



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in March 2014

DATE: Tuesday, March 25, 2014, at 4:30 p.m.

PLACE: **CAMPUS THEATER at CYPRESS COLLEGE**
9200 Valley View Street, Cypress, CA 90630

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**

- c. **Adjourn to Strategic Conversation #15: "The Changing Role: of Faculty, Staff, Administrators, and Students"**

- d. **7:40 p.m. Reconvene Board Business Meeting in Cypress College Complex Room 414**

- e. **Comments: Members of the Audience** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- f. **Consider Non-Personnel block-vote items indicated by [] in Section 3**
- g. **Consider Personnel block-vote items indicated by [] in Section 4**

Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

h. **Reports:**

**Chancellor
College Presidents/Provost**

i. **Comments:**

**Resource Table Personnel
Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of March 11, 2014.**

b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees

Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: APPROVAL OF EMPLOYEE COMPROMISE AND RELEASE AGREEMENT.

3. **FINANCE AND FACILITIES**

[a] Authorization is requested to enter into an agreement with Michael Wall Engineering for Engineering Design Services for the Fullerton College Energy Efficient Lighting Project.

[b] Authorization is requested to file the Notice of Completion of Work for PW 1011-003, Fullerton College Technology & Engineering Complex Project, with Chapman Coast Roofing, BP No. 7, and pay the final retention payment when due.

[c] It is recommended that the Board ratify the current change orders for the public works projects listed on the Change Order Request.

4. HUMAN RESOURCES

[a] Request approval of the following items concerning academic personnel:

- Retirement
- Leave of Absence
- Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

- New Personnel
- Rehire
- Voluntary Change in Assignment
- Stipend for Additional Duties
- Leave of Absence

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: March 25, 2014 Information
Enclosure(s)
SUBJECT: Agreement with Michael Wall Engineering for
Engineering Design Services for the Fullerton
College Energy Efficient Lighting Retrofit
Project

BACKGROUND: The Energy Efficient Lighting Retrofit project at Fullerton College will retrofit or replace internal and external light fixtures identified in the Demand Response Audit for improved energy efficiency. Proposals for engineering and design services were requested from three qualified firms as listed below. While proposals were received from two of the firms, one of the firms elected not to submit a proposal.

Michael Wall Engineering	\$ 29,000
Tmad Taylor & Gainer "TGG"	\$ 60,000
IEC Corporation	No Proposal

Michael Wall Engineering will perform field investigation and lighting analysis to develop a full scope of work including fixture and lamp selection, prepare RFP documents, assist with contractor selection and construction support for a fixed fee in the amount of \$29,000, plus reprographic reimbursable expenses not to exceed \$1,000. This agenda item was submitted by Richard Storti, Interim Vice President of Administrative Services at Fullerton College, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The proposed fee of \$29,000, plus reprographic reimbursable expenses not to exceed \$1,000 will be charged to Scheduled Maintenance funds.

RECOMMENDATION: Authorization is requested to enter into an agreement with Michael Wall Engineering for Engineering Design Services for the Fullerton College Energy Efficient Lighting Project for a fixed fee in the amount of \$29,000, plus reprographic reimbursable expenses not to exceed \$1,000. The term of the agreement shall be effective March 26, 2014, through December 31, 2014. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.a

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: March 25, 2014

Resolution

Information

SUBJECT: Notice of Completion of Work for PW 1011-003, Fullerton College Technology & Engineering Complex Project

Enclosure(s)

BACKGROUND: On May 10, 2011, the Board awarded a contract to Chapman Coast Roofing, BP No. 7, to provide roofing and waterproofing for PW 1011-003, Fullerton College Technology & Engineering Complex Project. The contract is now complete and filing of the Notice of Completion of Work is now required. This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to the appropriate local bond and capital outlay funds, released, and paid when due.

RECOMMENDATION: Authorization is requested to file the Notice of Completion of Work for PW 1011-003, Fullerton College Technology & Engineering Complex Project, with Chapman Coast Roofing, BP No. 7, and pay the final retention payment when due. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to sign the Notice of Completion on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.b

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	March 25, 2014	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Change Orders for Public Works Projects		

BACKGROUND: The Board awards contracts for various public works projects. Public Contract Code §20659 requires Board approval for a Change Order to a Public Works Bid. Funding is available through different sources such as state-supported programs, District bond proceeds, local funding, etc.

The District and/or campuses, along with the construction manager, have recommended a change to the scope of work. These change orders may be reviewed in the District's Business Office.

