

Additional Information
January 23, 2018 Board Meeting

The following additional information was provided regarding the January 23 Board meeting agenda:

Item 3.a, Purchase Order Listing:

1. P0121363: What does ELI stand for? **ELI Stands for the Entrepreneurial Learning Initiative. The Entrepreneurial Learning Initiative (ELI) is a global thought leader dedicated to expanding human potential through entrepreneurial mindset education.**

2. Several reimbursements for institutional memberships are listed. Can I have some examples of what they entail? **At the June 13, 2017 Board meeting, the list of 2017-18 institutional memberships was approved. Payments/reimbursements for some of those approved memberships are included in the purchase order listing. Examples include:**
 - **P0121364 – Membership to California Automotive Teachers Association for Robert Maine, Faculty**
 - **P0121364 – Membership to California Automotive Teachers Association for Jose Miranda, Faculty**
 - **P0121365 – Membership to California Automotive Teachers Association for David Diaz, Classified Staff**
 - **P0121369 – Membership to California Automotive Teachers Association for John Farley, Faculty**

Item 3.c, 2018-19 Nonresident Tuition Fee:

1. What was the feedback received by students at both campuses or what has staff at the campuses' International Student Offices said about the proposed increase? **At Cypress College, the international students are fine with the increase and understand the need. They had discussed the topic in December and were expecting an increase. The College did not have the opportunity to discuss this increase with the Associated Students, but in January David Okawa, Student Activities Director, informed Student Trustee Daniel Sebastian, and Maria Alvarez, AS President, and the campus did not hear any dissent.**

At Fullerton College, the Vice Presidents of Student Services and Administrative Services presented the potential increase to Associated Students in late October. The students reviewed and discussed the issue for several weeks. After reviewing the matter, Associated Students are not in favor of any increases to Non-Resident Tuition fees. International Students share similar sentiments as they have shared in the past opposition to any fee increases with the College's Director of International Students.

2. Is there demographic data collected at each campus for nonresident students, specifically income? **Cypress College collects demographic data regarding country of origin, gender, ethnicity, etc. but not income data. All students must confirm they are able to afford the tuition, but are not required to submit income data. Fullerton College does not have demographic/income data for all nonresident students. They have income data for students who engage in the financial aid process, but not all non-resident students complete the financial aid application process.**

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Item 3.g, Agreement with R²A Architecture for the Anaheim Campus Upper Parking Deck and Foundation Leak Pre-Design Study: How much have we spent on the upper deck in renovation to date? **A comprehensive search for all costs associated with the upper deck would require extensive staff time to comb through records. We have pulled information from our PO Log for Anaheim Facilities to get a rough estimate of the amount spent. The reason this is difficult is that there are costs for the deck, but also costs for plumbing, water leaks, painting, etc., that are all combined, because they are all associated with the 2nd floor parking deck.**

The major repair back in 2008-09 was with Best Contracting Services; the original cost was \$706,295, with a change order for \$21,880 to bring the total to \$728,175. This project included taking out the old material, sand blasting the deck, and applying new material, and waterproofing. This included the upper deck, and also the planters and sidewalks located on the deck. In addition to that major repair, additional work was done related to water leaks in 2011-12 to replace piping throughout the building, expansion joint repairs, and filling planter boxes.

The following is a summary by year including the major repair costs:

Year	Repair Costs
2007-08	\$25,580
2008-09	764,189
2009-10	4,325
2010-11	1,900
2011-12	166,948
2012-13	30,500
2013-14	31,901
2014-15	20,000
2015-16	5,500
2016-17	-
TOTAL	\$1,050,843

Item 3.h, Commissioning Services Agreement for the Anaheim Campus 7th and 10th Floor Improvements:

1. What is an OPR document? Is this part of a checklist that was originally overlooked? **An OPR is an Owner's Project Requirements document. Commissioning was codified into law in 2005 in the state of California. The renovation of the Anaheim Campus Tower was completed in 2003, and at that time the methodologies for commissioning were only starting to be developed.**

