

**North Orange County Community College District
Citizens' Oversight Committee**

March 2, 2011

APPROVED MINUTES

Members Present: Chuck Allen, Andrew Carroll, Kim Garber, Michael Oates, and James Philips

Staff: Barbara Dunsheath, Claudette Dain, Ned Doffoney, Rodrigo Garcia, Leonard Lahtinen, Kai Stearns Moore, Rajen Vurdien, Fred Williams, and Rick Williams

Visitors: Rick Alonzo

Chairperson Andrew Carroll called the meeting to order at 4:02 p.m. and led a round of introductions.

December 1, 2010 Meeting Minutes: The minutes of the December 1, 2010 meeting were approved as submitted.

Committee Composition/New Members: Chancellor Doffoney welcomed the new committee members, and informed the group that two new student representatives would soon be identified to also serve on the committee. Chuck Allen, College Support Group Representative was also appointed as Vice Chairperson.

2009-10 Financial Performance Audit: Rick Alonzo, a partner with Varinek, Trine, Day & Co. LLP, presented the completed audit of the District's bond program for the fiscal year ending June 30, 2010. The two-part audit, which includes a financial audit, as well as a performance report, was presented and accepted by the Board of Trustees in December 2010. Mr. Alonzo reported that the audit, conducted in accordance with accepted auditing standards, met the regulations set forth by Proposition 39, General Obligation Bond Construction Fund of the North Orange County Community College District and received the highest opinion that can be received, with no exceptions. Chairperson Carroll noted that the high "no exceptions" rating was a testament to Fred Williams, Vice Chancellor, Finance and Facilities, and his staff.

Bond Projects Status Update Presentation and Budget Analysis: Vice Chancellor Fred Williams led a review of the District's Facilities Bond Program, including current construction and completed projects. He also distributed the "Budget and Financial Report" for the period ending December 31, 2010, and led a major overview of the sections contained within the report.

Cypress College: The total bond fund for Cypress College construction was \$80,348,735 and included the following projects: Library/Learning Resource Center; Piazza Infrastructure and Repairs; Administration College Complex; Business Education; Gym I; Gym II; Humanities; Student Activities Center; Technical Education I; Technical Education II; Technical Education III; Theater Arts; Maintenance and Operations Facility; Disabled Elevator Project; Central Plant; Access Plant which included campus signage, the gateway plaza, and tennis courts; Student Center/Bookstore; Cypress SCE Center Administration; parking lot expansion; and Anaheim Campus Culinary Arts. The only remaining project consists of the demolition of the temporary

buildings along Holder. Bidding has already taken place for the project, and upon completion, it should result in temporary overflow parking demolition. Future projects at Cypress College include the Fine Arts, a remodel of Technical Education I, and the Science, Engineering and Math project which is the highest priority for the campus.

Fullerton College: The total bond fund for Fullerton College was \$148,515,956 and included the following projects: Campus Safety Building, Chilled Water System; Classroom and Faculty Offices Building, the College Center; an image plan that included signage, site restoration, fire lines, hydrants, storm drains, fire alarms, and traffic signals; the Library/Learning Resource Center; physical education facilities; the Remodel for Efficiency which included energy conservation; 400 Building remodel, 300/500 Building Access Plan, seismic retrofit of the 1000 Building, and the District Education Center Temporary Use Remodel; West Parking Structure; and the Wilshire Center SCE. Construction on the Technology Complex, the 700-900 Buildings, is well under way. Swing space for the project, both at Fullerton College and in La Habra, is ahead of schedule. Future projects at Fullerton College include the Music Building, the 300-500 Building Remodel, and the 2000 Building.

District Projects: The purchase and renovation of the Anaheim Campus building totaled approximately \$50 million. Currently the building is at full occupancy, with the exception of the vacant 7th floor. District administration occupies the 7th and 8th floors, as well as the mezzanine, with the School of Education using the remainder. The District is also in the process of completing a new Educational and Facilities Master Plan. The last comprehensive plan was performed 10 years ago, and was the major focus for the District's 2002 Measure X Bond. By completing a new plan, the District is long to leverage State Capital Outlay dollars with a second bond issue to complete remaining projects. The District is reassessing the Educational Master Plan intended to focus the plan on "student success" and seeking additional input from the community. Dr. Nancy Byrnes has been brought in, as a professional expert, to assist in completing the project. Currently, the estimated completion date is May 2011.

Committee Questions and Comments: Committee members asked questions about CW Driver serving as construction management for all projects; pending litigation; a recent Los Angeles Times article regarding the Los Angeles Community College District Bond program; and the impact of the state budget on current construction projects. In response, Vice Chancellor Williams provided the following: 1) CW Driver is indeed the construction manager for all District projects, after replacing a previous company at Cypress College; 2) currently the District is in arbitration with Noresco Energy regarding a couple of matters, but staff believes we will prevail in that matter; 3) there are significant differences between both districts, particularly the sheer magnitude of the program size (\$6 billion v. \$239 million) and the fact that our District is nearing the end of the program and has quite a number of completed projects; and 4) at this point there is no State budget impact on District construction projects, as the District is not dependent on the state for current projects – with the exception of the 700-900 Building at Fullerton College.

Community Report: A draft of the 2010 Building Progress Report, previously shared with the committee, was again presented. The purpose of the publication, which is mailed to the District's constituents and published on the District's website, is to keep the community informed and preemptively answer questions. The year the report focuses on recently completed projects,

Citizens' Oversight Committee

March 2, 2011

Page 3

provides information regarding the Bond measure, and lists all of the Citizens' Oversight Committee members.

2011 Quarterly Meetings: The committee scheduled their quarterly meetings for the remainder of the 2011 calendar year, and the schedule will be: June 1, at Fullerton College; September 7; and December 7. Meetings are scheduled to take place in the Board Conference Room of the Anaheim Campus, unless otherwise agreed upon.

Next Meeting: The next meeting of the Citizens' Oversight Committee will be held June 1, 2011, 4:00 p.m. at Fullerton College.

Adjournment: The meeting was adjourned at 5:16 p.m.