following items for acceptance/ approval.

    A.   Deactivate Courses

PHOT 227 C
PHOT 235 C
PHOT 277 C

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote.

    B.   New Courses

MAD 175 C

Comments: José Ramón Nunez commented that he is opposed to including materials fees in courses because lottery funds are designed to cover these costs.

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote.

    C.   Revised Courses

ACR 150 C
AT 109 C
HS 030 C
LAR N01 C
PHOT 115 C

The revised courses were accepted by DCCC. No motion.

    D.   New Degrees/Certificates

Physics Associate in Science Degree for Transfer (AS-T)

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote.

E.   Modify Degrees/Certificates

| History Associate in Arts Degree for Transfer (AA-T) |
| Digital Photography Certificate |
| Photography Associate in Arts Degree |
| Photography Certificate |
| Portrait and Wedding Photography Certificate |

The revised Degrees/Certificates were accepted by DCCC. No motion.

F.   Deactivate Degrees/Certificates

| UAV/UAS Drone Photography and Video Certificate |

Comments: John Ison commented that the justification language should be updated to reflect the deactivation rationale.

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote.

V.   Fullerton College Curriculum: John Ison presented the following items for acceptance/ approval.

A.   New Courses

| ART 136 F |

Motion to approve by John Ison; seconded by Kimberley Stiemke. Motion carried by unanimous vote.

B.   Revised Courses

| MATH 131 F |
| MATH 144 F |
| PHOT 118 F |
| PHOT 119 F |
| PHOT 214 F |

The revised courses were accepted by DCCC. No motion.

VI.   NOCE Curriculum: Kimberley Stiemke presented the following items for acceptance/ approval.

A.   Revised Courses

| ABED 100 |
| ABED 102 |
| ABED 105 |
| ABED 106 |
| ABED 110 |
| ABED 115 |
| ABED 116 |
| ABED 117 |
| ABED 150 |
| ABED 405 |
| ABED 406 |
| ABED 407 |
| ABED 408 |
| ABED 409 |
| BMGR 415 |
| BMGR 417 |
| BMGR 421 |
| BMGR 423 |
| BUSA 100 |
| BUSA 101 |
| BUSA 102 |
| CRAE 100 |
| CRAE 105 |

CRAE 106
ECED 100
ECED 105
ECED 110
ECED 115
ECED 120
ECED 200
ECED 205
ECED 210
ECED 215
ECED 220
ECED 225
ECED 400
EDEN 100
EMER 104
EMER 200
EMER 210
ENCO 501
HLTH 161
HLTH 167
HLTH 200
HLTH 205
IHSS 300
IHSS 305
IHSS 306
IHSS 310
IHSS 311
IHSS 315
IHSS 316
IHSS 317
IHSS 318
MEDA 101
MUSC 200
MUSC 303
MUSC 304
OTEC 100
OTEC 105
OTEC 110
OTEC 111
OTEC 200
OTEC 201
OTEC 202
OTEC 205
OTEC 206
OTEC 210
OTEC 211
OTEC 212
OTEC 215
OTEC 230
PARN 101
PARN 102
PARN 200
PARN 237
PARN 238
PARN 260
PARN 261

PARN 262
PARN 268
PARN 269
PARN 275
PARN 277
PARN 278
PARN 279
PARN 295
PARN 296
PARN 297
PARN 305
PTEC 100
PTEC 105
PTEC 110
PTEC 115
PTEC 120
PTEC 125
PTEC 200
PTEC 205
PTEC 300
PTEC 310
SAFE 205

The revised courses were accepted by DCCC. No motion.

B. Deactivate Courses

BUSN 472
BUSN 474
BUSN 476
BUSN 478
BUSN 480
BUSN 482
BUSN 484
BUSN 486
EMER 155
EMER 404
FITN 330
HLTH 164
HLTH 175
HLTH 185
IHSD 100
IHSD 101
IHSD 116
IHSD 117
IHSD 118
IHSD 119

Motion to approve by Kimberley Stiemke; seconded by John Ison. Motion carried by unanimous vote.

VII. Discussion

    A. Schedule Codes in CurricUNET
- a. Gabrielle Stanco commented on Banner code changes being implemented to better distinguish classes being scheduled via asynchronous online instruction (schedule code 72) and synchronous online instruction (schedule code 71). The code updates will make reporting for CCCCO MIS and the California Virtual College more accurate.

      b. Committee discussed reviewing these code changes with the campus Curriculum Committees and potentially updating the DE addendum template to reflect this code distinction in the future.

      c. The Banner code changes will be implemented for fall 2023 scheduling.

B. Policy Review

      a. **Status on BP/AP 4020 and AP 4100**

            1. Cypress, Fullerton, and NOCE Curriculum Committees reviewed and approved the proposed language for BP/AP 4020.

            2. Cypress, Fullerton, and NOCE Curriculum Committee Chairs will bring the latest proposed language for AP 4100 to their respective committees for review and discussion.

      b. **New Policies**

            1. **BP/AP 4220 Standards of Scholarship**

                • Cherry Li-Bugg presented the proposed language based on language from the Community College League of California.

                • Cypress, Fullerton, and NOCE Curriculum Committee Chairs will bring the proposed language to their respective committees for review and discussion.

            2. **AP 4103 Work Experience**

                • Cherry Li-Bugg presented the proposed language for the procedure.

                • Cypress, Fullerton, and NOCE Curriculum Committee Chairs will bring the proposed language to their respective committees for review and discussion.

            3. **BP/AP 4230 Grading and Academic Record Symbols**

                • Cherry Li-Bugg presented the Community College League of California policy language.

                • Cypress, Fullerton, and NOCE Curriculum Committee Chairs will bring the proposed language to their respective committees for review and discussion.

C. Curriculum Inventory Tool

      a. Item moved to future agenda.

D. DCCC Meeting Modality

      a. Based on new legislation, DCCC will need to begin meeting in person again in March 2023. Secondary locations for joining the meeting virtually may be established so long as the locations are designated on the meeting agenda along with the URL to access the meeting virtually.

      b. Cypress and Fullerton Colleges will establish secondary location sites on their respective campuses for future meetings.

      c. Cherry Li-Bugg will get clarification on quorum requirements and resource member location options.

VIII. Adjournment: The meeting adjourned at 2:56 p.m.