



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Regular Meeting in February 2016  
**DATE:** Tuesday, February 23, 2016, at 5:30 p.m.  
**PLACE:** Anaheim Campus Board Room  
 1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in Section 4**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 5**  
 Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, and are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
  - Chancellor**
  - \* **Honor Retirees**
  - College Presidents/Provost**
- g. **Comments:**
  - Resource Table Personnel**
  - Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of February 9, 2016, the Special Board Meeting held on February 11, 2016, and the Special Closed Session Meeting of February 12, 2016.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:**  
  
**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**  
  
**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**  
  
**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President**  
  
**Per Section 54956.9(d)(2): SIGNIFICANT EXPOSURE TO LITIGATION:**  
  
**Claimant: Whitehead Construction, Inc.**  
**Agency Claimed Against: NOCCCD**

3. **FINANCE & FACILITIES**

- a. Authorization is requested to transfer in the amount of up to \$10,301,003 to the District's irrevocable trust, administered by Keenan & Associates and the FUTURIS Public Entity Investment Trust Program.
- b. Authorization is requested to recognize a transfer to the Bond Fund in the amount of \$2,904,196 for bond projects and program management expenses and adopt a resolution to adjust budgets and authorize expenditures within the Bond Fund, pursuant to the California Code of Regulations Title 5, §58308. **(The Resolution is available for review in the District's Business Office.)**

4. **INSTRUCTIONAL RESOURCES**

- [a] Retroactive authorization is requested to accept new revenue for the Cypress College Career Technical Education Teacher Preparation Pipeline Grant in the amount of \$240,000 for use beginning January 4, 2016.
- [b] Authorization is requested for the Fullerton College Extended Opportunity Programs and Services (EOPS) Department to expend \$5,000 from the EOPS State budget allocation, as in previous years, as well as \$5,000 in College EOPS Student Equity Funds for its 2016 recognition ceremony.

5. **HUMAN RESOURCES**

- [a] Request approval for the following items concerning academic personnel:

Retirement  
 Resignation  
 New Personnel  
 Temporary Management Contract  
 Extension of Temporary Management Contract  
 Leaves of Absence  
 Temporary Academic Hourly

[b] Request approval for the following items concerning classified personnel:

Resignation  
 Probationary Release  
 Voluntary Changes in Assignment  
 Professional Growth & Development  
 Leaves of Absence  
 Suspension Without Pay for Disciplinary Action

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

f. Request the appointment of Dr. Cheryl Marshall to the position of Chancellor.

## 6. **GENERAL**

a. It is recommended that the Board adopt resolutions No. 15/16-09, No. 15/16-10, No. 15/16-11, and No. 15-16/12, verifying that Trustees M. Tony Ontiveros and Molly McClanahan, and Student Trustees Francisco Aviles Pino and Tanya Washington, respectively, were absent from the Special Board Meeting of February 11, 2016, due to hardship.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	February 23, 2016	Resolution	<u>          </u>
<b>SUBJECT:</b>	Approval of Transfer Funds to District's Irrevocable Trust	Information	<u>          </u>
		Enclosure(s)	<u>          </u>

**BACKGROUND:** Governmental Accounting Standards Board (GASB) Statement Nos 43 and 45 require public entities to determine and disclose their other post-employment benefits unfunded liabilities. Furthermore, public entities can mitigate this liability by establishing an irrevocable trust for investment and disbursement of funds for the payment of its obligations to eligible retirees.

On May 12, 2015, the Board of Trustees authorized the establishment of a Public Entity Investment Trust and a Retirement Board for the Trust. On December 8, 2015, the Board of Trustees authorized Keenan & Associates and the FUTURIS Public Entity Investment Trust Program to administer the Trust on behalf of the District.

District staff has identified up to \$10,301,003 for the initial contribution to the newly established irrevocable trust. The proposed funds to be transferred come from one-time and on-going sources. The 2015/16 approved budget identifies \$3,001,003 of ongoing funds which is made up of \$976,003 Mandated Block Funds, \$1,025,000 (1% of General Fund salaries), and \$1,000,000 of on-going designated funds and \$2,000,000 of one-time carryover funds to be transferred to the Retiree Benefits Fund. The remaining \$5,300,000 is funding set aside in the approved budget for the 52 new faculty positions (which will be filled in Fall 2016). Based on our last actuarial study completed October 18, 2014 The District's annual required contribution (ARC) is \$11,867,872. Fiscal year 2014/15 was the first time that the District fully funded the ARC. Since the inception of GASB 45 the District has underfunded the ARC by an average of \$4.3 million per year. The transferred funds will not be invested all in one transaction, but by several different transfers in order to minimize market risk. The purpose of this item is to approve the transfer of up to \$10,301,003 to the District's irrevocable trust. This agenda item was prepared and submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6250, Budget Management and 6320, Investments.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The funding source is from Unrestricted General Funds, specifically designated one-time and on-going funds approved in the 2015/16 budget as well as savings from 52 new faculty positions established in the 2015/16 budget but not filled.

