

**North Orange County Community College District
Citizens' Oversight Committee
June 5, 2013**

APPROVED MINUTES

Members Present: Chuck Allen, Andrew Carroll, Michael Oates, Jim Phillips

Staff: Claudette Dain, Ned Doffoney, Rodrigo Garcia, Kai-Stearns Moore, Bob Simpson, Rajen Vurdien, Fred Williams, Rick Williams

Visitors: Mark Saucedo (Buena Park Senior Activity Center)

Chairperson Andrew Carroll called the meeting to order at 4:07 p.m.

March 6, 2013 Meeting Minutes: The minutes of the March 6, 2013, meeting were approved as amended.

Vice Chancellor Fred Williams discussed two housekeeping issues: (1) the two students representatives will probably be leaving at the end of their term and we have a request out to the college presidents to identify new student representatives; (2) Mark Saucedo needs to be formally appointed to the committee; we hope to take both items to the 2nd Board Meeting in June.

Bond Projects Status Update Presentation and Budget Analysis: Vice Chancellor Williams led a review of the District's Facilities Bond Program, including current construction, and led a brief overview of the sections contained within the report. Vice Chancellor Williams reviewed the Budget and Financial Report emphasizing that legal settlements, rebates, etc. are included in the information. To date, we have allocated all but \$2.6 million; we will use the remaining dollars for projects such as clean-up of parking lots that were not included in the original project scope in line with the 22 original projects and that we will not start any projects we can't complete. Dr. Rajen Vurdien, Fullerton College President, interjected how new the buildings were and that students won't want to get jobs and leave because work facilities won't be as nice stating that we have both dry and practical labs and that we have the only printing program from here to Oxnard.

Fullerton College: Vice Chancellor Williams noted that the last major project, the Fullerton College Technology Complex, is anticipated to be open for the fall semester. Rick Williams, District Director, Facilities Planning & Construction, added that the punch lists are being worked on and that most issues have been resolved but that we still have Americans with Disabilities Act (ADA) compliance issues with the wood working finishes and plan to correct those in 2-3 weeks. Claudette Dain, Interim Vice President of Administrative Services at Fullerton College, added that the preliminary punch list is very time consuming but it is assisting us in going after the contractors who have exceeded their timeline.

Future Bond Issuance Opportunity: Vice Chancellor Williams noted that this coming Tuesday, June 25, he will be taking an agenda item to the Board; it will be the first public meeting where we will identify a bond consultant and pollster to help determine if we want to move forward with a future bond issue. We have several major projects in the state capital outlay funding pipeline (Science/Math Building at CC and 300 & 500 Buildings at FC); if a state bond is approved we will need to provide matching funds, currently we do have the money for the match. In addition, we have two additional projects submitted for funding, the 600 Building North Science/Math at FC and the Fine Arts Building at CC. Bottom line, we need a bond if we are to make the match.

Committee Questions and Comments: Committee members asked questions and made comments related to a future bond: (1) Does the District use normal operating budget to maintain the facilities and is the District reserving funds for replacement/maintenance of its investments; (2) It sounds like the General Fund takes care of most of your maintenance needs but you need more for major capital improvement; (3) committee members will be interested in what the pollster results are; (4) regarding the research and moving forward to the ballot, where does the money come from for the research?

Vice Chancellor Williams provided the following responses: (1) Operating expenses are the responsibility of the General Fund; we used to have scheduled maintenance from the state for larger issues (50% and we match it) but over the last five years we haven't had those funds so we have dedicated some one-time resources every year for the major scheduled maintenance projects; (2) That's correct. We also have to compete against the other 71 districts and if you don't have the match then you don't get to participate in the state capital outlay program; (3) We have taken a preliminary look; things have changed since 2002, but we think it will be a squeaker; (4) We use general fund dollars to conduct the initial research. Once the Board says we are moving forward then you can no longer use district resources and we will be dependent on employee groups, foundations, etc. to put raise funds to move the initiative forward. We will know more after the next Board meeting.

Future Meetings: The next meeting of the Citizens' Oversight Committee will be held at Fullerton College in Room 224 of the 200 Building; parking will be provided for the Board Members.

Adjournment: The meeting was adjourned at 4:44 p.m.