

DISTRICT CONSULTATION COUNCIL
April 25, 2016

SUMMARY

MEMBERS PRESENT: Brenda Carpio, Dana Clahane, Victoria Deemer, Cathy Dunne, Brian Fahnestock, Richard Fee, Sam Foster, Adam Gottdank, Jolena Grande, James Hohbein, Tina Johannsen, Sharon Kelly, Cherry Li-Bugg, Deborah Ludford, Rod Lusch, Valentina Purtell, Greg Schulz, Bryan Seiling, Bob Simpson, Pete Snyder, Kai Stearns Moore, and Fred Williams.

SUMMARY: The summary of the March 28, 2016, meeting was approved as submitted.

PLANNING ITEMS

Budget Update: Brian Fahnestock, Interim Vice Chancellor of Finance & Facilities, provided the following information:

Full-time Faculty Obligation: Mr. Fahnestock distributed a handout which outlined the State-wide Full-time Faculty Obligation (FTFO) and FTES ratio by college district to help explain the inequity related to the FTFO. The document listed the State-wide FTFO average at 449.10, and the NOCCCD FTFO at 544.8, which he stated results in a difference in funding of \$6.88 million for the District. While it appears that the Department of Finance has finally recognized the inequity in funding related to the FTFO, it is not anticipated that the issue will be resolved anytime soon due to the multiple variables and competing interests among the 72 community college districts.

CTE Courses: Interim Chancellor Fred Williams reported on his attendance at the recent Orange County and Los Angeles Regional Consortia CEO Summit to discuss Career and Technical Education (CTE) courses. He stated that CTE courses make up 49% of the classes offered at Cypress College, and 39% at Fullerton College; by comparison, Irvine Valley College only offers 13%. He expressed concerns about the high cost of CTE programs, the need for continued advocacy for differential funding, and the looming possibility of CTE funding being diverted to the regional consortium instead of directly to the colleges.

May Revise: Interim Vice Chancellor Fahnestock also stated that it is anticipated that the Governor's May Revise will include a decrease to COLA, and a \$100 million base increase to offset the 20% increase to PERS/STRS costs.

FTES Growth: Mr. Fahnestock also distributed a handout that included the District's total FTES growth percentage for fiscal year 2014-15, and projected growth for 2015-16 and 2016-17. Interim Chancellor Williams expressed concern with overall growth and FTES targets. He reported that while Fullerton College is on target, Cypress College is below target, and SCE is significantly below target with concerns related to their ability to grow and maintain growth. Additionally, SCE is facing a reporting anomaly which includes fiscal ramifications that are estimated to be between \$800,000 and \$4 million. It was also noted that Cheryl Marshall, incoming Chancellor, has expressed a desire to create a District-wide enrollment management committee to discuss other methods of generating FTES.

POLICY ITEMS

Chapter 2: Board of Trustees:

Revised AP2431, Chancellor Selection: AP2431 was presented, for a first reading, with revisions to reflect the change from “Director of Equity and Diversity” to “District Director of Diversity and Compliance;” revisions to Section 3.3; and corrections to the “Reference” section to include corrections to the ACCJC accreditation standard and the addition of WASC/ACS standards for the School of Continuing Education. **There was consensus to approve revised AP2431 and it will be posted on the District’s website.**

Revised AP2710, Conflict of Interest: AP2710 was also presented for a first reading, and included changes throughout the administrative procedure and the “Reference” section which were made at the request of the California Fair Political Practices Commission (FPPC). During the discussion, questions arose related to positions within the School of Continuing Education, and it was determined that **this item will return to the May meeting for further review and consideration.**

Chapter 6: Business and Fiscal Affairs:

Revised BP6320, Investments: BP6320 was presented as a second reading with a with the addition of Section 1.1 to include the Other Post Employment Benefit (OPEB) Irrevocable Trust and its separate Investment Policy Statement which is available for review on the District website. In the ensuing discussion concern was voiced related to permitted investments in asset-backed securities, and Interim Chancellor noted that, while allowable, the District chooses to solely invest in the Orange County Investment Pool. **There was consensus, with one noted abstention, to approve revised BP6320 and it will be forwarded to the Board of Trustees for consideration.**

Revised AP6150, Designation of Authorized Signatures: AP6150 was presented as a first reading with revisions to Section 1.1.9 to include the “Manager, Campus Accounting” (formerly the “Director of Budget and Finance”) and to update the Public Contract Code dollar amount in Section 1.5. **There was consensus to approve revised AP6150 and it will be posted on the District’s website.**

OTHER ITEMS

Policies and Procedures Workgroup: As a follow-up to the previous discussion related to the review of all board policies and administrative procedures, Interim Chancellor Williams stated that all policies and procedures with an adoption/revised date of 2010 or older must be revisited in order to ensure compliance with accreditation guidelines. As part of the review, a number of board policies and administrative procedures will be updated to include SCE accreditation standards in the “Reference” section. He also noted that a member of Chancellor’s Staff will be assigned as the lead for each chapter, and they will be tasked with convening a workgroup to validate any necessary changes.

“Coffee with the Board and Chancellor” Events: Interim Chancellor Williams encouraged attendance at the upcoming Coffee with the Board of Trustees and Chancellor events in order to participate in the discussion of important issues facing the District. He informed the group that Dr. Marshall plans to attend the Fullerton College and SCE coffee events.

Fullerton College Student Representative: Greg Schulz, Fullerton College President, introduced Jameson Hohbein as the new Fullerton College Associated Students representative to the District Consultation Council.

Dual Enrollment: In response to an inquiry related to dual enrollment, Mr. Williams stated that the District is exploring the possibilities of offering dual enrollment courses, due to expressed interest in pursuing it. Currently some courses are offered at local high schools, but college and District administrators are meeting to create far more robust programs. He noted that dual enrollment courses were advantageous for the District because not only would they generate revenue, but they would also assist to establish a relationship between the colleges and high school students.

Teaching Assistants for Faculty Members: Fred Williams noted that Dana Clahane, United Faculty Vice President, had previously suggested implementing a teaching assistant pilot program in an effort to reduce the cost of generating FTES for the District. During the subsequent discussion, questions were raised on: 1) the duties of the teaching assistants; 2) how the pilot program could be implemented; 3) whether it's implementation would need to be negotiated; 4) the role of the Academic Senates; 5) the use of staff development funds to provide necessary training; and 6) the SCE ESL program's current involvement in a teaching assistants partnership program with California State University, Fullerton. It was recommended that the academic senates initiate a dialogue with their constituencies in order to report back to the DCC, and that Dr. Clahane would draft an initial concept document for circulation to the group as well.

ADJOURNMENT: The meeting adjourned at 3:58 p.m.