

AP 3550 Drug Free Environment and Drug Prevention Program

Reference:

Drug Free Schools and Communities Act Amendment, 1989
20 U.S. Code Sections 1145g and 34 C.F.R. 86.1 et seq.
Federal Drug-Free Workplace Act, 1988
41 U.S. Code Section 702

- 1.0 The District is committed to providing its employees and students with a drug-free workplace and campus environment. It emphasizes prevention and intervention through education.
- 2.0 Counseling and referral information for Orange, Los Angeles, and San Bernardino Counties are available to students in the College Student Health Centers, or in the North Orange Continuing Education Student Success and Support Program office. Students may also be referred to a 24-hour hotline for the National Center for Substance Abuse and Treatment at 1-800-662-4357. Students and employees may also be encouraged to enroll in relevant classes that are part of the regular curriculum.
- 3.0 **Prohibition of Drugs**
 - 3.1 The unlawful manufacture, distribution, dispensing, possession or use of alcohol or any controlled substance is prohibited on District property, during District-sponsored field trips, activities or workshops, and in any facility or vehicle operated by the District.
 - 3.2 Violation of this prohibition will result in appropriate action up to and including termination of employment, expulsion, and referral for prosecution, or, as permitted by law, may require satisfactory participation in an alcohol or drug abuse assistance or rehabilitation program.
 - 3.3 As a condition of employment, employees must notify the District within five (5) days of any conviction for violating a criminal drug statute while in the workplace. The District is required to inform any agencies that require this drug-free policy within 10 days after receiving notice of a workplace drug conviction.
- 4.0 Annually, the District shall distribute to each student and employee:
 - 4.1 Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities;
 - 4.2 A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol;
 - 4.3 A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
 - 4.4 A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students; and

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 3
General Institution

AP 3550 Drug Free Environment and Drug Prevention Program

- 4.5 A clear statement that the institution will impose sanctions on students and employees (consistent with local, state, and federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.
- 5.0 The colleges shall review biennially their drug prevention programs to determine their effectiveness and implement changes to the programs if needed; and to ensure that the sanctions described in 4.0 are consistently enforced.

Date of Adoption: March 23, 2004

Date of Last Revision: September 25, 2017 District Consultation Council
March 23, 2009 Chancellor's Cabinet
February 9, 2009 Chancellor's Cabinet