The Board of Trustees of the North Orange County Community College District met for
its meeting on Tuesday, July 28, 2015, at 5:30 p.m. in the Anaheim Campus Board
Room.

Board Vice President Barbara Dunsheath called the meeting to order at 5:30 p.m. and
led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeffrey P. Brown, Barbara Dunsheath, Molly
McClanahan, Jacqueline Rodarte, and Student Trustees Francisco Aviles Pino and

RESOURCE PERSONNEL PRESENT: Fred Williams, Interim Chancellor; Brian
Fahnestock, Interim Vice Chancellor of Finance & Facilities; Irma Ramos, Vice
Chancellor, Human Resources; Greg Schulz, Interim President, Fullerton College; Bob
Simpson, President, Cypress College; Valentina Purcell, Interim Provost, School of
Continuing Education; Fred Rocha, Manager, IT Applications Support, Information
Services; Richard Fee, representing the District Management Association; Adam
Gottsdank, representing the School of Continuing Education Academic Senate; Jolena
Grande, representing Cypress College Academic Senate; Pete Snyder, representing
Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod
Lusch, representing CSEA; Natasha Bauman, representing ADFAC; and Violet Ayon,
Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Jose Ramon
Nunez, and Richard Storti from Fullerton College; Santanu Bandyopadhyay, Karen
Cant, Phil Dykstra, and Ty Volcy from Cypress College; Lorenze Legaspi from the
School of Continuing Education; and Rod Garcia, Tami Oh, Ken Robinson and Rick
Williams from the District Offices.

VISITORS: Stan Kohlenberger and Al Salehi.

PUBLIC COMMENTS:

A. Stan Kohlenberger, long-time resident in Fullerton and member of the Fullerton
Community Band, encouraged the Board to look into why Fullerton College wants
to charge the Band a facilities fee for providing free concerts to the general
community on the Fullerton College Quad.

B. Al Salehi, member of the Buena Park Library District Board, expressed his
gratitude to the Board of Trustees for its commitment to students and he praised
former Trustee Donna Miller for her contributions over many years as a member of
the Buena Park Library District.
BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance and Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g, 3.h, 3.i, 3.j

Motion carried with Trustees Brown, Dunsheath, McClanahan, and Rodarte voting yes, and Student Trustees Tanya Washington, and Aviles Pino advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: Upon Vice Chancellor Irma Ramos’ correction to page 4.b.9, “Layoff and Placement on 39-Month Employment List” to “Placement on 39-Month Employment List”, it was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e

Motion carried with Trustees Brown, Dunsheath, McClanahan, and Rodarte voting yes.

REPORTS

A. Fred Williams, Interim Chancellor, reported that in a recent communication from the Orange County Department of Education, the District was informed that the 60-day period for the Board to make a provisional appointment is August 31 -- not September 7. This, however, does not impact the timeline the Board agreed upon as the interviews will be scheduled for the August 25 Board meeting. Thus far, one letter of interest in the Board vacancy has been received.

(See Supplemental Minutes #1153 for a copy of the full report.)

B. Bob Simpson, Cypress College President; and Greg Schulz, Interim Fullerton College President; and Valentina Purtell, SCE Interim Provost, reported on activities from their respective areas.

As a part of his report, Dr. Simpson stated that schools.com has ranked Cypress College #3 in the California Community Colleges and a former student wrote “I think it is #1 hands down”.

As a part of his Report, Dr. Schulz announced that Smart Start Saturday will be held on August 15 and the North Orange County Chamber of commerce will host their Sunset Mixer on August 12 at Fullerton College.

As a part of her report, Ms. Purtell announced that SCE’s Gilbert West High School Diploma Program has been recognized by the State as one of the most promising programs statewide and will be featured in in the November 2015 legislative report on the implementation of AB86, Adult Education Block Grant Programs.
COMMENTS

A. Richard Fee thanked the Interim Chancellor and the Board for valuing management staff’s participation in the ACCCA 101 program.

B. Adam Gottdank congratulated Valentina Purtell on her seamless transition into the Interim Provost position.

C. Jolena Grande reported on her attendance at various state-level meetings.

D. Pete Snyder expressed his pleasure with Greg Schulz as the Fullerton College Interim President. He noted that the college is currently holding accreditation committees meetings and hosting the National Swimming Jr. Olympics.

E. Tina Johannsen reported on her attendance at national and statewide conferences.

F. Kent Stevenson announced that Natasha Bauman and he are serving as ADFAC Co-Presidents for the 2015-16 fiscal year.

G. Student Trustee Tanya Washington reported on her attendance at various meetings since the last Board meeting and announced that Ty Volcy, Executive Assistant to the Cypress College President, will serve as the advisor to the Cypress College Black Student Union club.

H. Student Trustee Francisco Aviles Pino echoed Mr. Snyder’s comments in his pleasure to have Greg Schulz as the Fullerton College Interim President.

I. Trustee Jacqueline Rodarte reported on the availability of a report form the Orange County Communities Organized for Responsible Development and UCI’s Community Labor Project report on the economic growth in Orange County. The title of the report is “More Jobs, Less Opportunities”.

J. Trustee Molly McClanahan inquired on what the current enrollment demand is and if there is communication with the Orange County Department of Education or the District’s feeder high schools as to trends in student population. The Chief Executive Officers responded that they are in communication and review data from the feeder high schools and the Orange County Department of Education and adjust the course offerings accordingly.

k. Trustee Bara Dunsheath announced that the League of Women Voters report on California Higher Education should be out soon.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Regular Meeting of June 23, 2015. Motion carried with Trustees Brown, Dunsheath, McClanahan, and Rodarte voting yes, and the Student Trustees’ advisory votes.

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to approve the minutes of the Special Meeting of June 30, 2015. Motion carried with
Trustees Brown, Dunsheath, McClanahan, and Rodarte voting yes, and the Student Trustees' advisory votes.

FINANCE & FACILITIES

Item 3.a: By the block vote, the Board ratified purchase order numbers P0101395-P0103820 through July 8, 2015, totaling $5,950,872.85, and check numbers C0041991-C0042109, totaling $1,396,245.48; check numbers F0190019-F0190311, totaling $183,513.83; check numbers Q0004214-Q0004269, totaling $4,959.83; check numbers 88440009-88441461, totaling $5,936,851.01; check numbers V0031286-V0031288, totaling $45,021.14; check numbers 70069410-70069453, totaling $2,913.47; and disbursements E8592056-E8594069, totaling $1,655,430.05, through June 30, 2015.

Item 3.b: By the block vote, authorization was granted to establish a pool of Civil Engineering firms to provide Civil Engineering services for District-wide projects. The District intends to employ the pre-qualified consultants on an as-needed basis to serve various roles in support of the District's facilities construction program. The following three firms were selected: TTG Engineers, Anaheim, CA; Hall & Foreman, Inc., Tustin, CA; PENCO Engineering, Inc., Irvine, CA. Pre-qualified firms will remain in the civil engineering pool for a minimum of three (3) years with options to extend eligibility for additional one-year periods and will be eligible to provide scope and fee proposals for specific assignments. After five (5) successive years of eligibility, qualified firms must re-qualify for the pool. Additionally, the District reserves the right to add, delete, or otherwise modify the consultant pool or these eligibility requirements at its sole discretion. The terms and conditions of the employment of the consultant selected for a specific task will be set forth in an agreement.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Item 3.c: By the block vote, authorization was granted to establish a pool of DSA inspector firms to provide DSA inspector services for District-wide projects. The District intends to employ the pre-qualified consultants on an as-needed basis to serve various roles in support of the District’s facilities construction program. The following nine firms were selected: Day Construction Inspections, Costa Mesa, CA; Sandy Pringle Associates, Torrance, CA; LCC3 Construction Services, Inc., Ontario, CA; The Vinewood Company, La Verne, CA; Consulting & Inspection Services, LLC, San Marcos, CA; Vital Inspection Services, Inc., Anaheim, CA; Stephen Payte DSA Inspections, Inc., Quartz Hill, CA; Knowland Construction Services, Rancho Palos Verdes, CA; TYR, Inc., Long Beach, CA. Pre-qualified firms will remain in the special inspection pool for a minimum of three (3) years with options to extend eligibility for additional one-year periods and will be eligible to provide scope and fee proposals for specific assignments. After five (5) successive years of eligibility, qualified firms must re-qualify for the pool. Additionally, the District reserves the right to add, delete, or otherwise modify the consultant pool or these eligibility requirements at its sole discretion. The terms and conditions of the employment of the consultant selected for a specific task will be set forth in an agreement.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.
Item 3.d: By the block vote, authorization was granted to establish a pool of general engineering firms to provide general engineering services for District-wide projects. The District intends to employ the pre-qualified consultants on an as-needed basis to serve various roles in support of the District’s facilities construction program. The following 18 firms were selected: MHP, Inc., Long Beach, CA; Dahl, Taylor & Associates, Inc., Santa Ana, CA; Englekirk Institutional, Inc., Santa Ana, CA; BSE Engineering, Inc., San Diego, CA; Fundament & Associates, Inc., Irvine, CA; S&K Engineers, Monrovia, CA; Grossman & Speer Associates, Inc., Glendale, CA; P2S Engineering, Inc., Long Beach, CA; FBA Engineering, Newport Beach, CA; BKF Engineers, Irvine, CA; Goss Engineering, Inc., Corona, CA; Budlong & Associates, Inc., Glendale, CA; TTG Corp, Anaheim, CA; IDS Group, Irvine, CA; DCGA Engineers, Ontario, CA; Salas O’Brien, San Jose, CA; Rodriguez Engineering, Orange, CA; John A Martin & Associates, Inc., Los Angeles, CA. Pre-qualified firms will remain in the special inspection pool for a minimum of three (3) years with options to extend eligibility for additional one-year periods and will be eligible to provide scope and fee proposals for specific assignments. After five (5) successive years of eligibility, qualified firms must re-qualify for the pool. Additionally, the District reserves the right to add, delete, or otherwise modify the consultant pool or these eligibility requirements at its sole discretion. The terms and conditions of the employment of the consultant selected for a specific task will be set forth in an agreement.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Item 3.e: By the block vote, authorization was granted to establish a pool of geotechnical firms to provide geotechnical services for District-wide projects. The District intends to employ the pre-qualified consultants on an as-needed basis to serve various roles in support of the District’s facilities construction program. The following eight firms were selected: Willdan Geotechnical, Anaheim, CA; Professional Service Industries, Inc., Cypress, CA; American Geotechnical, Inc., Yorba Linda, CA; Ninyo & Moore., Rancho Cucamonga, CA; Geo-Advantec, Inc., San Dimas, CA; Fugro Consultants, La Mirada, CA; Koury Engineering & Testing, Inc., Chino, CA; Langan Engineering and Environmental Services, Irvine, CA. Pre-qualified firms will remain in the special inspection pool for a minimum of three (3) years with options to extend eligibility for additional one-year periods and will be eligible to provide scope and fee proposals for specific assignments. After five (5) successive years of eligibility, qualified firms must re-qualify for the pool. Additionally, the District reserves the right to add, delete, or otherwise modify the consultant pool or these eligibility requirements at its sole discretion. The terms and conditions of the employment of the consultant selected for a specific task will be set forth in an agreement.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Item 3.f: By the block vote, authorization was granted to establish a pool of special inspection firms to provide materials inspection and testing services for District-wide projects. The District intends to employ the pre-qualified consultants on an as-needed basis to serve various roles in support of the District’s facilities construction program. The following ten firms were selected: United Inspection & Testing, Moreno Valley, CA; American Engineering Laboratories, Inc., La Habra, CA; Caltech Labs, Inc., Brea, CA; C.E.M. Lab Corp., Irvine, CA; Willdan Geotechnical, Anaheim, CA; Southwest
Inspection & Testing, Inc., La Habra, CA; Ninyo & Moore, Rancho Cucamonga, CA; Twining Consultants, Long Beach, CA; MTGL, Inc., Anaheim, CA; Koury Engineering & Testing, Inc., Chino, CA. Pre-qualified firms will remain in the special inspection pool for a minimum of three (3) years with options to extend eligibility for additional one-year periods and will be eligible to provide scope and fee proposals for specific assignments (task order). After five (5) successive years of eligibility, qualified firms must re-qualify for the pool. Additionally, the District reserves the right to add, delete, or otherwise modify the consultant pool or these eligibility requirements at its sole discretion. The terms and conditions of the employment of the consultant selected for a specific task will be set forth in an agreement. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

