

DISTRICT CONSULTATION COUNCIL
January 25, 2016

SUMMARY

MEMBERS PRESENT: Nakota Arjona, Brenda Carpio, Victoria Deemer, Cathy Dunne, Brian Fahnestock, Richard Fee, Adam Gottdank, Jolena Grande, Tina Johannsen, Sharon Kelly, Cherry Li-Bugg, Deborah Ludford, Rod Lusch, Valentina Purtell, Greg Schulz, Bryan Seiling, Bob Simpson, Pete Snyder, Kai Stearns Moore, and Fred Williams.

SUMMARY: The summary of the November 23, 2015, meeting was approved as submitted.

PLANNING ITEMS

Budget Update: Brian Fahnestock, Interim Vice Chancellor of Finance and Facilities, provided a brief budget presentation on the Governor’s budget which outlined long-term obligations, State general fund revenue assumptions and sources, the volatility of capital gains, Proposition 98 funding, and the decline in sales tax revenue. He also shared the following budget figures:

Program	State-wide	NOCCCD
COLA (.47%)	\$29.3M	\$0.9M
Growth (2%)	\$114.7M	\$3.4M
Basic Skills	\$50M	\$1.5M
Economic Development	\$200M	\$6.0M
Proposition 39	\$45M	\$1.4M
Scheduled Maintenance & Instructional Equipment	\$289M	\$8.67M

As part of the Budget Update, Interim Chancellor Williams reported on his recent legislative visits in Sacramento and where discussions centered on: 1) a zero cost textbook pilot program; 2) yet to be released trailer bill language that could potentially tie into differential funding and be beneficial for the District; 3) significantly overstated COLA by the Legislative Analyst Office 4) growth concerns and struggle to meet targets; 5) national economy concerns related to capital gains; and 6) recognition by the Department of Finance that Career and Technical Education programs are more expensive to operate.

Instructional Technology Standards for Classroom Multimedia Systems: Deborah Ludford, District Director of Information Services, presented the “NOCCCD Instructional Technology Standards for Classroom Multimedia Systems” for a second reading. The document was previously approved by the Technology Coordinating Council with changes that included: a control mechanism to allow tablet/laptop connection; a noted preference for white board mounted projection equipment; addition of projection equipment with wireless connectivity; updates to reflect newer technologies by replacing “DVD/VCR” with “digital media”; and adding the requirement for 508 compliance in the use of digital media. Upon clarification that these are simply the minimum standards, and certainly more can be incorporated, the Instructional Technology Standards for Classroom Multimedia Systems were approved.

Social Media Guidelines: Ms. Ludford also presented the District’s Social Media Guidelines, which was reviewed by the Technology Coordinating Council (TCC) for currency and

appropriateness, and reaffirmed by the TCC with no changes. The Social Media Guidelines were approved by the DCC.

Network Design Concept White Paper: Deborah Ludford also presented, for information and discussion, a white paper entitled, “Network Concept Design” to serve as a framework for the investigation of alternatives for a refresh of the District network. The paper which was prepared by Information Services staff has been reviewed by Chancellor’s Staff, and has been unanimously approved by the Technology Coordinating Council as a basis to begin an analysis of network alternatives. Ms. Ludford noted that the current District network was put in place in 1999, and that the equipment currently used to run the network is at end-of-life and will need to be replaced by 2017. In light of the necessary upgrade, and due to the changes in network technologies available, it has been recommended that the District investigate all possible options to refresh the network.

In the lengthy discussion that followed, Ms. Ludford and Mr. Williams provided responses to questions posed about the positive effects on hacking, concerns from campus IT departments related to jobs changing and reporting structures, cloud technology, and the significant financial investment required by the District to pursue this project. Interim Chancellor Williams stated that the subject was brought to the DCC in order to begin the discussion on what will need to be a campus collaborative process that will require buy-in from all parties involved. He also noted that the District retained \$16 million dollars, from the 2015-16 budget, in anticipation of upgrading the network. He emphasized that the costs and changes associated with the project are currently unknown because it is unknown what the project will eventually look like, but indicated that the first step in the process would be to issue an RFP for a network assessment to evaluate the District’s current network.

POLICY ITEMS

Revised Administrative Procedures: The following revised Administrative Procedure was discussed for consideration:

Chapter 3: General Institution:

- **Revised AP3515, Reporting of Crimes:** AP3515 was originally presented at the August meeting with revisions to address violent crime, sexual assault, and hate crime reporting requirements for districts that participate in the Cal Grant Program pursuant to Ed Code and updates to the “Reference” section. This item returned for a fifth reading, with the addition of new Section 5.0. **There was consensus to approve revised AP3720 and it will now be posted on the District’s website.**

OTHER ITEMS

District Website: Interim Chancellor Williams shared with the body that as of 2:00 p.m., the District’s redesigned website was officially live. He invited everyone to visit the site, including the shared governance page to see the changes that were incorporated based on feedback received. He thanked Kai Stearns Moore, Melissa Utsuki, the Information Services department, our District consultant for all of their efforts in creating the new District website.

ADJOURNMENT: The meeting adjourned at 3:03 p.m.