2. Should the District have an OPR document? **Yes, we will pilot an OPR for the 7th and 10th floors, and depending on the results we will consider expanding the process for the entire building.**

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3. What was done in the initial renovation? What was the District's cost? **The initial renovation included complete structural seismic strengthening and building retrofit to convert the former Martin Luther King hospital into a fully functioning community college campus and District headquarters. This also included a number of floors being totally renovated for use by both entities with floors being left open for future expansion. All floors however, had their cores modernized and brought up to code. The cores included toilet rooms, electrical, mechanical and IT support spaces. The building was completed in 2003 for \$21,200,000.00 with an additional \$2,400,000.00 for site improvements such as parking lots and other equipment. Since 2003, additional Measure X funds have been spent to build-out floors and modernization per our Measure X recap. From 2002-03 through 2016-17, a total of \$26,837,017 has been spent from Measure X funds on the Anaheim Campus.**

4. Regarding the "base building systems" that do not work properly, do we have any recourse? **No. The original conversion of the MLK Hospital was completed in 2003; fifteen years ago. Warranties for building componentry generally are less than five years, roofing being the exception (15 to 20 years). Over time, building systems routinely need maintenance, modernization (retrofit) or replacement. Many of these systems and assemblies were and are being supplanted by "Smart" technology-equipped devices and assemblies. For example, when the building was originally renovated, the lighting fixtures that were installed were rated at over 90% efficient, the best they could be at that time. With today's LED fixtures replacing fluorescent fixtures, the energy (which equals money) saved is substantial. In addition, the building code requires that outdated light fixtures, which are deemed to be energy-hogs by today's standards are required to be replaced with modern smart fixtures. Further, the commissioning deliverables include a letter report of findings and recommendations of energy efficiency measures and further analysis. The report will include recommendations on improved sequences of operations for the building systems along with savings that would be realized for each sequence upgrade. The recommended improvements will be part of scheduled maintenance.**

Item 4.c, Hunger Free Campus:

1. Is the Board expected to receive a copy of the Mid-Year Expenditure? **The memo entitled "2017-18 Hunger Free Campus Support Allocations" released by the CCCCCO on September 22, 2017, states that colleges are expected to submit a mid-year expenditure report in March 2018 and a year-end report in February 2019 with exact deadlines to be announced. These report deadlines have yet to be shared. Copies of these reports can be provided to the BOT before being submitted to the CCCCCO.**

2. The language of the legislation says, "the governing board of each community college district that chooses to participate shall designate as a "hunger free campus:" do we need to codify our participation via a resolution or is it mere working with the State Chancellor's Office? **Official communication from the CCCCCO (per the memo mentioned above) does not mention a requirement for local governing boards to pass such a resolution. Instead this memo indicates the following:**

In order to receive these funds and Pursuant to Senate Bill 85, Section 66027.8 (c) colleges must facilitate the activities listed below:

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- (1) Designating campus employees to help ensure that students have the information they need to enroll in CalFresh;*
- (2) Hosting a food pantry or regular food distributions on campus. The campus may partner with a local food bank or food pantry to support this activity.*

3. Is there a designated campus employee at each site that informs student of CalFresh? The Cypress College CalFresh representative is currently Brana Vlastic (CalFresh Supervisor from Second Harvest Food Bank). Aside from being a member of the Cypress College EOPS/CARE Advisory committee, she is present at the EOPS Office every Thursday from 9:15a-12:15p in the EOPS Office to meet with students, assist with questions and distribute information about CalFresh eligibility. Information about CalFresh is distributed campuswide via flyers posted by Student Activities and is also made directly available to all students who utilize the Cypress College Food Bank in the Student Activities Center. Dave Okawa and the food bank team make sure to advise and connect all students who use the food bank with this resource. Marc Posner was also helpful in distributing these flyers via myGateway in early September 2017 when we finalized the CalFresh representative on campus in EOPS.