**RECOMMENDATION:** Authorization is requested to transfer in the amount of up to \$10,301,003 to the District's irrevocable trust, administered by Keenan & Associates and the FUTURIS Public Entity Investment Trust Program.

Brian Fahnestock  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

3.a.2  
\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** February 23, 2016  
**SUBJECT:** Budget Adjustment Bond Fund

Action	X
Resolution	X
Information	
Enclosure(s)	X

## BACKGROUND:

The North Orange County Community College District's \$574 million Measure J Facilities Bond Measure was approved by voters with over 55% of the votes. The election results were certified by the Orange County Registrar of Voters on November 18, 2014, while the Los Angeles Registrar of Voters certified their results on November 20, 2014. The first issuance of the Measure J Bonds is expected to take place in May 2016. In order to remain on the proposed construction schedule, it is necessary to loan the needed funds until proceeds from the issuance are received. In the 2015/16 Budget, the District was allocated \$19,904,196 for one-time Mandated Cost Reimbursement, and to date, \$17,000,000 have already been allocated. The remaining \$2,904,196 will be loaned to the bond for construction projects currently underway and program management expenses. In order to provide line-item budgets, it is necessary to transfer funds from the District Unrestricted General Fund to the Bond Fund. This agenda item was prepared and submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding source is from Unrestricted General Funds, specifically unallocated one-time mandated fee funds.

**RECOMMENDATION:** Authorization is requested to recognize a transfer to the Bond Fund in the amount of \$2,904,196 for bond projects and program management expenses. It is further requested that a resolution be adopted to adjust budgets and authorize expenditures within the Bond Fund, pursuant to the California Code of Regulations Title 5, §58308. Authorization is further requested for the Interim Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents on behalf of the District.

Brian Fahnestock

Recommended by

Approved for Submittal

3.b.1

Item No.

**North Orange County CCD  
Measure J Construction Projects**

**Budget Revision  
July 1, 2015 - June 30, 2016**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>CURRENT BUDGET</u>	<u>REVISED BUDGET</u>	<u>VARIANCE</u>
<b>60000 Capital Outlay</b>				
Buildings	49750 1340 60000 7100	\$ -	\$ 2,904,196	\$ 2,904,196
<b>80000 Revenue</b>				
Interfund Transfers In	49750 1340 89810 7100	\$ -	\$ 2,904,196	\$ 2,904,196

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Bond Fund, for fiscal year 2015-2016, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8981	Interfund Transfers In	\$ 2,904,196
	TOTALS	\$ <u>2,904,196</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
6000	Capital Outlay	2,904,196
	TOTALS	\$ <u>2,904,196</u>

AYES:  
NOES:  
ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Brian Fahnestock, Interim Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on February 23, 2016, and passed by a unanimous vote of said Board.

\_\_\_\_\_  
Interim Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>          X          </u>
		Resolution	<u>          X          </u>
<b>DATE:</b>	February 23 , 2016	Information	<u>                          </u>
		Enclosure(s)	<u>                          </u>
<b>SUBJECT:</b>	Cypress College Career Technical Education Teacher Preparation Pipeline Grant (CTE-TPP)		

**BACKGROUND:** Cypress College has been awarded an extension of the Career Technical Education (CTE) Teacher Preparation Pipeline Grant from the California Community College Chancellor's Office for the two-year period of January 4, 2016, through December 31, 2017. This funding will allow activities that include the development of clear CTE teacher pathways, outreach, recruitment, enrollment, and development of retention strategies and support services for CTE teacher preparation students with the goal of increasing the number of future CTE teachers.

