

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 9, 2024

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 9, 2024, at 5:30 p.m. in the Anaheim Union High School District Board Room with a YouTube livestream broadcast.

Board President Evangelina Rosales called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Evangelina Rosales, and Student Trustee Chloe Serrano. Trustee Jacqueline Rodarte arrived at 5:34 p.m. Absent: Stephen T. Blount and Student Trustee Jesus Ramirez Jr.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cynthia Olivo, President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Marlo Smith, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Virgil Adams, Paul de Dios, Kirk Domke, Marc Posner, and Stephen T. Schoonmaker from Cypress College; Pepe Barton, Gilbert Contreras, Sam Foster, Angela Henderson, Henry Hua, Naveen Kanal, Jose Ramon Nuñez, Joel Salcedo, and Dani Wilson from Fullerton College; Margie Abab, Karen Bautista, Michelle Bringman, Dulce Delgadillo, Hugo Flores, Nancy Flores, Monica Gomez, Adam Gottdank, Neisha Jenkins, Elaine Loayza, Jason Makabali, Jayzelle Mata, Jennifer Perez, Deb Perkins, Maryam Rezai, and Juliana Zaragoza from North Orange Continuing Education; and Yasmine Andrawis, Trinda Best, Christina Cardenas, Yuvia Coleman, Danielle Davy, Julie Kossick, Flavio Medina-Martin, Tami Oh, Amita Suhrid, Adrienne Williams, and Rick Williams from the District Office.

VISITORS: Gilberto Camargo, Aaron Choi, Adam Connolly, Gabby Diaz, Maluisa Hernandez, Dash Johnson, Sharon Ormond, and Lourdes Valiente. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.e, 3.f, 3.g, 3.i
Instructional Resources: 5.a, 5.b

Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ed Lopez that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, and Rosales voting yes.

CHANCELLOR'S REPORT

North Orange Continuing Education "State of NOCE" Presentation: As part of the Chancellor's Report, **Valentina Purtell**, NOCE President, and **Dulce Delgadillo**, Director, Institutional Research & Planning, presented the "State of NOCE" titled, "Celebrating 50 Years of Education and Community Impact" and the NOCE Institutional Effectiveness Report.

The presentation highlighted several milestones and significant accomplishments from the past year which included:

- Securing a full 6-year accreditation status
- Adopting a new 3-year Strategic Plan
- Co-hosting the Inaugural Adult Education Summit, Vision 2030 – A Call to Action
- Leading the Vision 2030 Noncredit Workgroup
- Launching the Community College Technical Assistance Provider (CC TAP) Center
- Establishing an NOCE Student Trustee position
- Introducing a new NOCE mascot
- Establishing NOCE branding at Anaheim Campus

Other highlights included enrollment recovery efforts, strengthening connections with students and community partners, advertising to enhance branding and enrollment, new instructional program development, building holistic support for students through counseling and student services, and awards and recognitions.

The NOCE Institutional Effectiveness Report (IER) is used to provide metrics and data trends for decision making processes related to strategic planning, resource allocation, and institutional prioritization. An overview of the institutional effectiveness indicators was provided which included a snapshot of programs, enrollment by program and terms, student demographics, learning progress, and student services.

President Valentina Purtell acknowledged the NOCE students and staff in attendance, and expressed her gratitude to the entire NOCE team for their unwavering commitment to NOCE's mission and for playing a pivotal role in supporting students.

Subsequent to the presentation, trustees expressed support for NOCE and the incredible work they do and requested clarification on the data points outlined in the institutional effectiveness indicators document. They also posed questions related to the community engagement partnerships, program enrollment most affected during the pandemic, progress tracking of noncredit students, the reason for the impressive ESL program enrollment growth,

student goals, the new mental health resource counselor, trends among students who drop and efforts to reach out to them, outreach efforts, credit for prior learning, and exploration of parallels between success metrics for credit and noncredit. Trustees also requested a breakdown of student enrollment by programs in the year before the pandemic compared to now, and the average completion rate and completion range for each program certificate.

Board President Evangelina Rosales thanked President Valentina Purtell and her team for the great report and for all of their work to elevate NOCE.

(See Supplemental Minutes #1337 for a copy of the presentation materials.)

