

**North Orange County Community College District
Citizens' Oversight Committee**

February 13, 2008

APPROVED MINUTES

Members Present: Lynn Abouchar, Kay Bruce, Theresa Harvey, Nicole Wells, and Philip Wendel

Absent: Sara Martin and Keith Nelson

Staff: Ron Beeler, Karen Cant, Rodrigo Garcia, Kathie Hodge, Jerry Hunter, Tom Parisi for Gary McGuire, Alba Topete, and Fred Williams

The meeting was called to order by Chairperson Theresa Harvey at 4:01 p.m. who amended the agenda to allow the auditors to present their report earlier in the meeting.

Approval of August 1, 2007, meeting minutes: The minutes of the August 1, 2007 meeting were approved as submitted.

Approval of November 14, 2007, meeting minutes: The minutes of the November 14, 2007 meeting were approved after a brief discussion regarding the 2008 meeting dates. Subsequent to the discussion it was decided that the revised dates for the 2008 meetings would include May 28, August 27, and December 3.

2006-07 Financial and Performance Audit: Rick Alonzo and Rick Cota, from Vavrinek, Trine, Day & Co. LLP, presented the completed audit of the District's bond program for the fiscal year ending June 30, 2007. They explained that the audit met the regulations stipulated by Proposition 39, General Obligation Bond Construction Fund of the North Orange County Community College District, and agreed with the figures that were provided to the county and state. Additionally, the auditors found that the District was in compliance with the Measure X Bond Initiative and noted no exceptions and no adjustments needed in the District's financial records. After the audit report was presented it was noted by members of the Citizens' Oversight Committee that District staff should be commended for a job well done.

Bond Projects Status Update Presentation and Budget Analysis: Fred Williams, Vice Chancellor, Finance and Facilities, led a review of the bond program, completed projects, and current construction. He distributed the "Budget and Financial Report" for the period ending December 31, 2007, and narrated a visual presentation.

Cypress College: Mr. Williams began his presentation with the Humanities Remodel and stated that the building design estimates are over the \$21.1 million budget, but the campus is working on items that can be value engineered. The building is scheduled to bid on April

29 with construction commencing in August. Swing space for this project was approved at the February 12 Board meeting and will include both existing and temporary buildings that should be completed by July 24, 2008. The Piazza is near completion and negotiations have commenced to review all unresolved issues on the project as completion nears. The School of Continuing Education (SCE) project is almost complete and a punch list has been developed. Move-in dates for buildings #12 and #18 have been scheduled for February 29 and March 7, respectively. The Bookstore building schedule is now slightly ahead of the Student Center projected completion date. Currently the interior is being painted which will be followed by electrical fixture installation, flooring and casework. Work also continues on the Student Center and CW Driver has assigned a superintendent to this project to ensure a timely completion of the project since the Humanities Swing Space project depends on it. The move-in planning is underway and consultants have begun to schedule meetings with departments to coordinate the details of the April 15 move.

Fullerton College: The Lemon Street Parking Structure, which opened on May 25, 2007, has experienced a number of unacceptable entrapments. As a result of the problems the contractor, ARB, is currently working on replacing the elevators. Mr. Williams also noted that there will be probable litigation between the contractor and the subcontractor regarding the matter. While the 300/500 Building Project was completed in 2006, the unanticipated secondary project to bring the existing 300 stairway into compliance is nearing completion. Wallcaps for the 500 stairway have been installed and the 300 stairway wallcaps are still in design due to slight issues. The College Center/Campus Commons opened in November with the dedication ceremony taking place on January 11, 2008. The building is designed to house food services, meeting rooms (also available for rent), a student center, and offices for Student Affairs, Associated Students, Special Programs, the International Student Center, and the Cadena/Transfer Center. Construction of the Classroom Office Building project continues with a scheduled completion by summer. Classes are scheduled for the building in Fall 2008. The Physical Education/Field House Project is underway which includes the new 50-meter pool under construction and the resurfacing of the tennis courts. The football field, field house, and renovations in the 1200 north and south gymnasiums will be bid in late spring with construction scheduled for Fall 2008. The replacement of the 400 Science Building project is at DSA and is scheduled to begin construction in August 2008 with a completion date in Spring 2010. A comprehensive swing space for the science program has been developed and the temporary Science Village will be installed during the Spring semester. The state-funded renovation of the Technology Complex Renovation, which includes buildings 700, 900, and 910, is in the 2007-08 state budget. The design process is underway for this project and will be completed by June 2008. The 2000 Building is scheduled for a remodel that will include general refurbishing that will include a "First Stop" Center for Admissions and Records, Financial Aid, EOPS, Counseling and the Bookstore. Currently a forensic study is taking place to discover why the Library/Learning Resource Center has lost a large number of tiles

on its dome. The problem appears to be an installation problem, but a timetable has been developed to restore the dome by summer.

Anaheim Campus and Wilshire: The Wilshire SCE Renovation and new building project is currently 90 days behind schedule and the revised expected completion date is July 2008. Any costs associated with the delay will be back-charged to the contractor. The projected date for SCE administration staff to relocate to the new 100 Building is mid-February. The Anaheim Campus remodel of the 5th floor continues and all of the painting has been completed. Carpeting is scheduled for mid-February and after completion the 5th floor will become the home of the SCE Training and Development Institute and three large capacity classrooms. The 6th floor remodel is complete and SCE is in the process of furniture selection. The remodeled 6th floor now includes seven classrooms and a small resource/copy room and break room.

Committee Term Reappointments: Dr. Hunter noted that certain members of the Citizens' Oversight Committee had terms that were set to expire within the few months. He also pointed out that members are able to serve for 2-year terms, with a 2-term maximum. Ms. Abouchar, Dr. Bruce and Mr. Wendell indicated that they would be interested in serving an additional term and their names will be forwarded for Board approval. Dr. Hunter indicated that his office would contact Mr. Nelson to inquire about his interest in serving an additional term. He would also follow-up with both Cypress College and Fullerton College to receive the names of the new student representatives.

Other:

Dr. Mike Kasler invited all those present to attend the upcoming Americana Awards where former Cypress College President Margie Lewis will be honored as the Woman of the Year.

Next Meeting: The next meeting of the Citizens' Oversight Committee will be held May 28, 2008, 4:00 p.m. in the Board Conference Room, at the Anaheim Campus.

Adjournment: The meeting adjourned at 5:04 p.m.