

**North Orange County Community College District
Citizens' Oversight Committee**

DATE: Wednesday, September 3, 2014

TIME: 4:00 p.m.

PLACE: Anaheim Campus
Room 100B
1830 W Romneya Drive
Anaheim, CA 92801

AGENDA

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| 1. Call to Order | A. Carroll |
| 2. Approval of March 5 & June 4, 2014, Meeting Minutes (<i>Attached</i>) | A. Carroll |
| 3. Bond Projects Status Update Presentation and Budget Analysis | F. Williams |
| 4. November 2014 Potential Bond Update | F. Williams |
| 5. Committee Members | F Williams |
| 6. Other | F. Williams |

**North Orange County Community College District
Citizens' Oversight Committee
March 5, 2014**

UNAPPROVED MINUTES

Members Present: Chuck Allen, Andrew Carroll, Joshua Kleinbergs, Michael Oates and Mark Saucedo

Staff: Ned Doffoney, Rodrigo Garcia, Kai-Stearns Moore, Greg Schulz, Rajen Vurdien, Fred Williams and Rick Williams

Visitors: None

Chairperson Andrew Carroll called the meeting to order at 4:04 p.m.

December 4, 2013 Meeting Minutes: The minutes of the December 4, 2013 meeting were approved as submitted.

Bond Projects Status Update Presentation and Budget Analysis: Vice Chancellor Williams led a review of the District's Facilities Bond Program, including current construction, and led a brief overview of the sections contained within the report.

Fullerton College: Vice Chancellor Williams noted that everything is functional at the Tech & Engineering Building; there are some disputes with architects related to gates and their safety, resolved issues with two contactors. No litigation on the technology complex. Next major issue is close-out with DSA which may take a year or more.

Vice Chancellor Williams reviewed a colored map of FC, which is an update to the Facilities Master Plan. The map showed the revised locations for the new M & O facility as well as the location of the Horticulture program; funding for these projects is dependent on another local bond. The map also showed buildings that were completed with the last bond and other proposed renovation projects.

Vice Chancellor Williams reviewed summary information on the District Bond Survey results from FM3. The District is currently getting information out to the public including mailers and speaking events in order to inform the public of the needs within the District. The District will do a second voter poll in July and if the results are positive, will seek to get Board approval in July to place a measure on the November ballot. Kai Stearns-Moore, District Director, Public Affairs, reviewed the Community Report for Cypress and Fullerton colleges.

Committee Questions and Comments: Committee members made comments: If we are going to do another bond we should leverage our success. When we did this before we were on top of it, we managed the funds and we had a successful program, that should instill confidence; and the number one caution is going to be don't over-sell it. Committee members asked questions: (1) What is the cost per \$100,000 assessed valuation; (2) Do we want to go with the presidential elections in 2018 because this year we only have a Governor's election, the presidential election will bring out a large number of democrats vs republicans.

Vice Chancellor Williams provided the following responses: (1) the bond amount cannot exceed \$25 per \$100,000 of assessed valuation, but it is expected to be closer to the \$18.46 that was the target for the last bond issue; (2) there are positives and negatives about the 2016 election cycle, at this point we have a stable Board and District administration, which may not be the case in 2018.

Other: Vice Chancellor Williams briefly discussed the bond audit report; we had no adjustments, clean, \$5.5 million of funds not expended. The financial audit and performance audit they tested 54% of all expenditures.

Future Meetings: The next meeting of the Citizens' Oversight Committee will be held June 4, 2014, at the Anaheim Campus, Room 100B, at 4:00 p.m.

Adjournment: The meeting was adjourned at 5:01 p.m.

**North Orange County Community College District
Citizens' Oversight Committee
June 4, 2014**

UNAPPROVED MINUTES

Members Present: Michael Oates, Mark Saucedo

Members Absent: Chuck Allen, Andrew Carroll, Joshua Kleinbergs, Kalesha Madlani

Staff: Rajen Vurdien, Fred Williams, Rick Williams

Visitors: None

Chairperson Michael Oates called the meeting to order at 4:02 p.m.

March 5, 2014 Meeting Minutes: The minutes of the March 5, 2014 meeting were not approved as a quorum was not in attendance.

Bond Projects Status Update Presentation and Budget Analysis: Vice Chancellor Williams led a review of the District's Facilities Bond Program and led a brief overview of the sections contained within the report.

Vice Chancellor Williams noted that some projects are in the works and that there is still \$2.5 million not expended. At the Anaheim Campus we want to build-out the 7th & 10th floors and Fullerton College is looking at building an M&O facility. Twenty-two (22) projects were in the original language on the Measure X ballot; except for the two child development centers, everything was completed.

Vice Chancellor Williams added that Cypress College needs to renovate the Science Building and there is a need for another parking structure at Fullerton College. He also reviewed a colored map of Fullerton College which identifies completed buildings shown in gray, proposed renovation projects shown in turquoise, and proposed new buildings in marine blue. Committee Member Mark Saucedo stated his concerns regarding limited parking at the Anaheim Campus.

Committee Questions and Comments: Committee members asked the question: Where is the need right now regarding build-out of the 7th & 10th floors? Vice Chancellor Williams provided the following response: The build-out will be for the new Vice Chancellor and staff and redesign of institutional space.

November 2014 Potential Bond Update: Vice Chancellor Williams shared that we have not gone to the Board with a proposal to go out for a Bond. We are laying the groundwork and will continue to do more polling. We should know more in September as to whether we will move forward in November.

Audit Report: Vice Chancellor Williams reported that the audit report from the external auditors showed that all dollars were spent on the correct projects. This audit is required for Continuing Disclosure.

Other: Dr. Rajen Vurdien, President of Fullerton College, stated that he will get us a new student representative to take to the Board since Joshua Kleinbergs graduated and will no longer represent Fullerton College on this committee.

Future Meetings: The next meeting of the Citizens' Oversight Committee will be held September 3, 2014, at the Anaheim Campus, Room 100B, at 4:00 p.m.

Adjournment: The meeting was adjourned at 4:24 p.m.