

Additional Information
October 22, 2019 Board Meeting

The following additional information was provided regarding the October 22 Board meeting agenda:

Item 3.c, Fullerton College Sherbeck Field Project Final EIR:

1. In May of 2019, a letter was sent to surrounding neighbors regarding Fullerton College's Commencement Ceremony, on May 25, between 8:00 a.m. and 2:00 p.m. The letter included a number for Campus Safety regarding any concerns persons near the College might have. Did the College receive any calls regarding negative impacts? If so, please share. **The College did not receive any calls regarding negative impacts. The College did receive positive comments (both verbally and in writing), thanking the College for notifying the neighbors about the commencement.**
2. Staff estimates that the demand for physical education classes in the evening, 6:00 - 9:15 p.m. would serve 250+ additional students. What data was this based on? How was this estimate arrived at and on what basis? What evening classes are being considered? **If the project was approved (including lighting), the College would have the opportunity to schedule classes in the evening to better meet student needs. The number of students was determined by the number of classes that could be offered and the seat counts associated with each class.**
3. In the EIR , 2-23, it states that "No high school football games shall be played on Sherbeck Field." Some high schools and other organizations who have used the field in the past are still included. Is this for practice only, not games with other teams? Please clarify. **There will be no high school football games played on Sherbeck Field. The high schools and other organizations will continue to have access to the field for practice and games, excluding football games. For example, Rosary High School and Hope International University have previously used Sherbeck Field for soccer, and would be allowed to continue using the field for these purposes.**

Item 4.a, Connect2Cypress Catering:

1. How will an evaluation of this event by participants be handled? **All high school students who attend this event are surveyed based on their experiences at our event. Additionally, the high school counselors and Cypress College staff provide feedback in a variety of meetings and engagement with stakeholders who manage the event. Connect2Cypress was created in 2018 as a result of the valuable feedback received from high school students and counselors based on their experiences with the previous Senior Day events in Spring 2018 and prior years. For the Majors2Careers portion of the event, assessment and evaluation of participants are managed by the career center staff with a student evaluation.**
2. The food costs are interesting: \$22,000+. If there are 1,000 participants, including staff, that is \$22 per person. Is this correct? **The costs are approximately \$10 per person estimated as follows: 800 high school students; 700 Cypress College students; 30 chaperones; 40 ambassadors; 300 faculty and staff volunteers participating from metamajors communities; and 100 student services staff.**

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Item 4.b, Appointment of Representative to the Citizens' Oversight Committee:

1. Who sits on this committee currently? **In addition to the proposed representative on this evening's agenda, the representatives currently on the committee include Elena Reyes, Michael Cooper, Phil Wendel, Michael Miller, Leroy Mills, Mark Pavlovich, Paul Jewell, Mark Saucedo, and Stan Kwak all of whom were approved at the June 11, 2019 Board meeting. Subsequent to that meeting, the District received resignations from Chris Meyer, who serves as the Committee Chair, and Louis Raprager. With the addition of the Fullerton College Student Representative, the committee still has all of the required positions filled. Currently there is a vacancy for a Cypress College Student Representative.**
2. When was the last time this committee shared anything with the Board and what was it? **Typically, the only item that is presented to the Board on behalf of the Citizens' Oversight Committee is the Annual Community Progress Report. On February 28, 2017, Chris Meyer, the Committee Chair, personally presented the District's 2015-16 Measure J Community Progress Report to the Board. The 2016-17 and 2017-18 reports were combined and distributed to the Board during the Fall 2018 semester. The 2018-19 report is completed and will be shared with the Board after the December 4, 2019 Citizens' Oversight Committee meeting.**

Item 5.a, HSI Title V Grant to Cypress College:

1. Page 5.a.3: Object of Expenditure 30000 Employee Benefits: What kinds of benefits would apply here? Faculty re-assigned time? Other? **A grant of this size requires support so in the proposal Cypress College asked for a Special Project Manager, administrative assistant, adjunct counselor(s), and research analyst. These are employee benefits for the personnel the College plans to hire.**

