APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 9, 2016

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 9, 2016, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Barbara Dunsheath called the meeting to order at 5:30 p.m. and asked Tanya Washington to lead the Pledge of Allegiance to the Flag.


RESOURCE PERSONNEL PRESENT: Fred Williams, Interim Chancellor; Brian Fahnstock, Interim Vice Chancellor, Finance & Facilities; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Irma Ramos, Vice Chancellor, Human Resources; Greg Schulz, Interim President, Fullerton College; Santanu Bandyopadhyay, Executive Vice President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Savannah Jones, Jose Ramon Nuñez, and Richard Storti from Fullerton College; Karen Cant, Dave McCament, and Ty Volcy from Cypress College; Lorenze Legaspi from the School of Continuing Education; and Rodrigo Garcia, Julie Kossick, Laura Manyweather, Tami Oh, Kai Stearns Moore, Melissa Utsuki, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Daniel Billings, Jamie Bouyer, Mary Dalessi, Sara Gamez, and Joe Lutz.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the audience.

FIRST CLOSED SESSION: At 5:31 p.m. Board President Barbara Dunsheath adjourned the meeting to closed session per Government Code Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

RECONVENE OPEN SESSION: At 5:47 p.m. Board President Barbara Dunsheath reconvened the meeting in open session.
BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Molly McClanahan that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.a, 4.b, 4.e

**Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington’s advisory votes.**

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee M. Tony Ontiveros that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

**Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

REPORTS

A. As part of the Chancellor’s Report, **Kai Stearns Moore**, District Director of Public and Governmental Affairs, and **Melissa Utsuki**, Public Affairs Assistant, presented an overview of the District website redesign which was launched on January 25, 2016. New features of the website include pages dedicated to planning, governance, accreditation, professional development, and Title IX. Subsequent to the presentation, they also entertained comments and questions related to the District Annual Report publication.

In the ensuing question and answer session, Ms. Stearns Moore and Ms. Utsuki provided responses on the master calendar, Americans with Disabilities Act (ADA) compliance, maintaining current data, method of access, and the employee directory. At the conclusion the Board expressed their appreciation for all of their work towards the development of the new, user friendly District website.

(See Supplemental Minutes #1164 for a copy of the presentation.)

B. **Interim Chancellor Fred Williams** reported on the Area 3 Trustee Special Election noting that up-to-date results will be available on the Orange County Registrar of Voters website and that postmarked ballots will be collected for three days after February 9, 2016.

Mr. Williams also shared that the Colleges are hosting campus open forums on February 11, 2016 for the four Chancellor candidates. The finalists are Dr. Cheryl Marshall, Dr. Melinda Nish, Mr. Cliff Davis, and Dr. Elnora Webb. Mr. Stan Carrizosa withdrew his candidacy due to personal reasons.

Lastly, he noted that the Orange County School Boards Association (OCSBA) is collecting nominations for the Marian Bergenson Award, for current or former trustees who have provided outstanding governing board and community service
that enhances public education. He asked that Board members interested in nominating a trustee should contact his office.

(See Supplemental Minutes #1164 for a copy of the Chancellor’s full report.)

C. Valentina Purtell, School of Continuing Education Interim Provost; Santanu Bandyopadhyay, Cypress College Executive Vice President; and Greg Schulz, Fullerton College Interim President, reported on their respective campus activities.

COMMENTS

A. Richard Fee noted that the semester was off to a smooth start and thanked the Board of Trustees for voting to move forward with a new Science, Engineering, and Mathematics building at Cypress College.

B. Adam Gottdank thanked those who planned, attended, and presented at the Joint Faculty Senate meeting. He also noted that the SCE strategic planning event in April will incorporate the book, Redesigning America’s Community Colleges.

C. Jolena Grande reported on her attendance at the baccalaureate program faculty summit in Sacramento hosted by the State Chancellor’s Office, and stated that Cypress College is ready to submit upper division coursework for State approval.

D. Pete Snyder reported on the Fullerton College Faculty Senate’s first meeting of the semester and on his plans to meet the Chancellor candidates.

E. Tina Johannsen congratulated Kai Stearns Moore and Melissa Utsuki for producing a great website, and thanked Julie Kossick for participating in the equivalency roundtable discussion at the Joint Faculty Senate meeting.

