**Introduction to DegreeWorks**

**What is DegreeWorks?**
- DegreeWorks is a web based tool to help students & counselors monitor progress towards degree completion.
- Allows both students & counselors to view the student's academic record filtered into chosen program of study.

**What does it do?**
- Provides 24-7 access to:
  - a full description of specific requirements.
  - an easy way to see what requirements are not yet met.

**Where can I Find DegreeWorks?**
- Log into myGateway. In the STUDENT tab, click on “DegreeWorks”

**Program Audit**
- The worksheet tab displays your academic information based on the official requirements of the declared Major.

**The Audit**
- Displays course work in an easy-to-read report summarizing the elements of the degree completed, as well as those that are still missing.
- Provides information on how each requirement was satisfied and what courses can be taken to complete the remaining requirements.
- Divided into block requirements such as General Education and Major Requirements.
- Each block works like a checklist. Boxes are automatically checked when a requirement is met.

**Audit Sections**
- Electives: Anything that does not count for your Major or General Education requirements.
- Insufficient: Any courses which received a W, NP or F.
- Not Applicable to Degree: Course that does not apply to the degree you’ve chosen.

**What-If Audits**
- “What-If” audits allow you to pull degree
requirements based on a different program or other criteria in order to see what the requirements are and what you have already completed.

- A “What-If” scenario is for review only and does not mean you have changed your program of study.

**Plans**

- This tab allows you to make a long-term or short-term plan for degree completion and verify that the courses included on your plan will fulfill the degree requirements.
- Counselors will use this function to create student educational plans.

**GPA Calculator**

- Gives you the ability to project potential GPA's based on grades received in registered and in-progress courses.
- There are three types:
  - Graduation Calculator
  - Term Calculator
  - Advisor Calculator

**General Education**

- Three GE Patterns to choose:
  - Campus AA/AS General Education

- CSU-GE Breadth
- IGETC (UC/CSU)

- Must select coursework in each category to complete requirements
  - Minimum units
  - Required courses

- WHICH ONE DO I CHOOSE?

**Begin with an Educational Goal**

- What type of degree do you want?

- **Associate Degree**
  - I do not want to go any further with my education than the AA/AS.

- **Associate Degree + CSU Transfer**
  - I want my degree now with the option of either transferring immediately or complete my bachelor’s degree at a later date.

- **Associate Degree + UC Transfer**
  - I want my degree now with the option of either transferring immediately or complete my bachelor’s degree at a later date.

**AA/AS Degree Requirements**

- Total of 60 units
  - Minimum of 12 units must be completed at CC/FC
- 2.0 GPA in all coursework
- Campus General Education requirements
- Major: Must have an AA/AS Major to graduate!
  - All majors consist of at least 18 units

**Additional Requirements**

- Cultural Diversity
- Reading Proficiency

**CSU-GE Breadth Requirements**

- Approximately 39 units

**Categories include:**

- English Language Communication and Critical Thinking
- Scientific Inquiry and Quantitative Reasoning
- Arts and Humanities
- Social Sciences
- Lifelong Understanding and Self-Development
- United States History, Constitution and American Ideals

**IGETC: UC/CSU Requirements**

- Approximately 37 units
- Categories include:
  - English Communication
  - Mathematical Concepts and Quantitative Reasoning
  - Arts and Humanities
  - Social and Behavioral Sciences
  - Physical and Biological Sciences
  - **UC**: Language other than English
  - **CSU**: US History, Constitution, and American Ideals

**Major requirements for Transfer**

- Check ASSIST website for details
  www.assist.org
- Be sure your catalog year is current for agreement on major
- **Read notations!**
  - GPA minimums
  - Course requirements prior to transfer
  - Individual courses or sequences

**ASSIST**

- Select “Explore Transfer Information”
- Select Cypress or Fullerton College
- “Agreements with other campuses”
- Select CSU or UC Campus

- Select major
- Major coursework approved as equivalents are displayed!

**Do I still need to see a Counselor?**

- **YES!**
  - Degree Works does not take the place of a counselor.
  - Your counselor will use DegreeWorks to assist you in your educational plans.
  - You should communicate with your counselor every semester to review your degree progress.

**Contact Us**

- Please contact the Counseling Department at your campus if you have any questions regarding DegreeWorks.
  - **Cypress College Counseling Department Hours:**
    Monday-Thursday: 8am-6pm
    Friday: 8am-12:00pm
    Phone: 714-484-7015
  - **Fullerton College Counseling Department Hours:**
    Monday, Wednesday, Thursday, Friday: 8am-5pm
    Tuesday: 8am-7pm
    Phone: 714-992-7084
  - **School of Continuing Education:**
    Anaheim: 714-808-4682
    Cypress: 714-484-7440
    Wilshire: 714-992-9565