

Technology Coordinating Council

Minutes/Action Items

June 14, 2016

Committee Members Present: Albert Abutin, Cherry Li-Bugg, Dale Craig, Deborah Ludford, Gary Graves, Hai Nguyen, Markelle Gray, Mike Land (arrived at 10:20 a.m.), Peter Teipe, Richard Smead, Stewart Kimura, Terry Gleason, Treisa Cassens

Non-Voting Members Present: Co Ho, Fred Rocha, Morgan Beck, Nick Wilkening

Absent Entire Meeting: Bob Morison, Adela Gonzalez, Doug Sallade, Penn Wu, Kathleen Malony, Debbie le, Ian Holmes, Mike Kavanaugh, Monica Jackson, Louis Raprageer

Visitor: None

Planning/Policy Items	Who brought it	Discussion Date	Action/Comments
Approval of 5/17/16 Minutes/Notes	Deborah Ludford	06-14-16	Motion to approve the minutes of 5/17/16 by Terry Gleason; 2 nd by Treisa Cassens; APPROVED by all present (Albert Abutin, Cherry Li-Bugg, Dale Craig, Deborah Ludford, Gary Graves, Hai Nguyen, Markelle Gray, Peter Teipe, Richard Smead, Stewart Kimura, Terry Gleason, Treisa Cassens)
Technology Coordinating Council Charter	Deborah Ludford	6-14-16	Motion to approve with the addition of ETSC and change to I.S. Steering (formerly Banner Steering) by Terry Gleason; 2 nd by Gary Graves; APPROVED by all present (Albert Abutin, Cherry Li-Bugg, Dale Craig, Deborah Ludford, Gary Graves, Hai Nguyen, Markelle Gray, Peter Teipe, Richard Smead, Stewart Kimura, Terry Gleason, Treisa Cassens)
BP/AP 3720 Review	Deborah Ludford	6-14-16	Motion to approve BP with no changes; AP with change adding "4.2.1 Users shall not access or alter their own personal records. Banner self-service and myGateway functions are permissible." by Gary Graves; second by Terry Gleason; APPROVED by all present (Albert Abutin, Cherry Li-Bugg, Dale Craig, Deborah Ludford, Gary Graves, Hai Nguyen, Markelle Gray, Peter Teipe, Richard Smead, Stewart Kimura, Terry Gleason, Treisa Cassens)
2016-17 Goals	Deborah Ludford	6-14-16	Motion to approve updated Issues List for 2016-17 by Terry Gleason; second by Gary Graves; APPROVED by all present (Albert Abutin, Cherry Li-Bugg, Dale Craig, Deborah Ludford, Gary Graves, Hai Nguyen, Markelle Gray, Peter Teipe, Richard Smead, Stewart Kimura, Terry Gleason, Treisa Cassens, Michael Land)
NOCCCD Instructional Technology Standards for Classroom Multimedia Systems	Chery Li-Bugg	6-14-16	Approved by affirmation with no changes by all present (Albert Abutin, Cherry Li-Bugg, Dale Craig, Deborah Ludford, Gary Graves, Hai Nguyen, Markelle Gray, Peter Teipe, Richard Smead, Stewart Kimura, Terry Gleason, Treisa Cassens, Michael Land)
Mobile Computing Guidelines/ Website Guidelines/ Cloud Solution Security Measures Guidelines	Deborah Ludford	6-14-16	Approved by affirmation with no changes by all present (Albert Abutin, Cherry Li-Bugg, Dale Craig, Deborah Ludford, Gary Graves, Hai Nguyen, Markelle Gray, Peter Teipe, Richard Smead, Stewart Kimura, Terry Gleason, Treisa Cassens, Michael Land)
General Items			
Comments for the Audience on Agenda Items	All	06-14-16	None.
AP3750 Status	Deborah Ludford	6-14-16	Chancellor's Staff still working on this.
Policy on the use of Regroup	Deborah Ludford	06-14-16	Still being discussed by Chancellor's Staff.
2015-16 Accomplishments	All	06-14-16	Reviewed the 2015-16 Issues List and updated with 2016-17 goals.

Information Services Technology Plan 2016-2018 Update	Deborah Ludford	6-14-16	Reviewed and discussed the plan update.
Meeting Schedule 2016-17	Deborah Ludford	6-14-16	Reviewed the proposed meeting schedule. All dates are acceptable with the December and January meetings being marked as “if needed”.
Educational Technology Items			
Educational Technology Steering Committee	Terry Gleason	06-14-16	Terry Gleason presented the items discussed by the committee including mobile apps, badges, and the website.
CRM Advise (formerly Pilot)	Cherry Li-Bugg	6-14-16	Cherry gave an update. She noted that the project is being led by Phien Tran, an adjunct counselor. A steering team has been formed and is meeting regularly. DSS will be the first group to implement the product. A demonstration will be done in the fall for this group.
Administrative Technology Items			
Lynda.com	Deborah Ludford	06-14-16	This will be available to all staff through the Professional Learning Network on August 1 st . Student licensing is being negotiated.
Resource Catalog	Deborah Ludford	06-14-16	Reviewed the catalog. Members of the committee asked that we add whether the product is free or commercial, the campus contact, and a description or link to information about the software.
Network Refresh Update	Nick Wilkening	06-14-16	Nick Wilkening called for volunteers for the review committee.