**Item 3.g:** By the block vote, authorization was granted for Change Order #1 for Bid #2015-04, Fullerton College Lighting Retrofit, with Case & Sons Construction, Inc. in the amount of $8,500, increasing the contract from $163,700 to $172,200.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change order on behalf of the District.

**Item 3.h:** By the block vote, the Board declared a list of items surplus and authorized the Liquidation Company to conduct an auction for the sale of the surplus items.

(See Supplemental Minutes #1153 for a copy of the list of surplus items.)

**Item 3.i:** By the block vote, authorization was granted for the consultant agreement with Cordoba Corporation for the preparation of a Districtwide ADA Transition Plan be amended and the term extended retroactively from July 1, 2015, to December 31, 2015, at no additional cost to the District.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

**Item 3.j:** By the block vote, authorization was granted to enter into agreements with Anthem Blue Cross and AIG Insurance through Student Insurance for student accident and intercollegiate athletic accident insurance for 2015-16 in the amount of $210,960 for basic coverage and $13,010 for catastrophic coverage, for Cypress and Fullerton colleges, effective August 1, 2015.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the insurance policies on behalf of the District.

**HUMAN RESOURCES**

**Item 4.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

**RETIREMENT**

Majid, Rosalie  CC  Health Information Technology
Eff. 01/22/2016
RESIGNATION

Breeden, Emma  CC  Human Services Instructor
Eff. 08/20/2015
PN CCF997

LONG-TERM SUBSTITUTES

Mallory, Fernando  CC  Human Services Instructor
Temporary Contract (100%)
Class B, Step 1
Eff. 08/21/2015-05/28/2016

TEMPORARY REASSIGNMENT

Armstrong, Joanne  SCE  Program Assistant
To: Interim Program Manager, LEAP
Range 24, Step A
Management Salary Schedule
Eff. 07/06/2015-06/30/2016

Davino, Dennis  SCE  Program Manager, LEAP
To: Interim Dean, SCE Instruction and Student Services
Range 32, Step A
Management Salary Schedule
Eff. 07/06/2015-06/30/2016

CHANGE IN SALARY CLASSIFICATION

Abutin-Mitsch, Jeannie  FC  Counselor (ADJ)
From: Column 1, Step 1
To: Column 1, Step 2 (Schedule B)
Eff. 08/24/2015

Arman, Nick  FC  Counselor
From: Class D
To: Class E
Eff. 07/01/2015

Assef, Celia  FC  Cosmetology Instructor
From: Class C
To: Class D
Eff. 08/21/2015

