The Board of Trustees of the North Orange County Community College District met for its meeting on Tuesday, August 11, 2015, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President M. Tony Ontiveros called the meeting to order at 5:30 p.m. and Tanya Washington to led the Pledge of Allegiance to the Flag.


**RESOURCE PERSONNEL PRESENT:** Fred Williams, Interim Chancellor; Brian Fahnestock, Interim Vice Chancellor of Finance & Facilities; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Irma Ramos, Vice Chancellor, Human Resources; Greg Schulz, Interim President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purcell, Interim Provost, School of Continuing Education; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Natasha Bauman, representing ADFAC; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Carlos Ayon, Savannah Jones, Vanessa Miller, Jose Ramon Nuñez, and Richard Storti from Fullerton College; Karen Cant, Phil Dykstra, and Ty Volcy from Cypress College; Lorenze Legaspi from the School of Continuing Education; and Rod Garcia, Ken Robinson, and Rick Williams from the District Offices.

**VISITORS:** Jon Hultman, George O’Hara, Al Salehi, and Kent Stevenson.

**PUBLIC COMMENTS:**

A. **Al Salehi** addressed the Board to commend them on the opportunities that Cypress College has provided his own family and all students at large.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

- Finance and Facilities: 3.a, 3.b, 3.c, 3.d
- Instructional Resources: 4.b
Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes, and Student Trustees Tanya Washington, and Francisco Aviles Pino advisory votes.

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS**: It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

**Human Resources**: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes.

**REPORTS**

A. **Interim Chancellor Fred Williams** noted that this is the final week of the 4/10 summer schedule throughout the District. He informed the Board that while he is unable to attend the colleges’ fall opening day ceremonies, he will provide a pre-recorded video address. Mr. Williams also reported that the process has begun to fill the Executive Administrative Aide position in the Chancellor’s Office with an anticipated fill date of late October/early November.

(See Supplemental Minutes #1154 for a copy of the Chancellor’s full report.)

**COMMENTS**

A. **Greg Schulz**, Interim Fullerton College President; **Bob Simpson**, Cypress College President; and **Valentina Purtell**, Interim Provost of the School of Continuing Education, reported on activities from their respective campuses.

B. **Richard Fee** commended **Debbie Valentine** for helping coordinate the safe removal of chemicals from Cypress College science labs. He also reported on his attendance at the California State University, Fullerton, summer research program presentations by Cypress College students.

C. **Adam Gottdank** reported on the Integrated Basic Education and Skills Training (IBEST) training and implementation for SCE faculty and staff.

D. **Jolena Grande** reported on her attendance at a summit of the nine Southern California baccalaureate pilot degree programs; issues discussed included student support services, implementation, and program roll out.

E. **Pete Snyder** reported on his attendance at the ACBO/ACCCA enrollment management workshop, and expressed his gratitude to Fullerton College staff who helped make the Junior Olympics water polo tournament a success.

F. **Tina Johannsen** stated that the inaugural United Faculty executive board retreat will take place on August 12.
G. **Rod Lusch** reported that CSEA has settled with the District on salary and collective bargaining, but voiced his displeasure with the breakdown in trust between CSEA and the District during the negotiations process.

H. **Natasha Bauman** reiterated the importance of part-time faculty to the District, and the large gap in parity between part-time and full-time faculty.

I. **Student Trustee Tanya Washington** reported on her recent attendance at the Hyde Park Leadership Summit in New York, and the upcoming CCLC Student Trustees Workshop.

J. **Student Trustee Francisco Aviles Pino** noted that Smart Start Saturday will take place at Fullerton College on August 15, and that he also plans to attend the CCLC Student Trustees Workshop.

K. **Trustee Molly McClanahan** reported on her attendance at the Junior Olympics water polo tournament at Fullerton College, and expressed her gratitude to college staff for their efforts. She suggested the District consider hosting Dick Light, Harvard professor and presenter at the Institute for Educational Management, to discuss direct student assessment efforts.