Recognition of 2024 Orange County Teacher of the Year Nominees: As part of the Chancellor's Report, the Board recognized the following instructors for their selection as nominees for the Orange County Teacher of the Year Program:

Kirk Domke	Cypress College Oceanography and Geology Faculty
Ziza Delgado Noguera	Fullerton College Ethnic Studies Faculty
Maryam Rezai	NOCE English as a Second Language Program Adjunct Faculty

Chancellor Byron D. Clift Breland concluded his report by thanking the Board for their support of the of the APAHE (Asian Pacific Americans in Higher Education) Conference—where the District was a diamond sponsor—which included over thirty District attendees including **Student Trustee Chloe Serrano**, and serves as a great resource in serving the Asian American and Pacific Islander (AAPI) community.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of March 26, 2024. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0163146 - P0165125 through March 15, 2024, totaling \$71,640,847.31, and check numbers C0055456 – C0055566, totaling \$1,191,625.85; check numbers F0298057 – F0299195, totaling \$642,198.34; check numbers 88544841 – 88545908, totaling \$8,632,216.58; check numbers V0032044 – V0032054, totaling \$9,433.00; check numbers 70127017 – 70128050, totaling \$249,266.06; and disbursements E9157319 – E9165784, totaling \$12,112,293.10, through March 31, 2024.

Item 3.b: By block vote, authorization was granted to approve the 2023-2024 General Fund transfers netting to the amount of \$2,296,040 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.c: By block vote, authorization was granted to approve an institutional membership to the Association for Title IX Administrators (ATIXA), at a cost of \$5,250.

Item 3.d: It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte for the District to enter into a professional services agreement with Ruffalo Noel Levitz in the amount of \$255,517 for a five-year strategic enrollment management plan.

During the discussion, Adam Connelly, Senior Vice President with Ruffalo Noel Levitz, addressed questions from the Board regarding the length of the contract; administration of the SSI assessment; experience with other colleges; how long Ruffalo Noel Levitz has been offering strategic enrollment services; examples of previous strategies used; advertising on radio, television, and billboards; social media platforms used; and data regarding students within District boundaries attending other colleges.

Subsequent to the discussion, the **motion carried with Trustees Bent, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to issue a purchase order on behalf of the District.

Item 3.e: By block vote, authorization was granted to award Bid #2324-11, TEI Site Upgrade Auto Lifts at Cypress College to Golden Gate Steel, Inc. in the amount of \$610,830 including \$55,530 in allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Item 3.f: By block vote, authorization was granted to amend the agreement with DLR Group to increase the agreement by \$650,000 for a new total contract amount of \$3,775,677 for Architectural Services for the Fine Arts Renovation Project at Cypress College.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.g: By block vote, authorization was granted to award Bid #2324-03, Fullerton College Wilshire Chiller Relocation Project to Plumbing, Piping & Construction, Inc. as the lowest responsive and responsible bidder in the amount of \$11,638,024 (including \$430,000 in allowances).

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.h: Prior to consideration of this item, the Board received the following public comments:

Mashonda Salsberry, Fullerton College Umoja Coordinator, addressed the Board in support of the All-African Diaspora Education 2024 Summit (ADES) which represents a pivotal and transformational moment for students and educators, and would personally enable her to contribute to the UMOJA community.

Kesha Shadwick, Fullerton College Classified Staff, urged the Board to support faculty and staff participation at ADES in Ghana noting that the platform would allow likeminded individuals to collaborate on issues affecting students.

Cynthia Guardado, Fullerton College Faculty, echoed support for the Summit which aligns with state metrics in support of Black/African American students that Fullerton College has outlined in their campus planning efforts. She noted that ADES would provide vital education and training for leaders in order to retain and support Black/African American students.

Virgil Adams, Cypress College Faculty, expressed support for the Summit which would provide a non-Eurocentric approach to instruction and an opportunity to provide meaningful education to participants. As an attendee, he would return with a two-year commitment to campus efforts including leading workshops and flex training.

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath to approve out-of-country travel for the 25 delegated individuals from Cypress College, Fullerton College, North Orange Continuing Education to attend the All-African Diaspora Education 2024 Summit (ADES) in Ghana, Africa from September 27 to October 6, 2024.