Beaudette, Tori  SCE  Older Adults Program, Instructor (ADJ)
From: Column 1, Step 0
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<td>Belblidia, Abdelillah</td>
<td>ESL Instructor (ADJ)</td>
<td>Column 2, Step 1</td>
<td>Column 2, Step 2</td>
<td>09/14/2015</td>
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<tr>
<td>Bertoni, Nicola</td>
<td>Music, Choral/Vocal Instructor</td>
<td>Class B, Step 1</td>
<td>Class D, Step 1</td>
<td>08/21/2015</td>
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<td>Bouza, Laura</td>
<td>Cinema/Television Instructor</td>
<td>Class B, Step 1</td>
<td>Class E, Step 5</td>
<td>08/21/2015</td>
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<td>Brooks, Brian</td>
<td>Broadcasting Instructor (ADJ)</td>
<td>Column 1, Step 2</td>
<td>Column 1, Step 3</td>
<td>08/24/2015</td>
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<td>Brydges, Michael</td>
<td>Forensics Instructor</td>
<td>Class D</td>
<td>Class E</td>
<td>08/21/2015</td>
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<td>Calvert, Loretta</td>
<td>Paralegal Studies Instructor</td>
<td>Class B, Step 1</td>
<td>Class F, Step 10</td>
<td>08/21/2015</td>
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<td>Castro-Villarino, Maria</td>
<td>Counselor (ADJ)</td>
<td>Column 1, Step 2</td>
<td>Column 1, Step 3 (Schedule B only)</td>
<td>08/24/2015</td>
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<td>Cho, Arthur</td>
<td>Management/Marketing Instructor (ADJ)</td>
<td>Column 2, Step 1</td>
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<td>08/24/2015</td>
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<td>Cohn, Irene</td>
<td>Counselor (ADJ)</td>
<td>Column 2, Step 1</td>
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<td>Coleman, Rachel</td>
<td>Mathematics Instructor (ADJ)</td>
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<td>Cons-Diller, Andrea</td>
<td>CC</td>
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<td>Cooney, Douglas</td>
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<td>Theatre Arts Instructor (ADJ)</td>
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<td>Davis, Melanie</td>
<td>FC</td>
<td>Speech Instructor (ADJ)</td>
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<td>Deidre, Porter</td>
<td>CC</td>
<td>Counselor</td>
<td>Class B</td>
<td>Class C</td>
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<td>Diaz, Carlos</td>
<td>SCE</td>
<td>ESL NonCredit Instructor</td>
<td>Class B, Step 1</td>
<td>Class F, Step 7</td>
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<td>Dimitriades, Phil</td>
<td>FC</td>
<td>Graphic Arts Instructor</td>
<td>Class C</td>
<td>Class D</td>
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<td>Do, Field</td>
<td>FC</td>
<td>Counselor (ADJ)</td>
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<td>Dominguez, April</td>
<td>FC</td>
<td>English Instructor (ADJ)</td>
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<td>Domke, Kirk</td>
<td>CC</td>
<td>Oceanography/Earth Science Instructor</td>
<td>Class B, Step 1</td>
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<td>Draganov, Torri</td>
<td>CC</td>
<td>Chemistry Instructor</td>
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Duenas, Yolanda  CC  Counselor  
From: Class B, Step 1  
To: Class B, Step 8  
Eff. 07/01/2015

Edwards, Arnette  CC  Counselor (ADJ)  
From: Column 1, Step 0  
To: Column 3, Step 1 (Schedule B only)  
Eff. 08/24/2015

Frianeza, Michael  CC  Radiologic Technology Instructor  
From: Class E  
To: Class F  
Eff. 08/21/2015

Galvez, Delmy  SCE  ESL Instructor (ADJ)  
From: Column 1, Step 2  
To: Column 2, Step 2  
Eff. 09/14/2015

Garcia, Aliety  SCE  Counselor (ADJ)  
From: Column 1, Step 2  
To: Column 1, Step 3  
Eff. 09/14/2015

Ghidella, Richard  FC  Business Instructor (ADJ)  
From: Column 2, Step 2  
To: Column 2, Step 3  
Eff. 08/24/2015

Golay, Lani  CC  Counselor (ADJ)  
From: Column 1, Step 2  
To: Column 1, Step 3 (Schedule B only)  
Eff. 08/24/2015

Gonzalez, Amber  FC  Ethnic Studies Instructor  
From: Class E  
To: Class F  
Eff. 08/21/2015

Gopar, Gary  CC  Music Instructor  
From: Class B, Step 1  
To: Class B, Step 7  
Eff. 08/21/2015

Grote, Silvie  CC  Physical Education Instructor  
From: Class B, Step 1  
To: Class E, Step 10  
Eff. 08/21/2015
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<td>FC</td>
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<td>Hamel, Kathryn</td>
<td>FC</td>
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<td>Hannah, Michael</td>
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<td>Harvey, Carol</td>
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<td>Keefer, Stephanie</td>
<td>FC</td>
<td>Drama Instructor (ADJ)</td>
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<td>Kihara, Sarah</td>
<td>CC</td>
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<td>Class B, Step 1</td>
<td>Class B, Step 3</td>
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<td>Krag, Samantha</td>
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<td>Lehmeier, Marisa</td>
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<td>Lewshenia, Bryan</td>
<td>FC</td>
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Michelle, Deborah  CC  Counselor, Specialist/Learning Disabilities
From: Class B
To: Class C
Eff. 07/01/2015

Molnar, Peter  CC  Computer Information Systems Instructor
From: Class B, Step 1
To: Class B, Step 10
Eff. 08/21/2015

Moore, Sean  CC  Cosmetology Instructor (ADJ)
From: Column 2, Step 1
To: Column 2, Step 2
Eff. 08/24/2015

Navarro, Rocio  SCE  Counselor Non Credit/DSS
From: Class B, Step 1
To: Class B, Step 3
Eff. 07/01/2015

Nguyen, Ava  FC  Speech Instructor (ADJ)
From: Column 1, Step 0
To: Column 2, Step 0
Eff. 06/15/2015

Nguyen, Kelly  CC  Mathematics Instructor
From: Class B, Step 1
To: Class B, Step 7
Eff. 08/21/2015

Nicholes, Elisabeth  FC  Religious Studies Instructor
From: Class B, Step 1
To: Class D, Step 8
Eff. 08/21/2015

Nilkanth, Gitanjali  FC  Biology Instructor
From: Class B, Step 1
To: Class F, Step 9
Eff. 08/21/2015

Okonyan, Stefani  FC  English Instructor
From: Class B, Step 1
To: Class F, Step 6
Eff. 08/21/2015

Olague, Mark  CC  English Instructor (ADJ)
From: Column 1, Step 0
To: Column 2, Step 0
Eff. 08/24/2015
Orr, John  FC  English Instructor (ADJ)
From: Column 2, Step 1
To: Column 2, Step 2
Eff. 08/24/2015