F. Rod Lusch also reported on his attendance at the Joint Faculty Senate meeting.

G. Kent Stevenson shared that Adjunct Faculty United interviewed all four Trustee Area 3 candidates, and ultimately endorsed Daniel Billings, and contributed $1,000 to his campaign.

H. Student Trustee Tanya Washington reported on the Cypress College Black History Month Speaker Series focused on embracing cultural diversity and awareness through the integration of unity and respect.

I. Student Trustee Francisco Aviles Pino read a unanimously approved resolution by the Fullerton College Associated Students in support of increased salaries for full-time and adjunct faculty members of the District.

(See Supplemental Minutes #1164 for a copy of the resolution.)

J. Trustee M. Tony Ontiveros stated that while he would love to provide raises, it is unfeasible with the District’s current Faculty Obligation Number (FON). He encouraged everyone to work to change the law in order to better position the District to provide higher salaries.
K. Trustee Molly McClanahan reported on her attendance at the Joint Faculty Senate meeting and the Fullerton College Convocation event, and encouraged attendance at the Fullerton Museum Plastics Unwrapped exhibit.

L. Trustee Jacqueline Rodarte congratulated Fullerton College Faculty member Rolando Sanabria and his team for hosting the Males Achieving Success (MAS) Conference, and also reported on her attendance at both College Opening Day events and the Orange County Black History Parade.

M. Trustee Leonard Lahtinen shared that the Fullerton College Foundation will host its annual retiree luncheon on February 27, 2016, and will also sell Angels tickets for the Fullerton College fundraiser baseball game on April 9, 2016. He reported on his attendance at the Anaheim State of the City luncheon, and urged staff to consider attending one campus Opening Day event in order to minimize disruption.

N. Trustee Barbara Dunsheath welcomed doctoral program students from California State University, Long Beach to the Board meeting, and noted that she also was able to attend both Opening Day events. She distributed a document outlining governing board communication protocols to Board members in anticipation of beginning a discussion among the Board. She concluded her report by encouraging the District to nominate a trustee for the Marian Bergenson Award.

MINUTES: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of January 26, 2016. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington’s advisory votes.

PUBLIC HEARING: At 7:18 p.m., Board President Barbara Dunsheath declared open a Public Hearing to provide the public an opportunity to comment on the initial reopener proposals between the District and CSEA Chapter #167.

Rod Lusch, CSEA Chapter #167 President, addressed the Board to voice his concern regarding the District’s initial reopener proposal related to Article 15, and stated that a grievance related to the matter had been filed.

Upon conclusion of public comments, it was moved by Trustee M. Tony Ontiveros and seconded by Trustee Molly McClanahan to close the Public Hearing at 7:24 p.m. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

Item 3.a: The Board received the proposal for reopeners submitted by CSEA Chapter #167.

Item 3.b: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to adopt the District’s initial reopener proposal by the District to CSEA Chapter #167. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

FINANCE & FACILITIES
Item 4.a: By block vote, the Board ratified purchase order numbers P0106825 - P0107404 through January 31, 2016, totaling $1,712,673.88, and check numbers C0042792-C0042940, totaling $3,031,969.06; check numbers F0197651-F0197955, totaling $1,083,166.05; check numbers Q0004593-Q0004708, totaling $4,432.00; check numbers 88447236-88447989, totaling $2,789,900.48; check numbers V0031335-V0031339, totaling $6,404.46; and disbursements E8618289-E8618498, totaling $318,332.00, through January 31, 2016.

Item 4.b: By block vote, authorization was granted for the 2015-2016 General Fund, Bond Building Fund, and Capital Outlay Fund transfers netting to the amount of $1,922,784 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Item 4.c: The Board received the District’s Quarterly Financial Status Report for the quarter ended December 31, 2015, as required by §58310 of Title 5.

Item 4.d: The Board received the District’s Quarterly Investment Report for the quarter ended December 31, 2015.

Item 4.e: By block vote, authorization was granted to declare items surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (65%) and the auction company (35%).