Trustee Ed Lopez stated that while it was a great event, he was inclined to vote no and explained that taxpayers tend to think that international travel is not a good idea and that it could establish a precedent with other groups coming forward seeking to do the same.

Trustee Jeffrey P. Brown stated that if the request occurred every two years, then he could see a problem, but noted that there are learning opportunities that can only take place in certain locations and in this case, this unique opportunity would be beneficial to the District and students.

Board President Evangelina Rosales said the opportunity was long overdue and encouraged support for the trip so that the delegation can bring back their experiences to educate others.

Student Trustee Chloe Serrano expressed her support and said that the trip demonstrates to Black/African American students that they matter and that the District is investing in them.

Trustee Barbara Dunsheath echoed the comments in support, highlighted the significance of primary sources, and the well documented achievement gap with Black/African American students, and how it aligns with Vision 2030.

Trustee Ryan Bent shared that he understood the reluctance related to international travel of this magnitude, but also appreciated the real benefit, and would vote to approve but would also be watching to see how it is applied in the future.

Motion carried with Trustees Bent, Brown, Dunsheath, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote, with Trustee Lopez voting no.

Item 3.i: By block vote, authorization was granted to approve out-of-country travel for instructor Susanna Vaughan to attend the Musical Theatre Educators' Alliance Conference in Guildford, Surrey, England on July 23-25, 2024.

Item 3.j: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Spring 2025 Study Abroad Program in Lisbon, Portugal. The basic program fee of \$9,545, which is to be paid by each student, includes housing, orientation, support staff, travel excursions, and some meals.

Dani Wilson, Fullerton College Dean, and Angela Henderson, Study Abroad Faculty Coordinator, shared with the Board the purpose of an inspection visit during a study abroad program, how AIFS provides the inspection visit via the for-profit side of their business model, District fundraising efforts, and other aspects of the program. They addressed trustee questions related to the contract cost with the inspection visit removed, how the costs for the recent Paris inspection visit were reimbursed to the District, the visits they've participated in, the employees trained to participate on the visits, what typically occurs during a visit, the courses being offered, and the how the vendors are selected.

Trustees expressed support for the study abroad program, but expressed differing views on who should pay for the inspection visits due to the perceived appearance of influence if the vendor pays for it. Some expressed a desire to see a competitive bid process via the Finance department and noted a desire for the District to pay for the inspection visit. Other trustees stated that it would be a mistake to carve out the visit costs due to perception given that it is standard practice for every company that offers the service and would be a misuse of public funds and unnecessary to pay more for something to make the Board feel good. There was general support to approach the study abroad travel company selection via an RFP process.

It was then moved by Trustee Ed Lopez and seconded by Trustee Ryan Bent to amend the motion to include that the District pay for all costs associated with the inspection visit. **Motion failed with Trustees Bent and Lopez voting yes, and Trustees Brown, Dunsheath, Rodarte, and Rosales voting no including Student Trustee Serrano's advisory vote.**

Trustees Barbara Dunsheath and Jeffrey P. Brown then accepted a friendly amendment to the motion to include in the contract an inspection visit for two NOCCCD representatives including two round-trip airline tickets to Lisbon, four nights in shared rooms in a hotel with continental breakfast included, and transfers to and from the airport in Lisbon. **Motion carried with Trustees Brown, Dunsheath, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote, and Trustee Bent and Lopez voting no.**

Further authorization was granted for the Vice Chancellor, Facilities & Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted for the attached summary of curriculum changes for Cypress College, to be effective Summer 2024 and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted for the attached summary of curriculum changes for Fullerton College, to be effective Fall 2024 and Fall 2025. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Grossman, David	FC	Dean, Physical Education Eff. 07/01/2024 PN FCM997
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ADDITIONAL DUTY DAYS @ PER DIEM