As part of this project, support services and preparation offered will enable individuals interested in CTE teaching to begin their teacher preparation at Cypress College and, when upper division coursework is required, to complete their studies at the university. Activities will: (1) strengthen academic and career technical skills of students through integration of academic and CTE with an emphasis on STEM; (2) provide practical and verifiable workplace learning by developing practicum, field experience and work experience courses that provide both college credit and structure for the placement of future teachers in a variety of classrooms and related settings; (3) increase awareness and enrollment of technically-skilled professionals who are receptive to teaching careers in CTE; (4) support adult education teachers in remaining current on developments in their field and increase the synchronization effort of collaboration with K-12, adult schools, community colleges, CSU's and UC's schools in California; (5) create dialogue and collaboration between Community Colleges and CSU/UC's to develop and maintain a consistent, positive, and significant experience for all future teachers; (6) incorporate the Common Core and Next Generation Science Standards to align educational experiences, both before entrance into college and during participation in TPP programs; (7) align and integrate TPP work in the areas of student support and academic follow-up with SSSP plans and equity plans on college campuses; (8) gauge the success of TPP students from high school to college into the workforce in a more consistent, detailed and systematic manner by gathering data and reporting on momentum points; and (9) include participation in professional organizations and societies for professional growth and collaboration.

In addition to these objectives, Cypress College will implement the following strategies to ensure success and retention of students who follow a CTE teacher preparation pathway: (1) establish activities for students to become successful CTE teachers; (2) provide faculty staff development training; (3) raise awareness of, and interest in CTE teaching; (4) hire CTE students as paid mentees and tutors working with CTE mentors to experience teaching first-hand; (5) provide job shadowing and fieldwork opportunities that precede

student teaching; (6) provide business, industry, and community outreach materials and presentations to make current CTE professionals aware of CTE teaching careers; and (7) develop grant products that can be used successfully by others to replicate the project elsewhere throughout the state.

These activities will be accomplished in collaboration with the Anaheim Union High School District, NOCROP, and California State University, Fullerton. Also partnering with Cypress College will be the NOCROP Career Technical Institute and staff from the Gordon Lane Care Center. Notification of this funding was recently received. As a result, this item is being submitted retroactively.

This agenda item was submitted by Steve Donley, Dean, Career Technical Education & Economic Development, Cypress College, and Keith Vescial, Cypress College CTE Teacher Preparation Pipeline Grant Coordinator.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1 and #5: Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses. Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Cypress College has been awarded a CTE Teacher Preparation Pipeline Grant from the California Community College Chancellor's Office in the amount of \$240,000 for use during the period of January 4, 2016 through December 31, 2017.

**RECOMMENDATION:** Retroactive authorization is requested to accept new revenue for the Cypress College Career Technical Education Teacher Preparation Pipeline Grant in the amount of \$240,000 for use beginning January 4, 2016 through December 31, 2017. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Cypress College  
CTE Teacher Preparation Pipeline Grant**

**Budget  
January 4, 2016 - December 31, 2017 (Two Years)**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
<b>10000 Instructional Salaries</b>		
	18336 2732 13310 0900 6010	\$ 95,000
<b>20000 Noninstructional Salaries</b>		
Classified Monthly Salaries	18336 2732 21110 0900 6010	\$ 12,000
Hourly Professional	18336 2732 23400 0900 6010	\$ 12,000
<b>30000 Employee Benefits</b>		
Employee Benefits	18336 2732 30000 0900 6010	\$ 34,880
<b>40000 Supplies and Materials</b>		
Supplies and Materials	18336 2732 40000 0900 6010	\$ 28,890
<b>50000 Other Operating Expenses</b>		
Consultants	18336 2732 51900 0900 6010	\$ 10,000
Travel and Conference	18336 2732 52415 0900 6010	\$ 24,000
Printing/Reprographics	18336 2732 52665 0900 6010	\$ 5,000
Indirect Costs	18336 2732 59000 0900 6010	\$ 9,230
<b>60000 Equipment</b>	18336 2732 60000 0900 6010	\$ 9,000
	<b>Total Expenses</b>	<b>\$ 240,000</b>
<b>80000 Revenue</b>	18336 2732 86543 0900 6010	\$ 240,000
	<b>Total Revenue</b>	<b>\$ 240,000</b>

RESOLUTION OF THE BOARD OF TRUSTEES  
 OF  
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 OF  
 ORANGE COUNTY, CALIFORNIA  
 \*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2015-2016, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>		<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$	240,000
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>		
1300	Instructional Salaries, Other	\$	95,000
2100	Noninstructional Salaries, Reg Status		12,000
2300	Noninstructional Salaries, Other		12,000
3100	Employee Benefits		34,880
4000	Supplies & Materials		28,890
5000	Other Operating Expenses		48,230
6000	Capital Outlay		9,000
	TOTAL COSTS	\$	<u>240,000</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
   ) SS  
 COUNTY OF ORANGE  )