Parikh, Jalpa  FC  Anthropology Instructor
From: Class B, Step 1
To: Class D, Step 7
Eff. 08/21/2015

Reza, Alan  CC  Counselor
From: Class B
To: Class C
Eff. 07/01/2015

Rodriguez, Corinna  SCE  ESL Instructor (ADJ)
From: Column 1, Step 0
To: Column 2, Step 0
Eff. 09/14/2015

Rosales, Alexandria  FC  Counselor (ADJ)
From: Column 1, Step 1
To: Column 1, Step 2 (Schedule B only)
Eff. 08/24/2015

Russo, Sam  CC  Philosophy Instructor (ADJ)
From: Column 1, Step 3
To: Column 1, Step 4
Eff. 08/24/2015

Ryan, John  CC  Mathematics Instructor (ADJ)
From: Column 1, Step 1
To: Column 1, Step 2
Eff. 08/24/2015

Sanborn, Jackie  FC  Business Instructor (ADJ)
From: Column 1, Step 2
To: Column 1, Step 3
Eff. 08/24/2015

Satterfield, John  FC  Administration of Justice Instructor (ADJ)
From: Column 1, Step 0
To: Column 2, Step 1
Eff. 08/24/2015

Scott, Ming-yin  FC  Accounting Instructor
From: Class C
To: Class D
Eff. 08/21/2015
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Young, Diane  SCE  ESL Instructor (ADJ)
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To: Column 2, Step 2
Eff. 09/14/2015

Yousefi, Hassan  FC  Mathematics Instructor (ADJ)
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To: Column 3, Step 1
Eff. 08/24/2015

Yu, Andy  CC  Mathematics Instructor (ADJ)
From: Column 1, Step 0
To: Column 1, Step 1
Eff. 08/24/2015

Zeledon, Selena  FC  English Instructor (ADJ)
From: Column 1, Step 0
To: Column 1, Step 1
Eff. 08/24/2015

MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Hubbard, Vaniethia  SCE  Dean, SCE Inst/Student Services
Third Increment ($400)
Eff. 07/01/2016

Veloz, Olivia  FC  Director, Academic Support Program
Doctoral Stipend ($2600)
Eff. 07/01/2015

LEAVES OF ABSENCE

Cho, Leonard  FC  Mathematics Instructor
Load Banking Leave with Pay (26.67%)
Eff. 2015 Fall Semester

Claassen, Mareike  FC  Mathematics Instructor
Load Banking Leave with Pay (34.00%)
Eff. 2015 Fall Semester

Cowieson, William  FC  Mathematics Instructor
Load Banking Leave with Pay (100%)
Eff. 2015 Fall Semester
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| Temporary Intersection   | CC   | Column 1, Step 0               |
| Temporary Hourly         | SCE  | Column 2, Step 0               |
| Summer                   | CC   | Column 1, Step 0               |
| Summer                   | FC   | Column 1, Step 0               |
### TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 FALL SEMESTER, TRIMESTER

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### TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

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Hartmann, Veronica  FC  Column 1, Step 0
Herrera, Kariann  CC  Column 1, Step 0
Insley, Lyman  FC  Column 2, Step 0
Lopez, Rachelle  FC  Column 1, Step 0
Martinez, Stephanie  FC  Column 1, Step 0
Ramirez, Cynthia  FC  Column 1, Step 0
Rasch, Kaylan  FC  Column 1, Step 0
Seropian, Taleen  FC  Column 1, Step 0
Sosa, Raylene  FC  Column 1, Step 0
Tieu, David  FC  Column 1, Step 0
Tovar, Ana  FC  Column 1, Step 0
Waugh, Christine  FC  Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Gigliotti, Dana  SCE  Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adachi, Joshua  FC  English 99 Summer Training
Stipend not to exceed $480.00
Eff. 08/10/2015-08/13/2015

Alarcon, Andrea  FC  Reading Faculty Training
Stipend not to exceed $200.00
Eff. 08/18/2015

Andrews, Linda  FC  Basic Skills Growth Intervention Training
Stipend not to exceed $250.00
Eff. 08/17/2015-08/18/2015

Base, Melissa  FC  Reading Faculty Training
Stipend not to exceed $200.00
Eff. 08/18/2015

Baumgardner, Susan  FC  Basic Skills Growth Intervention Training
Stipend not to exceed $250.00
Eff. 08/17/2015-08/18/2015

Bicksler, Bonnie  FC  Reading Faculty Training
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Eff. 08/18/2015

Botta, Valerie  FC  Reading Faculty Training
Stipend not to exceed $200.00
Eff. 08/18/2015

Burnham, Stephanie  FC  Adjunct Academy Workshop
Stipend not to exceed $200.00
Eff. 08/11/2015-08/12/2015
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Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 08/18/2015

Nava, Michelle  
FC  
English 99 Summer Training  
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Eff. 08/10/2015-08/13/2015

Pantano, Lynne  
FC  
English 99 Summer Training  
Stipend not to exceed $480.00  
Eff. 08/10/2015-08/13/2015

Paquette, Chris  
FC  
English 99 Summer Training  
Stipend not to exceed $480.00  
Eff. 08/10/2015-08/13/2015

Perez, Marie  
FC  
Hiring Committee Service  
Lab Rate, Regular, and Contract Faculty  
Overload Teaching Schedule  
Class E  
Not to exceed 26 hours  
Eff. 05/27/2015 & 06/01/2015-06/03/2015

Plake, Clayton  
FC  
Adjunct Academy Workshop  
Stipend not to exceed $200.00  
Eff. 08/11/2015-08/12/2015

