

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 11, 2017

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 11, 2017, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Molly McClanahan called the meeting to order at 5:30 p.m. and asked Eldon Young to lead the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustee Scott Begneski. Absent: Student Trustee Tanya Washington.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Eldon Young, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Bryan Seiling representing the Cypress College Academic Senate; Pete Snyder, representing the Fullerton College Faculty Senate; Tina Johannsen representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Mary Bogan, Gilbert Contreras, John Farley, Robert Gamboa, Rod Garcia, Gary Graves, Nahrin Hinaro, Steve Klippenstein, Jose Ramon Nuñez, Kristy Richardson, and Nicole Rossi from Fullerton College; Santanu Bandyopadhyay, Karen Cant, Philip Dykstra, Garet Hill, Liana Koeppel, Michelle Palismano, Samantha Simmons, and Edilberto Valdez from Cypress College; Tina King from the School of Continuing Education; and Arturo Ocampo, Tami Oh, Kai Stearns Moore, and Kashu Vyas from the District Office.

VISITORS: Melissa Castañeda, Mary Dalessi, Sage Gamboa, Veronica Gamboa, Leon Palismano, Colby Richardson, Alexis Rossi, Anthony Rossi, Will Rossi, Dennis Simmons, and Andrew Washington.

COMMENTS: MEMBERS OF THE AUDEIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d

Instructional Resources: 4.b, 4.c, 4.d

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ed Lopez that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

REPORTS

- A. **Tenure Recognition:** As part of the Chancellor's Report, the following faculty members were recognized for achieving tenure:

Cypress College

Garet Hill, Mathematics Instructor
Michelle Palismano, Biology Instructor
Samantha Simmons, ESL Instructor
Edilberto Valdez, Aviation & Travel Careers Instructor

Fullerton College

Mary Bogan, Reading Instructor
John Farley, Automotive Technology Instructor
Robert Gamboa, Counselor
Gary Graves, Business/Marketing Instructor
Nahrin Hinaro, Counselor
Stephen Klippenstein, Art Instructor
Kristy Richardson, Food/Nutrition Instructor
Nicole Rossi, Mathematics Instructor

- B. **Chancellor Cheryl Marshall** reported on her attendance at Cypress College's Colloquium, and her trip to Sacramento where she and the campus CEOs attended meetings to discuss increasing the base allocation, support for veterans, guided pathways, the FON, workforce development, adult education and non-credit students with legislators and their staff. She encouraged everyone to attend the Board's budget study session on April 18 and the *Women in Politics Symposium* on April 28. She concluded by stating that the appointment of JoAnna Schilling as the next President of Cypress College was on the agenda, and that she looked forward to working with her to build on the College's successes and the great work done by Bob Simpson and his leadership team.

(See Supplemental Minutes #1190 for a copy of the Chancellor's full report.)

- C. **Valentina Purtell**, School of Continuing Education Provost; **Bob Simpson**, Cypress College President; and **Greg Schulz**, Fullerton College President, reported on their respective campus activities.

(See Supplemental Minutes #1190 for copies of their full reports.)

COMMENTS

- A. **Eldon Young** stated that five interim management opportunities at Cypress College are being advertised, and he looks forward to working with those selected.
- B. **Adam Gottdank** congratulated Cathy Dunne on her tenure recognition. He also reported that SCE Academic Senate elections will take place soon and that the SCE WASC Action Plan will be finalized at the next Provost Cabinet meeting.
- C. **Bryan Seiling** reported on his participation at the Cypress College President Finalists Open Forum, and the College's 50th Anniversary celebration and their Colloquium on strategic planning.
- D. **Pete Snyder** expressed his gratitude to President Greg Schulz for inviting the PRT Team to visit Fullerton College as part of their IEPI visit. He also shared that the Fullerton College Faculty Senate is close to finalizing the College's mission statement and near consensus on the flex days discussion.
- E. **Tina Johannsen** reported on her attendance at the National School Boards Association conference, and her plans to attend the CCA conference where Jennifer Combs will be honored with a W.H.O. (We Honor Ours) Award.
- F. **Rod Lusch** stated that he enjoyed participating in planning and attending the Cypress College 50th Anniversary celebration. He also appreciated the worthwhile discussions that took place during the College's Colloquium.
- G. **Kent Stevenson** reported on the ongoing negotiations between Adjunct Faculty United and the District.
- H. **Student Trustee Scott Begneski** reported on the successful Fullerton College Night at Angel Stadium with the proceeds partially benefiting the College's Students of Distinction Awards scheduled for May 12.
- I. **Trustee Stephen T. Blount** reported on his experience attending the ACCT Governance Leadership Institute which included sessions on Robert's Rules of Order and active shooters on campus.
- J. **Trustee Ryan Bent** praised Bryan Seiling for moderating the Cypress College President Finalists Open Forum, and stated that he appreciated the multi-stage process that was conducted for the finalists.
- K. **Trustee Jacqueline Rodarte** reported on attending the Cypress College 50th Anniversary celebration and the Fullerton College Foundation Board meeting. She also reported on her meeting with Yolanda Aguirre to discuss student need at Fullerton College and donation opportunities including "Canastas for College."
- L. **Trustee Barbara Dunsheath** stated that Trustee Rodarte would be a panelist at the *Women in Politics Symposium*, encouraged all to register to attend Strategic