I, Brian Fahnestock, Interim Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on February 23, 2016, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
 Interim Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
		Resolution	<u>          </u>
<b>DATE:</b>	February 23, 2016	Information	<u>          </u>
		Enclosure(s)	<u>    X    </u>
<b>SUBJECT:</b>	Fullerton College EOPS Student & Faculty Annual Recognition Ceremony		

**BACKGROUND:** The Extended Opportunity Program and Services is a student support services program designed to assist marginalized students in attaining their educational/career goals. As part of the department's 2015-2016 program plan, Fullerton College EOPS proposes to enhance recognition ceremony services to include more student attendees. In prior years, the program has limited the number of students participating in the EOPS recognition ceremony due to budget restrictions. With the restoration of EOPS categorical funds for 2015-2016, it is imperative to lift these restrictions on attendance and open the event to all eligible EOPS students, graduating or exiting the EOPS program. With state mandates related to Title 5 and with the newly implemented student equity guidelines towards access and inclusion, it is imperative EOPS make necessary adjustments. As a result, EOPS would like to increase the number of students participating in the EOPS Recognition Ceremony by allowing all eligible EOPS students who are graduating, transferring to four-year institutions, or completing their EOPS goals and exiting the program to attend. As a result of including all eligible EOPS Students, the cost associated with this event will increase in contrast to prior years. In support of this increase, the 2015-2016 EOPS allocated funds from the State Chancellor's Office has been approved and the event is referenced in the EOPS Standards under category B funds titled Cultural Enrichment Activities Functions (A/F 633) - Academic Recognition/Award Activities Functions.

This item was submitted by Jennifer LaBounty, Director of EOPS/CARE, CalWorks & Foster Youth.

**How does this relate to the five District Strategic Directions?** This item relates to District-wide Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses, and directly relates to District Objective 1.3: NOCCCD will support programs and strategies that have demonstrated quantifiable improvement in, and those that show innovative promise for, student completion of degrees, certificates, diplomas, transfer, transfer-readiness requirements and courses.

**How does this relate to Board Policy:** The EOPS Recognition Ceremony will relate directly to Board Policy 5050, Student Success and Support Program, Section 1.0: The District shall provide Student Success and Support Program services to students for the purpose of furthering equality of educational opportunity and academic success. The purpose of matriculation is to bring the student and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The funding source is \$10,000 provided from EOPS Category B funds as well as Student Equity funds to cover all expenses (The EOPS Student Equity Proposal for 15/16 includes money budgeted for this event and the proposal was approved).

Budget accounts to be charged as noted:

**17426-6130-51950-6430-0015** not to exceed \$5,000

**17746-6130-51900-6430-0030** not to exceed \$5,000

**RECOMMENDATION:** Authorization is requested for the Fullerton College EOPS Department to expend \$5,000 from EOPS state budget allocation as in previous years as well as \$5,000 in college EOPS student equity funds for its 2016 recognition ceremony. Total expenditures are not to exceed \$10,000. Expenditures are estimated to include, but are not limited to:

- \$8000 for Hotel Venue/Food/Beverage/Audio-Visual Accommodations/ Changing Room;
- \$1000 for Speakers/Presenters;
- \$1000 for Contracted activities, supplies, and any other materials needed to carry-out event.

Authorization is requested for the funding of necessary related costs as events take place, including, but not limited to, supplies, venue, promotional activities, contracted services, event materials, recognition awards, activities, and speakers.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** February 23, 2016 Resolution \_\_\_\_\_  
**SUBJECT:** Academic Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel  
February 23, 2016

### RETIREMENT

Wassenaar, David                      CC    Dean, Business & CIS  
Eff. 07/01/2016  
PN CCM971

### RESIGNATION

Carter, Dione                              SCE    Director, SCE Basic Skills Programs  
Eff. 03/04/2016  
PN SCM978

### NEW PERSONNEL

Vergara, Derek                              FC    Dean, Student Support Services  
12-month Position (100%)  
Range 32, Column B + Doctorate  
Management Salary Schedule  
Eff. 03/21/2016  
PN FCM975

### TEMPORARY MANAGEMENT CONTRACT

Realista, Katy                              CC    Theater Arts Instructor (ADJ)  
  
To:    Interim Dean, Fine Arts  
12-month Position (100%)  
Range 32, Column A + Doctorate  
Management Salary Schedule  
Eff. 02/24/2016-06/30/2016  
CIM985

### EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Realista, Katy                              CC    Interim Dean, Fine Arts  
Eff. 07/01/2016-06/30/2017

