

Citizen's Oversight Committee

APPROVED MINUTES

July 15, 2003 - 6 p.m. Anaheim Campus Board Conference Room

Committee Members Present: Darrell Essex, George Tsuda, Mary Bouas, and Rowland Hill.

Absent: Ray Estrella, Chris Lowe, Don Baldwin, Mike Schaeffer and Sonya Servin.

District Staff: Jerome Hunter, Rod Fleeman, Donna Hatchett, Ron Beeler, Janet Portolan, Nancy Byrnes and Sandy Cotter.

Visitors: Al Schafer and Ed Fitzgerald from FLCM.

Committee Chairperson Darrell Essex called the meeting to order at 6:10 p.m.

1. Approval of April 9, 2003 Meeting Minutes:

The previously distributed minutes were not approved due to lack of a quorum.

2. Status Update on Bond Projects:

Al Schafer from FLCM distributed status reports on both the Fullerton and Cypress College construction projects and presented a summary of the progress of each project. Of 34 individual projects at Fullerton College, five are completed and several more are awaiting Department of State Architect (DSA) review and approval to proceed, including the Library Learning Resource Center. The Cypress College list includes 31 projects of which five are near or at completion. The Temporary Warehouse and Mailroom and the Library Learning Resource Center plans will be reviewed by the DSA and construction will begin this fall. Mr. Schafer answered questions regarding the planning and design processes, and affirmed his confidence that all projects are on schedule and will be accomplished within the 5-year plan.

3. Discussion on Environmental Impact Reports:

Cypress College Vice President Nancy Byrnes and Fullerton College Vice President Janet Portolan presented an update to the Committee on the Colleges Environmental Impact Reports (EIR). Their multimedia presentation included the

objectives of these studies, the issues raised by the community and local agencies, and planning responses to those issues. Issues identified at Cypress College included access to Lincoln Avenue, adequate on-site parking, and campus isolation from the surrounding community. The open meeting held at Cypress College had a low community representation and Dr. Byrnes believed that the explanations of proposed changes were received well.

Fullerton College had a larger number of area residents who attended the open meeting to express concern regarding the proposed parking structure on Berkeley Avenue. Dr. Portolan shared the concerns expressed there regarding traffic congestion, noise, view and security, and then responded to each issue. Other projects that met with some concerns included the proposed Maintenance and Operations Shop building on Berkeley Avenue and the Wilshire Auditorium remodel. The Public Hearings are scheduled for August, and the study will be completed in September. Vice Presidents Portolan and Byrnes presented maps and schematics to accompany their presentation, which clarified or answered many questions from the Committee.

4. Selection of Audit Firm for 2002-03 Fiscal Year:

Dr. Rod Fleeman reviewed the selection of Vincente, Lloyd and Stutzman for the 2001-02 audit of bond funds, and proposed that they be considered again due to the familiarity with the District and the accounting process. Their proposal of \$12,280 for a fiscal and program audit, to be done in August and September, was discussed by the members present. Concern was expressed that a quorum was not present to approve an action item, and whether a majority vote would suffice. Chancellor Hunter offered to explore this with legal counsel and relay the recommendation to the Committee with a follow up, possibly by phone. It was moved and seconded to approve the recommendation of Vincente, Lloyd and Stutzman to audit the 2002-03 bond funds, pending confirmation by legal counsel of a legitimate action. Subsequent to this meeting, it was reviewed and determined by the District's legal council that a special meeting should be called and this item agendaized for review and action at that meeting. The Committee members present had agreed upon a date of August 6 for a Special Meeting if needed.

5. Timing of the Issuance of the Second Series of Bonds:

Dr. Fleeman reminded the Committee that the first series of bonds for \$139 million was issued in May of 2002, and that the second series for the remainder of \$100 million will need to be issued in the next year. He believes that a time frame could be the summer of 2004, and noted the current property value inflation and the strong market being good indicators for a successful bond sale.

Mr. Essex announced the next regular meeting would be October 8th at 6:00 p.m. here at the Anaheim Campus, and adjourned the meeting at 7:10 p.m.

Respectfully submitted,
Sandy Cotter
Executive Assistant, Chancellor's Office