The Board of Trustees of the North Orange County Community College District met for its meeting on Tuesday, September 22, 2015, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President M. Tony Ontiveros called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.


**RESOURCE PERSONNEL PRESENT:** Fred Williams, Interim Chancellor; Brian Fahnestock, Interim Vice Chancellor of Finance & Facilities; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Irma Ramos, Vice Chancellor, Human Resources; Greg Schulz, Interim President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Deborah Ludford; District Director, Information Services; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Carlos Ayon, Joe Carrithers, Jeanne Costello, Savannah Jones, Phil Mayfield, Jim McKamy, Miguel Powers, Carol Rehfield, Richard Storti, and Dan Willoughby from Fullerton College; Emma Anton, Santanu Bandyopadhyay, Karen Cant, Philip Dykstra, Pat Ganer, Eileen Haddad, Peter Matthews, Kristina Oganesian, Dee Sato, and Ty Volcy from Cypress College; Joanne Armstrong, Joel Baca, Alex Benavidez, Dennis Davino, Lorenze Legaspi, Patty Lujan, Anthony Nguyen, Jennifer Perez, Megan Reeves, Julie Shields, Denise Simpson, and DJ Smith from the School of Continuing Education; and Rodrigo Garcia, Julie Kossick, Tami Oh, Kai Stearns Moore, Melissa Utsuki, Kashu Vyas, and Rick Williams from the District Office.

**VISITORS:** Arman Abdosalehi, Nakota Arrona, Adam Ascencio, Daniel Billings, Maritza Geronimo, Stephanie Horman, Sue Hwang, Ian Kolaja, Hugo Luna, Julia Medina, Meliza Mendoza, Jessica Pham, Brian Rehfield, Thor Roe, and Sam Topacio.

**COMMENTS: MEMBERS OF THE AUDEIENICE:**
A. Thor Roe addressed the Board to share a resolution passed by the Fullerton College Associated Students opposing the efforts of Al Salehi to force a special election for Trustee Area 3.
-block vote approval of non-personnel items: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.b, 3.c, 3.e

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.

block vote approval of personnel items: It was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

reports

A. Employees of the Year: As part of the Chancellor's Report, the Board honored the following employees for their selection as an Employee of the Year:

Cypress College
Outstanding Adjunct Faculty: Emma Anton
Outstanding Full-time Faculty: Dee Sato
Charger Award: Peter Matthews

Fullerton College
Classified Professional of the Year: Jim McKamy
Faculty of the Year: Francis Mummery
Administrator of the Year: Rajen Vurdien

School of Continuing Education
Outstanding Colleagues of the Year: Joanne Armstrong, Patty Lujan, Jill Myers, Jennifer Perez, and Julie Shields

B. Certificate of Commendation: The Board also recognized Anthony Nguyen, School of Continuing Education Vocational Services Coordinator, and presented him with a certificate of commendation upon receiving the 2015 Direct Support Professional Spotlight Award from the Regional Center of Orange County.

C. The following sabbatical leave reports were also presented as part of the Chancellor's Report:

- "Growth Mindset: A Growing Solution for Fixing Education?": Dr. Miguel Powers, Fullerton College Instructor, examined the short-term effects of a brief growth mindset intervention on basic skills English faculty and students during a two-year pilot study. In the study, intervention faculty were trained to present growth mindset interventions designed to encourage students to
adopt the belief that intelligence can grow through intelligent practice. The project combined process and outcome data to 1) clarify how students changed their mindsets and behaviors, 2) classify how faculty changed instructional practices, 3) verify if faculty and/or students transferred growth mindset practices beyond the intervention course, and 4) identify the most important elements in improving student success. After participating in the intervention, faculty embraced growth mindset as a fundamental element for teaching. Meanwhile, students who adopted a growth mindset reported using increased effort and learning strategies, and transferred growth mindset attitudes and approaches to include learning from feedback and failure.

- “Using Social Media to Narrow the Achievement Gap in Library Research”: Monica Doman, Cypress College Instructor, presented an overview of her study where she researched: 1) traditional methods of access to library information; 2) how students access library information today; 3) results of a Cypress College user survey; 4) effective social media strategies for libraries; 5) having one “official voice” for library social media accounts; and 6) a Cypress College Library mobile app. The Cypress College Library purchased a Boopsie mobile app subscription in order to provide access to the library online catalog, research databases, “text a librarian” services, social media, calendar of events, and the library’s digital collection. The findings conclude that while the digital divide exists, mobility usage remains constant, and social media – particularly via a mobile app – enhances the librarian-to-student relationship and attempts to reach out further.

(See Supplemental Minutes #1157 for copies of the complete sabbatical reports.)

D. **Interim Chancellor Fred Williams** reported on his attendance at several events, and provided the Board with copies of his most recent memo to District staff outlining key points of the 2015-16 Proposed Budget and Financial Report.

