The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 10, 2015, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President M. Tony Ontiveros called the meeting to order at 5:30 p.m., and Sam Foster led the Pledge of Allegiance to the Flag.


RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Irma Ramos, Vice Chancellor, Human Resources; Rajen Vurdien, President, Fullerton College; Bob Simpson, President, Cypress College; Greg Schulz, Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolene Grande, representing Cypress College Academic Senate; Sam Foster, representing Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Rod Lusch, representing CSEA; Sam Russo, representing ADFAC; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Robert Byde, Savannah Jones, Diana Kyle, Jose Ramon Nunez, and Richard Storti from Fullerton College; Santanu Bandopadhyay, Karen Cant, Phil Dykstra, Tina Johannsen, Albert Miranda, and Marc Posner from Cypress College; Lorenze Legaspi from the School of Continuing Education; and Jenney Ho, Ken Robinson, Kashu Vyas, and Rick Williams from the District Offices.

VISITORS: Tiana Buttice, Adely Cardenas, Jacqueline Rodarte, Jose Solano, and Barbara Russo.

COMMENTS: MEMBERS OF THE AUDIENCE:

A. Jose Solano presented Chancellor Doffoney a resolution from the Fullerton College Associated Student Government in recognition of his contributions to students.
B. **Adam Gottdank** presented Chancellor Doffoney a resolution from the School of Continuing Education Academic Senate honoring him for his leadership and vision during his tenure with the District.

C. **Sam Foster** presented Chancellor Doffoney a resolution from the Fullerton College Faculty Senate honoring him for his leadership and presented him with a fishing rod and reel – one for him and one for his grandson.

D. **Rod Lusch** read a statement regarding his overview of Chancellor Doffoney’s leadership and profound dedication to the District.

E. **Jeanne Costello** reported on Fullerton College faculty participation in the California Acceleration Project and the recognition of Fullerton College’s accomplishments for its campus-wide “Habits of Mind” initiative.

F. **Adely Cardenas** addressed the Board with her desire to become a volunteer administrative intern at Cypress College. She was directed to Cypress College President Dr. Bob Simpson.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Barbara Dunsheath that the following items be approved by block vote:

Finance & Facilities: 3.b, 3.c, 3.d

**Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, and Student Trustee Tith’s advisory vote.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Barbara Dunshseath that the following items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f

**Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes.**

**REPORTS**

A. As a part of the Chancellor’s report, **Fullerton College President Rajen Vurdien** presented a certificate of commendation to Gabriel Martinez, Fullerton College Women’s Waterpolo Coach, upon leading the team to the 2014 championship victory with a 35-0 season. Coach Martinez was also commended for the “Coach of the Year” honor he was bestowed with by the State, Southern California, and Orange Empire Conference teams.

B. **Chancellor Doffoney** thanked everyone for the recent District-wide Farewell Open House and the District’s African American Faculty/Staff Association for a farewell reception held in his honor. He announced that no candidates have
applied for the vacant seat in Trustee Area 5 and encouraged everyone to seek candidates for the vacant seat.

(See Supplemental Minutes #1144 for a copy of the complete Chancellor’s Board Report.)

C. Also a part of the Chancellor’s Report, Vice Chancellor Fred Williams conducted a presentation on the District-wide Construction Plan. He identified the lessons learned with Measure X, and provided the current status of the many projects funded with Measure X funds. He also went on to state that although the voters approved the District’s 2014 Measure J, he noted the District will await the outcome of a related lawsuit before proceeding with new construction. Mr. Williams spoke on the various delivery methods to be used with Measure J funded construction, including design build, lease-leaseback, and modeling for individuals to see exactly what is being proposed. There will be open forums for everyone’s participation and feedback as planning begins on the construction projects.

(See Supplemental Minutes #1144 for a copy of the presentation)

D. Rajen Vurdien, Fullerton College President; Bob Simpson, Cypress College President; and Greg Schulz, School of Continuing Education Provost, reported on their respective campus activities.

(See Supplemental Minutes #1144 for a copy of complete Board Reports.)

COMMENTS

A. Adam Gottdank reported on his participation to visit IBEST programs in the state of Washington for accelerating student outcomes.

