

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

September 26, 2017

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 26, 2017, at 5:30 p.m. in the Anaheim Campus Board Room.

Board Vice President Jacqueline Rodarte called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Ed Lopez, Jacqueline Rodarte, and Student Trustees Daniel Sebastian and Andrew Washington. Absent: Barbara Dunsheath and Molly McClanahan.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Deborah Ludford, District Director, Information Services; Eldon Young, representing the District Management Association; Alli Stanojkovic, representing the North Orange Continuing Education Academic Senate; Bryan Seiling representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Mohammad Abdel Haq, Carlos Ayon, Liliana Barabas, Doug Benoit, M. Leonor Cadena, Gilbert Contreras, Karen Markley, Lisa McPherson, Jose Ramon Nuñez, Sylvia Pimentel, Ken Starkman, Lizbeth Trujillo from Fullerton College; Santanu Bandyopadhyay, Philip Dykstra, Michael Flores, Michael Hannah, Susan Johnson, Deidre Porter, Massoud Saleh, Laura Stephens, and Ty Volcy from Cypress College; Barbara Anderson, Joel Baca, Terry Cox, Martha Gutierrez, Elaine Loayza, Santiago Loayza, Jennifer Perez, Chelsea Salisbury, Deborah Smith, and Michelle Tee from North Orange Continuing Education; and Julie Kossick, Arturo Ocampo, Tami Oh, Kai Stearns Moore, and Rick Williams from the District Office.

VISITORS: Astrid Aguayo, Melanie Baca, Martin Chavez, May Dalessi, Mary Frances Gable, Gabriela Loayza, and Craig Stephens.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Mary Francis Gable**, Fullerton resident, addressed the Board to request that Fullerton College not be allowed to begin the scoping process for a stadium on Sherbeck Field, to state that the College is disingenuous by referring to the project as a classroom, and to illustrate the costs associated with building a stadium.

- B. **M. Leonor Cadena**, Fullerton College Professor, spoke in order to advocate on behalf of District students who benefit from the Deferred Action for Childhood Arrivals (DACA) Program, and the importance of the program for students.

(See Supplemental Minutes #1201 for a copy of her full statement.)

- C. **Karen Markley**, Fullerton College Professor, expressed her support for the District's DACA students, and her appreciation for the clear and open support that Fullerton College and the District have provided for DACA students.

(See Supplemental Minutes #1201 for a copy of her full statement.)

- D. **Mohammed Abdel Haq**, Fullerton College Professor, urged the Board to continue to support DACA students, and do what is right in order to allow those students to be unafraid and pursue the American dream.

(See Supplemental Minutes #1201 for a copy of his full statement.)

- E. **Sylvia Pimentel**, Fullerton College Counselor, also spoke in support of DACA students, and expressed what a confusing and hectic time it is for them. She also outlined past activities and future events that are scheduled to show support for DACA students.

- F. **Martin Chavez**, Fullerton resident, spoke against a Fullerton College stadium, the lack of transparency, and the negative impact it would have on the community.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e

Motion carried with Trustees Bent, Blount, Brown, Lopez, and Rodarte voting yes.

REPORTS

- A. **Employees of the Year:** As part of the Chancellor's Report, the following employees were honored for their selection as an Employee of the Year:

Cypress College

Outstanding Full-time Faculty: **Susan Johnson**

Outstanding Adjunct Faculty: **Michael Hannah**

Charger Award: **Massoud Saleh**

Fullerton College

Faculty of the Year: **Mareike Classsen**

Classified Professional of the Year: **Dan Cook**

Co-Administrators of the Year: **Doug Benoit, Lisa McPheron, and Ken Starkman**

North Orange Continuing Education (NOCE)

Outstanding Colleagues of the Year: **Joel Baca, Martha Gutierrez, Santiago Loayza, and Chelsea Salisbury**

- B. **Sabbatical Reports:** The following sabbatical leave reports were also presented as part of the Chancellor's Report:

"Undergraduate Research Activities in Astronomy at Fullerton College": **Liliana Barabas**, Fullerton College Astronomy Faculty, presented highlights of her research to find projects suitable for undergraduate research on the Fullerton College campus. Projects in her study included binary stars, asteroid light curves, meteor count studies, variable stars, and exoplanet transits.

"Addressing the Low Number of African American Students in STEM": **Deidre Porter**, Cypress College Counseling Faculty, presented an overview of her sabbatical research that outlined the experiences of African American community college STEM students. Dr. Porter's research included a qualitative study and student interviews that addressed student obstacles, strategies, support systems, and institutional suggestions.

(See Supplemental Minutes #1201 for copies of the complete sabbatical reports.)