(See Supplemental Minutes #1157 for a copy of the Chancellor’s full report.)

E. **Valentina Purtell**, School of Continuing Education Interim Provost, reported on the school’s fall 2015 Opening Day event, the new Funeral Service Assistant Certificate Program, approval of the SCE Mobility Training Program proposal, and provided an accreditation preparation update.

(See Supplemental Minutes #1157 for a copy of Provost Purtell’s full report.)

F. **Bob Simpson**, Cypress College President, congratulated Associated Students on a successful Club Rush, and reported on the continuing collaboration with the Orange County Museum of Art and the Laguna Art museum. He also shared that out of over 1,500 community colleges across the nation, Cypress College was recently ranked #17 by RateMyProfessor.com.

(See Supplemental Minutes #1157 for a copy of President Simpson’s full report.)

G. **Greg Schulz**, Fullerton College Interim President, commended Associated Students for their successful Quadchella event, and reported on several campus events including the “Coffee with the Trustees and Chancellor,” a suicide and
prevention workshop hosted by the Sociology Club, and the annual Horticulture Department plant sale.

(See Supplemental Minutes #1157 for a copy of President Schulz’s full report.)

COMMENTS

A. Richard Fee shared that at its fall business meeting the DMA welcomed 11 new managers, and guest speaker Janet Francis-Cisneros addressed the group on effective communication that focuses on listening.

B. Adam Gottdank thanked those who attended SCE’s Opening Day, provided a WASC accreditation update, and highlighted accomplishments by SCE staff.

C. Jolena Grande provided copies of the recent Senate Rostrum edition and encouraged all district-wide senates to consider forwarding their recent honorees for State-wide recognition consideration in the publication.

D. Pete Snyder invited everyone to attend Fullerton College Faculty Senate meetings and reported on recent senate activities including the formation of a workgroup tasked with creating a “drop down box” for students in order to look at reasons for dropping courses.

E. Tina Johannsen reported on her attendance at several events, and her efforts to create a connection between Psychiatric Technology and CTE grants in order to better serve veteran students.

F. Kent Stevenson thanked those who attended the Adjunct Faculty United Welcome Back event and shared that progress is being made on developing professional development opportunities for part-time faculty.

G. Student Trustee Tanya Washington thanked Thor Roe for addressing the Board of Trustees, noted that Cypress College Associated Students also passed a resolution opposing a special election, and reported on other campus events.

H. Student Trustee Francisco Aviles Pino expressed his gratitude to those who attended Quadchella, urged acknowledgement of the Fullerton College students’ opposition to a special election, and shared his plans to attend the upcoming UMOJA restorative justice workshop.

I. Trustee Barbara Dunsheath provided a book recommendation, “What Excellent Community Colleges Do: Preparing Students for Success” by Josh Wyner, and shared plans to attend the Equity Summit at Fullerton College on September 25.

J. Trustee Molly McClanahan thanked all of those who attended the “Coffee with the Trustees and Chancellor” hosted by Fullerton College, and reported on her attendance at Quadchella.

K. Trustee Leonard Lahtinen commented on an Anaheim Bulletin article highlighting the aviation program at Canyon High School. He also expressed his
appreciation to the students who attended the Board meeting to share their concerns about a special election and the impact it could have on all students.

L. **Trustee Jeffrey P. Brown** expressed his appreciation to both the Cypress College and Fullerton College Associated Students for the special election resolutions they produced and commended their swift action.

**MINUTES:** It was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of September 8, 2015, and its Special Closed Session Meeting of September 12, 2015 as amended. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington’s advisory votes.**

**FINANCE & FACILITIES**

**Item 3.a:** It was moved by Trustee Jeffrey Brown and seconded by Trustee Leonard Lahtinen that the Board authorize an agreement with MAAS Companies, Inc. to provide program management services for the implementation of the Measure J Bond Program and overall capital improvements within the District. MAAS’ fees for the initial three-year term of the Agreement shall be in an amount not to exceed $3,600,000, inclusive of reimbursables. MAAS’ total fees shall not exceed $6,000,000 inclusive of reimbursables for the entire five-year duration of the agreement and renewal options. The Agreement is structured as an initial three-year term, effective October 1, 2015, and two one-year renewal options as approved by the Board annually. All costs and compensation limits set forth in the Agreement shall be firm for the initial five years. Any extensions or renewals beyond the initial five years will be set forth in a written amendment to the Agreement. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington’s advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

**Item 3.b:** By block vote, authorization was granted to use CMAS Contract #4-14-71-0021F for the purchase and installation of Spacesaver Eclipse Powered Single-Entry System and CMAS Contract #4-09-71-0021E for the purchase of furniture with McMurray Stern for the Anaheim Campus 1st floor warehouse area, for the period of February 28, 2019, and July 31, 2017, accordingly.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.c:** By block vote, authorization was granted to amend the agreement with Rodriguez Engineering to provide engineering services for the Anaheim Campus Storm Drain Pump Replacement Project and increase the contract amount by $10,000 from $35,000 to $45,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.
Item 3.d: The Board received and reviewed the Proposition 39 funding allocation for 2015-16 for two projects within the District.