**MINUTES:** It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of July 28, 2015 as amended. **Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes, and the Student Trustees’ advisory votes.**

**FINANCE & FACILITIES**

**Item 3.a:** By the block vote, the Board ratified purchase order numbers P0101506 - P0114948 through July 29, 2015, totaling $3,146,854.58; and check numbers C0042110 - C0042151, totaling $127,867.51; check numbers F0190312 - F0192371, totaling $2,043,422.86; check numbers Q0004270 - Q0004347, totaling $4,401.50; check numbers 88441462 - 88442130, totaling $4,676,810.48; check numbers V0031290 - V0031291, totaling $720.00; and disbursements E8594070 - E8594248, totaling $206,936.25, through July 30, 2015.

**Item 3.b:** By the block vote, authorization was granted to appoint Manny Aceves, as a Business Organization Representative, and Louis Raprager, Cypress College Student Organization Representative, to serve for a term of two years, and for a maximum of three consecutive terms, without compensation, on the Citizens Oversight Committee for the North Orange County Community College District bond projects. The student representatives may, at the discretion of the Board, serve up to six months after graduation, if their enrollment in the college ends during their term.

**Item 3.c:** By the block vote, authorization was granted to participate in the Mandate Block Grant for the fiscal year 2015/16.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Fiscal Affairs, to execute the participation request to the Chancellor’s Office on behalf of the District.
Item 3.d: By the block vote, authorization was granted to amend Change Order #1 for Bid #2014-20, Cypress College New Main Entry Digital Sign Structure, in the amount of $41,314.88.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the deductive change order on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown that the Board authorize Fullerton College 2015-16 Staff Development Program funding of necessary related costs as events take place, including, but not limited to: supplies, conference registrations and other related expenses, promotional materials, contracted services, training resources, recognition awards, consultants, speakers, refreshments, etc. Specific agenda items and Independent Contractor Agreements will be provided for Board approval at appropriate times. Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes, and the Student Trustees’ advisory votes.

Further authorization was granted for the Fullerton College President to execute all contracts, including, but not limited to, group booking contracts and agreements and Independent Contractor agreements.

Item 4.b: By block vote, authorization was granted for Fullerton College to accept the following donations:

To Fullerton College CARE/CalWORKS:
- $200 Cash Donation – Yolanda Aguirre
- $45 Cash Donation – Laura Almodovar-Sole
- $50 Cash Donation – Lisa Campbell
- $50 Cash Donation – Brian Couron
- $20 Cash Donation – Jane Ishibashi
- $25 Cash Donation – Linda Kelly-Mandich
- $15 Cash Donation – Karen McDowell
- $100 Cash Donation – Scott McKenzie
- $25 Cash Donation – Amy Moreno
- $30 Cash Donation - Lynette Pratt
- $150 Cash Donation – José Ramón Núñez
- $100 Cash Donation – Susan Vincent
- $45 Cash Donation – Cindy Zarske
- $25 Gift Card – Costco, Fullerton
- $120 Gift Cards – Improv Comedy Club, Brea
- $16 Gift Admission Tickets – The Children’s Museum, La Habra
- $68 Admission Tickets – Adventure City, Anaheim
- $124 Admission Tickets – Medieval Times, Buena Park

To the Fullerton College Counseling Division/Veterans Resource Center:
- $1,500 Cash Donation – Fullerton Rotary Foundation
To the Fullerton College Fine Arts Division/Art Department:
- Ceramic Cylinder and Ceramic Sculpture – Thomas Campbell
- American Chi #33 Painting – Bill Hayner