B. Jolena Grande announced the Cypress College Academic Senate’s upcoming meeting and the many topics to be discussed.

C. Sam Foster reported on activities of the Fullerton College Faculty Senate; especially as it relates to accreditation and serving students better.

D. Dale Craig announced United Faculty’s Executive Board meeting will be held the following day.

E. Trustee Donna Miller reported on the recent Orange County Community College Legislative Task Force meeting, and reminded everyone of the upcoming Board Strategic Conversation on March 24 at Cypress College.

F. Trustee Barbara Dunsheath reminded everyone of the Cypress College Americana scheduled for Saturday, February 28, at the Disneyland Hotel.

G. Trustee Leonard Lahtinen commented on the trustee provisional appointment process selected by the Board versus the $200,000+ cost for a special election.
He also noted the City of Anaheim’s “Accelerate Change Together” program for improving life for the youth of Anaheim.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan that the Board approve the minutes of its Regular meeting of January 27, 2015, as submitted. Motion carried with Trustees Brown, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, and Student Trustee Tith’s advisory vote. Trustee Dunsheath abstained from the vote.

FINANCE & FACILITIES

Item 3.a: The Board reviewed the District’s Quarterly Financial Status Report for the quarter ended December 31, 2014, as required by Section 58310 of Title 5.

Item 3.b: By the block vote, authorization was granted to award bid #2015-03, Fullerton College Roofing Project, to Bell Roof Co. Inc. as the lowest overall responsive and responsible bidder in the amount of $298,254.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.c: By the block vote, authorization was granted to amend the agreement with Flewelling & Moody Associates, Inc. to develop a Feasibility Study for the construction of the Maintenance and Operations Facility at Fullerton College and to extend the term of the agreement retroactively from December 1, 2014, through December 31, 2015, at no additional cost to the District.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Item 3.d: By the block vote, the Board ratified purchase order numbers P0099066-P0100164 through January 29, 2015, totaling $2,387,353.77, and check numbers C0041329-C0041478, totaling $3,208,293.48; check numbers F0185254-F0185547, totaling $6,453,178.79; check numbers Q0003922-Q0003972, totaling $4,446.36; check numbers 88434792-88435553, totaling $4,082,934.13; check numbers V0031263-V0031271, totaling $11,878.00; check numbers 70067159-70067159, totaling $740.00; and disbursements E8566299-E8575221, totaling $9,394,751.33, through January 31, 2015.

INSTRUCTIONAL RESOURCES

Item 4.a: It was moved by Trustee Molly McClanahan and seconded by Trustee Donna Miller that the Board grant authorization to accept funds, transfer funds and/or enter into agreements, adopt resolutions to accept new income, establish budgets, and authorized expenditures within the General Fund, pursuant to the California Code of Regulations, Title 5, Section 58308 for the following three grants. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, and Student Trustee Tith’s advisory vote.
Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement and to sign any related documents on behalf of the District, as follows:

<table>
<thead>
<tr>
<th>SITE</th>
<th>PROJECT NAME</th>
<th>LENGTH OF CONTRACT</th>
<th>TOTAL CONTRACT</th>
<th>AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT</th>
</tr>
</thead>
<tbody>
<tr>
<td>FC</td>
<td>Fullerton College CTE Enhancement Fund 60% Allocation Grant</td>
<td>2/11/15 – 3/31/15</td>
<td>$574,187</td>
<td>For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs</td>
</tr>
<tr>
<td>CC</td>
<td>Cypress College CTE Enhancement Fund 60% Allocation Grant</td>
<td>2/11/15 – 3/31/15</td>
<td>$459,478</td>
<td>For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs</td>
</tr>
<tr>
<td>CC</td>
<td>Cypress College Prop 39 Program Improvement Grant Funds</td>
<td>2/11/15 - 10/31/15</td>
<td>$21,580</td>
<td>For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs</td>
</tr>
</tbody>
</table>

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:
RETIREMENTS

McKenzie, Scott   FC  Dean, Technology & Engineering  
Eff. 06/30/2015  
PN FCM992