The attached Change Order Request requires Board approval pursuant to Public Contract Code §20659. Change Orders must not exceed 10% of the original contract amount approved by the Board or \$15,000, whichever is greater. Therefore, the attached Change Order Request is in conformance with Public Contract Code §20659. This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The total change order in the amount of \$432 will be charged to local bond funds.

RECOMMENDATION: It is recommended that the Board ratify the current change orders for the public works projects listed on the Change Order Request, with a total of \$432. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute each contractor agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.c.1

Item No.

CONTRACTOR	CHANGE ORDERS					DESCRIPTION OF CHANGE ORDER	APPROVAL	CO REQ.	CONTRACT AMOUNT	
	BID	NO.	PREVIOUS	CURRENT	CUMULATIVE		DATE	BY/REASON	ORIGINAL	REVISED
PW 1011-003, FULLERTON COLLEGE, TECHNOLOGY & ENGINEERING COMPLEX REPLACEMENT										
Chapman Coast Roofing	7	1	\$12,245.00	\$0.00	\$12,245.00		5/14/13		\$868,330.00	\$880,575.00
		2	\$17,161.00	\$0.00	\$29,406.00		8/27/13			\$897,736.00
		3.1	\$0.00	\$6,539.00	\$35,945.00	Add roof drain leaderhead and downspouts at Bldg. 700 west elevation due to new exterior wall framing and stair #5 conflicts.		O		\$904,275.00
		3.2	\$0.00	\$2,846.00	\$38,791.00	Add 24 gauge L-metal at Bldg. 700 stair #4.		O		\$907,121.00
		3.3	\$0.00	\$2,625.00	\$41,416.00	Furnish and install two piece ledge flashing due to the variation of the existing wall at the west elevation of Bldg. 700.		O/U		\$909,746.00
		3.4	\$0.00	\$3,098.00	\$44,514.00	Furnish and install pedestrian coating at Bldg. 700 east entrance.		O		\$912,844.00
		3.5	\$0.00	\$1,070.00	\$45,584.00	Furnish and install drip edge flashing at Bldg. 700 north elevation.		O/U		\$913,914.00
		3.6	\$0.00	(\$408.00)	\$45,176.00	Back charge to repaint areas at Bldg. 700 due to trade damage during the elevator expansion joint installation.		DC		\$913,506.00
		3.7	\$0.00	(\$5,959.00)	\$39,217.00	Back charge to paint flashing in lieu of providing specified pre-finished material.		DC		\$907,547.00
		3.8	\$0.00	(\$2,033.00)	\$37,184.00	Back charge for drywall repair due to rain damage.		DC		\$905,514.00
		3.9	\$0.00	(\$6,421.00)	\$30,763.00	Credit for unused allowance.		DC		\$899,093.00
		TOTALS			\$29,406.00	\$1,357.00	\$30,763.00			\$868,330.00
BID 2013-12, FULLERTON COLLEGE, RENOVATION OF AREAS 2-7 AND PARKING LOT 5										
Century Paving, Inc.	N/A	1	\$50,246.28	\$0.00	\$50,246.28		8/27/13		\$778,000.00	\$828,246.28
		2	\$0.00	(\$925.00)	\$49,321.28	Credit for unused allowance.		DC		\$827,321.28
TOTALS			\$50,246.28	(\$925.00)	\$49,321.28			\$778,000.00	\$827,321.28	
GRAND TOTAL			\$79,652.28	\$432.00	\$80,084.28					

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 25, 2014 Resolution _____
SUBJECT: Academic Personnel Information _____
Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.a.1

Item No.

Academic Personnel
March 25, 2014

RETIREMENT

Rodgers, Carolanne	FC	Computer Information Systems Instructor Eff. 06/01/2014 PN FCF756
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LEAVE OF ABSENCE

Clahane, Dana	FC	Mathematics Instructor Load Banking Leave With Pay From: 21.33% To: 41.33% Eff. 2014 Spring Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SUMMER INTERSESSION

Altman, Michele	FC	Column 1, Step 0
Robertson, Michael	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SPRING SEMESTER, WINTER/SPRING TRIMESTER

Kubiak, Paul	SCE	Column 1, Step 1
Pierce, Cathryn	CC	Column 1, Step 0
Shimanek, Thomas	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Fischer, Steven	CC	Column 1, Step 0
Quitugua, Stephanie	SCE	Column 2, Step 0

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 25, 2014 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.b.1

Item No.