Conversation #18 "Pathways to Opportunities" on April 25, and reported on her participation as a panelist at the upcoming CCLC Annual Trustees Conference.

- M. **Trustee Molly McClanahan** noted that the 2017 Board of Trustees Assessment was distributed to those on the dais, and is due no later than April 25. She also reported on her attendance at the Cypress College 50th Anniversary celebration, the Fullerton College Hall of Fame Induction Dinner, and an immigration forum hosted by the Richard Nixon Library.

MIINUTES: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of March 28, 2017. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote, and Trustee Blount abstaining.**

It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Special Meeting of March 30, 2017 as amended. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote, and Trustee Blount abstaining.**

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent to approve the Minutes of the Special Closed Session Meeting of March 31, 2017. **Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote, and Trustee Blount abstaining.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0115310 - P0115866 through March 27, 2017, totaling \$1,171,315.94, and check numbers C0045052 - C0045219, totaling \$189,303.59; check numbers F0210352 - F0213049, totaling \$738,599.89; check numbers Q0005337 - Q0005352, totaling \$2,412.83; check numbers 88461830 - 88463005, totaling \$6,433,324.64; check numbers V0031415 - V0031419, totaling \$10,462.94; check numbers 70081279 - 70081452, totaling \$39,412.15; and disbursements E8680877 - E8692809, totaling \$13,478,747.83, through March 31, 2017.

Item 3.b: By block vote, authorization was granted for the 2016-2017 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,681,123 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Item 3.c: By block vote, the Board approved the Deductive Change Order #1 for Bid #2016-08, First Floor Tenant Improvements Project at Anaheim Campus with CalTec Corp. for \$52,598.66. The revised contract amount is \$307,401.34.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the Deductive Change Order #1 on behalf of the District.

Item 3.d: By block vote, authorization was granted to enter into an architectural services agreement with Westberg & White Architecture in the amount of \$100,000 plus reimbursable expense of \$2,000 for the Expansion of Parking Lots 4 & 5 Project at Cypress College. The term of the agreement shall be effective April 17, 2017, through June 30, 2019.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: The Board received the Cypress College second draft of their 2017 Institutional Evaluation for Reaffirmation of Accreditation as an information item. During the discussion, Board members thanked college staff for implementing some of their previous suggestions, including the introductory letter, and for the hard work and deep conversations that took place to create the revised draft of the report.

Item 4.b: By block vote, the Board approved the summary of curriculum changes for Cypress College, to be effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1190 for a copy of the curriculum summary.)

Item 4.c: By block vote, the Board approved the summary of curriculum changes for Fullerton College, to be effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1190 for a copy of the curriculum summary.)

Item 4.d: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and library.

(See Supplemental Minutes #1190 for a copy of the donation list.)

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENT

Egigian, Ruth	FC	Foreign Language Instructor Eff. 6/01/2017 PN FCF665
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NEW PERSONNEL

Garcia, Juan	CC	Counselor/Coordinator-Veterans Resource Center
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To: 20.00%
Eff. 2017 Spring Semester

Nguyen, Kelly	CC	Mathematics Instructor Family Medical Leave (FMLA/CA PDL) (100%) Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/06/2017-05/27/2017
Okonyan, Stefani	FC	English Instructor Family Medical Leave (FMLA/CA PDL) (100%) Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/06/2017-04/20/2017
Shedd, Kristen	FC	History Instructor Personal Leave Without Pay (100%) Eff. 2017/2018 Academic Year
Smith, Susan	CC	Nursing Instructor Family Medical Leave (FMLA/CFRA) (100%) Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/26/2017-03/24/2017