Portillo Van Metre, Norma  
FC  
Adjunct Academy Workshop  
Stipend not to exceed $200.00  
Eff. 08/11/2015-08/12/2015

Portillo Van Metre, Norma  
FC  
Reading Faculty Training  
Stipend not to exceed $200.00  
Eff. 08/18/2015

Ramseyer, Diana  
FC  
Basic Skills Growth Intervention Training  
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Eff. 08/17/2015-08/18/2015

Roman-Morfin, Raquel  
FC  
Adjunct Academy Workshop  
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Eff. 08/11/2015-08/12/2015

Rucker, Nancy  
FC  
Reading Faculty Training  
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Eff. 08/18/2015

Salzameda, Bridget  
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Overload Teaching Schedule  
Class F
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<td>08/10/2015-08/13/2015</td>
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</table>

**Item 4.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:
RETIREMENT
Beck, Irene  SCE  Administrative Assistant III
12-month position (100%)
Eff. 12/31/2015
PN SCC989

RESIGNATION
Smoley, Daren  CC  Tutorial Services Coordinator
11-month position (100%)
Eff. 07/01/2015
PN CCC726

TERMINATION
Espitia, Henry  AC  Facilities Custodian I
12-month position (100%)
Eff. 07/14/2015
PN DEC956

NEW PERSONNEL
Avila, Brandi  FC  Student Services Specialist
12-month position (100%)
Range 36, Step A
Classified Salary Schedule
Eff. 07/27/2015
PN FCC624

Buechner, Angela  FC  Administrative Assistant I
12-month position (100%)
Range 33, Step A
Classified Salary Schedule
Eff. 07/08/2015
PN FCC859

Diaz, Erika  FC  Administrative Assistant I
12-month position (100%)
Range 33, Step A
Classified Salary Schedule
Eff. 07/06/2015
PN FCC981

Edwards, Radell  CC  Administrative Assistant I
12-month position (100%)
Range 33, Step E
Classified Salary Schedule
Eff. 07/20/2015
PN CCC760
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<th>Salary Schedule</th>
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<tr>
<td>Flores, Stephanie</td>
<td>FC</td>
<td>Health Services Assistant</td>
<td>10-month</td>
<td>Range 33, Step A</td>
<td>Eff. 08/03/2015</td>
<td>Classified Salary</td>
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<td>Gaetje, Lisa</td>
<td>SCE</td>
<td>Interim Program Assistant/LEAP</td>
<td>12-month</td>
<td>Range 14, Column A</td>
<td>Eff. 07/27/2015 – 06/30/2016</td>
<td>Management Salary</td>
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<td>Garcia, Michelle</td>
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<td>Special Project Manager, SDSI &amp; Incite</td>
<td>Temporary</td>
<td>Range 2, Special Project Administrator Daily Rate</td>
<td>Eff. 08/10/2015 – 06/30/2016</td>
<td>Classified Salary</td>
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<td>Haddad, Eileen</td>
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<td>Senior Research and Planning Analyst</td>
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To:  CC EOPS Coordinator
Thomas, Corinne  
12-month position (100%)  
Range 40, Step D + 15% Longevity + PG&D  
Classified Salary Schedule  
Eff. 07/01/2015  
PN CCC813

To:  
FC Alternate Media Specialist  
12-month position (100%)  
Range 41, Step D + 5% Longevity  
Classified Salary Schedule  
Eff. 07/06/2015  
PN FCC627

DEMOTION

Cobb, Keith  
12-month position (100%)  
PN CCM980

To:  
CC Financial Aid Technician  
12-month position (100%)  
Range 36, Step E + 15% Longevity + PG&D  
Classified Salary Schedule  
Eff. 09/01/2015  
PN CCC874

VOLUNTARY CHANGES IN ASSIGNMENT

Apuntar, Regina  
12-month position (100%)  
Temporary Change in Assignment  
To:  
SCE Administrative Assistant II  
12-month position (100%)  
Range 36, Step A  
Classified Salary Schedule  
Eff. 06/27/2015 – 08/07/2015

Arenas, Gonzalo  
12-month position (100%)  
Temporary Increase in Months Employed  
From: 10.5 months  
To:  
12 months  
Eff. 07/01/2015 – 06/30/2016
Corona, Shontel  SCE  Admissions and Records Technician (100%)

Temporary Change in Assignment
To:  Administrative Assistant III (100%)
    Range 41, Step A
    Classified Salary Schedule
    Eff. 08/01/2015 – 11/30/2015

Del Campo, Veronica  CC  Administrative Assistant II (100%)

Temporary Increase in Months Employed
From: 11 months
To: 12 months
Eff. 07/01/2015 – 06/30/2016

Holguin, Rae Lynn  SCE  Admissions and Records Technician (100%)

Temporary Change in Assignment
To:  SCE High School Records Technician (100%)
    Range 36, Step E + 10% Longevity
    Classified Salary Schedule
    Eff. 07/21/2015 – 12/31/2015

Megginson, Zoe  CC  Instructional Aide (100%)

Temporary Increase in Months Employed
From: 10.5 months
To: 12 months
Eff. 07/01/2015 – 06/30/2016

Millikin, Linda  FC  Instructional Assistant (100%)

Temporary Increase in Months Employed
From: 10 months
To: 11.5 months
Eff. 07/06/2015 – 08/13/2015

Nguyen, Chau  SCE  Instructional Assistant (100%)

Temporary Increase in Months Employed
From: 10 months
To: 11.5 months
Eff. 08/01/2015 – 11/30/2015

Peery, Kevin  CC  Instructional Assistant (100%)