CHANGE IN SALARY CLASSIFICATION

McKenney, Stacy   CC  Dance Instructor (ADJ)  
From: Column 1, Step 0  
To:    Column 2, Step 0  
Eff. 01/26/2015

MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Carter, Dione     SCE  Manager, SCE Basic Skills Program  
Second Increment ($400)  
Eff. 07/01/2015

Hubbard, Vaniethia SCE  Dean, SCE Inst/Student Services  
Second Increment ($400)  
Eff. 07/01/2015

ADDITIONAL DUTY DAYS @ PER DIEM

Bedard, Dana      CC  Head Coach, Men’s Golf  13 days
Beidler, Larry    CC  Head Coach, M&W Swimming  13 days
Pickler, Brad     CC  Head Coach, Softball  15 days
Pickler, Scott    CC  Head Coach, Baseball  15 days
Pinkham, Bill     CC  Asst. Coach, Baseball  11 days
See, Roger        FC  Asst. Coach, Men’s Basketball  11 days

LEAVES OF ABSENCE

Bianchino, Annie  FC  Chemistry Instructor  
Rescind Load Banking Leave with Pay  
Eff. 2015 Spring Semester

Gallo, Joseph     CC  Music Instructor  
Rescind Load Banking Leave with Pay  
Eff. 2015 Spring Semester

Grossman, David   FC  Dean, Physical Education  
Family Medical Leave (FMLA/CFRA) (100%)  
Paid Leave using Regular and Supplemental  
Sick Leave until Exhausted; Unpaid hereafter  
Eff. 01/12/2015-02/23/2015

Lee, Eunju        CC  Mathematics Instructor  
Load Banking Leave with Pay (26.67%)
Eff. 2015 Spring Semester

Talwar, Ambika  CC  English Instructor
Load Banking Leave with Pay (46.67%)
Eff. 2015 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 SPRING SEMESTER, TRIMESTER

Chidester, Sharon  SCE  Column 2, Step 0
Commerford, Jason  FC  Column 1, Step 0
Coronel, Jessica  FC  Column 1, Step 0
Cristin, Sara  FC  Column 1, Step 0
Ely, Cynthia  FC  Column 1, Step 0
Emilio, Gregory  FC  Column 1, Step 0
Eroen, Benjamin  CC  Column 3, Step 0
Esteban, Rodney  CC  Column 1, Step 0
Estrada, Steven  CC  Column 1, Step 0
Geurin, Alyssa  CC  Column 1, Step 0
Gomez, Roberto  FC  Column 1, Step 0
Goshtasbi, Arezou  CC  Column 3, Step 0
Hayner, William  FC  Column 1, Step 0
Ho, Helen  FC  Column 1, Step 0
Jaurequi, Robert  FC  Column 3, Step 0
Jedruszczak, Ewa  SCE  Column 1, Step 0
Kondrath, Jessica  CC  Column 1, Step 0
LeDoux, Laura  FC  Column 3, Step 0
Leon, Juan R.  FC  Column 2, Step 0
Mares Hernandez, Daniela  FC  Column 1, Step 0
Minassian, Eric  CC  Column 3, Step 0
Nevarez, Nora  FC  Column 1, Step 0
Olague, Mark  CC  Column 1, Step 0
Olsen, Deborah  FC  Column 2, Step 0
Phan, Vu  CC  Column 1, Step 0
Plake, Clayton  FC  Column 1, Step 0
Renteria, Cesar  FC  Column 1, Step 0
Renteria, Joanna  FC  Column 1, Step 0
Sakjirapapong, Poy  CC  Column 1, Step 0
Serrano, Nancy  FC  Column 1, Step 0
Stepe, Margaret  FC  Column 1, Step 0
Torres, Joe  FC  Column 1, Step 0
Unger, Charles  FC  Column 1, Step 0
Williamson, Jeffrey  FC  Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Armale, Rom  CC  Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class F
Castle-Donovetsky, Victoria  CC 
Hiring Committee Service  
Lab Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Class E  
Not to exceed 7 hours  
Eff. 05/26/2015-05/27/2015