- C. **Chancellor's Report:** Chancellor Marshall thanked all those involved with the Leadership Academy that held its first session on September 15. She also expressed her gratitude to the members of the Anaheim Collaborative whose work paved the way for the Anaheim Pledge signing ceremony taking place tomorrow.

(See Supplemental Minutes #1201 for a copy of the Chancellor's full report.)

- D. **Valentina Purtell**, North Orange Continuing Education Provost, reported on the brand launch and targeted outreach activities taking place at the NOCE centers, the "Harvesting Opportunities" family festival and resource fair taking place on October 21, and the approval of the 2017-18 Regional Adult Education Plan by the North Orange County Regional Consortium.

(See Supplemental Minutes #1201 for a copy of the Provost's full report.)

- E. **JoAnna Schilling**, Cypress College President, reported on the Associated Students sponsored DACA forum on September 25, her attendance at the Adjunct Faculty United Back to School event, and on the College being named the #1 community college in California by the Niche, Inc. sponsored 2018 Best Community Colleges.

(See Supplemental Minutes #1201 for a copy of the President's full report.)

- F. **Greg Schulz**, Fullerton College President, reported on Manufacturing Day 2017 activities that will include Assemblywoman **Sharon Quirk-Silva** presenting a proclamation, the College's enthusiasm about their upcoming accreditation visit, and acknowledged the work of Drs. **Jose Ramon Nuñez** and **Rolando Sanabria** for helping to develop the Anaheim Pledge framework.

(See Supplemental Minutes #1201 for a copy of the President's full report.)

COMMENTS

- A. **Eldon Young** reported that preparation for the upcoming Colleges' accreditation visits is taking place.
- B. **Alli Stanojkovic** stated that the NOCE Academic Senate is collaborating with the Cypress College and Fullerton College senates to draft a resolution in support of DACA, and thanked Valentina Purtell and Tina King for their efforts to develop a new integrated planning model.
- C. **Bryan Seiling** reported on campus accreditation visit preparations, the Cypress College Academic Senate's work to reaffirm their support of students and draft a new resolution in support of DACA, the implementation of the "Grab and Go" food program, and the passing of Nancy Pound.
- D. **Josh Ashenmiller** shared that he has been impressed by the extraordinary efforts districtwide to inform students about the outcome of DACA.
- E. **Dana Clahane** reported that a draft DACA support resolution would be discussed at the United Faculty Representatives Council meeting on September 27, with discussion regarding a joint senate resolution taking place later.
- F. **Kent Stevenson** thanked Dr. Schilling and Trustees Blount and Lopez for attending the Adjunct Faculty United meet and greet event, shared that he is currently taking an NOCE class, and stated that adjunct faculty are unappreciated and deserve more respect in contract and policy discussions.
- G. **Student Trustee Daniel Sebastian** reported on the DACA forum hosted by Cypress College Associated Students, and their preparations for an upcoming blood drive and Pumpkin Bash.
- H. **Student Trustee Andrew Washington** reported on Fullerton College *Quadchella*, the election of 17 new senators, Latino Heritage Month events, and Club Rush which is taking place October 10-11.
- I. **Trustee Stephen T. Blount** reported on his attendance at a panel discussion on homelessness at the Phoenix Club in Anaheim, and the first meeting of the Orange County Community Colleges Legislative Task Force where the group discussed plans and goals for the year.
- J. **Trustee Jacqueline Rodarte** reminded everyone that the Fullerton College President's Gala is taking place on November 11, and that Board members have until October 1 to complete ACCJC training.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of September 12, 2017. **Motion carried with Trustees Bent, Blount, Brown, Lopez, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

FINANCE & FACILITIES

Item 3.a: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to amend the contract with Real Synergism Inc. to include an hourly rate of \$125 for project management services and increase the annual contract amount from \$158,000 to \$200,000, inclusive of reimbursables. All other terms of the contract between RSI and the District shall remain the same. The Parties mutually understand that the agreement may be modified or terminated by either party upon thirty (30) days' written notice.

During the discussion, it was noted that the contract is not sole source, but rather a contract with a one-man company, and is completely separate from Measure J bond project management. **Motion carried with Trustees Bent, Blount, Brown, Lopez, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

HUMAN RESOURCES

Item 4.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Lipiz Gonzalez, Elaine	FC	Interim Dean, Student Support Services Range 32, Column B + Doctorate (100%) Management Salary Schedule Eff. 10/01/2017-10/31/2017
Ruelas, AnnMarie	CC	Interim Director, EOPS/CARE/CalWORKs Range 24, Column A (100%) Management Salary Schedule Eff. 10/01/2017-06/30/2018