To the Fullerton College Library:
- Japan Library’s First Set of Releases (Six Books) – Japan Publishing Industry for Culture
- Fifteen Books and One Compact Disc Set – Bob Sherrill
- Grading Techniques for Fashion Design (One Book) – Monique Delatte
- Six Books by Nhat Tien – Michael Bui
- The Hope We Seek (One Book and CD) – Brian Courtney
- An Eloquent Modernist: E. Stewart Williams, Architect and In Country: Soldiers’ Stories from Iraq and Afghanistan, Jennifer Karady (Two Books) – Palm Springs Art Museum Library Exchange Program
- Twenty Books and 78 Periodicals – John Ayala
- It Started with Pop-Tarts (One Book) – Shewolf Press
- One Hundred Five Miscellaneous Books – Dr. JoAnn Brannock
- Five Cartons of Miscellaneous Books – Anonymous
- Asian and Pacific Islanders and the Civil War (One Book) – Jane Ishibashi
- Fullerton: The Boom Years (Two Copies) – Deb Richey

To the Fullerton College Physical Education Division/Cross Country and Track:
- $300 Cash Donation – Gary and Rachel Sheatz

To the Fullerton College Physical Education Division/Football:
- $9,953.30 Cash Donation – James J. Wren

To the Fullerton College Physical Education Division/Tennis Team:
- Playmate Ball Mower ($200 Value) – Meray Gamal

To the Fullerton College Physical Education Division/Women’s Golf:
- $1000 Cash Donation – King and Joy Foundation

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Greico, Laura  CC  Radiologic Technology Instructor  Eff. 01/31/2016  PN CCF912

Lowe, Claudia  FC  Geography Instructor  Eff. 06/02/2015  PN FCF827
CHANGE IN SALARY CLASSIFICATION

Bladh, Eric  
CCGIS/Geography Instructor
From: Class B, Step 1  
To: Class B, Step 9  
Eff. 08/21/2015

Eckenrode, Adam  
CCMathematics Instructor
From: Class C  
To: Class D  
Eff. 08/21/2015

Francisco, Karen  
CCForeign Language Instructor
From: Column 1, Step 0  
To: Column 2, Step 0  
Eff. 08/24/2015

Hagan, Michele  
FCReal Estate Instructor
From: Class B, Step 1  
To: Class F, Step 10  
Eff. 08/21/2015

Henke, Carol  
FCArt Instructor
From: Class B  
To: Class C  
Eff. 08/21/2015

Kang, Hannah  
CCPsychology Instructor
From: Column 1, Step 0  
To: Column 3, Step 1  
Eff. 08/24/2015

Nguyen, Gregory  
FCMathematics Instructor
From: Class D  
To: Class E  
Eff. 08/21/2015

Palmer, Kendyl  
CCEnglish Instructor
From: Class B, Step 1  
To: Class B, Step 4  
Eff. 08/21/2015

Pavelek, Karin  
FCChild Dev. and Educational Studies Instructor
From: Class B, Step 1  
To: Class B, Step 7  
Eff. 08/21/2015

Pham, Kara  
FCMathematics Instructor
From: Class B, Step 1  
To: Class F, Step 4  
Eff. 08/21/2015
Roman-Morfin, Raquel     FC     Foreign Language Instructor (ADJ)
From: Column 2, Step 0
To: Column 3, Step 0
Eff. 08/24/2015

Sheil, Sean     FC     Physical Education Instructor
From: Class B, Step 1
To: Class B, Step 10
Eff. 08/21/2015

Shotwell, Brian     FC     Physics Instructor
From: Class B, Step 1
To: Class E, Step 3
Eff. 08/21/2015

Surucu, Elise-Marie     CC     Mortuary Science Instructor (ADJ)
From: Column 1, Step 1
To: Column 2, Step 1
Eff. 08/24/2015

Tran, Hoa     CC     Mathematics Instructor
From: Class C
To: Class D
Eff. 08/21/2015

Tribbe, Matthew     FC     History Instructor
From: Class B, Step 1
To: Class F, Step 6
Eff. 08/21/2015

Wade, Marcu     FC     Cosmetology Instructor
From: Class B, Step 1
To: Class C, Step 10
Eff. 08/21/2015

Williams, Michelle     FC     Counselor (ADJ)
From: Column 2, Step 0
To: Column 3, Step 1 (Schedule A and B)
Eff. 08/24/2015

PAYMENT FOR INDEPENDENT LEARNING CONTRACT-2015 SUMMER INTERSESSION

Assef, Celia     FC     $20.00

LEAVE OF ABSENCE

Conrad, Robin     FC     Dance Instructor
Personal Leave Without Pay (100%)
Eff. 2015/2016 Academic Year
Heath, Carolyn  FC  Earth Sciences Instructor  
Load Banking Leave With Pay (16.27%)  
Eff. 2015 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 SUMMER INTERSESSION

Johnson-Covan, Laureen  SCE  Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 FALL SEMESTER, TRIMESTER

Bryant, Derek  CC  Column 1, Step 0
Hathenbruk, Brian  CC  Column 1, Step 1
Heyman, Jana  FC  Column 1, Step 0
Martinez, Ivann  CC  Column 3, Step 1
Moctezuma, Saul Anthony  FC  Column 1, Step 1
Orr, Alyesse  FC  Column 1, Step 0
Pierandozzi, Michaela  CC  Column 1, Step 1
Terra, Rebecca  CC  Column 3, Step 0
Walsh, Constance  FC  Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Gabaldon, Nadia  FC  Column 1, Step 0
Guevara, Angela  SCE  Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Guevara, Angela  SCE  Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aburas, Jasmin  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015
Alacron, Andrea  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015
Base, Melissa  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015
Bicksler, Bonnie  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015
Bogan, Mary  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015
Chapman, Joanne  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015

Dadson, Guy  FC  Hiring Committee Service  
Lab Rate, Regular, and Contract Faculty  
Overload Teaching Schedule  
Class B  
Not to exceed 40 hours  
Eff. 06/08/2015-07/20/2015

Dalgoff, Mary  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015

Garcia, Amy  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015

Mundala, Kimberly  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015

Piazza, Stephanie  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015

Portillo Van Metre, Norma  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015

Rodine, Jeff  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015

Salzameda, Bridget  FC  Hiring Committee Service  
Lab Rate, Regular, and Contract Faculty  
Overload Teaching Schedule  
Class F  
Not to exceed 40 hours  
Eff. 06/08/2015-07/20/2015

Shah, Ekta  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015

Shaw, Carole  FC  Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 06/03/2015
Tuttle, Valerie FC Reading Faculty Training Stipend not to exceed $200.00 Eff. 06/03/2015

Vakil-Jessop, Carolee FC Reading Faculty Training Stipend not to exceed $200.00 Eff. 06/03/2015

NEW ACADEMIC MANAGEMENT JOB DESCRIPTION

Director, Basic Skills and Support Programs

(See Supplemental Minutes # 1154 for a copy of the job description.)

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Ayon, Violet AC Executive Administrative Aide to the Chancellor 12-month position (100%) Eff. 10/31/2015 PN DEM999

Cayabyab, Lulu CC Administrative Assistant III 12-month position (100%) Eff. 10/01/2015 PN CCC972

Mazzuca, Debra AC Human Resources Specialist 12-month position (100%) Eff. 04/01/2016 PN DEN998

RESIGNATION

Garcia, Lizzete FC Student Services Specialist 12-month position (100%) Eff. 08/08/2015 PN FCC720

Pavelek, Karin FC Laboratory Technician 12-month position (100%) Eff. 08/21/2015 PN FCC786

Rosillo, Zoila FC Instructional Assistant 9-month position (50%) Eff. 09/05/2015 PN FCC971
NEW PERSONNEL

Campbell, Justin  FC  Special Project Manager, Umoja Community Program
Temporary Management Position (100%)
Range 2, Special Project Administrator Daily Rate Schedule
Eff. 08/12/2015 – 06/30/2016
PN FCT976

Llamas Zataray, Jaime  FC  Facilities Custodian I
12-month position (55%)
Range 27, Step A
Classified Salary Schedule
Eff. 08/13/2015
PN FCC990

Malacara, Karla  FC  Facilities Custodian I
12-month position (45%)
Range 27, Step A
Classified Salary Schedule
Eff. 08/14/2015
PN FCC625