### LEAVES OF ABSENCE

Knoernschild, Mark                              FC    English Instructor  
Load Banking Leave With Pay  
From: 53.34%  
To:    46.67%  
Eff. 2016 Spring Semester



Academic Personnel  
February 23, 2016

McCament, David	CC	Mortuary Science Instructor Load Banking Leave With Pay From: 6.67% To: 10.00% Eff. 2016 Spring Semester
Mottershead, Allen	CC	Engineering/Electrical Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/01/2016-05/31/2016
Stokes, Jerry	FC	Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/01/2016-02/25/2016
Young, Renee	FC	Fashion Instructor Load Banking Leave With Pay From: 35.00% To: 15.00% Eff. 2016 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER,  
TRIMESTER

English, Eissa	FC	Column 1, Step 1
Fitch, Wanelle	CC	Column 1, Step 1
Harris, Jonathan C.	CC	Column 1, Step 1
LaLanne, Harris	CC	Column 1, Step 1
Morgan, Paul J.	FC	Column 1, Step 1
Neitzke, Nicole S.	CC	Column 1, Step 1
Nguyen, Kim Trang H.	CC	Column 1, Step 1
Peluso, Stephen R.	FC	Column 1, Step 1
Pestolesi, Kari	FC	Column 2, Step 1
Rodriguez, Eric M.	CC	Column 1, Step 1
Tucker, Alba M.	FC	Column 2, Step 1
Urban, John G.	CC	Column 1, Step 1
Vidal, Jared	FC	Column 1, Step 1
Weitzel, John L.	CC	Column 2, Step 1
Zurko, Erik	CC	Column 1, Step 2

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** February 23, 2016 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.b.1  
\_\_\_\_\_  
Item No.

Classified Personnel  
February 23, 2016

RESIGNATION

Murillo, Raquel                            SCE    Instructional Aide/High School Lab  
11-month position (50%)  
Eff. 02/18/2016  
PN SCC980

PROBATIONARY RELEASE

@01626792                            SCE    12-month position (100%)  
Eff. 02/12/2016  
PN SCC878

VOLUNTARY CHANGES IN ASSIGNMENT

Fajardo, Karla                            CC    Clerical Assistant II (100%)  
  
Temporary Change in Assignment  
To:    CC Admissions and Records Specialist  
12-month position (100%)  
Range 36, Step D + 10% Longevity + PG&D  
Classified Salary Schedule  
Eff. 01/27/2016 – 02/01/2016

Young, Lynette                            CC    Administrative Assistant II (80%)  
  
Temporary Increase in Months Employed  
From: 10 months  
To:    12 months  
Eff. 02/09/2016 – 06/30/2017

Temporary Increase in Percent Employed  
From: 80%  
To:    100%  
Eff. 02/09/2016 – 06/30/2017

PROFESSIONAL GROWTH & DEVELOPMENT

Avagian, Karine                            CC    Student Services Technician (100%)  
3<sup>rd</sup> increment (\$350)  
Eff. 07/01/2017

Del Campo, Veronica                            CC    Administrative Assistant II (100%)  
3<sup>rd</sup> increment (\$350)  
Eff. 07/01/2016

Classified Personnel  
February 23, 2016

LEAVES OF ABSENCE

Noriega, Timothy	CC	Skilled Maintenance Mechanic (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/22/2015 – 03/06/2016 (Consecutive Leave)
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SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

@00003719	FC	Four (4) Days Eff. 03/08/2016 – 03/09/2016 and 03/15/2016 – 03/16/2016
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** February 23, 2016 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Professional Experts Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts  
February 23, 2016

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Brydges, Michael	CC	Technical Expert II	Hire Me Workshop II	26	02/20/2016	02/20/2016
Fimbres, Ralph	SCE	Project Expert	CTE Project Grants	26	02/22/2016	06/30/2016
Patrick-Norng, Michelle	SCE	Project Coordinator	Project Coordinator	26	03/14/2016	05/08/2016
Robertson, Alison	CC	Technical Expert I	Student Success Orientation for ESL students	12	02/08/2016	02/14/2016
Rodgers, Carolanne	FC	Project Manager	Engage in STEM	26	02/16/2016	04/21/2016
Rodgers, Michael	FC	Project Manager	Engage in STEM	26	02/16/2016	04/24/2016
Sanabria, Rolando	FC	Project Manager	High School Contract Education/Student Equity	40	01/04/2016	06/30/2016
Wada, Kathryn	CC	Technical Expert I	Student Success and Support Advising	5	02/22/2016	06/30/2016
Vescial, Keith	CC	Technical Expert I	Student Success and Support Advising	5	02/22/2016	06/30/2016