De Roo, Robin  CC 
Hiring Committee Service  
Lab Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Class C  
Not to exceed 6 hours  
Eff. 01/22/2015

Eroen, Benjamin  CC 
Supervising Dentist (DH Program)  
Column 3, Step 0  
Lab Rate, Adjunct Faculty Salary Schedule  
Eff. 2015 Spring Semester

Frey, Mike  CC 
Hiring Committee Service  
Lab Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Class B  
Not to exceed 7 hours  
Eff. 05/26/2015-05/27/2015

Goshtasbi, Arezou  CC 
Supervising Dentist (DH Program)  
Column 3, Step 0  
Lab Rate, Adjunct Faculty Salary Schedule  
Eff. 2015 Spring Semester

Gotoh, Akiko  CC 
Hiring Committee Service  
Lab Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Class F  
Not to exceed 6 hours  
Eff. 01/22/2015

Landis, Lenore  CC 
Hiring Committee Service  
Lab Rate, Regular and Contract Faculty  
Overload Teaching Schedule  
Class D  
Not to exceed 6 hours  
Eff. 01/22/2015

Subramaniam, Brinda  CC 
Hiring Committee Service  
Lab Rate, Regular and Contract Faculty
Tomooka, Craig

Class F
Not to exceed 7 hours
Eff. 05/26/2015-05/27/2015

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Derakhshanian, Virginia

Learning Center Coordinator
11-month position (100%)
Eff. 03/14/2015
PN CCC958

RESIGNATION

Do, Field

Evaluator
12-month position (100%)
Eff. 02/19/2015
PN FCC865

Sampson, Stephanie

Sports Information/Marketing Representative
12-month position (100%)
Eff. 02/20/2015
PN CCC902

NEW PERSONNEL

Brahmbhatt, Chandulal

Interim Vice Chancellor, Finance & Facilities
12-month position (100%)
Column H, Vice Chancellor/President Salary Schedule
Eff. 03/01/2015 – 06/30/2015
PN DIX998

Dzida, Albert

Campus Safety Officer
12-month position (100%)
Range 31, Step C
Classified Salary Schedule
Eff. 02/11/2015
PN FCC741
Harris, Randy  FC  Manager, Maintenance & Operations  
12-month position (100%) 
Range 13, Column A  
Management Salary Schedule  
Eff. 02/11/2015  
PN FCM974

REHIRE

Isaac, George  CC  IT Specialist, Systems Applications  
12-month position (100%)  
Range 44, Step E + 5% Longevity + PG&D  
Classified Salary Schedule  
Eff. 02/11/2015  
PN CCC768

PROMOTION

Salkovieh, Nahid  CC  Administrative Assistant I  
12-month position (100%)  
PN CCC760  
To:  CC Administrative Assistant II  
12-month position (100%)  
Range 36, Step E + 5% Longevity + PG&D  
Classified Salary Schedule  
Eff: 02/11/2015  
PN CCC919

VOLUNTARY CHANGES IN ASSIGNMENT

Cook, David  FC  Instructional Assistant (50%)  
Temporary Increase in Months & Percent Employed  
From:  9 months, 50%  
To:  10 months, 100%  
Eff. 01/20/2015 – 06/08/2015

Faro, Mary  SCE  Instructional Assistant  
11-month position (100%)  
PN SCC945  
Permanent Lateral Transfer  
To:  SCE Student Services Specialist  
12-month position (100%)  
Eff. 02/17/2015  
PN SCC925
Guza, Olga   SCE    Administrative Assistant I
12-month position (100%)
PN SCC975

Permanent Lateral Transfer
To:  SCE Administrative Assistant I
12-month position (50%)
Eff. 02/11/2015
PN SCC885

Holguin, Raelynn   SCE    Admissions and Records Technician (100%)

Temporary Change in Assignment
To:  SCE Admissions and Records
Specialist
12-month position
Admissions and Records Technician
(85%)
Range 33, Step E + 10% Longevity
Admissions and Records Specialist
(15%)
Range 36, Step E + 10% Longevity
Classified Salary Schedule
Eff. 02/01/2015 – 02/28/2015

Murray, Elizabeth   FC    Library Assistant III (100%)