Babad, Bruce	FC	Director of Jazz Ensemble	6 days
		Director of Jazz Band	11 days
Clasby, Candice	FC	Managing Dir. Theatre Programming	3.75 days
		Director of Drama/Musical Productions	12 days
Clowes, Keven	FC	Theater Technical Director	15 days
		Resident Designer	13 days
		Coord. High School Theater Festival	3 days
		Managing Dir. Theatre Programming	3.75 days
Dedmon, Nicola	FC	Director of Concert Choir	11 days
		Director of Chamber Singers	8 days
Harless, Zachary	FC	Managing Dir. Theatre Programming	3.75 days
		Resident Designer	13 days
		Coord. High School Theater Festival	3 days
Hutting, Anthony	CC	Head Coach, Baseball	15 days
Lopez, David	FC	Director of Concert Band	8 days
Mueller, Michael	FC	Managing Dir. Theatre Programming	3.75 days
		Director of Drama/Musical Production	6 days
Scott, Michael	FC	Director of Jazz Ensemble	6 days
		Director of Jazz Band	11 days
Shew, Jamie	FC	Director of Vocal Jazz Ensembles	16 days

LEAVES OF ABSENCE

@00656461	FC	Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/26/2024-05/25/2024
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@00874209	CC	Personal Leave Without Pay Eff. 04/26/2024-05/25/2024
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Basurto, Kaelah	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Gonzalez, Savannah	FC	Column 1, Step 1
Leos, Monique	NOCE	Column 1, Step 1
Li, Helen	NOCE	Column 1, Step 1
Lopez, Eduardo	FC	Column 1, Step 1
Romero, Cesar	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Caballero, Jaclyn	AC	Curriculum Transformation Seminar Stiped not to exceed \$800.00 Eff. 01/16/2024-01/19/2024
De Dios, Angela	CC	Curriculum Transformation Seminar Stiped not to exceed \$200.00 Eff. 01/19/2024
Famolaro, Felix	NOCE	Curriculum Transformation Seminar Stiped not to exceed \$800.00 Eff. 01/16/2024-01/19/2024
Kanal, Naveen	FC	Curriculum Transformation Seminar Stiped not to exceed \$400.00 Eff. 01/18/2024-01/19/2024
Metchikoff, Allison	FC	Curriculum Transformation Seminar Stiped not to exceed \$800.00 Eff. 01/16/2024-01/19/2024
Queneau-lafrate, Sarah	AC	Curriculum Transformation Seminar Stiped not to exceed \$600.00 Eff. 01/17/2024-01/19/2024
Robinson, Alysha	FC	Curriculum Transformation Seminar Stiped not to exceed \$800.00 Eff. 01/16/2024-01/19/2024
Segovia, Ronal	CC	Curriculum Transformation Seminar Stiped not to exceed \$800.00 Eff. 01/16/2024-01/19/2024
Torrence, Carla	AC	Curriculum Transformation Seminar Stiped not to exceed \$800.00 Eff. 01/16/2024-01/19/2024
Vigil, Adriana	FC	Curriculum Transformation Seminar Stiped not to exceed \$800.00 Eff. 01/16/2024-01/19/2024

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

DECLINATION OF OFFER OF EMPLOYMENT

Quiroz, Martin	CC	Special Projects Coordinator, Student Services Temporary Management Position (100%) PN CCT699
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RESIGNATION

Nguyen, Johnny	FC	Facilities Custodian I 12-month position (55%) Eff. 03/21/2024 PN FCC990
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RECLASSIFICATIONS

Arredondo, Amabel	NOCE	Administrative Assistant I 12-month position (100%) Range 33, Step E + 5% Longevity + PG&D To: Curriculum Specialist 12-month position (100%) Range 40, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 05/01/2023 PN SCC891
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Brown, Nicholette	NOCE	NOCE High School Records Technician 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 05/01/2023 PN SCC870
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Cota, Ana	CC	Clerical Assistant I 12-month position (100%) Range 29, Step E + 30% Longevity To: Administrative Assistant I 12-month position (100%) Range 33, Step E + 30% Longevity Classified Salary Schedule Eff. 05/01/2023 PN CCC962
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Evans, Malyna	NOCE	Admissions and Records Technician 12-month position (100%) Range 33, Step E
		To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E Classified Salary Schedule Eff. 05/01/2023 PN SCC902
Fayad, Sabrina	CC	Receptionist 12-month position (50%) Range 29, Step D + 5% Shift
		To: Administrative Assistant I 12-month position (50%) Range 33, Step D + 5% Shift Classified Salary Schedule Eff. 05/01/2023 PN CCC893
Garbisch, John	CC	Campus Safety Officer 12-month position (100%) Range 31, Step E
		To: Campus Safety Officer II 12-month position (100%) Range 36, Step E Classified Salary Schedule Eff. 05/01/2023 PN CCC876
Georgieva-Cauble, Tanya	CC	Instructional Aide, LRC 12-month position (100%) Range 30, Step E + 5% Shift +5% Longevity
		To: Instructional Assistant, LRC 12-month position (100%) Range 36, Step E + 5% Shift +5% Longevity Classified Salary Schedule Eff. 05/01/2023 PN CCC775
Hernandez, Carolina	NOCE	Admissions and Records Technician 12-month position (100%) Range 33, Step E + 5% Longevity + PG&D
		To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D