Item 5.b, Cypress College Curriculum:

1. 29 of the 39 courses include text book updates, or 72%. What alternatives to purchase of updated texts are planned? **The textbook field in the CurricUNET (curriculum software management system) reflects a recommended text. That is, for the purpose of articulations with 4-year universities and/or licensing bodies, we are required to keep our textbooks current. Including a recommended textbook outlines the scope of material and it does not bind the faculty to teach from that exact textbook. Faculty are seeking affordable materials for students on an ongoing basis and add and replace with such material as appropriate.**
2. Page 5.b.2: What was the rationale for removing the Distance Education component for the World Civilizations courses? **At the time the course was going through revision process, department faculty considered pedagogical reasons and success rates, and decided that the World Civilizations courses would be best taught in person. The department appreciates this inquiry and will revisit adding the distance education component discussion in the future.**

Item 5.c, Cypress College Professional Development: A comment on the background: the clarity of purpose is excellent. **Thank you.**

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Items 5.d, Fullerton College Staff Development and 5.e, NOCE Professional Development:
The focus is clearly related to the District's mission and goals and the end goal of making a difference for our students. **Thank you for sharing this feedback.**

Items 5.c, Cypress College Professional Development, 5.d, Fullerton College Staff Development, and 5.e, NOCE Professional Development: A special thank you to Michael Brydges and Ruth Gutierrez, Dani Wilson and Jeanne Costello, and Candace Lynch!

1. The professional development budget for Cypress College is \$85,000; the Fullerton College professional development budget is \$125,000; and NOCE is \$83,914. What do these amounts look like per person eligible to be served by professional development? For example $\$125,000 / \text{Number of employees eligible to be served} = \underline{\hspace{2cm}}$. At Cypress College about 40% of the budget goes to support individual professional development for conferences, projects or other individual requests. The College does not quantify the number of individuals funded because it varies from year-to-year depending on the number of applications, number of conferences, and cost of each request etc. Applications are due each semester by a certain date and then the committee tries to allocate a fair percentage to everyone based on the full cost requested. The remaining balance of the Professional Development budget supports many trainings, FLEX Day activities, guest speakers, Classified Appreciation Day and other campus events in support of Cypress College employees.

Fullerton College has over 1,800 employees (319 full-time faculty, about 900 adjunct faculty, and about 600 classified professionals and managers) who are eligible to apply for Staff Development funds. Faculty and staff benefit from these funds in a variety of ways, including college-wide sessions (i.e. flex day sessions), attending group training sessions designed for faculty or staff, and support for individual or small group attendance at approved conferences. It is worth noting that funding is also available for professional development from other sources such as Perkins funding (CTE), Strong Workforce funding, Student Equity funding and Title V grant funds. These additional funds are not included in the \$125,000 figure noted in the inquiry.

NOCE sets aside an annual budget for professional development needs of faculty, classified professionals, and managers. The NOCE ProD Committee administers the funds allocated for faculty and classified employees while Provost's Staff administers professional development funds for managers and a confidential employee. Both committees review applications for professional development funds all year round. Last year, 39 faculty and classified staff employees took advantage of this opportunity for a total amount of \$25,384; 28 managers received professional development funding totaling \$24,597. Departments receiving categorical and grant funding use it to fund professional development for their employees. NOCE currently employs 476 employees, including adjunct faculty, who are eligible to receive professional development funds.

Item 6.d, Hourly Personnel:

1. Page 6.d.3: What does the "PUMP" acronym in the Chemistry PUMP Program stand for?
The PUMP acronym is for the Peer Undergraduate Mentorship Program.

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Item 6.h, District Successor Agreement Proposal to United Faculty:

1. What is the date of the Memorandum of Understanding for developing a comparability model? **The date of the MOU is December 20, 2013.**