

Strategic Plan Fund: Process and Selection Criteria

Approved District Consultation Council, September 24, 2012

Revised District Consultation Council, November 26, 2012

Revised District Consultation Council, September 23, 2013

Revised District Consultation Council, January 26, 2015

Process and Selection Criteria

Purpose

The Strategic Plan Fund is designed to be used to fund District-wide Strategic Plan Objectives/Action Plans as well as campus Strategic Plan initiatives. The funds for both District-wide and campus Strategic Plan initiatives will be requested, granted and evaluated using the same process. The funds for the District-wide Objectives/Action Plans and campus Strategic Plan initiatives will be allocated by the District Consultation Council.

Process for Strategic Plan Fund Allocation

1. District Consultation Council approval of process
2. Solicitation of proposals
3. District Consultation Council review and score proposals
4. District Consultation Council recommend allocation of funds for proposals

Proposal Elements

A written proposal is to be submitted for funding of District-wide Strategic Plan and campus Strategic Plan initiatives. That proposal will include:

1. Identification of a member of District Consultation Council to be the key contact for the proposal. This individual may speak to the proposal or bring those necessary to answer questions regarding the proposal to District Consultation Council when proposals are considered.
2. Identify the District Strategic Direction/Objective/Action Plan and/or campus Strategic Plan initiative to be the focus of the proposal.
3. Identify the one-time and/or ongoing costs of the proposal. Include personnel, maintenance, facilities and infrastructure costs in the on-going costs of the proposal.
4. Identify the measurable outcomes.
5. Describe the impact to all entities of the district.
6. Provide a timeline of the activities to be completed.
7. Describe where the proposal has been discussed (district and/or campus).
8. Indicate if this is a currently funded project with reason for funding consideration.
9. Identify the evaluation process for continuous improvement.

Strategic Plan Fund

Selection Criteria

1. Does this project supplant existing activities?
2. How will this proposal address the identified Strategic Direction?
3. How will the project address campus specific Strategic Plans and/or District Strategic Plan Objectives?
4. Is this project sustainable? Include personnel, maintenance, facilities and infrastructure considerations. If this project is not to be sustained, please so indicate.
5. How will students benefit from this project? What is the nature of the student impact? How many students will the project impact?