Temporary Increase in Months Employed
From: 11 months
To: 12 months
Eff. 07/01/2015 – 06/30/2016
Pham, Jeff  FC  Instructional Assistant (100%)
Temporary Change in Assignment
To:  FC Instructional Assistant (50%)
Range 36, Step E + 10% Longevity +
PG&D
FC Tutorial Services Coordinator (50%)
Range 40, Step D + 10% Longevity +
PG&D
Classified Salary Schedule
Eff. 07/01/2015 – 09/30/2015

Reza, Garrett  SCE  Admissions and Records Technician (100%)
Temporary Change in Assignment
To:  SCE Admissions and Records
Technician (85%)
Range 33, Step D
SCE Admissions and Records Specialist
(15%)
Range 36, Step D
Classified Salary Schedule
Eff. 07/01/2015 – 07/31/2015

Rocha, Allyssa  CC  Learning Resource Coordinator (100%)
Temporary Increase in Months Employed
From: 11 months
To:  12 months
Eff. 07/01/2015 – 06/30/2016

Wheeler, Jennifer  CC  Instructional Aide (62.5%)
Temporary Increase in Percent Employed
From: 62.5%
To:  100%
Eff. 07/01/2015 – 06/30/2016

Weiner, David  FC  HVAC Mechanic II (100%)
Extension of Temporary Change in Assignment
To:  FC HVAC Mechanic Coordinator
12-month position (100%)
Range 42, Step E + 10% Longevity
Eff. 07/01/2015 – 10/01/2015

PROFESSIONAL GROWTH & DEVELOPMENT

Avagian, Karine  CC  Student Services Technician/Counseling
2nd Increment ($350)
Cox, Terry  
*Business Office Specialist*  
*1st Increment ($350)*  
Eff. 07/01/2015

Dean, Brian  
*Admissions and Records Technician*  
*1st increment ($350)*  
Eff. 07/01/2015

Gaytan, Vivian  
*Business Office Specialist*  
*2nd Increment ($350)*  
Eff. 07/01/2015

Luna, Berta  
*Administrative Assistant II*  
*3rd Increment ($350)*  
Eff. 07/01/2017

Valencia, Lizeth  
*Human Resources Specialist*  
*1st increment ($400)*  
Eff. 07/01/2015

**LEAVES OF ABSENCE**

Ault, Marilyn  
*Administrative Assistant II (100%)*  
*Family Medical Leave Act (FMLA/CFRA)*  
*Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter*  
Eff. 05/18/2015 – 08/07/2015  
(Consecutive Leave)

Everett, Jennifer  
*Administrative Assistant II (100%)*  
*Family Medical Leave Act (FMLA/PDL)*  
*Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter*  
Eff. 05/25/2015 – 08/03/2015  
(Consecutive Leave)

Foster, Patricia  
*Administrative Assistant III (100%)*  
*Family Medical Leave Act (FMLA/CFRA)*  
*Paid Leave Using Family Illness Leave and Personal Necessity Until Exhausted; Unpaid Thereafter*  
Eff. 07/15/2015 – 07/01/2016  
(Intermittent Leave)

Guerrero, Manuel  
*Groundskeeper (100%)*  
*Family Medical Leave Act (FMLA/CFRA)*  
*Paid Leave Using Family Illness Leave and Personal Necessity Until Exhausted; Unpaid Thereafter*
Eff. 06/08/2015 – 12/07/2015  
(Intermittent Leave)

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<td>Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter</td>
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**PLACEMENT ON 39-MONTH REEMPLOYMENT LIST**

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**SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION**

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<td>Campus Safety Officer (100%)</td>
<td>Four (4) Days</td>
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<td>Eff. 08/10/2015, 08/17/2015, 08/24/2015, and 08/31/2015</td>
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**Item 4.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1153 for a copy of the professional expert personnel listing.)

**Item 4.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1153 for a copy of the hourly personnel listing.)

**Item 4.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1153 for a copy of the volunteer listing.)

**Item 4.f:** It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to approve the Tentative Agreement with respect to negotiations for the 2014/2015, 2015/2016, and 2016/2017 fiscal years, inclusive of all terms and
conditions specified in the written Agreement between Adjunct Faculty United and the District.

**Off-Schedule Salary Adjustment for the 2014-2015 Academic Year**

Unit Members who taught credit classes or performed counseling or librarian services at the colleges during the 2015 college Spring semester will be paid an off-schedule bonus equal to three percent (3.0%) for the 2014-2015 academic year. This payment will be computed by calculating Spring 2015 semester service at six percent (6.0%) using the salary schedule rates in effect December 31, 2014.

Unit Members who taught non-credit classes or performed counseling services in the School of Continuing Education during the 2015 noncredit Spring Trimester shall be paid an off-schedule bonus equal to three percent (3.0%) for the 2014-2015 academic year. This payment will be computed by calculating Spring 2015 trimester service at nine percent (9.0%) using the salary schedule rates in effect December 31, 2014.

**2015-2016 Academic Year**

For the 2015-2016 academic year, an across the board salary increase of six percent (6%) to be applied to Adjunct Faculty salary schedule A and B effective August 24, 2015, and schedule C effective September 14, 2014.

An additional Step will be added to the Adjunct Faculty salary schedule A and B effective August 24, 2015, and schedule C effective September 14, 2014.

Step 0 of the Adjunct Faculty salary schedule A and B effective August 24, 2015, and schedule C effective September 14, 2015, shall be zeroed out. Existing Unit Members compensated on Step 0 will be moved to Step 1 on the effective dates specified above. New Unit Members will be compensated at Step 1 on the effective dates specified above.

