

**North Orange County Community College District
Citizens' Oversight Committee**

August 1, 2007

APPROVED MINUTES

Members Present: Lynn Abouchar, Kay Bruce, Theresa Harvey, and Nicole Wells

Absent: Sara Martin, Keith Nelson, and Philip Wendel

Staff: Violet Ayon, Ron Beeler, Kathie Hodge, Mike Kasler, Gary McGuire, Christie Wallace Noring, and Fred Williams

Visitor: Leonard Lahtinen

Chairwoman Theresa Harvey convened the meeting at 4:00 p.m. and led a round of introductions of those present.

Approval of May 2, 2007, meeting minutes: The minutes of the May 2, 2007, meeting were approved as submitted.

Bond Projects Status Presentation and Budget Analysis: Vice Chancellor Williams presented the quarterly "Budget and Financial Report," which included a summary of significant bond construction events as of June 30, 2007. Mr. Williams noted that the District's year-end closing is still in progress and he identified revisions to the "Budget and Financial Report" on page 5 (2007 instead of 2006 in item #1) and page 7 (\$40 million instead of \$20 million in #9). He also clarified that on page 7, #1, the Wilshire School of Continuing Education renovation and new building project expected completion date is mid March of 2008. Mr. Williams added that contract extensions will need to be negotiated with construction managers and program managers for those projects that will go beyond June 30, 2008.

Cypress College: In leading a review of the Cypress College campus construction projects, Mr. Williams stated that the bulk of Cypress College projects will be completed this year. However, the Humanities Remodel Project, which is primarily funded with State Bond Funds and requires a District match, which will be funded with local bond funds. Construction will begin in June 2008 and is expected to be completed by spring 2010. The completed or nearly completed projects include the Library Administration/Cypress College Complex Campus Remodel for Efficiency, the Elevator Project, the Field Restrooms, the Gym II and Theater Arts Remodel for Efficiency, Library/Learning Resource Center, Piazza/Infrastructure Repair, and the Tech Ed. II Remodel. In addition, the Campus Student Center/Bookstore is well underway and the School of Continuing Education (SCE)/Wilshire project is expected to be completed around the 2007 winter holiday.

In responding to Committee members inquiries, Mr. Williams clarified that 1) a proposal for the Cypress College Science, Engineering, & Math building renovation project is at the state level; 2) the Campus Student Center/Bookstore and the SCE Wilshire project have been a bit delayed due to coordination delay issues; and 3) the Fullerton College parking structure elevators will be replaced by the parking structure contractor and the project should be completed by mid-spring.

Fullerton College: Mr. Williams reported on the following nearly completed Fullerton College construction projects: 1) the Lemon Street Parking Structure is complete, except for the elevators as noted above; 2) the City of Fullerton Lemon Street Improvements should be completed by the end of August; 3) the 300-500 Building Elevator is complete, however, the 300 stairway should be completed by the beginning of the fall semester; 4) the College Center/Campus Commons scheduled to open in October; and 5) Chilled Water Project to be commissioned late summer. The Classroom Office Building construction project is currently underway and is scheduled for completion late spring 2008. Additional projects coming up within the next year or two include: 1) the Physical Education pool, football field, field house, tennis courts resurface and 1200 north and south gymnasiums renovations; 2) the 400 Science Building replacement; 3) the Technology Complex renovation; and 4) the 200 Building remodel.

Anaheim Campus and Wilshire: The build-out of the Anaheim Campus 4th floor and 6th floor expansion projects are near completion with SCE scheduled to move in early August. The Wilshire SCE renovation and new building project is scheduled for completion mid-March of 2008.

Interest Earnings: Mr. Williams reported that the District has earned an additional \$4+ million of interest earnings on bond funds and upon review by the accounting firm of Vavrinek, Trine, Day & Company it appears that there are no tax liabilities to the District at this time. Staff is awaiting the final report.

Report to the Community: Christie Wallace Noring, District Director Public Affairs, reported that copies of the District's *2007 Building Progress Report* will be mailed to all residences later in the week, as well as to community organizations, chambers of commerce, cities, etc., and it will be posted on the District's web site. She added that the report is currently being translated into Spanish and will eventually be translated into Chinese, Vietnamese, and Korean languages. Committee members commended Ms. Noring on the excellent publication.

Other:

Fullerton College Dedication: Fullerton College President Kathie Hodge announced that a dedication of the new "College Center" will be held in early December and extended an invitation to all.

Next Meeting: Cypress College President Mike Kasler stated that if the Oversight Committee is in agreement, he would be pleased to host the Committee's November meeting at the Cypress College Complex.

Grand Jury Report: Trustee Leonard Lahtinen extended his gratitude to Oversight Committee members for their service to the District. In addition, he reported on the availability of the Orange County Grand Jury Report on the Anaheim Union High School District's Bond Projects. He recommended that all Oversight Committee members consider reviewing the report, especially the section entitled "Lessons Learned." The report can be accessed at www.ocgrandjury.org/pdfs/auhsdreportfinal.pdf.

Next Meeting: In considering the November meeting, Mr. Williams indicated there may be a conflict with the previously scheduled November 7 date. Staff will research and reschedule if necessary.

Subsequent to the meeting, a conflict with the November 7 meeting date and the Facilities Coalition Conference was confirmed. Thus, the next meeting of the Citizens' Oversight Committee will be held November 14, 2007, 4 p.m. at the Cypress College Complex.

Adjournment: The meeting adjourned at 4:40 p.m.