Classified Salary Schedule
Eff. 05/01/2023
PN SCC928

Holguin, Rae Lynn	NOCE	Admissions and Records Technician 12-month position (100%) Range 33, Step E + 20% Longevity
		To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 20% Longevity Classified Salary Schedule Eff. 05/01/2023 PN SCC910
Ledezma Renteria, Elizabeth	AC	Personnel Services Specialist 12-month position (100%) Range 41, Step E +15% Longevity
		To: Human Resources Generalist 12-month position (100%) Range 44, Step E + 15% Longevity Classified Salary Schedule Eff. 05/01/2023 PN DEC923
Madrid, Luis	NOCE	Admissions and Records Technician 12-month position (100%) Range 33, Step E + 15% Longevity
		To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 15% Longevity Classified Salary Schedule Eff. 05/01/2023 PN SCC894
Marvulli, Mary Jo	NOCE	Admissions and Records Technician 12-month position (90%) Range 33, Step E + 20% Longevity
		To: Admissions and Records Specialist 12-month position (90%) Range 36, Step E + 20% Longevity Classified Salary Schedule Eff. 05/01/2023 PN SCC901
Megginson, Zoe	CC	Instructional Aide, LRC 12-month position (100%) Range 30, Step E +15% Longevity + PG&D

		<p>To: Instructional Assistant, LRC 12-month position (100%) Range 36, Step E +15% Longevity + PG&D Classified Salary Schedule Eff. 05/01/2023 PN CCC922</p>
Moreno, Josue Arturo	CC	<p>Campus Safety Officer 12-month position (100%) Range 31, Step C + 5% Shift</p> <p>To: Campus Safety Officer II 12-month position (100%) Range 36, Step C + 5% Shift Classified Salary Schedule Eff. 05/01/2023 PN CCC852</p>
Moscoso, Mary	NOCE	<p>Admissions and Records Technician 12-month position (100%) Range 33, Step E + 5% Longevity</p> <p>To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 5% Longevity Classified Salary Schedule Eff. 05/01/2023 PN SCC955</p>
Myles, Zanthine	NOCE	<p>Account Clerk II 12-month position (100%) Range 33, Step E +15% Longevity</p> <p>To: Administrative Assistant II 12-month position (100%) Range 36, Step E + 15% Longevity Classified Salary Schedule Eff. 05/01/2023 PN SCC988</p>
Otieno, Naomi	NOCE	<p>Administrative Assistant III 12-month position (100%) Range 41, Step E</p> <p>To: Administrative Assistant III – Instructional Support Services 12-month position (100%) Range 42, Step E Classified Salary Schedule Eff. 05/01/2023 PN SCC843</p>

Reyes Cabezas, Julio	FC	<p>Student Services Specialist/ Student Equity 12-month position (100%) Range 36, Step E + PG&D</p> <p>To: Student Services Coordinator 12-month position (100%) Range 43, Step E + PG&D Classified Salary Schedule Eff. 05/01/2023 PN FCC574</p>
Reza, Garrett	NOCE	<p>Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 10% Longevity</p> <p>To: Admissions and Records Specialist II 12-month position (100%) Range 38, Step E + 10% Longevity Classified Salary Schedule Eff. 05/01/2023 PN SCC890</p>
Valencia, Gilberto	FC	<p>Cadena Center Coordinator 12-month position (100%) Range 40, Step E</p> <p>To: Student Services Coordinator 12-month position (100%) Range 43, Step E Classified Salary Schedule Eff. 05/01/2023 PN FCC582</p>
Valle, Marcela	NOCE	<p>Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 5% Longevity</p> <p>To: Admissions and Records Analyst 12-month position (100%) Range 44, Step E + 5% Longevity Classified Salary Schedule Eff. 05/01/2023 PN SCC876</p>
Van Andel, Stephen	CC	<p>Campus Safety Officer 12-month position (100%) Range 31, Step E + 5% Shift</p> <p>To: Campus Safety Officer II 12-month position (100%) Range 36, Step E + 5% Shift</p>