**2016-2017 Academic Year**

For the 2016-2017 academic year, an across the board salary percentage increase equal to the funded COLA for the 2016-2017 academic year will be provided. In the event that the District enters into a salary settlement for the 2016-2017 academic year with the NOCCCD United Faculty Association in excess of the percentage of funded COLA for the 2016-2017 academic year, NOCCCD agrees, at Adjunct Faculty’s request, to reopen formal negotiations of salary only for the 2016-2017 academic year within 30-days of full ratification of the agreement with United Faculty.

An additional Step will be added to the Adjunct Faculty salary schedule A and B effective August 22, 2016, and schedule C effective September 12, 2016.

**Amendment to Collective Bargaining Agreement**

The provisions of Articles 7, 9, and 11 of the collective bargaining agreement between Adjunct Faculty United and the District shall be amended as provided in the written settlement agreement between the parties.

The Board further approved the salary schedules, which reflect the 6% salary increase and additional step for 2015-2016 and an increase equal to the state-funded COLA and additional step for 2016-2017, effective beginning August 24, 2015.
Motion carried with Trustees Brown, Dunsheath, McClanahan, and Rodarte voting yes.

GENERAL

Item 5.a: The Board received and briefly reviewed the report/recommendations from the Board Subcommittee on the 2015 Board’s Evaluation Summary results. The requests/recommendation are as follow:

1. **Question 3a (Mission and Vision and Strategic Plans):** The Board requests more thought regarding this question, “What will the institution and colleges look like in 10 years?” Rationale: The comment from the Resource Table/Audience is valid and the Board thinks it should not be overlooked. “The most clear plan for 10 years out appears to be in terms of facilities. It is less clear how the Strategic Plan looks that far into the future and into the future in other areas.” …especially, since educational goals are intended to be the driving force that define the physical facilities. Specifically:
   a. The Board requests a progress report on the Educational Plan that anticipates future trends so we are planning 10 years out.
   b. The Board requests a narrative that links the Educational Plan with the Facilities Plan.
   c. The Board requests that we receive the comments and suggestions that came out of the Measure J Community College Workshops that add to our educational and facilities planning.

2. **Question 6:** “To ensure the institution is accomplishing its goals for student success, the Board regularly reviews key indicators of student learning and achievement and institutional plans for improving academic quality.” The Board would like follow-up.

   The main request is that presentations to the Board about achievement indicators should include context, not just raw data.
   a. The Board would like follow-up reports during fall and spring semesters that include “best practices” and document examples of student success improvement.
   b. The Board would like student achievement indicators to be linked to other district/school planning efforts.
   c. The Board would like reports regarding specific strategies the colleges are engaged in to support their goals toward improvement in student achievement indicators.

3. **Questions 7 and 32:** The Sub-Committee poses the following question:

   “How different would the budget look in narrative and format that links resources (human, technology, finance, and physical) to student learning programs?”

4. **Question 17b (Board Professional Development):**
   a. Which Board Members have completed the Excellence in Trusteeship Program? We believe this is about 50%. Should we aim for 100%?
   b. How should we follow-up on new trustee questions?
   c. All Board Members are encouraged to participate in ongoing professional development and report on their activities.
5. **Question 20 (Agendas include legislative and state policy issues that will impact the District):** The question needs to be reworded. The Sub-Committee didn’t think legislative and state policy issues have to necessarily be an agenda item, but occasional, timely sharing of information is critical.

6. **Question 21 (Board meetings include some education or information time):** The Board recommends a spotlight on best practices (5-8 minutes) either regarding something happening on the campuses or from another community college. An example would be the presentation on energy lighting retrofit savings.

7. **Question 23b (Board Members are knowledgeable and take an appropriate role in the accreditation process):** Since this is such a critical issue as the schools approach their accreditation visit, the Sub-Committee advises that 100% of Board Members receive training in this – either all should complete the accreditation basics online training and/or special training be provided during the retreat or at another time during the year.

8. **Question 26 (The Board shows the support for the District through members attending various events):** When scheduling the “Coffee with Trustees & the Chancellor” the Board would like to be consulted regarding the scheduling. Perhaps a month in advance master calendar would help.

It was agreed to have the above recommendations/requests reviewed and considered at the September Board of Trustees’ retreat and then to agendize any additional discussion necessary for a September Board of Trustees’ meeting.

**Item 5.b:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the Board adopt resolutions No. 15/16-01 and No. 15/16-02, verifying that Trustee Molly McClanahan and Student Trustee Francisco Aviles Pino, respectively, were absent from the Special Board Meeting of June 30, 2015, due to hardship. **Motion carried with Trustees Brown, Dunsheath, McClanahan, and Rodarte voting yes, and the Student Trustees’ advisory votes.**

**CLOSED SESSION:** At 6:43 p.m., Board Vice President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6:** CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

**Per Section 54957:** PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**Per Section 54957:** PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President
Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL – WORKER’S COMPENSATION CLAIM

Claimant: Melanie Craig
Agency Claimed Against: NOCCCD

RECONVENE MEETING: At 8:38 p.m., Board Vice President Barbara Dunsheath reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to negotiate a settlement by way of a Compromise and Release and authorize payment of the negotiated amount in the Matter of Melanie Craig. Motion carried with Trustees Brown, Dunsheath, McClanahan, and Rodarte voting yes.

ADJOURN: At 8:40 p.m., it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan to adjourn the Board Meeting. Motion carried with Trustees Brown, Dunsheath, McClanahan, and Rodarte voting yes.