Ramirez, Celeste  FC  Facilities Custodian I
11-month position (45%)
Range 27, Step A
Classified Salary Schedule
Eff. 08/15/2015
PN FCC958

Ruelas, Ann Marie  CC  EOPS Program Coordinator
12-month position (100%)
Range 40, Step D
Classified Salary Schedule
Eff. 08/03/2015
PN CCC802

PROMOTION

Bates, Beatrice  AC  Payroll Specialist
12-month position (100%)
PN DEC984

To:  AC Payroll Lead
12-month position (100%)
Range 45, Step B + 5% Longevity + PG&D
Classified Salary Schedule
Eff. 08/12/2015
PN DEC931
Weiner, David  FC  HVAC Mechanic II  
12-month position (100%)  
PN FCC828  

To: FC HVAC Mechanic Coordinator 
12-month position (100%)  
Range 42, Step E + 10% Longevity  
Classified Salary Schedule  
Eff. 08/12/2015  
PN FCC858  

VOLUNTARY CHANGES IN ASSIGNMENT  

Cook, David  FC  Instructional Assistant (50%)  

Permanent Increase in Months and Percent Employed  
From: 9 months, 50%  
To: 10 months, 100%  
Eff. 09/01/2015  
PN FCC831  

Dorado, Armando  CC  Facilities Custodian I  
10-month position (100%)  
PN CCC870  

Permanent Lateral Transfer  
To: CC Facilities Custodian I  
12-month position (100%)  
Eff. 08/03/2015  
PN CCC995  

Lemos, Donny  CC  Facilities Custodian I  
10-month position (100%)  
PN CCC747  

Permanent Lateral Transfer  
To: CC Facilities Custodian I  
12-month position (100%)  
Eff. 08/03/2015  
PN CCC937  

Millikan, Linda  FC  Instructional Assistant  
10-month position (100%)  
PN FCC836  

Permanent Lateral Transfer  
To: FC Instructional Assistant  
12-month position (100%)  
Eff. 08/12/2015
PROFESSIONAL GROWTH & DEVELOPMENT

Corona, Shontel SCE Admissions & Records Technician 1st Increment ($350) Eff. 07/01/2015

Luna, Berta SCE Administrative Assistant II (100%) 3rd Increment ($350) Eff. 07/01/2017

Yiv, Muninando FC Administrative Assistant I (100%) 1st Increment ($350) Eff. 07/01/2016

LEAVES OF ABSENCE

Jenkins, Jana FC Health Services Specialist (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Until Exhausted; Unpaid Thereafter Eff. 07/16/2015 – 07/16/2016 (Intermittent Leave)


Ramos, Jesse FC Facilities Custodian I (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/24/2015 – 07/31/2015 (Consecutive Leave)

Wildman, Alycia CC Library Assistant II (100%) Family Medical Leave Act (FMLA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/24/2015 – 10/22/2015 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1154 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.
(See Supplemental Minutes #1154 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes 1154 for a copy of the volunteer listing.)

**GENERAL**

**Item 6.a:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan that the Board adopt Resolution No. 15/16-03, Trustee Absence, verifying that Trustee M. Tony Ontiveros was absent on July 28, 2015, due to illness and, therefore, eligible to receive compensation for the Board meeting held on that date. **Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes, and the Student Trustees’ advisory votes.**

A signed affidavit from Mr. Ontiveros verifying his absence due to illness will be on file in the Chancellor’s Office.

**CLOSED SESSION:** At 6:16 p.m., Board President M. Tony Ontiveros adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President**

**RECONVENE MEETING:** At 7:30 p.m., Board President M. Tony Ontiveros reconvened the meeting in open session.

**ADJOURN:** At 7:31 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to adjourn the Board Meeting. **Motion carried with Trustees Brown, McClanahan, Ontiveros, and Rodarte voting yes.**

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Prepared By Recording Secretary for
Molly McClanahan, Secretary, Board of Trustees