Classified Personnel
March 25, 2014

NEW PERSONNEL

DiDonato, Danielle FC Piano Accompanist
9-month position (55%)
Range 44, Step A
Classified Salary Schedule
Eff. 03/26/2014
PN FCC867

Villafana, Samuel SCE Instructional Assistant/ ESL
12-month position (100%)
Range 36, Step A + 5% Shift
Classified Salary Schedule
Eff. 03/26/2014
PN SCC930

REHIRE

Heasley, Beverly AC Data Quality Analyst
12-month position (100%)
Range 52, Step A + 10% Longevity + PG&D
Classified Salary Schedule
Eff. 04/07/2014
PN ISC974

VOLUNTARY CHANGE IN ASSIGNMENT

Sorensen, Jeanette FC Administrative Assistant I/Business & CIS Division
11.5-month position (50%)
PN FCC810

Permanent Lateral Transfer
To: FC Administrative Assistant I/Staff Development
12-month position (100%)
Eff. 03/26/2014
PN FCC981

STIPEND FOR ADDITIONAL DUTIES

Teipe, Peter SCE IT Services Coordinator (100%)
Extension of 6% Stipend
Eff. 04/01/2014 – 06/30/2014

LEAVES OF ABSENCE

Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave With Pay Eff. 03/17/2014 – 03/21/2014
Germanero, Betty	CC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 03/12/2014 – 03/11/2015 (Intermittent Leave)
Roman, Lea	FC	Facilities Custodian I Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/05/2014 – 05/28/2014 (Consecutive Leave)
Williams-Collins, Adrienne	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/21/2014 -- 03/04/2014 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 25, 2014 Resolution _____
Information _____
SUBJECT: Professional Experts Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.c.1

Item No.

Professional Experts
 March 25, 2014

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Barabas, Liliana	FC	Technical Expert I	STEM Youth Conference Presentation	5	03/24/2014	03/28/2014
Berry, Jason	CC	Technical Expert II	Campus Marketing Photographs (Phase II)	20	03/12/2014	04/11/2014
Clahane, Dana	FC	Project Manager	ENGAGE in STEM Grant Project	24	03/10/2014	06/30/2014
Donigan, Lindsay	FC	Project Coordinator	ESL Faculty Inquiry Group (BSI Project #9)	15	03/17/2014	06/30/2014
Falco, Llewellyn	FC	Project Manager	Career Technical Education Community Collaborative Project Grant	24	03/28/2014	06/30/2014
Flynn, Courtney	CC	Project Expert	Assist Cypress College Athletic Therapist during matches	10	03/10/2014	06/15/2014
Goldsmith, Craig	FC	Project Manager	ENGAGE in STEM/CTE Grant Projects	24	03/14/2014	06/30/2014
Hui, Arthur	FC	Project Coordinator	ESL Faculty Inquiry Group (BSI Project #9)	15	03/17/2014	06/30/2014
Ramos, Larry	CC	Technical Expert I	CTE Workforce Innov Partnership	N/A	03/17/2014	06/30/2014
Rosen, Ellen	FC	Project Coordinator	ESL Faculty Inquiry Group (BSI Project #9)	15	03/17/2014	06/30/2014

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Chavez, Sandra	Tuition Rate	Spring Trimester	26
Chong, Susan	Tuition Rate	Spring Trimester	26
Dodson, Lisa	Tuition Rate	Spring Trimester	26
Islas, Lidia	Tuition Rate	Spring Trimester	26
Kyselka, Rita	Tuition Rate	Spring Trimester	26
Leonard, Robert	Tuition Rate	Spring Semester	26
Moran, Randi	Tuition Rate	Spring Trimester	26
Ordonez, Lennean	Tuition Rate	Spring Trimester	26

Professional Experts
March 25, 2014

Struckman, Heidi	Tuition Rate	Spring Trimester	26
Struckman, John	Tuition Rate	Spring Trimester	26
Swanson, Dale	Tuition Rate	Spring Trimester	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 25, 2014 Resolution _____
SUBJECT: Hourly Personnel Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.d.1

Item No.

