

**North Orange County Community College District
Citizens' Oversight Committee
July 16, 2015**

APPROVED MINUTES

Members Present: Chuck Allen, Andrew Carroll, Michael Cooper, Charlene Egizi, Paul Jewell, Chris Meyer, Michael Miller, Leroy Mills, Mike Oates, Mark Pavlovich, Elena Reyes, Mark Saucedo, Phil Wendel

Staff/Visitors: Manny Aceves, David Casnocha, Leonard Lahtinen, Kai Stearns-Moore, Sandra Palmer, Valentina Purtell, Greg Schulz, Richard Storti, Fred Williams

Call to Order: Interim Chancellor Fred Williams called the meeting to order at 4:05 p.m. Board of Trustees Member, Leonard Lahtinen, shared that the Board of Trustees appreciates and thanks every member for volunteering and offering their services on this oversight committee. Mr. Williams also thanked the members for their service and led a round of introductions. **Members Carroll and Egizi arrived at 4:12 p.m.** After introductions, Mr. Williams shared that we will have a new interim Vice Chancellor of Finance & Facilities beginning July 27.

March 24, 2015 Meeting Minutes: The March 24, 2015 meeting minutes were approved as submitted.

Review of Bylaws: The District's Bond Attorney, David Casnocha, reviewed the bylaws in-depth stating that the general responsibilities of the committee include:

- Receiving and reviewing the annual independent performance audit and annual independent financial audit,
- Touring facilities and grounds,
- Reviewing scheduled maintenance plans and cost saving measures,
- Reporting on activities and capital outlay projects,
- And ensuring compliance with the original approved plan.

Mr. Casnocha further stated that the committee will report to the Board of Trustees and communicate with the general public on projects and funding. The committee will also ensure that construction, purchases of property, equipment and furnishings are within the project guidelines.

Mr. Casnocha emphasized that no additional permanent staff or salaries may be paid from bond funds and that general fund monies have been set aside for support of the committee's responsibilities such as audits.

Election of Officers: A motion was made to nominate Andrew Carroll as Chair. The motion was seconded and passed unanimously. Another motion to nominate Chris Meyer as Vice-Chair was also seconded and passed unanimously. Chair Carroll suggested that we discuss terms of service at the next meeting.

Manuel Aceves arrived at 5:20 p.m. and introduced himself.

Measure X Update: Interim Chancellor Williams led a review of the District's Facilities Bond Program and led a brief overview of the sections contained within the report. Page 2 of the report shows the accumulation of bond funds received (\$239,000,000) plus other funds received (e.g. interest earnings, refunding bond proceeds, energy rebate dollars, etc.) bringing the total for Measure X to over \$270 million.

Measures X & J Presentation: Mr. Williams showed a presentation beginning with the Measure X projects which identified purchase and renovation of the Anaheim Campus, the Cypress College Library Learning Resource Center, School of Continuing Education, Student Center, Physical Plant, Humanities, Central Plant, Theater Remodel, Bookstore & Student Center, Gateway Plaza, Tennis Courts, New Entry/Drop-Off area, and the Piazza.

At Fullerton College, completed projects include the Library, Elevator ADA, Classroom/Office Building, Central Plant, Public Safety, 1000 Building Seismic Retrofit, Science Building, Fieldhouse, Field, Parking Structure, Quad, College Center, Gym, PE Building, Pool, 700 Building, and the 900 Building.

Looking forward, Measure J is based on the 2011 Educational and Facilities Master Plans and spans a 20-year period through 2034. Priorities include:

- Upgrades to antiquated science labs, lecture halls,
- Technology and instructional equipment to better prepare students for growing fields of study and high-skill careers,
- Enhancements of classroom space and training centers for future nurses, firefighters and other first responders, as well as technically-trained workers,
- Expansion of veterans' facilities and services as well as job-placement centers to train and re-train veterans as they transition into the civilian workforce.

Improvements also call for general health and safety repairs, energy-efficiency enhancements, and other needed facility renovations on each of the District's three campuses. We have already hired a firm to create an ADA Transition Plan and we are in the process of selecting Program & Construction Managers who will report directly to the Vice Presidents on each campus as well as hiring staff at each campus to run the program. At the Anaheim Campus we have already hired architects for design of the 7th and 10th floors. The Anaheim Campus will be a very small part of the program.

Committee Questions and Comments: (1) Will we receive a report similar to this with the same type of information in it? (2) What is the definition of soft costs vs hard costs? (3) Will FCs Performing Arts Center be torn down? (4) Any joint use of Plummer Auditorium? (5) Are we still getting \$12.5 million in redevelopment funds? (6) Are you selling all bonds at once?

Interim Chancellor Williams provided the following responses: (1) No, it will not be included in the financial book at this time. (2) Soft costs are described as supplies, insurance, legal issues/ads, consultants and hard costs are site improvement, construction & program management, building improvements, and furniture, fixtures & equipment. (3) No, it will remain where it is and in the

2000 building. (4) We have a joint use of Plummer Parking Structure rather than the auditorium as we will need the parking structure Monday-Thursday and the City needs it on Friday-Saturday-Sunday. (5) Yes, we still have the funds, but redevelopment funds as a source of revenue to the District are scheduled to go away. (6) Mr. Casnocha's response was "No" you have to reasonably spend that money in three years. Technically you sell three years of bonds for three years of construction projects. Federal tax law expects you to spend 85% in three years or enter into contracts within three years from date of issuance. Mr. Williams added that we will receive five increments at \$100,000,000 each.

Future Meeting Dates: A motion was made to keep the meetings as scheduled on the first Wednesday of March, June, September, and December at 4 p.m. The motion was seconded and passed unanimously. The next meeting of the Citizens' Oversight Committee will be held September 2, 2015.

Other: Kai Stearns-Moore shared that the District wants to do a better job of communicating Bond information on the website and will work with the program managers to obtain more frequent updates, pictures of projects as they develop, and more details. Currently we are updating the website and we'll be moving to a stand-alone Measure J website in the future. If you have any ideas or something you'd like to see on the web page, please contact Kai.

Adjournment: There were no public comments and the meeting was adjourned at 6:08 p.m.