

Citizen's Oversight Committee

APPROVED MINUTES

October 8, 2003 - 6 p.m. Anaheim Campus Board Conference Room

Committee Members Present: Don Baldwin, Darrell Essex, Rowland Hill, and George Tsuda

Absent: Mary Bouas, Ray Estrella, Chris Lowe, Mike Schaeffer and Sonya Servin

District Staff: Jerome Hunter, Rod Fleeman, Donna Hatchett, Ron Beeler and Sandy Cotter

Visitors: Howard Abeln, Peter Contis, Al Schafer and Ed Fitzgerald

Committee Chair Darrell Essex called the meeting to order at 6:05 p.m.

1. Approval of the July 15 and August 6, 2003 Meeting Minutes:

The minutes were not approved due to lack of a quorum.

2. Environmental Impact Report (EIR) Update:

A. *Cypress College*: Al Schafer outlined the EIR process, detailing the public hearings, agency notifications, meeting location and advertisements. He distributed a copy of the timelines for both campuses, noting his expectation is the EIR process will progress smoothly with Cypress College.

B. *Fullerton College*: Mr. Schafer and Ed Fitzgerald discussed the EIR process for Fullerton College at length, noting the concerns from area residents about the proposed M&O shop on Berkeley and the second parking structure on the east side of campus. Chancellor Hunter mentioned that he had been contacted by a group of residents who will be presenting their concerns to the Board of Trustees at next week's meeting. Mr. Schafer and Dr. Rod Fleeman also discussed the Wilshire Auditorium and school site issues for the proposed Wilshire Block. Mr. Schaefer explained that the recent presentation to the City Planning Commission was for informational purposes, and that the EIR timeline for Fullerton College is slightly longer due to the anticipated need for two public hearings. Questions from the committee members regarding the parking structure and Wilshire site were discussed.

3. **Campus Construction Update:**

A. *Fullerton College - C.W.Driver*: Harold Abeln, Senior Project Manager at C.W. Driver, distributed a document listing the completed projects, projects in the construction and design phases, and a detailed schedule of pending projects. The Library Learning Resource Center (LLRC) began construction in September, and Mr. Abeln anticipates beginning the M&O office building in December. He also spoke about recent developments with both the neighborhood and City interest in the Lemon Street parking structure and the Peppertree site for the proposed M&O shops on Berkeley Avenue. Questions regarding the Department of State Architect (DSA) and design process procedures were also addressed.

B. *Cypress College - PCM3*: Peter Contis, Senior Construction Manager with PCM3, updated the committee on the developing projects at Cypress College, including the piazza repairs, remodels for efficiency, and access plan. He distributed a copy of a recent Weekly Report that is reviewed at each weekly construction meeting. He reported that the tennis court project is complete, with some very minor issues to be closed this month. The LLRC has been approved by the DSA and will be moving to the bid phase next. Mr. Contis and Dr. Fleeman addressed questions regarding ADA and code compliance, and discussed the process of presenting information to the city planning and city councils. Mr. Contis also answered questions regarding the challenges and possible red flag issues he encounters.

(1) *Changes to School of Continuing Education Building*: Dr. Fleeman reported on the design changes to the proposed SCE building that were agreed upon after reevaluating the program needs. The office building size will be reduced, and adjacent space in existing campus buildings will be used for classrooms. This change will benefit both SCE and Cypress College, resulting in improved space utilization.

4. **Other:** The committee members expressed concern and disappointment that meeting attendance has been poor by several members, resulting in a lack of quorum at numerous meetings. Several suggestions were discussed, and it was agreed that Dr. Hunter would send a letter to the committee members emphasizing the need for their attendance and asking them to reaffirm their commitment to the Oversight Committee. Additionally, it was requested of Dr. Fleeman to provide a financial status report that will detail funds expended to date, as the audit report will not be available until the next meeting.

The meeting was adjourned at 7:05 p.m. Next regular meeting: **January 14, 2004.**

Respectfully submitted,

Sandy Cotter
Executive Assistant, Chancellor's Office