Classified Salary Schedule
Eff. 05/01/2023
PN CCC827

West, Deborah	CC	<p>Campus Safety Officer 12-month position (100%) Range 31, Step E + 10% Shift +15% Longevity + PG&D</p> <p>To: Campus Safety Officer II 12-month position (100%) Range 36, Step E + 10% Shift +15% Longevity + PG&D Classified Salary Schedule Eff. 05/01/2023 PN CCC667</p>
White, Vincent	FC	<p>Cadena Center Coordinator 12-month position (100%) Range 40, Step E +20% Longevity + PG&D</p> <p>To: Student Services Coordinator 12-month position (100%) Range 43, Step E + 20% Longevity + PG&D Classified Salary Schedule Eff. 05/01/2023 PN FCC748</p>

VOLUNTARY CHANGES IN ASSIGNMENT

Barton, Pepe	FC	<p>Extension of Temporary Interim Director, Campus Communications 12-month position (100%) Range 16, Column E Management Salary Schedule Eff. 05/01/2024 – 06/30/2024 PN FCM888 – TR</p>
Fayad, Sabrina	CC	<p>Receptionist (50%)</p> <p>Extension of Temporary Change in Assignment To: Administrative Assistant II 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 03/01/2024 – 06/30/2024 PN CCC760 – TR</p>
Linhares, John	CC	<p>Groundskeeper (100%)</p> <p>Temporary Change in Assignment To: Grounds Coordinator</p>

12-month position (100%)
 Range 38, Step B + 25% Longevity
 Classified Salary Schedule
 Eff. 04/15/2024 – 06/30/2024
 PN CCC904 – TR

LEAVES OF ABSENCE

@00109258	FC	Unpaid Personal Leave Eff. 03/10/2024 – 03/11/2024, 03/16/2024 – 03/20/2024, 03/23/2024, 03/26/2024 – 03/27/2024
@0093014	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 03/5/2024 – 4/18/2024 (Consecutive Leave)
@01672209	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/01/2024 – 04/26/2024 (Consecutive Leave)
@00004846	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Paid Thereafter Eff. 03/26/2024 – 04/21/2024 (Consecutive Leave)
@01196683	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 2/22/2024 – 5/16/2024 (Consecutive Leave)

REVISED CLASSIFIED NON-MANAGEMENT JOB DESCRIPTION

Administrative Assistant III – Instructional Support Services
 Range 42
 Classified Salary Schedule

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1337 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1337 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1337 for a copy of volunteer personnel listing.)

GENERAL

Item 6.a: The Board discussed the candidates for the California Community College Board of Trustees Board of Directors and expressed support for the incumbents while also noting the value that new members could also bring to the Board.

After individually sharing who they would like to vote for, it was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte that the Board mark its ballot for the California Community College Board of Trustees Board of Directors by voting for the following seven individuals: Hortencia Armendariz, Barbara Calhoun, Nan Gomez Heitzeberg, Deborah Ikeda, Greg Pensa, Bernardo Perez, and Julie Schorr. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, and Student Trustee Serrano abstaining.**

Item 6.b: Board President Evangelina Rosales asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported that NOCE will host a weeklong Puppies for Pawsitivity: Unleash Your Stress event, Counseling will host an eight-week workshop series for students on emotional wellness throughout April and May, both in person and via Zoom, and the Rising Scholars Program will also host Second Chance Week workshops, in partnership with Cypress College and Fullerton College, to bring awareness to the experiences of formerly incarcerated students. NOCE has also been invited to represent adult education at the 18th Annual Resettlement Support Center Outreach Opportunity hosted by the Department of Homeland Security, Department of Defense, and United States Citizenship and Immigration Services to connect with local refuge families.