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** February 23, 2016 Resolution \_\_\_\_\_  
**SUBJECT:** Hourly Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel  
February 23, 2016

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Barraza, Gabriel	FC	Clerical/Secretarial - Assist in Admissions & Records	02/24/16	05/25/16	TE A 1
Bhargava, Runjhun	FC	Clerical/Secretarial - Assist in the Office of Special Programs	02/24/16	05/24/16	TE A 1
Blaine, James	FC	Inst Aide/Direct Inst - Assist in Disability Support Services Lab	03/28/16	06/03/16	TE B 4
Crady, Kathleen	FC	Direct Instr Support - Assist in lab for Disability Support Services	03/28/16	05/28/16	TE B 4
Diaz, Rosa	FC	Inst Aide/Direct Inst - Assist in Disability Support Services Lab	02/24/16	05/29/16	TE B 4
Duong, Johnny	FC	Direct Instr Support - Assist in ACT Computer Lab	02/29/16	05/28/16	TE A 1
Escobar, Jazmin	FC	Clerical/Secretarial - Assist in the Social Science Division Office	02/24/16	05/24/16	TE A 4
Finley, Brittini	FC	Tech/Paraprof - Assist Theater Crew for campus/rental productions	02/24/16	06/30/16	TE B 4
Flores, Fabiola	SCE	Direct Instr Support - Assist in ESL Learning Center	02/24/16	05/25/16	TE A 1
Garcia, Anissa	CC	Clerical/Secretarial - Outreach Student Ambassador	01/27/16	04/27/16	TE A 2
Hack, Lawrence	CC	Non-Direct Instr Support - Assist in Photography Lab	02/27/16	05/27/16	TE B 3
Hernandes, Antonio	CC	Service/Maint - Assist with cooking in Culinary Program	02/24/16	05/28/16	TE B 2
Jones, Doreen	FC	Tech/Paraprof - Assist Theater Crew for campus/rental productions	02/24/16	06/27/16	TE B 4
Kaur, Manpreet	FC	Inst Aide/Direct Inst - Assist in Disability Support Services Lab	03/28/16	05/28/16	TE B 4
Lawson, Christina	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	02/24/16	06/27/16	TE B 4
Luu, Marlene	CC	Non-Direct Instr Support - Assist Chemistry Lab Technician	02/24/16	05/25/16	TE A 2
Mosqueda, Stephanie	FC	Inst Aide/Direct Inst - Assist in Disability Support Services Lab	03/28/16	05/28/16	TE A 3
Patterson, Jill	FC	Tech/Paraprof - Assist Theater Crew for campus/rental productions	02/24/16	06/30/16	TE B 4
Racinelli, Angela	FC	Tech/Paraprof - Athletic Program Assistant - Dance Squad	03/15/16	04/15/16	TE H 4
Randazzo, Kelcie	FC	Tech/Paraprof - Athletic Program Assistant - Sand Volleyball	02/24/16	06/30/16	TE H 4
Rudies, Patricia	SCE	Clerical/Secretarial - Assist in CTE office	05/11/16	06/30/16	TE A 3
Salazar, Jesus	FC	Service/Maint - Assist Campus Safety Dept with various duties	04/04/16	06/30/16	TE A 4
Thomas, Jared	CC	Clerical/ Secretarial – Assist front counter at LRC	02/24/16	05/25/16	TE A 2
Thomke, Ariel	CC	Tech/Paraprof - On-call theatre crew for campus productions	02/24/16	06/30/16	TE A 1
Tomas, Lynne	FC	Tech/Paraprof - Assist Theater Crew for campus/rental productions	02/24/16	06/30/16	TE B 4
Ware, Jessica	FC	Direct Instr Support - Assist in lab for Disability Support Services	02/24/16	05/28/16	TE A 1



Hourly Personnel  
February 23, 2016

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aguilar, Tania	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 3
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	02/03/16	03/19/16	TE E 4
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	03/28/16	06/30/16	TE E 4
Coyhis, Alexandria	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Darajorn, Niruth	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Gutierrez, Olivia	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Kaefer, Clarise	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Kopit, Dina	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
McCormick, Chon Hee	FC	Direct Instr Support - Tutor student in the campus Basic Skills Program	02/24/16	06/30/16	TE A 2
Medlin, Angelica	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Miller, Megan	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Miller, Pamela	FC	Direct Instr Support - Interpreter for hearing-impaired students	03/28/16	06/30/16	TE D 4
Miller, Pamela	FC	Direct Instr Support - Interpreter for hearing-impaired students	02/03/16	06/30/16	TE E 4
Nelson, Gwendolyn	FC	Direct Instr Support - Tutor student in the campus Tutoring Center	02/24/16	06/30/16	TE A 1
Nelson, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	02/03/16	03/19/16	TE E 2
Nelson, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	03/28/16	06/30/16	TE E 2
Nelson, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	03/28/16	06/30/16	TE D 2
Ritner, Christina	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 3
Rodriguez, Junnior	CC	Direct Instr Support - Tutor for Supplemental Instruction	02/24/16	06/30/16	TE A 2
Vega, Jaime	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Wasnok, Julia	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Yarbrough, Laurilee	FC	Direct Instr Support - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2

Hourly Personnel  
February 23, 2016

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Channara, Touch	FC	Service/Maint - Substitute for vacant Facilities Custodian I PN FCC747	02/08/16	05/09/16	TE B 2
Rudies, Patricia	SCE	Clerical/Secretarial - Substitute for vacant Admin Assistant II PN SCC889	02/16/16	05/10/16	TE A 3
Tebay, Deborah	FC	Clerical/Secretarial - Substitute for vacant Fine Arts Info/Mktg Rep PN FCC956	02/08/16	05/04/16	TE A 4
Tran, Nghia	AC	Clerical/Secretarial - Substitute for vacant Purchasing Assistant PN DEC986	02/22/16	05/16/16	TE A 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Brantley, Robert	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Bril, Chloe	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Bullard, Jessica	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Burch, Jeremy	CC	Work Study Student - Assist in the Airline, Travel and Careers Office	02/22/16	06/30/16	TE A 1
Camuston, C.	FC	Full-time Student - Tutor students in the campus Writing Center	01/28/16	06/30/16	TE A 2
Christensen, Kevin	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Co, Kevin	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Espinoza, Caleb	FC	Full-time Student - Assist in the ACT Computer Lab	02/05/16	06/30/16	TE A 1
Gerber, Beth	FC	Work Study Student - Assist in the Art Gallery	02/03/16	06/30/16	TE A 2
Habib, Myra	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Hwang, Eleonora	FC	Full-time Student - Clerical assistance for Student Affairs Office	02/01/16	06/30/16	TE A 1
Khattar, Kaushal	FC	Full-time Student - Clerical assistance for Campus Communications	02/02/16	06/30/16	TE A 1
Le, Dong	FC	Full-time Student - Clerical assistance for the Natural Sciences Office	02/10/16	06/30/16	TE A 1
Mena, Steve	FC	Work Study Student - Assist in the Art Gallery	02/01/16	06/30/16	TE A 2
Monzingo, Kalie	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Palmer, Trevor	FC	Full-time Student - Clerical assistance in the Student Affairs Office	02/01/16	06/30/16	TE A 1
Plummer, Troy	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Reynoso, C.	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2

Hourly Personnel  
February 23, 2016

Roberts, Aaron	FC	Full-time Student - Assist in the ACT computer lab	02/01/16	06/30/16	TE B 1
Serna, Daisy	FC	Full-time Student - Assist in the campus DSS Department	02/16/16	06/30/16	TE A 1
Solofa, Manuele	FC	Full-time Student - Clerical assistance for the Student Affairs Office	02/05/16	06/30/16	TE A 1
Stoffers, Jonah	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Strobel, Jared	FC	Full-time Student - Clerical assistance in the campus Counseling Department	02/01/16	06/30/16	TE A 2
Tice-LeCou, Kaitlyn	CC	Full-time Student - Student Coordinator	02/01/16	06/30/16	TE A 2
Ung, Lang	CC	Work Study Student - Assist in the Business Department	02/17/16	06/30/16	TE A 1
Vi, Ly	CC	Full-time Student - Outreach Student Ambassador	02/24/16	06/30/16	TE A 1
Vincent, John	FC	Full-time Student - Clerical assistance for the Student Affairs Office	02/01/16	06/30/16	TE A 1
Vincent, Krystal	CC	Full-time Student – Assist in Bursar Fee Station	02/01/16	06/30/16	TE A 1
Wolters, Katharine	FC	Full-time Student - Tutor students in the campus Writing Center	02/24/16	06/30/16	TE A 2
Yi, Esther	FC	Full-time Student - Clerical assistance for the Student Affairs Office	02/01/16	06/30/16	TE A 1
Zahir, Fahim	FC	Full-time Student - Assist in ACT computer lab	02/05/16	06/30/16	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** February 23, 2016

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.e.1

\_\_\_\_\_  
Item No.