Hourly Personnel
March 25, 2014

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Adriano, Reymon	FC	Clerical/ Secretarial - Assist in the Counseling Department	05/05/14	06/30/14	TE A 4
Alderson, Bryce	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	03/26/14	06/30/14	TE B 2
Alvarez, Carolina	FC	Clerical/ Secretarial - Assist Campus Safety Department	06/23/14	06/30/14	TE B 2
Atkerson, Jeffrey	FC	Clerical/ Secretarial - Assist Campus Safety Department	06/23/14	06/30/14	TE B 3
Bautista, Ricardo	FC	Clerical/ Secretarial - Assist Campus Safety Department	05/05/14	06/30/14	TE B 2
Blaine, James	FC	Direct Instr Support - Assist in lab for Disability Support Services	06/02/14	06/19/14	TE B 4
Blaine, James	FC	Direct Instr Support - Assist in lab for Disability Support Services	04/21/14	05/23/14	TE B 4
Case, Pamela	FC	Clerical/ Secretarial - Assist in the Counseling Department	05/05/14	06/30/14	TE A 4
Castillo, Adam	FC	Clerical/ Secretarial - Assist Campus Safety Department	03/26/14	06/23/14	TE B 4
Cruz, Cindy	CC	Clerical/ Secretarial - Assist in Campus Library	03/26/14	06/30/14	TE A 1
Danielsen, Doug	FC	Non-Direct Instr Support - Assist lab staff with Project Engage in STEM	02/26/14	05/23/14	TE A 4
Doyel, Sara	FC	Direct Instr Support - Assist in ACT computer lab	03/26/14	06/21/14	TE A 2
Duong, Phong	FC	Clerical/ Secretarial - Assist Campus Safety Department	03/26/14	06/23/14	TE B 4
Duran, Efren	FC	Direct Instr Support - Assist in ACT computer lab	03/26/14	06/21/14	TE A 2
Flores, Jasmine	FC	Clerical/ Secretarial - Assist in the Counseling Department	05/05/14	06/30/14	TE B 2
Garcia, Shayla	FC	Clerical/ Secretarial - Assist Campus Safety Department	05/05/14	06/30/14	TE B 4
Hovey, Nathaniel	FC	Direct Instr Support - Assist in ACT computer lab	04/09/14	06/30/14	TE A 3
Hovey, Nathaniel	FC	Tech/Paraprof - Assist in ACT computer lab	04/09/14	06/30/14	TE A 4
Korupp, Jacob	CC	Tech/Paraprof - On-call theater crew for campus productions	04/09/14	06/30/14	TE A 1
Korupp, Jacob	CC	Tech/Paraprof - On-call theater crew for rental productions	04/09/14	06/30/14	TE B 1
Kwon, Jung	FC	Direct Instr Support - Assist in ACT computer lab	03/26/14	06/21/14	TE A 2
Littauer, Lindsey	FC	Clerical/Secretarial - Assist in DSPS Office	04/21/14	05/09/14	TE B 2
Littauer, Lindsey	FC	Clerical/Secretarial - Assist in DSPS Office	05/19/14	06/13/14	TE B 2
Lochridge, Shannon	FC	Clerical/ Secretarial - Clerical assistance for CTE Grant	03/31/14	04/12/14	TE A 4
Lochridge, Shannon	FC	Clerical/ Secretarial - Clerical assistance for CTE Grant	04/21/14	06/30/14	TE A 4
Mahoney, Lawrence	CC	Tech/Paraprof - Assistant for Men's Baseball Intercollegiate Program	02/26/14	06/10/14	TE H 2

Hourly Personnel
March 25, 2014

Martin, Amanda	FC	Clerical/ Secretarial - Assist Campus Safety Department	04/07/14	06/30/14	TE B 4
Morales Gomez, M.	SCE	Clerical/Secretarial – Assist office staff with various projects	04/07/14	06/17/14	TE B 2
Nguyen, Jeanne	AC	Clerical/Secretarial - Assist with various projects	03/31/14	06/27/14	TE A 1
Nguyen, Thiendang	CC	Clerical/Secretarial - Assist in Counseling Office	03/26/14	06/21/14	TE A 2
Pillai, Arun	FC	Clerical/ Secretarial - Assist Campus Safety Department	06/23/14	06/30/14	TE B 2
Ramirez, Sara	FC	Clerical/ Secretarial - Assist Campus Safety Department	06/23/14	06/30/14	TE B 2
Rolapp, Diane	FC	Clerical/ Secretarial - Assist in the Counseling Department	05/05/14	06/30/14	TE A 4
Santana, Erica	FC	Clerical/ Secretarial - Assist in the Art Department	03/26/14	06/30/14	TE A 2
Sendejas, Desiree	FC	Clerical/ Secretarial - Assist Campus Safety Department	04/09/14	06/30/14	TE B 4
Thompson, Scott	FC	Direct Instr Support - Assist visually impaired students for DSPTS	03/26/14	06/30/14	TE B 2
Tomlinson, Stephanie	CC	Clerical/Secretarial - Assist in Social Sciences Division	03/26/14	06/05/14	TE A 4
Villar, Amy	FC	Direct Instr Support - Assist in ACT computer lab	04/28/14	06/30/14	TE A 2
Wilson-Tull, Lainey	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	04/09/14	06/30/14	TE B 4
Zamudio, Anthony	SCE	Direct Instr Support - Assist in the ESL Learning Center	03/12/14	06/11/14	TE A 4

Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Louis, Ashleigh	CC	Medical - Clinical Psychologist for campus Health Center	03/26/14	05/23/14	ME D 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Ahrens, Lisa	SCE	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/24/14	TE E 3
Ahrens, Lisa	SCE	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/24/14	TE D 3
Argott, Erin	SCE	Direct Instr Support -Tutor students in the Basic Skills Program	04/07/14	06/27/14	TE A 4
Arslanian, Allen	SCE	Direct Instr Support - Tutor for DSPTS students	04/21/14	06/25/14	TE A 4
Badiee, Saghar	SCE	Direct Instr Support -Tutor students in the Basic Skills Program	04/07/14	06/27/14	TE A 4

Hourly Personnel
March 25, 2014

Baltazar Suarez, C.	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/06/14	TE A 2
Basher, Joseph	SCE	Direct Instr Support - Tutor for DSPS students	03/26/14	06/30/14	TE A 2
Beoto, Melissa	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/30/14	TE A 3
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/23/14	TE D 4
Castillo, William	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/25/14	TE A 2
Chance, Peter	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/09/14	06/30/14	TE E 1
Chance, Peter	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/09/14	06/30/14	TE D 1
Colin, Marc	SCE	Direct Instr Support - Tutor in the Basic Skills and High School Program	03/31/14	04/10/14	TE A 4
Colin, Marc	SCE	Direct Instr Support - Tutor in the Basic Skills and High School Program	04/21/14	05/22/14	TE A 4
Colin, Marc	SCE	Direct Instr Support - Tutor in the Basic Skills and High School Program	06/02/14	06/26/14	TE A 4
Cordova, Aida	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/25/14	TE A 2
De Leon, Jennifer	SCE	Direct Instr Support -Tutor students in the Basic Skills Program	03/31/14	06/27/14	TE A 4
Dunn, Amber	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/24/14	TE E 3
Dunn, Amber	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/11/14	05/24/14	TE D 3
Dunn, Scott	SCE	Direct Instr Support - Tutor for DSPS students	04/28/14	06/25/14	TE A 3
Ennis, Charisse	SCE	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	06/25/14	TE D 1
Ennis, Charisse	SCE	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	06/25/14	TE E 1
Foreman, Virginia	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/25/14	TE A 4
Garcia, Cody	FC	Direct Instr Support -Tutor students in the Campus Tutoring Center	03/26/14	06/30/14	TE A 3
Hall, Robert	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/25/14	TE A 2
Hatagawa, Shiori	SCE	Direct Instr Support -Tutor students in the Basic Skills Program	03/31/14	06/27/14	TE A 4
Heredia, Erik	SCE	Direct Instr Support -Tutor students in the Basic Skills Program	04/07/14	06/27/14	TE A 4
Jajo, Maryam	SCE	Direct Instr Support -Tutor students in the Basic Skills Program	03/31/14	06/27/14	TE A 4
Kubicek, Amanda	SCE	Direct Instr Support - Tutor for DSPS students	04/09/14	06/30/14	TE A 3
Lacuesta, George	SCE	Direct Instr Support -Tutor students in the Basic Skills Program	03/31/14	06/27/14	TE A 4
Leomiti, Alika	SCE	Direct Instr Support - Interpreter for hearing-impaired students	04/28/14	06/18/14	TE D 3
Leomiti, Alika	SCE	Direct Instr Support - Interpreter for hearing-impaired students	04/28/14	06/18/14	TE E 3
Martinez, Veronica	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/25/14	TE B 4
Medina, Paul	FC	Direct Instr Support - Assist visually impaired students for DSPS	04/21/14	06/12/14	TE B 2