Item 4.f: Subsequent to lengthy discussion which outlined the need to replace network infrastructure, the vetting of an RFP assessment, discussion via shared governance groups, the use of one-time Mandated Cost Reimbursement dollars, and the support of the Colleges/SCE administration, it was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the Board authorize approval of a transfer to the Capital Outlay Fund in the amount of $12,000,000 for Network Refresh Project and that a resolution be adopted to adjust budgets and authorize expenditures within the Capital Outlay Fund, pursuant to the California Code of Regulations Title 5, §58308. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington’s advisory votes.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents on behalf of the District.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN SALARY CLASSIFICATION

Delshad, Archie FC Political Science Instructor (ADJ)
From: Column 1, Step 1
To: Column 2, Step 1
Eff. 02/01/2016
**LEAVES OF ABSENCE**

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<th>Name</th>
<th>Type</th>
<th>Title</th>
<th>Reason</th>
<th>Effective Period</th>
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<td>Bianchino, Annie</td>
<td>FC</td>
<td>Chemistry Instructor</td>
<td>Load Banking Leave With Pay (6.67%)</td>
<td>Eff. 2016 Spring Semester</td>
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<td>Chan, Theodore</td>
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<td>Chemistry Instructor</td>
<td>Load Banking Leave With Pay (3.33%)</td>
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<td>Gotoh, Akiko</td>
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<td>Chemistry Instructor</td>
<td>Load Banking Leave With Pay (11.67%)</td>
<td>Eff. 2016 Spring Semester</td>
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**RETURN FROM ADMINISTRATIVE LEAVE WITH PAY**

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**TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER, TRIMESTER**

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<td>Aispuro, Enrique</td>
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<td>Atallah, Joseph</td>
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<td>Ambacher, Jason E.</td>
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<td>Bischoff, Brice E.</td>
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<td>Castellanos, Ralph</td>
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<td>Chang, YouJung</td>
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<td>Do, Tu</td>
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<td>Folsom, Cari</td>
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<td>Minor, Nia Amina M.</td>
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<td>Parseghian, Levon</td>
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<td>Phan, Huyvu</td>
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<td>Rademaker, Paul W.</td>
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<td>Rojas, Blanca J.</td>
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Salcedo, Joel  FC  Column 1, Step 1
Shiba, Lisa  FC  Column 1, Step 1
Stanphill, Cindy D.  CC  Column 2, Step 1
Talbot, Lisa C.  FC  Column 1, Step 1
Thomas, Antonio E.  FC  Column 1, Step 1
Ubierna, Ana  CC  Column 1, Step 1
Vincent, Leonard  FC  Column 3, Step 1
Ward, Michael  CC  Column 1, Step 2
Wilson, Ronald Jr.  CC  Column 1, Step 1
Zabayle, Zachary  SCE  Column 2, Step 1
Zargari, Nima  FC  Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Yates, Lisa  CC  Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Molotilova, Olga  FC  Column 1, Step 1
Vega, Angelica A.  SCE  Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Ashenmiller, Joshua  FC  Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class F
Not to exceed 3 hours
Eff. 01/27/2016

Craig, Dale  FC  Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class E
Not to exceed 25 hours
Eff. 12/18/2015-01/26/2016

Diaz, Robert  FC  Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class B
Not to exceed 25 hours
Eff. 12/18/2015-01/26/2016

Foster, Samuel  FC  Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class F
Not to exceed 16 hours
Eff. 01/21/2016-01/22/2016
Johannsen, Christina  CC  Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class E
Not to exceed 16 hours
Eff. 01/21/2016-01/22/2016

Perez, Xavier  FC  Hiring Committee Service
Lab Rate, Adjunct Faculty Salary Schedule
Column 1, Step 1
Not to exceed 16 hours
Eff. 01/21/2016-01/22/2016

Seiling, Bryan  CC  Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class C
Not to exceed 16 hours
Eff. 01/21/2016-01/22/2016

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

**RESIGNATIONS**

Morse, Ethan  FC  Laboratory Clerk
11-month position (60%)
Eff. 01/31/2016
PN FCC659

Wheeler, Jennifer  CC  Instructional Aide/ Health Science
11-month position (100%)
Eff. 01/29/2016
PN CCC804