Permanent Increase in Months Employed
From: 10 months
To: 12 months
Eff. 02/01/2015
PN FCC793

Pham, Hahn   FC    Laboratory Technician (75%)

Permanent Increase in Months & Percent Employed
From: 10.5 months, 75%
To: 11 months, 100%
Eff. 01/26/2015
PN FCC809

Rosillo, Zoila   FC    Instructional Assistant (50%)

Temporary Increase in Percent Employed
From: 50%
To: 62.5%
Eff. 02/01/2015 – 06/03/2015
PROFESSIONAL GROWTH & DEVELOPMENT

Pilkey, Aaron  CC  HVAC Mechanic II
5th increment ($350)
Eff. 07/01/2015

LEAVES OF ABSENCE

Beard, Claudia  FC  Account Clerk II (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick Leave
Until Exhausted; Unpaid Thereafter
Eff. 02/17/2015 – 05/11/2015 (Consecutive Leave)

Heredia, Edna  SCE  Administrative Assistant II (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick Leave
Until Exhausted; Unpaid Thereafter
Eff. 01/09/2015 – 02/04/2015 (Consecutive Leave)
Eff. 02/05/2015 – 04/05/2015 (Intermittent Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1144 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1144 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1144 for a copy of the volunteer listing.)

Item 5.f: By the block vote, the 2016-2017 Academic Calendar for credit and noncredit instructors was approved, and that the holiday schedule for classified employees was received as information.

(See Supplemental Minutes #1144 for a copy of the 2016-17 Academic Calendar.)

Item 5.g: It was moved by Trustee Donna Miller and seconded by Trustee Jeffrey P. Brown to approve the restructured Executive Officer Salary Schedule and amend the
current Executive Officer contracts to eliminate the automobile allowance provision, effective February 10, 2015. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros.

GENERAL

Item 6.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan that the Board adopt revised Board Policy 5130, Financial Aid, and directed that it be placed on the District’s web site, where it will be readily accessible by students, employees, and the general public. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, including Student Trustee Tith’s advisory vote.

Item 6.b: It was moved by Trustee Donna Miller and seconded by Trustee Leonard Lahtinen to nominate Trustee M. Tony Ontiveros for membership on the California Community College Trustees (CCCT) Board of Directors. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, including Student Trustee Tith’s advisory vote.

Item 6.c: The Board reviewed its Board of Trustees Assessment instrument, last revised in March 2013, and the following revisions were tentatively agreed upon:

- Item 3a: Add "mission" to read mission and vision. Consider changing "anticipating what the institution and its colleges will look like..." to be like.

- Item 3b: ... periodically reviews the vision statement, add "mission" to read mission and vision.

- Consider adding: reviews and adopts a code of ethics annually as per recommendation for Accreditation review.

Any additional suggestions for revision are to be forwarded to the Chancellor’s Office for consideration a March Board of Trustees meeting.

Item 6.d: It was moved by Trustee Donna Miller and seconded by Trustee Barbara Dunsheath that the Board adopt Resolution #14/15-05 honoring Dr. Ned Doffoney, Chancellor, for his seven years of service and contributions to the District and bestow upon him the distinction of North Orange County Community College District Chancellor Emeritus. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, including Student Trustee Tith’s advisory vote.

Trustees voiced their personal appreciation for Chancellor’s Doffoney leadership, vision, and dedication to student success and presented him with a personalized apron.

(See Supplemental Minutes #1144 for a copy of the resolution.)
CLOSED SESSION: At 7:17 p.m., Board President M. Tony Ontiveros convened the meeting to closed session per the following sections of the Government Code:

Per Section 55957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 1606, CSEA Chapter #167, and Unrepresented Employees.

Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL: PENDING LITIGATION: Charles R. Clough Case.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor

RECONVENE OPEN SESSION: At 9:20 p.m., Board President M. Tony Ontiveros reconvened the meeting in open session

ADJOURNMENT: At 9:21 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath to adjourn the meeting. Motion carried unanimously with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes.

Prepared By Recording Secretary for
Molly McClanahan, Secretary, Board of Trustees