Hourly Personnel
March 25, 2014

Park, Sdella	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/30/14	TE E 3
Park, Sdella	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/30/14	TE D 3
Peng, Wilson	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/25/14	TE A 3
Penn, James	FC	Direct Instr Support - Tutor for PEER Assisted Learning Program	03/26/14	06/30/14	TE A 4
Reed, Mande	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/23/14	TE D 3
Reyes, Edith	FC	Direct Instr Support - Tutor Students in STEM Grant Project	03/26/14	06/21/14	TE A 4
Rodgers, Aldrena	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/23/14	TE D 4
Salerno, Austin	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/30/14	TE A 2
Sasaki, Colleen	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/28/14	06/19/14	TE E 1
Sasaki, Colleen	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/28/14	06/19/14	TE D 1
Shermer, Magadalena	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/20/14	TE A 4
Skratulia, Heather	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/23/14	TE D 4
Stephenson, Jessmyne	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/30/14	TE E 2
Stephenson, Jessmyne	CC	Direct Instr Support - Interpreter for hearing-impaired students	04/21/14	05/30/14	TE D 2
Torres, Ofelia	SCE	Direct Instr Support - Tutor for DSPS students	03/26/14	06/30/14	TE A 3
Toste, Nicholas	SCE	Direct Instr Support - Tutor for DSPS students	04/28/14	06/20/14	TE A 2
Uraine, Jeremiah	SCE	Direct Instr Support - Tutor for DSPS students	04/21/14	06/25/14	TE A 3

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Lara, Catherine	CC	Clerical/Secretarial - Substitute for Classified employee on leave	04/14/14	06/05/14	TE A 4
Orozco, Vivianna	FC	Clerical/Secretarial - Substitute for Classified employee on leave	03/17/14	04/15/14	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alvarez, Carolina	FC	Full-time Student - Assist Campus Safety	04/07/14	05/24/14	TE B 2
Atkerson, Jeffrey	FC	Full-time Student - Assist Campus Safety	04/27/14	05/24/14	TE B 3

Hourly Personnel
 March 25, 2014

Chavez, Abigail	FC	Clerical/Secretarial - Assist in the Counseling Department	03/11/14	06/30/14	TE A 1
Cruz, Marvin	FC	Full-time Student - Tutor students in the Campus Tutoring Center	02/26/14	06/30/14	TE A 3
Eddy, Karyssa	SCE	Full-time Student - Tutor DSPS students	03/03/14	06/30/14	TE A 2
Lapointe, Bobby	FC	Work Study - Assist in Foods and Nutrition Lab	03/03/14	06/30/14	TE A 3
Lourenco, Justin	FC	Full-time Student - Clerical assistance	03/04/14	05/24/14	TE A 1
Martinez, Cecilia	FC	Full-time Student - Assist in ACT computer lab	03/24/14	06/30/14	TE A 3
Montanez, Blanca	FC	Clerical/Secretarial - Assist in the Counseling Department	03/11/14	06/30/14	TE A 1
Pillai, Arun	FC	Full-time Student - Assist Campus Safety	04/24/14	05/24/14	TE B 2
Ramirez, Sara	FC	Full-time Student - Assist Campus Safety	04/27/14	05/24/14	TE B 2
Rappe, Luke	CC	Full-time Student - Assist in adaptive P.E. classes	02/17/14	05/24/14	TE A 4
Rodriguez, Angelica	FC	Full-time Student - Clerical assistance for EOPS front desk	03/14/14	06/30/14	TE A 1
Rodriguez, Issac	CC	Work Study - Assist in Culinary Arts Program	03/14/14	06/12/14	TE A 1
Trinidad, Austyn	CC	Full-time Student - Assistant to Carolee Freer for Court Reporting Prgm.	03/10/14	05/24/14	TE A 2
Trujillo-Pierce, Jeff	FC	Clerical/Secretarial - Assist in the Counseling Department	03/11/14	06/30/14	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 25, 2014

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.e.1

Item No.

Volunteer Personnel
March 25, 2014

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Program	Begin	End
Ahmed, Sabrina	SCE	DSPS - Independent Living Skills	03/07/2014	06/30/2014
Anderson, David	CC	Fine Arts - Ceramics	04/24/2014	04/27/2014
Cone, John	FC	Math & Computer Science Division	07/01/2014	08/14/2014
Garcia, Josiah	SCE	DSPS - Independent Living Skills	03/07/2014	06/30/2014
Gutierrez, Claudia	FC	Math & Computer Science Division	07/01/2014	08/14/2014
Iwashita, Tom	CC	Physical Education - Chiropractor	03/26/2014	06/30/2014
Matsumoto, Roni	CC	Physical Education - Chiropractor	03/26/2014	06/30/2014
Munoz, Jackie	FC	Physical Education - Softball	03/10/2014	06/30/2014