**NEW PERSONNEL**

Alfajora, Jonette  AC  Risk Management Technician
12-month position (75%)
Range 36, Step A
Classified Salary Schedule
Eff. 02/16/2016
PN DEC930

Hesson, Melissa  AC  Administrative Assistant I
12-month position (100%)
Range 33, Step B
Classified Salary Schedule
Eff. 02/18/2016
PN DEC985
Stanojkovic, Ivan  SCE  Special Project Manager, ESL/AEBG  
Temporary Management Position (100%)  
Range 2, Special Project Admin. Daily Rate Schedule  
Eff. 02/09/2016 – 06/30/2016  
PN SCT999

Thomason, Michelle  FC  Administrative Assistant I  
10-month position (100%)  
Range 33, Step A  
Classified Salary Schedule  
Eff. 02/16/2016  
PN FCC934

PROMOTIONS

Abesamis, Naomi  FC  Student Services Specialist  
12-month position  
PN FCC670

To:  FC Director, Student Activities  
12-month position  
Range 11, Column A  
Management Salary Schedule  
Eff. 02/10/2016  
PN FCM986

Hamblet, Nitzya  FC  Administrative Assistant I  
12-month position  
PN FCC716

To:  FC Administrative Assistant II  
12-month position  
Range 36, Step E  
Classified Salary Schedule  
Eff. 02/10/2016  
PN FCC834

Pham, Thomas  AC  Purchasing Assistant  
12-month position (100%)  
PN DEC986

To:  AC Buyer  
12-month position (100%)  
Range 39, Step A  
Classified Salary Schedule  
Eff. 02/10/2016  
PN DEC966

Quach, Tony  FC  Student Services Specialist  
12-month position (100%)  
PN FCC637
To: FC Student Services MIS Analyst
12-month position (100%)
Range 52, Step A
Classified Salary Schedule
Eff. 02/10/2016
PN FCC617

PROFESSIONAL GROWTH & DEVELOPMENT

Thomas, Jodie CC Administrative Assistant II (100%)
1st increment ($350)
Eff. 07/01/2016

VOLUNTARY CHANGES IN ASSIGNMENT

Flores-Castro, Lluvia FC Student Services Specialist (100%)
Temporary Decrease in Percent Employed
From: 100%
To: 50%
Eff. 02/22/2016 – 06/09/2016

Quach, Tony FC Student Services Specialist (100%)
Temporary Change in Assignment
To AC IT Specialist, Systems Applications
12-month position
Student Services Specialist (50%)
Range 36, Step B
IT Specialist, Systems Applications (50%)
Range 44, Step A
Classified Salary Schedule
Eff. 01/01/2016 – 02/09/2016

Sanchez, Alicia FC Administrative Assistant I (50%)
Permanent Increase in Months and Percent Employed
From: 11.5 months, 50%
To: 12 months, 100%
Eff. 01/19/2016
PN FCC810

LEAVES OF ABSENCE

Brown, Peggy AC Payroll Specialist (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 01/21/2016 – 01/20/2017 (Intermittent Leave)
Dang, Vinh  AC  Graphic Designer (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter
Eff. 12/01/2015 – 02/09/2016 (Consecutive Leave)

Ho, Co-Nghiep  FC  Manager, Systems Technology Services (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 02/22/2016 – 03/11/2016 (Consecutive Leave)

Lippolt-Rios, Angela  CC  Landscape Coordinator (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter
Eff. 01/04/2016 – 01/16/2016 (Consecutive Leave)

Perez, Olivia  FC  Administrative Assistant II (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 01/29/2016 – 02/07/2016 (Consecutive Leave)

Thackrah, Tracy  FC  Radio Broadcast Technician (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter
Eff. 01/27/2016 – 02/02/2016 (Consecutive Leave)

Whelchel, Carolyn  FC  Administrative Assistant II (100%)
Family Medical Leave Act (FMLA/CFRA)
Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 01/31/2016 – 04/31/2016 (Intermittent Leave)

**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1164 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1164 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1164 for a copy of the volunteer listing.)
CLOSED SESSION: At 8:12 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President

RECONVENE MEETING: At 10:18 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

ADJOURNMENT: At 10:20 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

Prepared By Recording Secretary for
Jacqueline Rodarte, Secretary, Board of Trustees