Fullerton College does not have a specific employee tasked with the responsibility of providing CalFresh information to eligible students; however, Student Services has discussed how offices will collaborate so that these resources are easily accessible (especially Financial Aid, A&R, EOPS/CARE/CalWorks/FYSI, Student Support Services, and the Food Bank). In addition, Second Harvest Food Bank has representatives that meet with prospective CalFresh applicants to assist them with the enrollment process. In light of the college requirements in SB 85 and in an effort to provide easily accessible services for Fullerton College students struggling to meet their basic needs, the Office of the Dean of Student Support Services is collaborating with Second Harvest Food Bank to establish a partnership. This partnership with Second Harvest Food Bank would provide a representative trained to assist students with the CalFresh eligibility and enrollment processes, and will provide training for counselors and staff to appropriately refer students experiencing food insecurity to seek CalFresh benefits.

NOCE is excited to participate in the Hunger-free Campus initiative legislated by AB 453 (Limon). Before the Thanksgiving break, the flyers with the CalFresh enrollment and local food bank information were distributed to the three NOCE campuses along with the baskets of fresh oranges and apples. Students were encouraged to take a treat and a flyer as they passed by. As a follow-up, Juan Veloz, Community Liaison Professional Expert, Student Success and Equity Program, is scheduled to visit the three NOCE centers next week. Juan will be available to assist students with completing the CalFresh applications and answering questions. He will bring along additional information on the local food distribution venues and snacks purchased using the Hunger-Free Campus funds.

4. How are campuses going to provide fresh fruits and vegetables at their respective food bank? Cypress College is unable to provide fresh food at their current foodbank due to refrigeration issues, but are exploring having fresh food available on designated days each week/month where they could provide perishables for a 2-3 hour period available for pick up. The College is currently working with local food banks to figure this out. Their

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current facility does not allow them to meet health regulations for fresh food stored on campus.

The Fullerton College Office of the Dean of Student Support Services is working on an application to the Second Harvest Food Bank for consideration through their College Pantry Program. If selected, the Chris Lamm & Toni DuBois-Walker Memorial Food Bank would receive regular and free food deliveries, which include fresh produce. The current food bank facility has the refrigeration needed to keep these food items fresh for distribution.

5. There are two requirements. The second one is addressed, however, the first one regarding information for students on enrolling in Cal Fresh is not addressed. Please provide additional information. **The Cypress College Cal fresh representative has weekly hours on campus and assists students enroll in the program. EOPS helps identify students who can benefit and then resources are provided to ensure they follow through and enroll in the program, in tandem with the Food Bank. The EOPS program promotes CalFresh by including information in periodic email blasts as well as flyers in the EOPS office and messages on the digital display in the EOPS lobby for students while they wait for their counseling appointments or for "drop ins" who are interested in exploring the program and the CalFresh benefit that comes with it.**

At Fullerton College, Second Harvest Food Bank will be providing a training for counselors and staff to learn about CalFresh benefits, basic eligibility requirements, and how to refer students to meet with representatives on campus to help them with the enrollment process. Representatives from Second Harvest Food Bank will be located in the Student Support Services Division Office in order to schedule appointments with students experiencing food insecurity and seeking a longer-term solution beyond what the campus food bank can provide.

Item 5.c, Professional Experts:

Page 5.c.2: What does MAD stand for in the Strong Workforce Initiative MAD Projection Mapping/Motion Design? **MAD stands for Media Arts Design.**

Page 5.c.6: Is the Tanya Washington listed our former student trustee? **Yes, it is the same Tanya Washington.**

Item 6.a, Resolution Honoring Bob Simpson: Will the proclamation be presented at Opening Day or at the Investiture? **Yes, it will be part of the Opening Day ceremonies with Board President Rodarte and Chancellor Marshall presenting.**