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SPRING SEMESTER, TRIMESTER

Eapen, Beena	CC	Column 1, Step 1
Johnson, Sandra	SCE	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Ameen, Umera	SCE	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Ford, Julie	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Fall Semester
Gomez, Rebeca	CC	Director of Health Info Technology Class E, Step 20 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2017-08/17/2017
Harris, Lee	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule

Eff. 2017 Fall Semester

Mitts, Teri	CC	Director of Sonography & Radiology Class D, Step 31 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2017-08/17/2017
Pacheco, Elizabeth	CC	Director of Dental Assisting Class D, Step 18 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2017-08/17/2017
Ramos, Jaime	CC	Director of Psychiatric Technology Class E, Step 17 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2017-08/17/2017
Smith Norman, Ravipan	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Fall Semester
Velasco, Kendra	CC	Director of Dental Hygiene Class E Step 13 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2017-08/17/2017
Welch Wheatley, Janine	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Fall Semester

Item 5.b: By block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Sefried, Daniel	AC	Groundskeeper 12-month position (75%) PN DEC937 Irrigation Specialist 12-month position (25%) PN DEC948 Eff. 06/17/2017
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RESIGNATIONS

Brown, Corey	CC	Administrative Assistant II 12-month position (100%) Eff. 04/08/2017 PN CCC918
Rocha, Fredrick	AC	District Manager, IT Applications Support 12-month position (100%) Eff. 05/01/2017 PN ISM998

NEW PERSONNEL

Khan, Tamara	FC	Health Services Specialist (RN) 9-month position (50%) Range 49, Step E Classified Salary Schedule Eff. 04/17/2017 PN FCC618
Teh, Edwin	SCE	Instructional Aide 11-month position (100%) Range 30, Step E Classified Salary Schedule Eff. 04/17/2017 PN SCC971

VOLUNTARY CHANGE IN ASSIGNMENT

Teh, Edwin	SCE	Instructional Aide (100%) Temporary Decrease in Percentage From: 100% To: 85% Eff. 04/17/2017 – 06/11/2017
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PROFESSIONAL GROWTH & DEVELOPMENT

Spence, Pamela	AC	Buyer (100%) 1 st Increment (\$350) Eff. 07/01/2017
Veloz, Gypsy	SCE	Instructional Aide (50%) 1 st Increment (\$175) Eff. 07/01/2017

LEAVES OF ABSENCE

Thackrah, Tracy	FC	Radio Broadcast Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter
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2017, March 30, 2017, and March 31, 2017 due to hardship and, therefore, eligible to receive compensation for the Board meetings held on those dates.

Motion carried with Trustees Bent, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote, and Trustee Blount abstaining.

Signed affidavits from Mr. Blount, verifying his absences, due to hardship will be on file in the Chancellor's Office.

Item 6.b: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent that the Board of Trustees adopt Resolution No. 16/17-24, Trustee Absence, verifying that Student Trustee Scott Begneski was absent on March 30, 2017 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, and Student Trustee Begneski abstaining.

A signed affidavit from Mr. Begneski verifying his absence due to hardship will be on file in the Chancellor's Office.

Item 6.c: At the request of Trustee Ryan Bent, the Board discussed the possibility of placing the following transparency proposals on a future Board meeting agenda for their consideration: 1) free parking on Board meeting nights including appropriate signage, and 2) the filming of Board meetings to be archived and/or streamed online and for audio recordings of Board meetings to be archived on the District website.

In the ensuing discussion, the Board supported the concept of free parking during Board meetings, including the necessary signage, and directed Chancellor Marshall to ensure its implementation.

During discussion related to the filming of Board meetings and their archival on the District website along with audio recordings of meetings, Trustee Bent expressed his desire to replicate what other governing boards are doing in order to allow for accountability, accessibility, and constituent involvement. However, Board members expressed concern related to equipment, implementation, and operational costs, including the staff time that would be required. Ultimately the majority of the Board determined there was no need, or expressed demand from the public, to warrant pursuing the filming and streaming of Board meetings and archival of audio recordings of Board meetings on the District website at this time.

CLOSED SESSION: At 7:14 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 8:19 p.m., Board President Molly McClanahan reconvened the meeting in open session.

ADJOURNMENT: At 8:20 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Ed Lopez to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees