

AP 4235 Credit by Examination

Reference:

Title 5, Section 55050
Education Code Sections 70901 and 70902

- 1.0 Credit by examination may be granted only to a student who is registered at the college and in good standing. Credit by examination is limited to those courses designated by the Division Office as eligible for such credit.
- 2.0 The nature and content of the examination shall be determined solely by faculty in the discipline that normally teaches the course for which credit is to be granted in accordance with policies and procedures approved by the curriculum committee. The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record. The faculty may accept an examination conducted at a location other than the college for this purpose.
- 3.0 A separate examination shall be conducted for each course for which credit is to be granted. Credit may be awarded for prior experience or prior learning only in terms of individually identified courses for which examinations are conducted pursuant to this section.
- 4.0 The student's academic record shall be clearly annotated to reflect that credit was earned by examination.
- 5.0 Grading shall be according to the regular grading scale approved by the Board, except that students shall be offered a credit/no credit option if that option is ordinarily available for the course.
- 6.0 Units for which credit is given shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree.
- 7.0 Specific steps for requesting credit by examination are listed in the college catalogs.

Date of Adoption: June 22, 2004

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