CHANGE IN SALARY CLASSIFICATION

Harkins, Mary Kim	FC	Commercial Art Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/28/2017
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Abutin, Albert	FC	Dean, Enrollment Services 10% Stipend (Dean, Student Support Services) Eff. 07/01/2014-02/29/2016
Campbell, Lisa	FC	Dean, Counseling/Student Development 10% Stipend (Dean, Student Support Services) Eff. 07/01/2014-02/29/2016

LEAVES OF ABSENCE

Bianchino, Annie	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Fall Semester
Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Fall Semester
Kominek, Bridget	FC	English Instructor Family Medical Leave (FMLA/CFRA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 10/11/2017-12/05/2017
Kong, Wei-Ping	FC	Foreign Language Instructor Family Medical Leave (FMLA/CFRA) (33.33%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/24/2017-12/16/2017
Piazza, Stephanie	FC	Reading Instructor Load Banking Leave With Pay (10.00%) Eff. 2017 Fall Semester
Takahashi, K. Mariye	CC	Foreign Language Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 FALL SEMESTER, TRIMESTER

Aguilar, Jennifer	CC	Column 1, Step 1
Aguilar, Santiago	FC	Column 1, Step 1
Bockelman, Nicholas	FC	Column 2, Step 1
Demchik, Lisa	CC	Column 3, Step 1
Harvey, Carol	CC	Column 2, Step 1
Jaureguy, Christian	FC	Column 1, Step 1
Kaufman, Kaitlyn	CC	Column 1, Step 1
Kelly, Gina	CC	Column 2, Step 1
Kilzer, Cassandra	CC	Column 1, Step 1
Lucier, Bradley	CC	Column 1, Step 1
Maldjieva, Zrravena	NOCE	Column 2, Step 1
Martinez, Freddy	CC	Column 1, Step 1
Penn, Eline	NOCE	Column 2, Step 1
Perkins, Justin	CC	Column 1, Step 1
Pope, Perice	NOCE	Column 2, Step 1
Reeves, Megan	NOCE	Column 2, Step 1
Tateri, Jon-Erik	CC	Column 1, Step 1
Thakkar, Nirali	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Harvey, Carol	CC	Column 2, Step 1
Miller, Danielle	CC	Column 1, Step 1
Sather, Elsa	CC	Column 1, Step 1
Wyatt, Joanna	FC	Column 1, Step 1

Item 4.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Zerba, Kathryn	NOCE	Instructional Aide 11-month position (40%) Eff. 09/01/2017 PN SCC914
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RESIGNATION

Brown, Anthony	AC	Accounting Specialist 12-month position (100%) Eff. 09/27/2017 PN DEC967
Pagano, John	FC	Skilled Maintenance Mechanic 12-month position (100%) Eff. 09/20/2017 PN FCC654

NEW PERSONNEL

Cho, Eunice	FC	Financial Aid Coordinator 12-month position (100%) Range 40, Step E Classified Salary Schedule Eff. 11/01/2017 PN FCC600
Davis, Julia	AC	Administrative Assistant I 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 10/04/2017 PN DEC985
Mosqueda, Stephanie	FC	Student Services Specialist/DSS 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 10/02/2017 PN FCC658

Orellana, Samy	AC	IT Security Analyst/System Administrator 12-month position (100%) Range 55, Step A Classified Salary Schedule Eff. 09/27/2017 PN ISC969
Semana, Sonia	FC	Special Projects Manager/Child Development Lab Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Eff. 09/27/2017-12/21/2017 PN FCT970
Vasquez, Norma	FC	Student Services Specialist/DSS 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 10/02/2017 PN FCC615

VOLUNTARY CHANGES IN ASSIGNMENT

Case, Joy	CC	Administrative Assistant II (100%) Temporary Change in Assignment To: CC Administrative Assignment III 12-month position (100%) Range 41, Step A Classified Salary Schedule Eff. 08/28/2017 – 12/31/2017
Hwee, Ivy	AC	Accounting Specialist (100%) Extension of Temporary Change in Assignment To: Interim Dist. Manager, Fiscal Affairs 12-month position (100%) Range 19, Column A Management Salary Schedule Eff. 01/01/2018 – 03/31/2018
Manchik, Victor	FC	Sr. Research and Planning Analyst (100%) Extension of Temporary Change in Assignment To: AC Interim Director, Institutional Research and Planning 12-month position (100%) Range 30, Column A Management Salary Schedule Eff. 01/01/2018 – 06/30/2018
Salisbury, Chelsea	NOCE	Campus Marketing/Outreach Assistant (100%)

Temporary Change in Assignment
 To: NOCE Executive Assistant III
 12-month position (100%)
 Range 30C, Step A
 Confidential Salary Schedule
 Eff. 09/13/2017 – 09/18/2017

LEAVES OF ABSENCE

Diaz, Angela	NOCE	Instructional Assistant (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/22/2017 – 11/10/2017 (Consecutive Leave)
Malacara, Karla	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/07/2017 – 09/24/2017 (Consecutive Leave)
Mora, Denise	NOCE	Special Project Manager, CTE (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 07/20/2017 – 10/06/2017 (Consecutive Leave)
Page, Ana	FC	Special Project Manager, Child Devel. (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Sick Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 07/20/2017 – 10/06/2017 (Consecutive Leave)
Quiroz Hernandez, Alexis	AC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/31/2017 – 09/17/2017 (Consecutive Leave)

SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

@01223090	FC	Four (4) Days Eff. 09/14/2017, 09/21/2017, 09/28/2017, and 10/05/2017
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Item 4.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1201 for a copy of the professional expert personnel listing.)

Item 4.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1201 for a copy of the hourly personnel listing.)

Item 4.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1201 for a copy of the volunteer listing.)

GENERAL

Item 5.a: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to adopt new Board Policy 7160, Professional Development. In the ensuing discussion, clarification was provided on the professional development program, the formal processes that are currently in place, and professional development opportunities provided to the different constituencies within the District. Trustee Lopez expressed concern regarding the use of “maximize” in Section 2.0, the need for language contained in Section 2.0, and the public’s perception of taxpayer dollars used to fund travel.

During the discussion, it was moved by Trustee Ed Lopez and seconded by Trustee Ryan Bent to postpone the motion to allow the Board to review the original template language provided by the Community College League of California (CCLC) and related District Board Policies. **Motion failed with Trustees Bent and Lopez, voting yes, including Student Trustees Sebastian and Washington’s advisory votes, and Trustees Blount, Brown, and Rodarte voting no.**

Subsequently the vote on the original motion to adopt new Board Policy 7160, Professional Development took place. **Motion carried with Trustees Bent, Blount, Brown, and Rodarte voting yes, including Student Trustees Sebastian and Washington’s advisory votes, and Trustee Lopez voting no.**

The new policy will be placed on the District’s website, where it will be readily accessible by students, employees, and the general public.

Item 5.b: It was moved by Trustee Ryan Bent and seconded by Trustee Ryan Bent that the Board adopt Resolution No. 17/18-02, Trustee Absence, verifying that Trustee Molly McClanahan was absent on September 12, 2017 and September 26, 2017 due to hardship and, therefore, eligible to receive compensation for the Regular Board meetings held on those dates. **Motion carried with Trustees Bent, Blount, Brown, Lopez, and Rodarte voting yes, including Student Trustees Sebastian and Washington’s advisory votes.**

A signed affidavit from Ms. McClanahan verifying her absences due to hardship will be on file in the Chancellor’s Office.

Item 5.c: It was moved by Trustee Stephen T. Blount and seconded by Trustee Jeffrey P. Brown that the individuals listed were appointed to serve for a term of two years, and for a maximum of three consecutive terms, without compensation, on the Citizens’ Oversight Committee for the North Orange County Community College District bond projects.

<u>Individual</u>	<u>Category</u>	<u>Term</u>
Sana Abbaali	Fullerton College Student Organization	October 2017-October 2019
Kevin Carr	Community Member	October 2017-October 2019

Motion carried with Trustees Bent, Blount, Brown, Lopez, and Rodarte voting yes, including Student Trustees Sebastian and Washington's advisory votes.

Item 5.d: The Board receive an informational update on District efforts related to the Deferred Action for Childhood Arrivals (DACA) program. During the discussion, Trustee Rodarte thanked Chancellor Marshall and staff for providing the information and available resources, and polled the Board for any interest in adopting a resolution similar to those adopted by CCLC and the Board of Governors of the California Community Colleges.

After discussing whether a new resolution was necessary, and the Board sharing their individual thoughts on the matter, Trustee Rodarte stated that she felt a resolution was necessary and that she would work with staff to edit the Board of Governors resolution to present at a future meeting for the Board's consideration.

CLOSED SESSION: At 7:45 p.m., Board Vice President Jacqueline Rodarte adjourned the open session meeting in memory of Nancy Pound, Cypress College Division Office Manager, who passed away on September 15. Closed session was held per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR:

Property: 429 E. Amerige Avenue, Fullerton, CA 92832
(APN 033-083-32 and APN 033-083-33)

Negotiating Party: Fred Williams, Vice Chancellor, Finance & Facilities

Under Negotiation: Terms and Conditions of Sale

RECONVENE MEETING: At 8:42 p.m., Board Vice President Jacqueline Rodarte reconvened the meeting in open session.

ADJOURNMENT: At 8:42 p.m., it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Lopez, and Rodarte voting yes.**