Cynthia Olivo invited everyone to participate in Black Student Success week at Fullerton College from April 22-26 and shared that the campus will host a Nandi event, "All The Black Girls Are Activists" on April 17. She reported on her attendance at the Estrella Awards and her participation as a speaker at a CSU Long Beach Women's History Month event. President Olivo highlighted that the RSM accounting firm CEO recently visited the College to meet with accounting students with a promise to return and that **Jorge Gamboa** led a group of young men to Cal Poly Pomona Men of Color Transfer Day.

Scott Thayer reported on Cypress College events including Career Fair that included over 60 vendors and 300+ students, and a solar eclipse viewing event on April 8 with three solar telescopes with a follow up event scheduled for April 18. He shared that faculty member **Donny Jackson** is back after spending spring break in New York with Cypress College theater students and noted that the campus affirmed their Presidential Scholars of Distinction who represent the nine divisions at Cypress College.

During **Irma Ramos'** report, **Yasmine Andrawis, Trinda Best, Flavio Medina-Martin,** and **Amity Suhrid** provided a statement for the record outlining the leadership demonstrated by Human Resources under **Vice Chancellor Irma Ramos** and the impact it has had on the District and the State's community college system. Highlights included strategic priorities

including talent management, innovative practices, technological advances, and programs and practices showcasing a commitment to diversity, equity, inclusion, and anti-racism.

(See Supplemental Minutes #1337 for a copy of the statement.)

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens acknowledged NOCE for their report and the amazing work their team does, and highlighted **Karla Frizler**, NOCE Associate Dean of ESL, and Incoming DMA President. She congratulated the Orange County Teacher of the Year nominees, especially Kirk Domke, and noted that DMA is excited to work with the Chancellor on the summer management retreat.

Jeanette Rodriguez congratulated NOCE on their accomplishments, recognized **Ziza Delgado Noguera** on being the Fullerton College Teacher of the Year nominee, and thanked the Board for their support of the Ghana delegation and Study Abroad Program.

Pamela Spence congratulated the Orange County Teacher of the Year nominees, NOCE on their 50th anniversary, and the classified staff who were reclassified. She urged the District to continuously evaluate and update their contracts and policies, noted that voting is open for the Area H Director position and conference nominations, and expressed support for faculty in their commitment to academic freedom.

Marlo Smith echoed the congratulatory remarks for the Orange County Teacher of the Year nominees, especially **Maryam Rezai** and reported that the Adjunct Faculty United and the District agreed to extend the healthcare MOU for one year and thanked everyone involved in making the benefit available. She stated that healthcare should be included in the collective bargaining agreement and looks forward to discussing it in November where negotiation priorities will include job security and compensation.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano congratulated **Ziza Delgado Noguera** on her recognition as the Fullerton College Teacher of the Year and the transformational work that she does. She reported on her attendance at the Asian Pacific Americans in Higher Education (APAHE) Conference in Oakland and the General Assembly in Santa Clara where her resolution passed, and planning for the upcoming Associated Students election.

Trustee Jeffrey P. Brown stated that cybersecurity is an important item for the Board and praised the efforts of the District Information Services department to raise awareness.

Trustee Barbara Dunsheath thanked **Michael Frey** for hosting the solar eclipse viewing opportunity at Cypress College.

Trustee Ryan Bent thanked NOCE for their presentation and expressed his appreciation to the Human Resources team for their work.

Board President Evangelina Rosales congratulated NOCE for 50 years of hard work and making the District shine in the community, and also congratulated the Teacher of the Year nominees.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: There were no public comments on non-agenda items.

CLOSED SESSION: At 9:06 p.m., Board President Evangelina Rosales adjourned the meeting to closed session per the following sections of the Government Code and stated there would be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.95(a): LIABILITY CLAIMS:

Claimant: Irma Bonilla
Agency Claimed Against: NOCCCD

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 11:25 p.m., Board President Evangelina Rosales reconvened the meeting in open session and reported the following action taken in closed session.

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ed Lopez to engage in settlement negotiations in the matter of Irma Bonilla. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

ADJOURNMENT: At 11:25 p.m., it was moved by Trustee Ed Lopez and seconded by Trustee Ryan Bent to adjourn the meeting. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees