

**North Orange County Community College District
Citizens' Oversight Committee**

December 7, 2011

APPROVED MINUTES

Members Present: Chuck Allen, Andrew Carroll, Joey McIntosh, and Michael Oates

Staff: Claudette Dain, Ned Doffoney, Rodrigo Garcia, Michael Perez, Kai Stearns Moore, Rajen Vurdien, Fred Williams, and Rick Williams

Visitors:

Chairperson Andrew Carroll called the meeting to order at 4:06 p.m.

September 7, 2011 Meeting Minutes: The minutes of the September 7, 2011 meeting were approved as submitted.

Bond Projects Status Update Presentation and Budget Analysis: Vice Chancellor Fred Williams led a review of the District's Facilities Bond Program, including current construction and completed projects. He also distributed the "Budget and Financial Report" for the period ending September 30, 2011 and led an overview of the sections contained within the report including a summary of significant events.

Cypress College: Issues with the Piazza project remain. To date, USS Cal has replaced the caulking material around the structures above the Student Activities area which seems to have resolved the leaking problem. Areas near the Complex and Fine Arts, where finishes were peeling, have been prepared for application of the Super Crete product which is the agreed upon solution. Application is anticipated to commence in early December 2011.

District Projects: The District Master Plan, which includes both educational and facilities components, will be presented to the Board of Trustees on December 13, 2011.

Fullerton College: The La Habra Site swing space is completed save for a few remaining contract punch list items which should be completed by December 1 and the portable manufacturer and contractor are fixing some ADA access issues. Campus changes submitted by faculty and staff, were not included in the construction documents, are being addressed by campus Maintenance and Operations. The 700 Building Modernization, part of the Technology Complex along with the 900 Building, includes roof leaks that need to be addressed before the new building interiors are installed. The interior demolition is expected to be completed by December, and the asbestos removal is completed and certified, with lead abatement also being addressed. Mechanical, electrical and plumbing trades have begun work, and other trades have begun their layouts as well. The 900 Building grading has been completed, a certified pad in place, and existing water, gas and electrical re-routed. A pedestrian walkway and lighting around the site have been installed to improve safety for students and faculty. The project architect is also processing drawings to address the 6 field change directives that require DSA approval. Warranty items and close out issues are being processed for the Science and Physical Education buildings which include reinstallation of door hardware, new doors, HVAC systems, flooring, and lab hoods.

2012 Quarterly Meetings: The committee agreed to maintain the current meeting schedule – the first Wednesday of the month – for their 2012 quarterly meetings. The meetings will take place on March 7, June 6, September 5, and December 5. Meetings are scheduled to take place in the Conference Room 100B of the Anaheim Campus, unless otherwise agreed upon.

Next Meeting: The next meeting of the Citizens' Oversight Committee will be held March 7, 2012, at 4:00 p.m.

Adjournment: The meeting was adjourned at 4:43 p.m.