Volunteer Personnel  
February 23, 2016

VOLUNTEER PERSONNEL WITHOUT PAY

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Akiona, Paulina	CC	Physical Education - Volleyball	02/01/2016	05/31/2016
Beza, Ashley	FC	Physical Education - Softball	02/24/2016	06/30/2016
Nguyen, Samantha	CC	Physical Education - Women's Basketball	02/01/2016	05/31/2016
Rehman, Faeza	SCE	Internship - ESL Program	02/07/2016	06/30/2016
Squires, Dennis	FC	DSS - Personal Assistant	02/01/2016	05/27/2016
Stevens, Joshua	FC	Physical Education - Track & Field	02/24/2016	06/30/2016
Tibon, Jamie	FC	Internship - Health Services	03/23/2016	06/20/2016
Vasquez, Michael	CC	Physical Education - Women's Basketball	02/01/2016	05/31/2016
Zhao, Qi	SCE	Internship - ESL Program	02/17/2016	06/30/2016

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action   X    
**DATE:** February 23, 2016 Resolution             
**SUBJECT:** Appointment to the Position of Chancellor Information             
Enclosure(s)           

**BACKGROUND:** At the meeting of February 12, 2016, the Board authorized the Vice Chancellor of Human Resources to offer the position of Chancellor of the North Orange County Community College District to Dr. Cheryl Marshall.

### How does this relate to the five District Strategic Directions?

District Strategic Direction 4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

District Objective 4.2: NOCCCD will continue to evaluate and revise decision-making processes to ensure that these processes are collaborative and transparent on a regular basis.

**How does this relate to Board Policy:** This item is in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that Dr. Cheryl Marshall be appointed to the position of Chancellor of the North Orange County Community College District, effective July 1, 2016, in accordance with the terms and conditions of the employment contract hereby approved.

Irma Ramos

Recommended by

Approved for Submittal

5.f

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** February 23, 2016

**SUBJECT:** Resolution  
Board of Trustees  
Excused Absences

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>  </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes, finds that at that time of the meeting he or she is performing services outside of the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

**How does this relate to the District's Five Strategic Directions?** This item responds to District Strategic Direction #IV: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 2725, Board Member Compensation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board adopt the following resolutions:

- Resolution No. 15/16-09, Trustee Absence, verifying that Trustee M. Tony Ontiveros was absent on February 11, 2016 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date. A signed affidavit from Mr. Ontiveros verifying his absence due to hardship will be on file in the Chancellor's Office.
- Resolution No. 15-16/10, Trustee Absence, verifying that Trustee Molly McClanahan was absent on February 11, 2016 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date. A signed affidavit from Ms. McClanahan verifying her absence due to hardship will be on file in the Chancellor's Office.

- Resolution No. 15/16-11, Trustee Absence, verifying that Student Trustee Francisco Aviles Pino was absent on February 11, 2016 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date. A signed affidavit from Mr. Aviles Pino verifying his absence due to hardship will be on file in the Chancellor's Office.
- Resolution No. 15/16-12, Trustee Absence, verifying that Student Trustee Tanya Washington was absent on February 11, 2016 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date. A signed affidavit from Ms. Washington verifying her absence due to hardship will be on file in the Chancellor's Office.

Fred Williams

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Recommended by

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Approved for Submittal

6.a.2

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Item No.



**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution 15/16-09, Trustee Absence**

**WHEREAS**, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustee named below was absent from the Special Board meeting of February 11, 2016, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

**TRUSTEE**

**M. Tony Ontiveros**

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: February 23, 2016

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution 15/16-10, Trustee Absence**

**WHEREAS**, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustee named below was absent from the Special Board meeting of February 11, 2016, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

**TRUSTEE**

**Molly McClanahan**

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: February 23, 2016

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution 15/16-11, Student Trustee Absence**

**WHEREAS**, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustee named below was absent from the Special Board meeting of February 11, 2016, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

**STUDENT TRUSTEE**

**Francisco Aviles Pino**

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: February 23, 2016

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution 15/16-12, Student Trustee Absence**

**WHEREAS**, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustee named below was absent from the Special Board meeting of February 11, 2016, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

**STUDENT TRUSTEE**

**Tanya Washington**

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: February 23, 2016