Item 3.e: By block vote, authorization was granted to enter into an agreement with P2S Engineering, Inc. to provide design-build criteria for a new central plant, a thermal energy storage tank, and a new chilled water distribution system at Cypress College in the amount of $102,500. The term of the agreement shall be effective from September 23, 2015, through June 30, 2016.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: The Board received as information the North Orange County Community College District Student Success Scorecard 2015 information which included a presentation by Carlos Ayon, Fullerton College Director of Research and Planning, Phil Dykstra, Cypress College Director of Research and Planning, and Cherry Li-Bugg, Vice Chancellor of Educational Services and Technology. The presentation included an analysis of a student cohort over six years which compared college data from one time period to another, and a comparison with the statewide average in seven different college-level indicators. Also, included was an analysis of the School of Continuing Education performance indicators for Career Development and College Preparation (CDCP) progress and achievement rate.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

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CHANGE IN SALARY CLASSIFICATION

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Eff. 09/14/2015

Miller, Barbara  
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Eff. 09/14/2015

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Eff. 09/14/2015

Yeon, Hua  SCE  Pharmacy Technology Instructor (ADJ)
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To:  Column 2, Step 3
Eff. 09/14/2015

Yu, Kenneth  SCE  Older Adult Program Instructor (ADJ)
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To:  Column 2, Step 3
Eff. 09/14/2015

Zuluaga, Lorraine  SCE  ESL Instructor (ADJ)
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To:  Column 1, Step 3
Eff. 09/14/2015

ADDITIONAL DUTY DAYS @ PER DIEM

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<td>Bevec, Gina</td>
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<td>Byrnes, Tim</td>
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<td>Price, Rhett</td>
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<td>Sheil, Sean</td>
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 FALL SEMESTER, TRIMESTER

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Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Rogers, Anita  
Production Center Coordinator  
12-month position (100%)  
Eff. 12/30/2015  
PN CCC856

RESIGNATION

Proud, Crystal  
Instructional Assistant  
12-month position (100%)  
Eff. 09/30/2015  
PN CCC881

VOLUNTARY CHANGES IN ASSIGNMENT

Babbo, Mary Ann  
Administrative Assistant II (100%)  
Temporary Change in Assignment  
To:  
SCE Administrative Assistant III  
12-month position (100%)  
Range 41, Step D + 10% Longevity  
Classified Salary Schedule  
Eff. 08/31/2015 – 10/02/2015

Cotton, Antionese  
Administrative Assistant II  
12-month position (100%)  
PN FCC925  
Permanent Lateral Transfer
To: FC Student Services Specialist  
12-month position (100%)  
Eff. 09/23/2015  
PN FCC720

Ledezma, Elizabeth  
FC  
Evaluator (100%)

Temporary Change in Assignment  
To: FC Personnel Services Specialist  
12-month position (100%)  
Range 41, Step D + 5% Longevity  
Classified Salary Schedule  
Eff. 09/11/2015 – 03/31/2016

Pham, Jeff  
FC  
Instructional Assistant (100%)

Extension of Temporary Change in Assignment  
To: FC Instructional Assistant (50%)  
Range 36, Step E + 10% Longevity + PG&D  
FC Tutorial Services Coordinator (50%)  
Range 40, Step D + 10% Longevity + PG&D  
Classified Salary Schedule  
Eff. 10/01/2015 – 12/23/2015

PROFESSIONAL GROWTH & DEVELOPMENT

Gomber, Brian  
CC  
Facilities Custodian I (100%)  
1st Increment ($350)  
Eff. 07/01/2016

LEAVE OF ABSENCE

Dave, Deepali  
SCE  
Accounting Specialist (100%)  
Family Medical Leave Act (FMLA/CFRA)  
Paid Leave Using Regular Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter  
Eff. 09/14/2015 – 10/25/2015 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1157 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1157 for a copy of the hourly personnel listing.)
Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1157 for a copy of the volunteer listing.)

GENERAL

Item 6.a: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey Brown that the Board consider adopting Board Policy 3225, Institutional Effectiveness. Trustees voiced dissatisfaction with the verbiage contained in the policy, and postponed consideration. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington’s advisory votes.

CLOSED SESSION: At 7:30 p.m., Board President M. Tony Ontiveros adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President

RECONVENE MEETING: At 8:45 p.m., Board President M. Tony Ontiveros reconvened the meeting in open session.

ADJOURN: At 8:45 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath to adjourn the Board Meeting. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.