

APPROVED**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

October 31, 2009

The Board of Trustees of the North Orange County Community College District met for its Special Meeting on Saturday October 31, 2009, at 8:30 a.m. in the Board Room at the Anaheim Campus.

Board President Leonard Lahtinen called the meeting to order at 8:30 a.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, M. Tony Ontiveros, and Student Trustees Cindy Garcia and Rajan Vaidya. Absent: None.

RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Marcus Wilson, representing the Fullerton College Faculty Senate; Fola Odebunmi, representing United Faculty; and Violet Ayon, Recording Secretary.

VISITOR: Donald Rickner from The Magellan Group.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the audience.

FULLERTON COLLEGE PRESIDENT HIRING PROCESS: Chancellor Doffoney referred to Administrative Procedure 7120-4, Management Employee Hiring, specifically Section 3.3, President or Provost, and informed the Board that the process outlined would be followed in filling the Fullerton College President vacancy. In addition, he reported that Jose Moreno has agreed to serve as the community representative on the hiring committee.

In response to inquiries regarding obtaining a consultant and related costs, Chancellor Doffoney reported that a consultant will be retained and will be given very specific assignments in order to minimize the cost. The consultant primarily will recruit viable candidates and conduct background research; the operational aspect of the selection process will be handled by the District's Human Resources Office. During discussion, the Board offered the following recommendations: 1) review the process used for filling the Cypress College President vacancy, in which a consultant was not used; 2) update the Fullerton College description in the job announcement; 3) under "Desirable Characteristics," add "demonstrated participation in community affairs/activities" and "to be a team member within the District;" and 4) add the District's values to the job announcement.

CLASS INITIATIVE UPDATE: Chancellor Doffoney provided the Board with an update of the District's participation in the California Leadership Alliance for Student Success (CLASS) Initiative. The class cohort for the CLASS Initiative includes over 5,000 first-time students from fall 2006 (about 15% of total enrollment) through spring 2009 from both Cypress and Fullerton colleges. The students are identified by 1) full-time, part-time enrollment; 2) gender; 3) ethnicity; and 4) success by ethnic group in basic skills course completion. The data presented can now be broken down into subcategories.

During review of the data, the following suggestions were made: 1) gather data on the ethnic group makeup of feeder communities to the two colleges vs. the District's ethnic breakdown; 2) identify students that are English learners and have instructors take ownership as a basic skills instructor; 3) include qualitative data for success or failure by students; 4) make students accountable for following counseling recommendations for selection and sequence of courses; and 5) consider course offerings within the District and have the School of Continuing Education offer more basic skills courses in math and English in mastery to prepare students for college-level courses.

Chancellor Doffoney suggested the following be considered: 1) work with faculty to help develop faculty skills in developmental communication and promoting student success; 2) redesign course offerings so that there is more emphasis on an opportunity to increase student success; 3) direct students in a more significant fashion in enrollment of courses; 4) offer open enrollment fashion for students' mastery; and 5) promote technology in the delivery of courses.

(See Supplemental Minutes #1035 for a copy of the presentation.)

Dr. Doffoney announced that Dr. Kay McClenney, Co-coordinator of the CLASS Initiative, will conduct a site visit to the District February 9-10, 2010.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT FOUNDATION UPDATE: Chancellor Doffoney introduced Dr. Donald Rickner of The Magellan Group, who has been assisting the Chancellor with his project of researching successful foundations in the hopes of building a high performance advancement program for the North Orange County Community College District Foundation. Dr. Rickner conducted a presentation on the project assumptions, motive, means, opportunity, status of California Community Colleges' fundraising, CSU and UC fundraising, and a summary of interviews completed thus far. During the two-hour presentation/discussion, the Board considered the project's impact on the community, the institutional goals, a diversified – not centralized to foundation or advancement, and the significant challenge to the most influential and affluent members of the community. In addition, the Board discussed its leadership role in championing the project, along with the chief executive officers and administrative positions at the director level and above, as well as with volunteers, and additional championing by faculty as centers of influence.

(See Supplemental Minutes #1035 for a copy of the presentation.)

ADJOURNMENT: At 12:30 p.m., it was moved by Trustee Michael Matsuda and seconded by Trustee Barbara Dunsheath to adjourn the meeting. **Motion carried unanimously.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees